

Attachment A



PROPOSAL FORM

RFP No. 25-019

In accordance with the attached instructions, terms, conditions, and Scope of Services we submit the following proposal to the County of Durham.

TOTAL PROPOSED COST

\$ 71,000.00

Seventy one thousand Dollars

(Total Proposed Cost in Writing)

The above Total Proposed Cost should be based on being awarded the entire project.

Unit prices quoted and accepted shall apply throughout the life of the contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of changes in the scope of the work all in accordance with the contract documents.

UNIT PRICE

UP-1. Replace damaged or deteriorated wood blocking.	<u>\$ 2.00</u> /BF
UP-2. Replace damaged or deteriorated 3/4" plywood.	<u>\$ 2.50</u> /SF

Include in the Base Bid the Quantity Allowances specified in Section 01 21 00 of the Project Manual.

Allowance No. 1. Replace 100 board feet of deteriorated wood blocking.	<u>\$ 200.00</u>
Allowance No. 2. Replace 100 square feet of deteriorated 3/4" plywood.	<u>\$ 250.00</u>

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: 1/24/2025

Authorized Signature:

Hunter Steed

Name

VP

Title

Wayne Roofing & Sheet Metal Co

Firm Name



REQUEST FOR PROPOSALS

Partial Roof Replacement at Durham County Southwest Library

RFP No. 25-019

ISSUE DATE: December 8, 2024

ISSUING DEPARTMENT: County of Durham Purchasing Division of Finance
201 East Main Street, 7th Floor, Room 703
Durham, NC 27701

Sealed Proposals will be received until 2:00 P.M., Eastern Time on January 21, 2025. The purpose and intent of the Request for Proposals (RFP) is to solicit proposals from qualified firms to provide Partial Roof Replacement at Durham County Southwest Library.

All inquiries concerning the Scope of Services, Proposal Submission Requirements or Procurement Procedures should be directed to:

Procurement Specialist: Godfrey Herndon
Purchasing Division of Finance
Email: purchasinggroup@dconnc.gov
Telephone: 919-560-0741

Sealed Proposals shall be mailed and/or hand delivered to the Issuing Department shown above, and the envelope shall bear the name and number of this Request for Proposals (RFP). It is the sole responsibility of the Proposer to ensure that his/her Proposal reaches the Purchasing Division by the designated date and hour indicated above.

In compliance with this Request for Proposals and to all the terms and conditions imposed herein, the undersigned offers and agrees to furnish the goods and services described in accordance with the attached signed proposal.

Firm Name: Wagner Roof & Sheet Metal

Address: 710 W James St

Goldsboro NC 27533

Phone: 919 734-5475

Date: 1/23/25

By: Hunter Steed
(Name Typed/Printed)

[Signature]
(Signature in Ink)



VENDOR APPLICATION

IT IS CRITICAL TO THE COUNTY THAT YOU COMPLETE ALL DATA - PLEASE PRINT OR TYPE
(A W-9 FORM IS REQUIRED AND MUST BE SUBMITTED WITH THIS FORM)

1. Vendor Name: Wayne Roofing & Sheet Metal Co

Do you require a 1099? Yes No

2. Mailing address for payments:
PO Box 941 Goldsboro NC 27533

3. Mailing address for purchase orders, proposals and bids:

4. Contact Person Hunter Steed Phone #: 919-734-5475

Email: hunters@wayneroofingnc.com Fax #: _____

5. In what City and State is your firm licensed? NC

If licensed in NC, indicate County (for tax purposes) _____

Individual Partnership Corporation Governmental Agency Other

6. Is your firm a large business? Yes No 7. Is your firm a small business? Yes No

8. Is your firm 51 percent or more owned and operated by a woman? Yes No
If yes, with what governmental agencies are you certified? _____

9. Is your firm 51 percent or more owned and operated by a minority? Yes No

10. If yes, with what governmental agencies are you certified? _____

11. Identify appropriate minority group:
Black American Native American Hispanic Asian/Pacific Asian Indian

12. Is your firm incorporated? Yes No

13. Is your firm a not-for-profit concern? Yes No

14. Is your firm a handicapped business concern? Yes No

15. Give a brief description of goods or services your firm provides:

Roofing work

Signature: _____ Title: VP

Print name: Hunter Steed Date: 1/24/2025

If you have any questions concerning this form, email Durham County Purchasing Division at purchasinggroup@dconc.gov

NOTICE TO THE BIDDERS/PROPOSERS

Please return this Vendor Application and W-9 along with your Bid Proposal packet.

PURCHASING TO COMPLETE (when received from the department)

Listed as Debarred or Suspended Vendors?

<https://www.sam.gov> Yes No

<https://www.doa.nc.gov/divisions/purchase-contract/debarred-vendors> Yes No

Verified by: _____ Date: _____

Attachment C

ADDENDUM ACKNOWLEDGEMENT
Partial Roof Replacement at Durham County Southwest Library

RFP No. 25-019

Receipt of the following Addendum is acknowledged:

Addendum no. 1 Date 1/07/25

Addendum no. 2 Date 1/14/25

Addendum no. _____ Date _____

Addendum no. _____ Date _____

Addendum no. _____ Date _____

Signature:  _____ Date: 1/24/25

Wayne Roofing & Sheet Metal Co

Name of Firm

Attachment D

NON-COLLUSION AFFIDAVIT

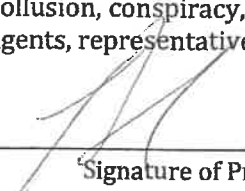
State of North Carolina

County of Durham

Hunter Steed

being first duly sworn, deposes and says that:

1. He/She is the VP of Wayne Roofing the Proposer that has submitted the attached proposal;
2. He/She is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a **collusive** or **sham** Proposal;
4. Neither the said Proposer nor any of its officers, partners, owners agents, representatives, employees or parties of interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm or person to submit a **collusive** or **sham** Proposal in connection with the contract for which the attached Proposal has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to fix any overhead, profit or cost element of the Proposal price of any other Proposer or to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Durham or any person interested in the proposed contract; and
5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.



Signature of Proposer

1/24/2025

Date

Subscribed and sworn before me,
this 24 day of Jan, 2025



Notary Public

Carl Steed
NOTARY PUBLIC
Wayne County, NC
My Commission Expires August 16, 2026

Notary Public
My Commission Expires: 8-16-2026

Affidavit A

ATTACH TO BID

State of North Carolina AFFIDAVIT A - List of the Good Faith Effort

COUNTY OF DURHAM

Affidavit of Wayne Roofing & Sheet Metal Co

(Name of Bidder)

I have made a good faith effort to comply under the following areas checked:
(A minimum of 5 areas must be checked in order to have achieved a "good faith effort")

- 1-Contacted minority businesses that reasonably could have expected to submit a quote and that were known to the contractor, or available on State or local government-maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- 2-Made the construction plans, specifications and requirements available for review by prospective minority businesses or providing these documents to them at least 10 days before the bids are due.
- 3-Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4-Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority business.
- 5-Attended pre-bid meetings scheduled by the public owner.
- 6-Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7-Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8-Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the Bidder's suppliers in order to help minority businesses in establishing credit.
- 9-Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- 10-Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cashflow demands.

In accordance with GS 143-128.2(d) the undersigned will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon execution of a contract with the Owner. Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: 1/24/25 Name of Authorized Officer: Hunter Steed

Signature: _____

Title: VP
Carl Steed

NOTARY PUBLIC
 State of North Carolina, County of Wayne
 Wayne County, NC Subscribed and sworn to before me this 24 day of Jan 2025
 My Commission Expires August 16, 2026
 My commission expires 8-16-2026

Affidavit B

ATTACH TO BID - IF YOU ARE NOT UTILIZING SUBCONTRACTORS

**State of North Carolina AFFIDAVIT B - Intent to Perform Contract with Own Workforce
COUNTY OF DURHAM**

Affidavit of Wayne Roofing & Sheet Metal
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for
he Roof Replacement Southwest Library contract.
(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and agrees to provide any additional information or documentation requested by the owner in support of the above statement.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: 1/28/25 Name of Authorized Officer: Carl Steed
Signature: [Signature]
Title: VP

Carl Steed
NOTARY PUBLIC
Wayne County, NC
State of North Carolina
My Commission Expires August 16, 2026

County of Wayne
Subscribed and sworn to before me this 28 day of Jan 2025

Notary Public [Signature]
My commission expires 8-16-2026



Affidavit C

ATTACH TO BID - IF YOU HAVE MWBE PARTICIPATION

State of North Carolina AFFIDAVIT C - Portion of the Work to be Performed by Minority Firms

COUNTY OF DURHAM

Durham County Goals for MWBE Participation in the Procurement of Goods, Services and Construction

Categories	Construction	Architect/ Engineer	Services	Goods	MWBE Availability % (Median Availability)
Black American	14.6	9.8	10.9	2.8	10.4%
Asian American	1.3	3.0	1.1	.43	1.3%
Hispanic American	4.2	1.8	1.1	.43	1.5%
American Indian	.65	.75	1.0	.5	.70%
White Female	13.8	11.0	9.5	7.1	10.3%
Overall MWBE Participation Goal =					25.0%

Affidavit of Wayne Roofing & Sheet Metal Co I do hereby certify that on the
(Name of Bidder)

Durham County Southwest Libray Roof Replacement

(Project Name)

Project ID No. 25-019 Amount of Bid \$ 71,000.00

I will expend a minimum of 0 % of the total dollar amount of the contract with minority businesses enterprises. Work will be subcontracted to the following firms listed below. Attach additional sheets if needed.

Firm Name (Street Address/Zip/Telephone)	*Minority Category	Work Description	Dollar Value	Percentage of Goal

***Minority categories:** Black, African American (B), Hispanic (H), Asian American (A), American Indian (I), Female (F)

Pursuant to GS 143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: 1/24/25 Name of Authorized Officer: Hunter Steed

Signature: [Signature]

Title: X/P

Carl Steed of North Carolina, County of Wayne
 NOTARY PUBLIC Subscribed and sworn to before me this 24 day of Jan 2025
 Wayne County, NC Notary Public Cass
 My Commission Expires 8-16-2026
 August 16, 2026



Attachment F

AFFIDAVIT OF COMPLIANCE

**STATE OF NORTH CAROLINA
COUNTY OF DURHAM**

**AFFIDAVIT OF COMPLIANCE
with N.C. E-Verify Statutes**

I, Hunte Steed (hereinafter the "Affiant"), being duly authorized by and on behalf of Wayne Book (hereinafter "Contractor") after first being duly sworn hereby swears or affirms as follows:

1. Contractor understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with Article 2 of Chapter 64 of the North Carolina General Statutes; and
2. Contractor understands that an "Employer", as defined in NCGS§64-25(4), is required by law to use E-Verify to verify the work authorization of its employees through E-Verify in accordance with NCGS§64-26(a). The term "Employer" does not include State agencies, counties, municipalities, or other governmental bodies.
3. Contractor is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in the state of North Carolina. (mark Yes or No)
 - a. YES
 - b. NO
4. Contractor will ensure compliance with E-Verify to the extent applicable and will ensure compliance by any subcontractors subsequently hired by Contractor to perform work under Contractor's contract with Durham County.

This 27 day of July, 2025

Signature of Affiant

Print or Type Name: Hunte Steed

State of NC
County of Wayne

Signed and sworn to (or affirmed) before me, this the 27
day of Jan, 2025

My Commission Expires:

8-16-2026

[Signature]
Notary Public

Carl Steed
NOTARY PUBLIC
Wayne County, NC
My Commission Expires August 16, 2026

(Affiant's Initial/Notarial Seal)

SECTION 00 73 31

THERMOPLASTIC SINGLE-PLY ROOFING

ROOF MANUFACTURER'S ACKNOWLEDGMENT

Owner: Durham County

Project Name: Southwest Regional Library

Project Address: 3605 Shannon Road, Durham, NC 27701

Roofing Contractor: Wayne Roofing & Sheet Metal

Address: 710 W James St Goldsboro NC 27533

Telephone: 919 734-5425

This is to advise the Owner that having thoroughly reviewed the Specifications and Drawings contained within the Project Manual dated September 24, 2024 for the above-titled project, we acknowledge that the roof system(s) and flashing system(s) specified are suitable for the issuance of the specified Manufacturer's warranty on this project and have been tested and approved for the wind uplift pressures outlined in the project specifications. Having reviewed the project requirements in detail, the Manufacturer will provide a written response of exceptions to the Engineer through the contractor prior to five (5) days of the bid due date or as otherwise outlined in the Instructions to Bidders, if conflicts exist between the Manufacturer's warranty requirements and the above listed documents. Exceptions not submitted accordingly are subject to rejection. The manufacturer also certifies that the installer is approved, authorized, or licensed by the manufacturer to install the specified roof system and is eligible to provide the specified manufacturer's warranty. The manufacturer will comply with the specified requirements for on-site technical support.

Dallas Marshburn is hereby designated as our Liaison on this project.
(Print or type name of Liaison)

919-345-5464
Telephone

SOPREMA
Roof Manufacturer's Company Name

Dallas Marshburn 1-14-25
Roof Manufacturer Representative's Signature Date

Dallas Marshburn Field Technical Representative
Roof Manufacturer Representative's Name Title

310 Quadral Drive, Wadsworth, OH 44281
Roof Manufacturer's Address

800-356-3521
Telephone

END OF SECTION 00 73 31