



**Agenda Action Form Overview**

Approval to enter into a contract with Envirotrol, LLC, in the amount of \$51,445.00 for Eddy Current Testing at Various County Facilities. Funding for this repair is currently available in the FY 2024-25 operational budget.

**Background/Justification**

Water cooled chillers should be Eddy Current tested in order to assess the condition of the tube bundles inside the chiller. This type of testing is a nondestructive means to test each tube individually and ascertain its thickness; repairs if needed are performed at this time. This testing should be done at intervals of approximately five years. The testing allows General Services to evaluate the “health” of the units tested, and any possible items that may need addressed.

**Policy Impact**

This agenda is consistent with other repair and replacement projects overseen by the General Services Department. It is consistent with the policy of maintaining buildings for public and employee use.

**Procurement Background**

*Explain the procurement process. Using the below section, clarify the contract purchase type(s) (i.e. Goods, Services, Architect, Engineer or Surveyor Services, Construction).*

**Type of purchase**

- Goods
- Services
- Architect, Engineer or Surveyor Services
- Construction and Repair

**Did this request for purchase go through a bid process? Yes  No**

*Goods: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$90,000*

*Services: Bids required if  $\geq$  \$30,000, BOCC approval if  $>$  \$40,000*

*Construction/Repair work: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$500,000*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract



Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes  No**

If no, why?

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**Fiscal Impact**

The contract is supported by Cost center 4190425000, Fund center 100101000, G/L Account 5200160100, all funds for this project are already earmarked in the fund center for use.

**Recommendation**

The County Manager recommends that the Board authorize the County Manager to enter into a contract with Envirotrol, LLC. in the amount of \$51,445.00 to perform Eddy Current testing at various County facilities. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funding is available. Funding for this repair is currently available in the FY 2024-25 operational budget.