

Sanders, Nathan M.

From: McKinney, Nathan
Sent: Tuesday, December 17, 2024 3:33 PM
To: Sanders, Nathan M.
Subject: RE: Crisis Comms
Attachments: revContract modification for Crisis Communications Plan_DCoLegal_12.17.2024.docx

Hi Nathan – great,

I made a few changes shown on the attached.

The Amendment to the ILA with the City – as it’s attached here – is approved as to form.

Thank you

Sincerely,

NATHAN L. MCKINNEY | Senior Assistant County Attorney

***Legal Department colleagues may receive a copy of this email – confidentiality still applies.**

***I am generally not available on Mondays**



County Attorney

nmckinney@dconc.gov

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From: Sanders, Nathan M. <nsanders@dconc.gov>

Sent: Tuesday, December 17, 2024 3:20 PM

To: McKinney, Nathan <nmckinney@dconc.gov>

Subject: Fw: Crisis Comms

Hey Nathan,

Here is the updated contract for
City legal.

Thanks!

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From: Keener, Sandra <Sandra.Keener@durhamnc.gov>

Sent: Tuesday, December 17, 2024 2:59:07 PM

To: Sanders, Nathan M. <nsanders@dconc.gov>; Beverly Thompson <beverly.thompson@durhamnc.gov>

Subject: RE: Crisis Comms

Attached is the contract modification with City legal's approval.

From: Sanders, Nathan M. <nsanders@dconc.gov>

Sent: Tuesday, December 17, 2024 1:42 PM

To: Keener, Sandra <Sandra.Keener@durhamnc.gov>; Thompson, Beverly B. <Beverly.Thompson@durhamnc.gov>

Subject: RE: Crisis Comms

Hey Sandra,

Can you ask city legal to send the updated ILA agreement with the date extension? I will then send it to county legal for review. Once it is approved to form we will send it to the board for their approval. The only thing that needs to be updated in the timeframe for the agreement, which I recommend extending until Jan 1 2026.

Beverly, does this sound OK to you?

Nathan Sanders | Deputy Chief of Emergency Management



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From: Keener, Sandra <Sandra.Keener@durhamnc.gov>
Sent: Tuesday, December 17, 2024 11:51 AM
To: Sanders, Nathan M. <nsanders@dconc.gov>; Beverly Thompson <beverly.thompson@durhamnc.gov>
Subject: RE: Crisis Comms

I confirmed with legal that this contract modification will have to go back to Council (and the County BOCC). The provision of the ILA titled "Amendments" states "the City Council and County Commissioners shall be the final authority in approving all amendments."

Will the County be drafting up the contract modification or the City? Also, which dates would you like to shoot for? Due to the holiday, I'm not sure we can make the timeline for the 2/3 CCM. Otherwise, we will need to shoot for the 2/17 CCM date. Thoughts?

Submit documents to City Attorney's Office	Submittal date	Work Session	City Council Meeting
12/30/24	1/7/25	1/23/25	2/3/25
1/13/25	1/21/25	2/6/25	2/17/25
1/28/25	2/4/25	2/20/25	3/3/25

From: Sanders, Nathan M. <nsanders@dconc.gov>
Sent: Monday, December 16, 2024 4:00 PM
To: Keener, Sandra <Sandra.Keener@durhamnc.gov>; Thompson, Beverly B. <Beverly.Thompson@durhamnc.gov>
Subject: Re: Crisis Comms

Hi Sandra,

I would recommend extending this for an additional year just to be safe. We're in the last part of obtaining the contract and work should start after the beginning of next year, but all things considered, having the extra time is probably prudent, just in case.

Thanks!

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From: Keener, Sandra <Sandra.Keener@durhamnc.gov>
Sent: Monday, December 16, 2024 3:52:59 PM
To: Beverly Thompson <beverly.thompson@durhamnc.gov>
Cc: Sanders, Nathan M. <nsanders@dconc.gov>
Subject: RE: Crisis Comms

The contract expires on 12/31/2024 and was officially signed and executed on 11/28/2023.

As stated below, the City will transfer one-half of the total contract amount to the County once the selected vendor has completed the contract to the satisfaction of the City and County. Therefore, we will most likely need to do a contract modification to extend the date which will need to be approved by City Council. I sent an email to the CAO to confirm and I am awaiting their response. Please advise on the anticipated date of completion of the plan. Should we extend the date to 12/31/2025 to be on the safe side or do you think it will be completed sooner? I'd prefer to give us extra time. Listed below are some potential submittal dates to appear before City Council.

Submit documents to City Attorney's Office	Submittal date	Work Session	City Council Meeting
12/30/24	1/7/25	1/23/25	2/3/25
1/13/25	1/21/25	2/6/25	2/17/25
1/28/25	2/4/25	2/20/25	3/3/25

From: Thompson, Beverly B. <Beverly.Thompson@durhamnc.gov>
Sent: Monday, December 16, 2024 2:27 PM
To: Keener, Sandra <Sandra.Keener@durhamnc.gov>
Cc: Sanders, Nathan M. <nsanders@dconc.gov>
Subject: FW: Crisis Comms

Hey Sandy, when was this contract actually signed? Can you find out from CAO if we need to do anything at this point to renew this ILA now that we have a contract with the vendor. It still isn't official though, but will likely be when the ILA expires. Nathan, can you check with county folk? Thanks.

From: Thompson, Beverly B.
Sent: Monday, December 16, 2024 2:21 PM
To: Sanders, Nathan M. <nsanders@dconc.gov>
Subject: FW: Crisis Comms

Sorry for delay. Had meetings. Here's the section in the ILA.

The Project Total shall not exceed \$100,000.

City Funding: The City will transfer one-half of the total contract amount to the County once the selected vendor has completed the contract to the satisfaction of the City and County. This City funding shall not exceed \$50,000.00.

County Funding: The County shall fund one half of the total contract price. This County funding shall not exceed \$50,000.00.

Method of Payment. Wireless transfer

From: Sanders, Nathan M. <nsanders@dconc.gov>
Sent: Monday, January 8, 2024 3:48 PM
To: Thompson, Beverly B. <Beverly.Thompson@durhamnc.gov>; Keener, Sandra <Sandra.Keener@durhamnc.gov>
Cc: Ferguson, Marc R. <mrferguson@dconc.gov>
Subject: Crisis Comms

Hi Beverly,

I have attached the ILA for resigning. Unfortunately, finance rejected the document due to two signature names being incorrect. I have made those changes. Once signed and sent over, we'll resubmit to county finance to process for signatures.

Thanks!

Nathan Sanders | Deputy Chief of Emergency Management



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