



SCOPE OF SERVICES FORM

This Scope of Services is an integral part of this contract between the **County of Durham** (“County”), and **Psychiatric Services and Consultation** (“Contractor”), which contract is dated **July 1, 2025**. Contractor agrees to provide services and/or materials pursuant to the provisions set forth below.

I. Background/Purpose: As the facility’s Mental Health Director, the psychiatrist holds the ultimate responsibility for making clinical decisions concerning the care of mental health clients and ensure individuals with mental illness who are detained at the Durham County Detention Center (DCDC) have access to psychiatric services. Services shall include evaluation and assessment, crisis intervention while on-site, medication management and monitoring and referral for additional services and supports.

II. References: Contractor will submit the anticipated schedule and any deviations from that in advance. Invoice should include days and hours of services provided at the jail facility.

III. Work/Requirements: Serve as Mental Health Director in the detention center’s Medical Services Standards of Operation by guiding, reviewing, and approving mental health service policies. The vendor shall operate a weekly clinic for inmates who are experiencing symptoms from their condition and who have difficulty adjusting to the daily life within the jail. The clinic physicians are primarily responsible for the assessment, diagnosis and treatment of detainees referred for assessment of symptoms, continuation of treatment for detainees with a documented mental health diagnosis, and the ongoing assessment and treatment based on established review intervals. Additional duties include collaborating with the Jail Mental Health Team (JMHT) on identifying and monitoring individuals placed in the Therapeutic Housing Unit, along with the comprehensive care of the identified psychiatric population housed in the DCDC. Consult with the JMHT in formulating adequate discharge plans for detainees receiving JMH services to ensure continuity upon release into the community. Authorize the continuation of prescriptions for 30 days for released detainees on psychiatric medications via Gurley’s Pharmacy.

IV. Schedules/Timelines:

- The Contractor will deliver nineteen (19) hours weekly of psychiatric services to the detention center and ensure all confidentiality laws are adhered to and written consents are obtained when needed.

V. Transmittal/Delivery/Accessibility: Contractor will submit monthly invoices by the 5th of each month to Durham County Justice Services Department, 326 East Main Street, Durham, North Carolina 27701. The contractor shall collaborate with Justice Services Mental Health Clinicians, Justice Service Administration, Alliance Health, Wellpath, Durham County Sheriff’s Office, as well as Gurley’s Pharmacy.

VI. Payment: Contractor shall submit a detailed monthly invoice on the fifth of each month. Contractor agrees payments will not exceed the contract amount of \$161,757.00 for services provided at the detention center. Payments shall be made to the contractor within 30 days of receiving an invoice verified by the Justice Center Services Mental Health Clinician.