



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Tuesday, September 3, 2024

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

9:00 am Work Session Agenda

1. Closed Session (Scheduled from 9:00 - 10:00 am)

[24-0575](#)

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with Strategic Goal: High Performing Organization

Resource Persons: Curtis Massey, Interim County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

2. Citizen Comments (30 min)

[24-0562](#) Citizen Comments (30min)

Agenda Text: The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

3. Consent Agenda (30 min)

[24-0328](#) Approval of Budget Ordinance Amendment No.25BCC016 Recognizing a \$1,500,000 Grant Award from the Engineering and Environmental Services, Sustainability Division of the US Department of Energy to Create and Implement the Energy Burden and Emissions Reduction Program (EBERP), as well as Authorize the County Manager to Sign and Execute All Related Contracts

Agenda Text: The Board is requested to review and approve Budget Ordinance Amendment No.25BCC016 recognizing a \$1,500,000 grant award from the Engineering and Environmental Services - Sustainability Division of the US Department of Energy (DOE) to create and implement the Energy Burden and Emissions Reduction Program (EBERP), as well as authorize the County Manager to sign and execute all contracts for authorized and approved uses associated with the grant program throughout the grant's period of performance.

EBERP is a new program to provide energy efficiency retrofits and limited home repair to low-to-moderate income households in Durham, Orange, and Granville Counties. The goal is to retrofit at least 230 homes in the three-county area to reduce energy use,

greenhouse gas emissions, and energy burden. Neighborhood ambassadors will provide hands-on workshops to help households save more energy through behavior change.

This grant is funded through the Inflation Reduction Act as part of the Energy Efficiency and Conservation Block Grant program. It is a three (3) year, reimbursable grant with a period of performance beginning when the contract with the DOE is received and executed. The DOE is also providing a Community Energy Fellow for 12-18 months at no cost to the County to help with community outreach and program development. Durham County is providing \$166,147 as in-kind costshare made up of employee time spent on the project. Additional project partners include Orange County, Granville County, NC Sustainable Energy Association, Central Pines Regional Council, Piedmont Triad Regional Council, NC Clean Energy Fund, Enpira, and ShipShape.

Alignment with Strategic Plan: This aligns with Durham County Strategic Goal of Sustainable Infrastructure and Environment.

Resource Persons: Tobin L. Freid, Sustainability Manager; Megan Pendell, Sustainability Specialist; Jay Gibson, PE, Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board review and approve Budget Ordinance Amendment No.25BCC016 recognizing a \$1,500,000 grant award from the Engineering and Environmental Services - Sustainability Division of the US Department of Energy (DOE) to create and implement the Energy Burden and Emissions Reduction Program (EBERP), as well as authorize the County Manager to sign and execute all contracts for authorized and approved uses associated with the grant program throughout the grant's period of performance.

Attachments: [AAF-16 \\$1.5M DOE Grant for Sustainability](#)

24-0452

Approval of the 500 E. Main St. Affordable Housing Development Documents

Agenda Text:

The Board is requested to authorize the County Manager to execute the following documents:

1. Assignment of Contracts, Plans, Permits
2. Assignment of Leases and Rents
3. GREC Swap Subordination and Standstill Agreement
4. Landlord Waiver
5. Leasehold Deed of Trust
6. Loan Agreement
7. Promissory Note
8. Truist Subordination Agreement
9. Tri-Party Agreement
10. Ground Lease
11. Addendum to Ground Lease (HUD)
12. Memorandum of Lease

13. Ground Lease Estoppel Certificate

Attachments: The documents listed above are attached to this Item and are described in Attachment 14 (Description of Documents). All documents will be finalized and approved as to form prior to execution.

Alignment with Strategic Plan: This aligns with the Durham Strategic Goal of Sustainable Infrastructure and Environment

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director; Nathan McKinney, Senior Assistant County Attorney; Greg Smith, Senior Development Manager, Laurel Street Residential; Crystally Wright, Interim Chief Financial Officer; Jay Gibson, P.E. Director of E, E&S; Sherrod Banks, Principal, Banks Law Firm; Deirdre Denechaud, Partner, Parker Poe Attorneys and Counselors at Law

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the described documents required for the 500 E. Main St. Affordable Housing Development project.

Attachments:

[ASSIGNMENT OF CONTRACTS, PLANS, PERMITS \(County of Durham - 500](#)

[ASSIGNMENT OF LEASES AND RENTS \(County of Durham - 500 East Main\)](#)

[GREC Swap Subordination and Standstill Agreement \(Durham County Loan\) \(5](#)

[LANDLORD WAIVER parking lease \(Truist\) \(County of Durham - 500 East Main](#)

[LEASEHOLD DEED OF TRUST \(County of Durham - 500 East Main\)](#)

[LOAN AGREEMENT \(County of Durham - 500 East Main\)](#)

[PROMISSORY NOTE \(County of Durham - 500 East Main\)](#)

[TRUIST SUBORDINATION AGREEMENT \(County\) \(County of Durham - 500 E](#)

[Tri-Party Agreement Effective 05.01.24.V2](#)

[Ground Lease for Agenda Item 09.09.2024](#)

[HUD Addendum to Ground Lease for Agenda Item 09.09.2024](#)

[Memo of Ground Lease \(clean 060624\) for Agenda Item 09.09.2024](#)

[Ground Lease Estoppel Certificate for Agenda Item 09.09.2024](#)

[Description of Documents](#)

24-0453

Budget Ordinance Amendment No. 25BCC013 Recognizing \$246,000 in Grant Funding from the Institute for Intergovernmental Research (IIR) through the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP) for the Initiative to Build Bridges to Increase Access to Opioid Use Disorder Treatment Options in the Nation's Jails Project for the Durham County Sheriff's Office

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 25BCC013 recognizing \$246,000 in grant funding from the Institute for Intergovernmental Research (IIR) through the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP) for the Initiative to Build Bridges to Increase Access to Opioid Use Disorder Treatment Options in the Nation's Jails Project for the Durham County

Sheriff's Office. The Board is also requested to authorize the County Manager to sign the agreement.

This funding opportunity will support projects to increase access to Medicated Assisted Treatment (MAT) in jails and the capacity of local communities to collaborate across public safety, behavioral health, and public health to continue care in the community. The Sheriff's Office was selected as a Building Bridges site in February of 2020. These funds will expand the Sheriff's Medication Assisted Restorative and Treatment Program (SMART) at the Detention Center.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2: Health and Well-being for All and Goal 3: Safe Community

Resource Persons: Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Marie Spencer, Chief of Detention Services, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC013 recognizing \$246,000 in grant funding from the Institute for Intergovernmental Research (IIR) through the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP) for the Initiative to Build Bridges to Increase Access to Opioid Use Disorder Treatment Options in the Nation's Jails Project for the Durham County Sheriff's Office. The Board is also requested to authorize the County Manager to sign the agreement.

Attachments:

[BBII Implementation Solicitation - Attach F](#)

[4134-2024-012 DCDC Subaward Agree jun24 DRAFT](#)

[Building Bridges Supplemental](#)

[AAF-13 LEGAL FORM DCSO recognize \\$246K from Intergov Research \(US DC](#)

24-0456

Approval of Capital Project Amendment No.25CPA00008 Appropriating \$307,428 of ARPA Funding and \$115,000 of Budgeted Debt Service Funding to the PAYGO Fund to Support the New JSD Transition House Renovation Capital Project (4370DC001) with a Total Project Budget of \$422,428: as well as Authorize the County Manager to Execute a Contract for Architectural Design Services with RND Architects, PA totaling an amount not-to-exceed \$336,618 for the Project

Agenda Text:

The Board is requested to approve Capital Project Amendment No.25CPA00008 appropriating \$307,428 of ARPA Funding and \$115,000 of budgeted Debt Service Funding to the PAYGO Fund to support the new JSD Transition House Renovation Capital Project (4370DC001) with a total project budget of \$422,428, as well as authorize the County Manager to execute a contract for architectural design services with RND Architects, PA, in the amount of \$308,670 plus reimbursables and contingency fees of \$27,948 for a total not-to-exceed \$336,618. The additional \$85,000 is needed to cover third-party contracts for surveying and potential hazardous substance remediation.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
JSD Transition House Substantial Renovation (4370DC0001)	\$ 422,428.00	NEW	\$ -	\$ 422,428.00

The request for qualifications (RFQ No.24-052) for the Architectural Design & Engineering Services for the Durham County Justice Services Department Transition House was advertised on June 9, 2024, and one response was received by the July 9, 2024 deadline. The response was reviewed by representatives from Engineering, Justice Services, and the County Manager's Office. RND Architects, PA, was selected as the appropriate firm for this project.

The project includes the development of design and construction documentation for renovating the County's Transition House located on Club Boulevard. The Transition House is a 1963-built single family home that has seen multiple retrofits throughout the years to comply with commercial building codes, however, it has reached the end of its effective lifespan. The structure is in need of major renovations to meet current programmatic, accessibility, and energy requirements and goals. The renovation will improve efficiency, privacy and accessibility, and increase the Justice Service Department's ability to serve the Community through the addition of a small bedroom with a kitchenette and separate entrance for residents who need additional or longer-term support as they transition to fully independent living. See Attachment 1 for the Architect's proposal, Attachment 2 for the Budget Amendment, and Attachment 3 for the MWBE certification.

Alignment with Strategic Plan: This aligns with Durham Strategic Goal of Sustainable Infrastructure & Environment

Resource Persons: Christy Rauli, Project Manager, Peri Manns, ASLA, LEED GA, Jay Gibson, P.E., Engineering and Environmental Services Department; Dwane Brinson, Assistant County Manager for Community Safety; and Charles Nickelson, AIA, Principal, RND Architects, PA

County Manager's Recommendation: The County Manager recommends that the Board The Board is requested to approve Capital Project Amendment No.25CPA00008 appropriating \$307,428 of ARPA Funding and \$115,000 of budgeted Debt Service Funding to the PAYGO Fund to support the new JSD Transition House Renovation Capital Project (4370DC001) with a total project budget of \$422,428, as well as authorize the County Manager to execute a contract for architectural design services with RND Architects, PA, in the amount of \$308,670 plus reimbursables and contingency fees of \$27,948 for a total not-to-exceed \$336,618. The additional \$85,000 is needed to cover third-party contracts for surveying and potential hazardous substance remediation.

Attachments: [BOCC 24-0456 - RFQ 24-052 - Architect Proposal for Transition House v.2](#)
[MWBE Compliance Review Form-AAF for 24-052 RFQ 073024](#)
[CPA-08 LEGAL FORM for JSD Transition House Renovation \(\\$422,428\)](#)

24-0490 **Approval of Budget Ordinance Amendment No. 25BCC017 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 NC Rate Settlement Funds #2 of \$22,000.00.**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC017 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 NC Rate Settlement Funds #2 of \$22,000.00 to Provide Residents with Funding for Utilities.

Duke Energy Carolinas, LLC. funds may be used to assist Duke Energy Carolinas customers with electric bills, deposits, establishments of service, and reconnect fees. The funds have no expiration date and will follow the same guidelines as our state energy programs. No County dollars required.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable children, youth, and adults.

Resource Persons: Maggie Cveticanin, Director, Department of Social Services, Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 25BCC017 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 NC Rate Settlement Funds #2 of \$22,000.00.

Attachments: [Duke Energy 2024 Rate Settlement \\$22,000.00 AAF Allocation 2](#)
[Duke Energy 2024 Rate Settlement # 2 \\$22,000 AAF Supplemental Doc v2](#)
[Duke Energy 2024-2025 Rate Settlement #2 AAF SAP form signed](#)
[2024_2025_NC_Duke_Energy_Carolinas_Rate_Settlement_MOU-signed](#)
[AAF-17 Legal Form](#)

24-0510 **Approval to enter into a contract with Envirotrol, LLC, in the amount of \$51,445.00 for Eddy Current Testing at Various County Facilities. Funding for this repair is currently available in the FY 2024-25 operational budget.**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract in the amount of \$51,445.00 with Envirotrol LLC, utilizing General Service operational funds allocated for this project. This contract will allow for Eddy Current Testing at Admin I and II, Health and Human Services, County Courthouse and the Detention Center. Eddy Current Testing is a nondestructive method of testing the integrity of

chiller tube bundles.

The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services within the operational Budget.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment - Maintaining, protecting and improving natural and building systems to support a sustainable community.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, Claude Eubanks, HVAC Supervisor, David Alpaugh, Project Facilitator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with Envirotrol LLC. in the amount of \$51,544.00 to perform Eddy Current Testing at various County facilities. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funds are available. Funding for this repair is currently available in the FY 2024-25 operational budget.

Attachments:

[AAF Supplemental Document - Contract Approval](#)

[MWBE Compliance Review Form-AAF for 24-030R1 RFP 072324](#)

[RFP 24-030 R1 Proposal](#)

[RFP 24-030R1 Eddy Current Testing at DCO Facilities-1 bid #2](#)

[Committe overall ranking form](#)

24-0519

Approval to Amend a Contract with Capital Marketing Solutions, LLC dba Alphagraphics of Downtown Raleigh for Ballot Printing Services in the amount of \$60,000, for a new total of \$182,315.13.

Agenda Text:

The Board is requested to authorize the County Manager to approve the Durham County Board of Elections request to amend a contract with Capital Marketing Solutions, LLC dba Alphagraphics of Downtown Raleigh to print ballots for the November 5, 2024, Statewide General Election using FY 2024-2025 operating funding. This service contract will cover 09/01/2024 - 06/30/2025. It is required, under Article 14A of Chapter 163 of the General Statues and the NC Administrative Code, that counties purchase ballots equal to 100% of registered voters within their jurisdiction. Alphagraphics, which is a company owned by PrintElect, is a certified ballot printer in North Carolina. In accordance with NCGS 163-165.9(b)(1), county boards of elections are only permitted to purchase ballots from state approved vendors.

The current contract amount will increase from \$122,315.13, to \$182,315.13 per the

proposed contract amendment.

The Durham County Board of Elections also requests the Board to extend authorization of future contract amendments to the Manager.

Alignment with Strategic Plan: This item aligns with the Durham County Strategic Goal: Regional Leadership. Acquiring this service will support efforts which ensure that registered voters in Durham County have access to ballots and other election related material printed by the vendor.

Resource Persons: Derek Bowens, Elections Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve the Board of Elections contract amendment with Capital Marketing Solutions, LLC dba Alphagraphics of Downtown Raleigh, for ballot printing services in the amount of \$60,000 for a new total of \$182,315.13. The Durham County Board of Elections also request the Board to extend authorization of future contract amendments to the County Manager.

Attachments: [2024_06_03_AlphaGraphics_Contract_Amendment_Packet.pdf](#)

24-0520

Approval to amend a Contract with SouthData, Inc., for Printing and Mailing Services in the amount of \$101,089.95. for a new total of \$140,089.35.

Agenda Text:

The Board is requested to authorize the County Manager to approve the Durham County Board of Elections request to increase its service contract with SouthData, Inc., a printing and mailing service vendor using FY 2024-2025 operating funding. SouthData, Inc has provided printing and mailing services to the Durham County Board of Elections since 2018, and they also service many other Board of Elections offices in the State of North Carolina. We are confident that they will continue to provide us with timely and efficient service for the election(s) listed below:

- November 5, 2024, Statewide General Election

The current contract amount will increase from \$39,000 to \$140,089.35 per the proposed contract amendment.

The Durham County Board of Elections also requests the Board to extend authorization of future contract amendments to the Manager.

Alignment with Strategic Plan: This item aligns with the Durham County Strategic Goal: Regional Leadership. Acquiring this service will support efforts which ensure that registered voters in Durham County have access to printed election materials such as Voter Information Cards, Voter Confirmation Cards, and Special Mailings.

Resource Persons: Derek Bowens, Elections Director

County Manager's Recommendation: The County Manager recommends that the

Board authorize the County Manager to approve the Board of Elections contract amendment with SouthData Inc for printing and mailing services in the amount of \$101,089.95 for a new total of \$140,089.35, using FY 2024-205 operating funding. The Durham County Board of Elections also requests the Board to extend authorization of future contract amendments to the County Manager.

Attachments: [2024_07_26_SouthData_Contract_Amendment_Packet.pdf](#)

24-0521 **Public Health to create a Grant-Funded Community Health Worker 1.0 FTE position using previously recognized funds from NC DHHS Division of Public Health Women, Infant, and Community Wellness Section.**

Agenda Text: The Board is requested to approve Public Health's request to create a 1.0 FTE Community Health Worker position. This is a grant funded position and requires no additional county funding. The funding for this position is budgeted within Public Health's FY 2024-25 budget.

The grant-funded Community Health Worker will support access to women's health services and improve the cultural competence of service delivery in the DCoDPH Women's Health Clinic using the grant funds from NC DHHS Division of Public Health's Women, Infant, and Community Wellness Section. This funding is expected to be available through FY26-27.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for women's health services.

Resource Persons: Dr. Rodney Jenkins, DrPH, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve the creation a Grant-Funded Community Health Worker 1.0 FTE position using previously recognized funds from NC DHHS Division of Public Health Women, Infant, and Community Wellness Section.

Attachments: [AAF AA 175 Supplemental Document Supporting Women's Health Services cre](#)

[AAF AA 175 Supporting Women's Health Services create CHW FY24-25](#)

[AA 175 FY25 - signed](#)

24-0522 **Budget Ordinance Amendment No. 25BCC019 Public Health to Recognize \$140,350 from the NC DHHS Division of Public Health Epidemiology Section of the Communicable Disease Branch for COVID-19**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC019 Public Health to Recognize \$140,350 from the NC DHHS Division of Public Health

Epidemiology Section of the Communicable Disease Branch for COVID-19.

These funds will be used to support communicable disease surveillance, detection, control, and prevention activities to address the COVID-19 public health emergency and other communicable disease challenges impacted by the COVID-19 public health emergency.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19.

Resource Persons: Dr. Rodney Jenkins, DrPH, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC019 Public Health to Recognize \$140,350 from the NC DHHS Division of Public Health Epidemiology Section of the Communicable Disease Branch for COVID-19

Attachments:

[546 FY25 Durham](#)

[AAF AA 546 Communicable Disease Pandemic Recovery FY24-25 v2](#)

[AAF AA546 Supplemental Document - Noncontract FY24-25 v2](#)

[AAF-19 Legal Form](#)

24-0523

Budget Ordinance Amendment No. 25BCC018 to Recognize \$72,204 from the NC DHHS Division of Public Health Epidemiology Section Communicable Disease Section Branch

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 25BCC018 to Recognize \$72,204 from the NC DHHS Division of Public Health Epidemiology Section Communicable Disease Section Branch

This grant provides funding through Agreement Addendum 583 Refugee Health to the Local Health Department (LHD) to help support activities associated with the number of Refugee arrivals to Durham County, which has exceeded expectations with an increased number of screenings, for a new total 725 screenings.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing additional resources for Refugee Health Assessments for the increased numbers of refugees arriving.

Resource Persons: Rodney Jenkins, DrPH, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that

the Board approve Budget Ordinance Amendment No. 25BCC018 to Recognize \$72,204 from the NC DHHS Division of Public Health Epidemiology Section Communicable Disease Section Branch

County Manager: _____

Attachments:

[583-1 FY25 Durham](#)

[AAF - AA 583 Refugee Health of \\$72,204 7-19-24 v2](#)

[AAF AA 583 Supplemental Document - Noncontract 7-19-24 v2](#)

[AAF-18 Legal Form](#)

24-0527

Approval to Enter into a Contract with NWN in the amount of \$264,352.12 to renew support for Varonis Cloud and Security Analytics licenses.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with NWN in the amount of \$264,352.12 utilizing FY 2024-2025 operations dollars. The contract will allow Durham County to renew support for the Varonis Cloud and Security licenses. Varonis protects enterprise data spotlighting where sensitive data is concentrated and automatically remediates overexposure. This technology analyzes and automates permissions and user behavior to highlight where users have access to data as needed. Additionally, Varonis protects enterprise data in the largest and most important data stores and applications keeping Durham County applications secure across the cloud and behind the firewall.

This Cloud and Analytics application provides a proactive tool to addresses potential risk and vulnerabilities of data as Durham County has made a significant shift to remote work. This data governance solution gives IS&T modernized capabilities which ensure we are proactive in securing Durham County data. Additionally, this tool alleviates the need for 24x7 staff resources and enables County IT resources to focus on other key IT services requiring support.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: High Performing Organization

Resource Persons: Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with NWN in the amount of \$264,352.12 to renew support for Varonis Cloud and Security Analytics licenses using IS&T fiscal year 2024-2025 operations budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [NWN - Varonis 365 - AAF Supplemental Document](#)

[NWN Corporation- Varonis 365 License - 10-01-24 thru 09-30-25](#)

24-0528

Budget Ordinance Amendment No. 25BCC022 for the Department of Social Services to recognize Duke Energy Progress Energy Neighbor “Share the Light” (STL) Funds of \$24,368

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 25BCC022 for the Department of Social Services to recognize Duke Energy Progress Energy Neighbor “Share the Light” (STL) Funds of \$24,368

Duke Energy Progress Energy Neighbor “Share the Light” (STL) for Durham is used exclusively to provide assistance to people in crisis situations pay energy costs, unpaid deposits for utility services or unpaid reconnection charges for utility services. This program will follow the same guidelines as our state energy programs. No County dollars required.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Maggie Clapp, Director, Department of Social Services, Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager’s Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 25BCC022 for the Department of Social Services to recognize Duke Energy Progress Energy Neighbor “Share the Light” (STL) Funds of \$24,368

Attachments:

[Duke Energy Progress \\$24,368 Share the Light Energy Neighbor AAF Supplem](#)

[Duke Energy Progress Share the Light AAF SAP form \\$24,368.xls](#)

[Duke Energy Progress Share the Light STL \\$24,368 AAF](#)

[AAF-22 Legal Form](#)

24-0536

Approval of Contract Amendment for Stormwater Operations Specialists, LLC for Sewer Easement Maintenance Services in the Amount of \$60,600 Bringing the Total Amount to \$172,750 with a not to Exceed Amount of \$197,000

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract amendment (FR25-249) with Stormwater Operations Specialists, LLC to provide sewer easement maintenance services (RFP 22-004) for the sewer collection system tributary to the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$60,600, bringing the total contract amount from \$112,150 to \$172,750 with a not to exceed amount of \$197,000. The contract with Stormwater Operations Specialist, LLC will be funded from the Enterprise Fund.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

Resource Persons: Jay Gibson PE, E&ES Director; Stephanie Brixey, Deputy Director; and Wade Shaw, Utilities Superintendent

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment (FR25-249) with Stormwater Operations Specialists, LLC to provide sewer easement maintenance services (RFP 22-004) for the sewer collection system tributary to the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$60,600, bringing the total contract amount from \$112,150 to \$172,750 with a not to exceed amount of \$197,000.

Attachments: [Easement Maintenance Services - AAF Supplemental Document](#)
[FR22-689-FR25-249 STORMWATER OPERATIONS SPECIALISTS PDF](#)
[Durham Contract Beaver and Dam Removal 24-25](#)

24-0538 **Approval of FY 2025 Durham Annual Transit Work Program Revenue Amendment**

Agenda Text: The Board is requested to approve the FY 2025 Durham Annual Transit Work Program Revenue Amendment.

The FY 2025 Durham Annual Transit Work Program “Work Program” is the annual budget for the Durham County Transit Plan and includes the projected revenues, expenditures, as well as a Multi-Year Capital Improvement Plan. It was approved by the Durham Board of County Commissioners (“BOCC”) on April 8, 2024, and by the GoTriangle Board of Trustees (“GoTriangle”) on June 17, 2024.

On April 21, 2023, GoTriangle notified the BOCC and other members of the Durham County leadership team of their decision to retain the Regional Transit Authority Vehicle Rental Tax (“Vehicle Rental Tax”), from the Durham, Orange, and Wake County Transit Work Programs effective July 21, 2023. This action reduced the Durham FY 2024 Annual Work Program Revenues by \$1,427,947. Following this action, the Vehicle Rental Tax was excluded as a revenue source during the development of the FY 2025 Work Program. The Durham County Transit Governance Interlocal Agreement states that “future allocations of the Vehicle Rental Tax after FY23 shall be subject to the sole discretion of the GoTriangle Board of Trustees’ approval.”

On August 7, 2024, GoTriangle approved a partial return of the Vehicle Rental Tax to the Durham, Orange, and Wake County Transit Work Program for Fiscal Year 2025. Upon receipt of the Vehicle Rental Tax Revenues, the Durham County Work Program revenues will increase by \$799,294. These revenues will be incorporated into the fund balance. To formally recognize receipt of these additional revenues, a

Work Program revenue amendment must be submitted to the BOCC for approval.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Regional Leadership

Resource Persons: Ellen Beckmann, AICP, Transportation Director; Brandi Minor, CLGFO, Senior Administrative Officer

County Manager's Recommendation: The County Manager recommends that the Board approve the FY 2025 Durham Annual Transit Work Program Revenue Amendment.

Attachments: [FY 2025 Work Program Revenue Amendment Memo](#)

[Updated FY 2025 Durham County Transit Work Program Financial Pages](#)

24-0539 **Capital Project Amendment No. 25CPA009 Appropriating \$3,500,000 in 2022 General Obligation Bond Funding for a Durham Technical Community College Campus Adjacent Land Purchases (\$3,200,000) and a DTCC Campus Police Offices Renovation (\$300,000)**

Agenda Text: The Board is requested to approve Capital Project Amendment No. 25CPA009, appropriating \$3,500,000 in 2022 General Obligation bond funding for two new Durham Technical Community College (DTCC) capital projects; \$3,200,000 will be appropriated for a new DTCC Land Purchase project (59205300CC022) and \$300,000 will be appropriated for a new DTCC Campus Police Office renovation project (59205300CC023).

On November 8, 2022, Durham County voters approved a General Obligation Bond referendum totaling \$550 million, of which \$112.5 million was allotted for several Durham Technical Community College related capital projects. Two of those projects are described below.

\$3.2 million in GO Bond funding will allow the college to fill in the remaining land in the center of campus for further development.

Due to the demolition of Building 8 on Durham's Main Campus, which currently houses the Campus Police Offices, these offices will need to be moved. The demolition of Building 8 is beginning done in order to provide space for the new Life Science and Health Science Building.

The original plan for the Health Science Building was to house the Campus Police Offices on the first floor of the Health Science Building. After the initial design of the building, it was determined that there was not enough space to house all the Health Science Programs. By moving the Campus Police Offices to 807 Bacon Street, we would be adding an additional 15,000 square feet for instructional purposes in the Health Science Building.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
DTCC Land Purchase Project (59205300CC022)	\$0	\$3,200,000	\$3,200,000	NEW
DTCC Campus Police Office Renovation (59205300CC023)	\$0	\$300,000	\$300,000	NEW

Alignment with Strategic Plan: A well-functioning community college available financially and otherwise to its residents supports the County in many ways; this item aligns with Durham County Strategic Goal: Empowered Community.

Resource Persons: J.B. Buxton, DTCC President, Andrew Kleitsch, DTCC Chief Financial Officer, S. Keith Lane, Durham County Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 25CPA009, appropriating \$3,500,000 in 2022 General Obligation bond funding for two new Durham Technical Community College (DTCC) capital projects; \$3,200,000 for a new DTCC Land Purchase project (59205300CC022) and \$300,000 for a new DTCC Campus Police Office renovation project (59205300CC023).

Attachments:

[CPA-09 LEGAL FORM - DTCC GO Bond Funding for Land Purchase and Publi](#)
[CPA09 - DTCC Bacon Street Estimate for Campus Police Offices REV 1](#)

24-0540

Capital Project Amendment No. 25CPA010 Transferring \$3,500,000 in 2022 General Obligation Bond Funding from the Durham Technical Community College Allied Health Sciences Building project (5920CC020) to a new Utility Lines Burial project (5920CC024)

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 25CPA010, transferring \$3,500,000 in 2022 General Obligation bond funding from the DTCC Allied Health Sciences Building project (5920CC020) to a new Utility Lines Burial project (5920CC024).

On November 8, 2022, Durham County voters approved a General Obligation Bond referendum totaling \$550 million, of which \$112.5 million was allotted for several Durham Technical Community College related capital projects. Two of those projects are described below.

Durham Tech is requesting the transfer of \$3.5 million of GO bond funds already authorized for the Health Science Building project to be moved to a related project for the burial of the utility lines along Lawson Street that run through the college's main campus. The burial of these utility lines will help mitigate weather related power outages and will also improve the appearance of the main campus along Lawson Street. This project will allow for better staff and student movement along Lawson Street by allowing for wider sidewalks and the implementation of traffic calming measures.

Moving funding from the Allied Health Sciences Building project will allow the Utility

Line Burial project to proceed in a timely manner but will not affect overall funding for the building project.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
DTCC Allied Health Sciences Building Project (59205300CC020)	\$70,500,000	EXISTING		\$74,000,000 (\$3,500,000)
DTCC Utility Lines Burial Project (59205300CC024)	\$0		\$3,500,000	\$3,500,000 NEW

Alignment with Strategic Plan: A well-functioning community college available financially and otherwise to its residents supports the County in many ways; this item aligns with Durham County Strategic Goal: Empowered Community.

Resource Persons: J.B. Buxton, DTCC President, Andrew Kleitsch, DTCC Chief Financial Officer, S. Keith Lane, Durham County Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 25CPA010, transferring \$3,500,000 in 2022 General Obligation bond funding from the DTCC Allied Health Sciences Building project (5920CC020) to a new Utility Lines Burial project (5920CC024).

Attachments: [CPA-10 LEGAL FORM - DTCC GO Bond Funding for burial of utility lines projec](#)
[CPA10 - DTCC - Utility Line Burial Project](#)

24-0541

Approval of Federal Aviation Administration Grant Offer 3-37-0056-070-2024 in the amount of \$35,478,766.00 on behalf of the Raleigh-Durham Airport Authority

Agenda Text:

The Board is requested to approve Federal Aviation Administration (FAA) Grant Offer 3-37-0056-070-2024 in the amount of \$35,478,766.00 on behalf of the Raleigh-Durham Airport Authority. The grant funds will be utilized to cover the costs of shifting Runway 5L-23R Phase 3, Early Works - Grading and Drainage. The grant is fully comprised of discretionary monies and has been reviewed and approved by Mr. Michael Landguth, President and CEO of the Authority.

Under the Airport Improvement Program, the FAA requires Durham County, along with Wake County and the cities of Durham and Raleigh, to approve grant agreements made by the FAA.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Regional Leadership

Resource Persons: Ronald Jewett, Vice President Facilities Asset Management, Raleigh Durham International Airport (Raleigh-Durham Airport Authority)

County Manager's Recommendation: The County Manager recommends that the Board approve Federal Aviation Administration Grant Offer 3-37-0056-070-2024 in the amount of \$35,478,766.00 on behalf of the Raleigh-Durham Airport Authority.

Attachments: [Transmittal Letter - Federal Aviation Administration Grant Offer 3-37-0056-070-2](#)
[FAA Grant Offer for the Bipartisan Infrastructure Law \(BIL\) - Airport Infrastructure](#)

24-0542 **Capital Project Amendment No. 25CPA011 Transferring \$900,000 of Budgeted Debt Service Fund Dollars to the PAYGO Fund to Support Appropriation of \$900,000 to a new Durham Technical Community College Roof Replacement Project (59205300CC025)**

Agenda Text: The Board is requested to approve Capital Project Amendment No. 25CPA011 transferring \$900,000 of available Debt Service Fund dollars to the PAYGO Fund to support the creation of a new DTCC Roof Replacement with an appropriation of \$900,000.

Durham Tech is currently dealing with a major roof problem in the Collins Building. The roof needs to be replaced immediately as additional leaks have developed that cannot be patched. Funds are requested in Durham Tech's 2025-2034 CIP request for roof replacement. These funds were first requested be available in FY 2025-26. Due to the nature and urgency of this project we are requesting that the FY 2025-26 funds be move to FY 2024-25.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
DTCC Roof Replacement Project (59205300CC025)	\$0	\$900,000	\$900,000	NEW

Alignment with Strategic Plan: A well-functioning community college available financially and otherwise to its residents supports the County in many ways; this item aligns with Durham County Strategic Goal: Empowered Community.

Resource Persons: J.B. Buxton, DTCC President, Andrew Kleitsch, DTCC Chief Financial Officer, S. Keith Lane, Durham County Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 25CPA011 transferring \$900,000 of available Debt Service Fund dollars to the PAYGO Fund to support the creation of a new DTCC Roof Replacement with an appropriation of \$900,000 (59205300CC025).

Attachments: [CPA-11 LEGAL FORM - DTCC PAYGO Funding for DTCC Roof Replacent Proj](#)
[CPA11 - DTCC - Collins Bldg Roof Project](#)

24-0546 **Approve Conveyance of Controlled Access Right-of-Way and Utility Easements to NCDOT at 15-501 and Garrett Road**

Agenda Text: The Board is requested to approve the conveyance of easements to NCDOT on County-owned land required by the project at US 15-501 (Durham Chapel Hill Boulevard) And SR 116 (Garrett Road) Converting the At-Grade Intersection to an Interchange.

The Board is requested to approve the request for Easements on three parcels:

- Parcel 001- REID 140103 located at 4716 Durham-Chapel Hill Blvd. NCDOT to acquire a Permanent Utility Easement on this .92 acre parcel. Compensation to DCO will be \$1325
- Parcel 025- REID 140118 located at 4715 Durham-Chapel Hill Blvd. No land or easements to be acquired by NCDOT. The purpose of this easement is for Control of Access only. Compensation \$0.
- Parcel 026- REID 140106 located at 4702 Durham-Chapel Hill Blvd. NCDOT to acquire a Permanent Utility Easement and a drainage utility easement. Compensation to DCO will be \$1000.

Each of these parcels is held in the Open Space inventory. The parcels were acquired in the late 1990s for the purpose of protecting sensitive ecological species. The Open Space and Real Estate Division Manager and staff have reviewed these plans and confirmed that they do not significantly impact the conservation values of the land. The Durham County Attorney's Office has also reviewed and approved the easement documents.

Alignment with Strategic Plan: This item supports our goals for Sustainable Infrastructure & Environment by planning for long-term use of County land, and preservation and restoration of the natural and built environment.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Peri Manns, Deputy Direction of Engineering and Environmental Services; Jay Gibson, Director of Engineering and Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board approve the conveyance of easements to NCDOT on County-owned land required by the project at US 15-501 (Durham Chapel Hill Boulevard) And SR 116 (Garrett Road) Converting the At-Grade Intersection to an Interchange.

Attachments:

[REVISED Parcel 1 Deed 082024](#)

[Parcel 25 Deed for ROW NCDOT](#)

[Parcel 26 Easement w CoA NCDOT](#)

[Gencor-Enlarged plansheet- 26](#)

[Gencor-Enlarged plansheet](#)

[Gencor-Enlarged plansheet-25](#)

24-0548

Acceptance of Federal Aviation Administration Grant Offer 3-37-0056-071-2024 in the amount of \$10,000,000.00 on behalf of the Raleigh-Durham Airport Authority [draft version]

Agenda Text:

The Board is asked to accept Federal Aviation Administration (FAA) Grant Offer

3-37-0056-071-2024 in the amount of \$10,000,000.00 on behalf of the Raleigh-Durham Airport Authority (RDUAA). The grant, comprised entirely of discretionary funds, is for Shift Runway 5L/23R-Phase 5 (Sanitary Sewer and Duke Electrical Utility Relocation) under the Airport Improvement Program (AIP) at Raleigh-Durham International Airport.

Mr. Ronald Jewett, Vice President of Facilities Asset Management with Raleigh-Durham International Airport, provided a draft of the grant offer. We have been informed that the final version will be delivered to us on September 9, 2024. The grant must be signed and delivered to the Federal Aviation Administration by September 18, 2024, or it will be forfeited, resulting in a \$10,000,000.00 loss to RDUAA. We ask the Board to review and accept the accompanying grant offer draft pending receipt of the final version, which we anticipate having in hand in time to include on the September 9, 2024, BOCC meeting agenda.

The FAA requires Durham County, along with Wake County and the cities of Durham and Raleigh, to accept grant offers made by the FAA under the Airport Improvement Program.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Regional Leadership.

Resource Persons: Mr. Ronald Jewett, Vice President of Facilities Asset Management at Raleigh-Durham International Airport.

County Manager's Recommendation: The County Manager recommends that the Board accept the attached draft of Federal Aviation Administration Grant Offer 3-37-056-071-2024 in the amount of \$10,000,000.00 on behalf of the Raleigh-Durham Airport Authority.

Attachments: [\[DRAFT\] FAA Grant Offer - Airport Improvement Program \(AIP\) Project No. 3-37](#)

[24-0551](#)

Approval to Amend the Previously Approved Service Contract with Psychiatric Services and Consultation to the Correct Amount of \$154,053.90 to Provide Mental Health Services in the Durham County Detention Center

Agenda Text:

The Board is requested to authorize the County Manager to amend the previously approved service contract with Psychiatric Services and Consultation in the amount of \$146,718.00 to provide mental health services to individuals in the Durham County Detention Facility. The correct contract amount is \$154,053.90. The funding for this contract has been included in the Justice Services Department's approved FY24-25 budget. The new contract amount reflects a 5% increase to the previous year. The previous item number 24-0477 was approved by the Board on August 12, 2024.

Alignment with Strategic Plan: This request aligns with the county's strategic plan goal 4: Safe and Resilient Community.

Resource Persons: Roshanna S. Parker, Director, Justice Services Department

County Manager's Recommendation: The County Manager recommends that the Board authorize the County manager to amend the previously approved service contract with Psychiatric Services and Consultation to reflect the correct contract amount of \$154,053.90 to provide mental health services in the Durham County Detention Center.

Attachments: [Supplemental Document - JSD Contract Approval FY24-25 Psychiatric Services](#)

24-0552

Approve Two Farmland Conservation Easement Projects - Ken and Janine Wolfe for 30 acres at 1444 Bacon Road, Rougemont and Clifford and Raelene Teasley for 17 acres at 6815 Wiley Mangum Road, Bahama

Agenda Text:

The Board is requested to approve two options to purchase two farmland conservation easements, one with Ken and Janine Wolfe at 1444 Bacon Road, Rougemont and one with Clifford and Raelene Teasley at 6815 Wiley Mangum Road, to use existing open space capital project funds to support 50% of the easements' costs, and to authorize the Manager to execute grant agreement documents if funds are awarded. The Wolfes' 30-acre parcel (REID 189562) is adjacent to 64 acres of protected farmland and includes 13 acres of open land. The Teasleys' land (REID 191649), Triangle Farm, consists of 17 acres of hay land and operational areas for Mr. Teasley's hay business and is along the North Durham Country Byway. The Durham Farmland Protection Advisory Board recommended approval of both farm easement projects in August 2024.

The 2024 USDA-NRCS Agricultural Lands Easement (ALE) Program cycle has a submission deadline of October 4, 2024. For farms to be eligible for consideration, the County needs to have a signed commitment (real estate option) securing the County's and owner's intent to proceed if funding is approved. The real estate options give the County the right, but not the obligation, to purchase the easements. ALE funds would pay 50% of the approved appraised conservation easement values. The County's estimated total costs for both easements (including 50% of the easement value, survey, appraisals, and closing costs) should not exceed \$270,000. The County's open space and farmland capital project account has sufficient funds to pay the County's portion so no additional funding is needed for these two easements. If ALE funds are awarded and the projects continue, final budgets will be brought to the Board for approval prior to closing.

Alignment with Strategic Plan: The acquisition of farmland conservation easements for permanent open space aligns with Strategic Plan Focus Area: Sustainable Infrastructure and Environment, Objective SI 3: Preserve and restore the natural and built environment, and SI 3d: Protect and restore natural resources, land, recreational, historical, and rural spaces.

Resource Persons: Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services, Jay Gibson,

P.E., Director of Engineer and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve two options to purchase two farmland conservation easements, one with Ken and Janine Wolfe at 1444 Bacon Road, Rougemont and one with Clifford and Raelene Teasley at 6815 Wiley Mangum Road, to use existing open space capital project funds to support 50% of the easements' costs, and to authorize the Manager to execute grant agreement documents if funds are awarded.

Attachments: [AAF Supplemental Document - Two Farm Easement Projects - September 3, 2024](#)
[Attachment - Two Farm Easement Projects - Wolfe Farm and Triangle Farm](#)

24-0558 **Budget Ordinance Amendment No. 25BCC020 to Recognize \$100,000 from NC DHHS Division of Public Health's Local and Community Support Section to Support the 10 Essential Public Health Services**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC020 to Recognize \$100,000 from NC DHHS Division of Public Health's Local and Community Support Section to Support the 10 Essential Public Health Services

These funds are provided through budget receipts transferred from the ARPA Temporary Savings fund and are available through the NCGA 2023 Appropriations Act, HB 259, which provides a \$100,000 grant to the local health department to support activities authorized under the General Aid-to-County Agreement Addendum including the delivery of the 10 Essential Public Health Services.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

Resource Persons: Rodney Jenkins, DrPH, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC020 to Recognize \$100,000 from NC DHHS Division of Public Health's Local and Community Support Section to Support the 10 Essential Public Health Services

Attachments: [121 FY25 Durham](#)
[AAF - ARPA Temporary Savings Fund - AA 121 - FY25](#)
[AAF - ARPA Temporary Savings Fund - AA 121 - Supplemental Document - No](#)
[AAF-20 Legal Form](#)

24-0559 **Budget Ordinance Amendment No. 25BCC021 Public Health to Recognize \$10,000 from the NC DHHS Division of Public Health**

Women, Infant, and Community Wellness Section and Maternal Health Branch to Purchase Medical Supplies to Manage Hypertension and Diabetes During Pregnancy**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 25BCC021 Public Health to Recognize \$10,000 from the NC DHHS Division of Public Health Women, Infant, and Community Wellness Section and Maternal Health Branch to Purchase Medical Supplies to Manage Hypertension and Diabetes During Pregnancy

This grant provides one-time funding to the Local Health Department (LHD) to buy medical supplies to support the management of hypertension and diabetes during pregnancy and in the postpartum period. The LHD will distribute these medical supplies to pregnant and postpartum women who are enrolled in maternal health services and are uninsured, for their use outside their scheduled appointments.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

Resource Persons: Dr. Rodney Jenkins, DrPH, MHA, Public Health Director

County Manager's Recommendation: The Board is requested to approve Budget Ordinance Amendment No. 25BCC021 Public Health to Recognize \$10,000 from the NC DHHS Division of Public Health Women, Infant, and Community Wellness Section and Maternal Health Branch to Purchase Medical Supplies to Manage Hypertension and Diabetes During Pregnancy

Attachments:

[130 FY25 Durham](#)

[AAF AA 130 Management of Chronic Illness in Pregnancy Supplemental Docu](#)

[AAF AA 130 Management of Chronic Illness in Pregnancy](#)

[AAF-21 Legal Form](#)

24-0564**Approve Thirumala Restaurant Lease Amendment to Extend Rent Commencement to May 1, 2025****Agenda Text:**

The Board is requested to approve the amendment to the lease between Durham County and Thirumala Hospitality Durham, LLC extending the Rent Commencement date to the earlier of 180 days after Tenant's opening for business, or May 1, 2025. The Tenant anticipates opening the restaurant for business in October, 2024.

Thirumala Hospitality Durham, LLC entered into a lease agreement for the restaurant suite #140 in the County's Administrative Building II on September 30, 2021. They have diligently pursued the design and bidding of the work required to complete the upfit of the space in accordance with the terms of their lease.

As this Board has been made aware through previous requests for lease extensions,

the Tenant has faced multiple issues in the construction and upfit of this space including contractor delays, inspection issues, and unforeseen challenges with ductwork installation.

As this is a first-generation use of the space, unexpected issues have arisen that could not have been known by either party in advance. These schedule delays and difficulties with initial installation of the HVAC and other elements of the upfit have caused the delivery of the restaurant to fall well behind the schedule originally established in the Lease Agreement. This is now the 5th Amendment to the Lease. The Tenant has worked diligently to successfully solicit bids from qualified contractors, secure the necessary permits, and complete the work.

It is worth reiterating that the Tenant is an experienced restaurant operator that has opened several restaurant concepts throughout the Triangle region and elsewhere. The Tenant has expressed their commitment to completing this project and opening this new restaurant in Admin II as soon as they are able.

The Tenant anticipates opening for business in October, 2024. They are seeking an extension of the Rent Commencement Date to the earlier of 180 days after Tenant's opening for business, or May 1, 2024.

Alignment with Strategic Plan: The attached Lease Agreement supports Sustainable Infrastructure & Environment by planning for long-term use of County facilities, and equipment.

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director of E&ES; Jay Gibson, Director of E&ES.

County Manager's Recommendation: The County Manager recommends that the Board approve the amendment to the lease between Durham County and Thirumala Hospitality Durham, LLC extending the Rent Commencement to the earlier of 180 days after Tenant's opening for business, or May 1, 2025.

Attachments: [THIRUMALA Lease Amendment #5 090924](#)

[24-0570](#) **Budget Ordinance Amendment No. 25BCC026 Cooperative Extension to Recognize a \$50,000 Grant Award from Positive Childhood Alliance North Carolina (PCANC) to Support Cooperative Extension's Welcome Baby Resource Program**

Agenda Text: The Board is requested to approve Budget Ordinance No. 25BCC026 Cooperative Extension to recognize \$50,000 from Positive Childhood Alliance North Carolina (PCANC) to enhance parenting skills and offer support services for Durham Families which children up to 17 years old by offering Circle of Parents Program through Cooperative Extension's Welcome Baby program through June 30, 2025.

Welcome Baby Resource Program is an award-winning family support program with more than thirty-five years of experience serving Durham Families with newborns through the age of five. Each year the program serves over 3000 families and over 6000 children. The grant offers an opportunity to expand services to families with children up to seventeen years old. The grant implementation includes providing Circle of Parents support groups in English and Spanish with groups meeting every other week to June 2025. Circle of Parents® provides a friendly, supportive environment facilitated by trained facilitators, but led by parents and other caregivers Circle of Parents® provides a space where anyone in a parenting role can openly discuss the successes and challenges of raising children and where they can find and share support.

Alignment with Strategic Plan: The grant aligns with empowered community, safe and resilient community and healthy and inclusive community.

Resource Persons: Donna Rewalt, County Extension Director, Patience Mukelabai Welcome Baby Program Coordinator

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance No. 25BCC026 Cooperative Extension to recognize \$50,000 from Positive Childhood Alliance North Carolina (PCANC) to enhance Parenting Skills and offer Support services for Durham Families which children up to 17 years old by offering Circle of Parents program through Cooperative Extension's Welcome Baby program through June 30, 2025.

Attachments:

[FRC Capacity Building Grant Funding Decision](#)

[PCANC SUBAWARD AGREEMENT DURHAM COOPERATIVE EXTENSION](#)

[AAF-26 Legal Form](#)

24-0571

Approval of Capital Project Amendment No.25CPA012 and Budget Ordinance Amendment No.25BCC023 Appropriating \$626,373.59 of Debt Service Fund Dollars and Transferring the Funding to the PAYGO Fund to Cover the Sales Tax Associated with the Multi-Department Radio and Tower Capital Project 4330DC005 for County Wide Radio Replacement (\$580,524.32), Durham Public Schools Radio Replacement Capital Project 59105400SH321 (\$23,837.70); and the Durham Technical Community College Radio Replacement Project 59205300CC021 (\$22,011.57)

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 25CPA0012 and Budget Ordinance Amendment No.25BCC023 appropriating \$626,373.59 of Debt Service Fund funding and transferring it to the PAYGO Fund to cover sales tax on radio purchases made under three county capital projects: Multi-Department Radio & Tower Capital Project (\$580,524.32); Durham Public Schools Radio Replacement Capital Project (\$23,837.70); and the Durham Technical Community College Radio Replacement Capital Project (\$22,011.57).

This amendment adds sufficient budget to the three capital projects to cover sales tax associated with the radio purchases. The projects were initially approved by the Durham County Board of Commissioners on August 12, 2024.

Durham County Capital Projects	Current Budget	Increase/Decrease
Updated Budget		
Multi-Department Radio and Tower Project (43302000DC005)		\$8,689,247.08
\$580,524.32	\$9,269,771.40	
DPS Radio Replacement Project (59105400SH321)	\$317,834.00	\$23,837.70
\$341,671.70		
DTCC Radio Replacement Project (59205300CC021)	\$293,487.61	\$22,011.57
\$315,499.18		

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safe and Resilient Community.

Resource Persons: Mark Lockhart, NRP, Director and Nate Sanders, Deputy Chief Emergency Manager, Office of Emergency Services, Major Tom Cote, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 25CPA0012 and Budget Ordinance Amendment No.25BCC023 appropriating \$626,373.59 of Debt Service Fund funding and transferring it to the PAYGO Fund to cover sales tax on radio purchases made under three county capital projects: Multi-Department Radio & Tower Capital Project (\$580,524.32); Durham Public Schools Radio Replacement Capital Project (\$23,837.70); and the Durham Technical Community College Radio Replacement Capital Project (\$22,011.57).

Attachments: [Durham County NC - Radio Upgrade Proposal 7.19.2024 contract in seperate fi](#)
[AAF-23 & CPA-12 Appropriating \\$626,372.32 for Three Cap Projects](#)
[CPA-12 LEGAL FORM Sales Tax for Radio Equipment \(\\$626,372.32\)](#)

24-0573 Rescind Board Approved Agenda Item 24-0183 from August 26, 2024, and Approval of Capital Project Amendment No. 25CPA013 and Budget Ordinance Amendment No. 25BCC024 Appropriating \$200K of Budgeted Debt Service Fund Fund Balance and Transferring the funding to the PAYGO Fund for the Project Build Renovation at Shoppes of Hope Valley Capital Project (47302635DC161), as well as Authorize the County Manager to Execute a Contract for Architectural Design Services with RND Architects for the Project Build Renovation at Shoppes of Hope Valley Capital Project

Agenda Text: The Board is requested to rescind agenda item 24-0183 approved on August 26, 2024 and approve Capital Project Amendment No.25CPA013 and Budget Ordinance Amendment No.25BCC024 appropriating \$200K in Debt Service Fund fund balance and transferring it to the PAYGO Fund to support the Project Build

Renovation at Shoppes of Hope Valley Capital Project (47302635DC161), as well as authorize the County Manager to execute a contract with RND Architects to provide Programming and Planning services for the Project Build Renovation Capital Project, located at 3825 S. Roxboro St, Suite 122, Durham 27713. The total including architectural fees, reimbursables and contingency fees not-to-exceed the budget of \$153,035.00. (See Attachment 1, Pages 1-5). The remaining \$46K balance will be used as needed to cover expenses such as construction documentation.

Item 24-0183 that is being rescinded was brought forward with inaccurate budget and capital project amendment information and for transparency and adherence to process is being re-requested for approval with this action.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
Project Build Renovation at SOHV (4730DC161)		\$ 70,000	\$ 200,000.00	\$
270,000.00	Amend			

On June 7, 2022, the County executed a contract with RND Architects to complete space programming and conceptual design for Project Build at Shoppes of Hope Valley Suite 122. The request for qualifications (RFQ No.24-014) for the Architect Design Services - Renovation - Shoppes of Hope Valley was advertised on October 19, 2023 and two (2) responses were received on November 16, 2023. The responses were reviewed by representatives from Engineering, General Services and the County Manager's Office. The two (2) firms were interviewed on January 5, 2024. RND Architects was selected as the appropriate firm for these projects.

The project includes the development of the design and construction documentation for suite 122 at the Shoppes of Hope Valley located at 3825 South Roxboro Street, Durham, NC 27713. The suite is approximately 5,046 square feet and is a single-story building. The suite was previously a shoe store and currently presents an almost completely open floor plan with storefront on the West facing wall. During the space programming and conceptual design in 2022, the design team developed a preliminary program that will be re-evaluated during this proposed scope of work. From the preliminary program developed, the renovation will include private offices for senior staff, open workstations for supporting staff, a medium sized meeting space, small conference room, and supporting facilities. The renovation will consolidate services, improve efficiency and increase the ability to serve the Community.

For MWBE participation (see attachment 2)

Alignment with Strategic Plan: This item aligns with the Durham County Strategic Goal: Empowered Community

Resource Persons: Dan Nosbusch, Project Manager, Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager, Keith Lane, Budget Director and Charles Nicholson, AIA, RND Architects.

County Manager's Recommendation: The County Manager recommends that the Board rescind agenda item 24-0183 approved on August 26, 2024 and approve Capital Project Amendment No.25CPA013 and Budget Ordinance Amendment No.25BCC024 appropriating \$200K in Debt Service Fund fund balance and transferring it to the PAYGO Fund to support the Project Build Renovation at Shoppes of Hope Valley Capital Project (47302635DC161), as well as authorize the County Manager to execute a contract with RND Architects to provide Programming and Planning services for the Project Build Renovation Capital Project, located at 3825 S. Roxboro St, Suite 122, Durham 27713. The total including architectural fees, reimbursables and contingency fees not-to-exceed the budget of \$153,035.00. (See Attachment 1, Pages 1-5). The remaining \$46K balance will be used as needed to cover expenses such as construction documentation.

Attachments: [AAF-24 Project Build Funding \(\\$200K\)](#)

[CPA-13 LEGAL FORM for \\$200K for Project BUILD at SoHV](#)

24-0574

Rescind Board Approved Agenda Item 24-0179 from August 26, 2024, and Approval of Capital Project Amendment No.25CPA00014 and Budget Ordinance Amendment No.25BCC025 Appropriating \$350K of Debt Service Fund Balance, Transferring \$350K of Debt Service Fund Fund Balance to the PAYGO Fund, and Appropriating \$350K from the PAYGO Fund to the Durham County Sheriff's Training Facility Capital Project (4310DC091) for Preconstruction activities; as well as Execution of a Contract for Preconstruction Services in the Amount of \$202,003.00 with CT Wilson Construction Co./Rankin III Grading for the Durham County Sheriff's Training Facility Project

Agenda Text:

The Board is requested to rescind Board Approved Agenda Item 24-0179 that was approved on August 26, 2024 and approve Capital Project Amendment No.25CPA014 and Budget Ordinance Amendment No.25BCC025 appropriating \$350K of Debt Service Fund Fund Balance, transferring \$350K of Debt Service Fund Fund Balance to the PAYGO Fund, and appropriating \$350K of PAYGO funding to the Durham County Sheriff's Training Facility Capital Project (4310DC091). The Board is also requested to authorize the County Manager to execute a contract with CT Wilson Construction Company and Rankin III Grading for Pre-Construction Services required for the Durham County Sheriff's Training Facility located at 100 Electra Road, Durham NC, in an amount not to exceed \$202,003.00. (See Attachment 1). The balance of transferred funding not used for the pre-construction services contract will be utilized for other required project costs to include site surveying, envelope commissioning services, permit/design fees, site logistics, etc. Item 24-0179 that is being rescinded was brought forward with inaccurate budget and capital project amendment information and for transparency and adherence to process is being re-requested for approval with this action.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
Sheriff's Training Facility (4310DC091)	\$ 1,254,608.00	\$ 350,000.00	\$ 1,604,608.00	

Amending

The Request for Qualifications (RFQ) for Construction Manager at Risk Services for the Durham County Sheriff's Training Facility was advertised in local newspapers on July 27, 2023. A pre-proposal conference was held on August 8, 2023, and three proposals were received on August 31, 2023. An evaluation committee comprised of representatives from the County Manager's Office, Durham County Sheriff's Office, General Services, and Engineering Department reviewed proposals, interviewed all three firms, and found CT Wilson Construction/Rankin III Grading as the most qualified for the project.

The Pre-Construction Services phase of the project is the first step in the Construction Manager at Risk process in which the contracting team will provide cost estimates, constructability reviews, schedule development and value analysis of the project design. This initial contract is necessary for the CM @ R to provide analysis of the schematic design and design development of the project. Funding for this service will be available in the Durham County Sheriff's Training Facility Capital Project account provided this associated CPA is approved.

This project will entail construction of a new 10,000 square feet training and administrative building, fully renovated outdoor firing range facilities, and site improvements to include improved drainage, walkways, driveways, and parking at the existing Sheriff's Firing Range. The project is scheduled to receive LEED Silver Certification upon completion. The work will be completed in compliance with the North Carolina Existing Building Code and Durham County's construction standards.

Alignment with Strategic Plan: This aligns with Durham County Strategic Goal: Safe and Resilient Community.

Resource Persons: Joel T. Jones, Project Manager; James Faress, P.E., Senior Project Manager; Peri D. Manns, Deputy Director of EE&S; David LaBarre, DCSO Director of Planning & Development

County Manager's Recommendation: The County Manager recommends that the Board rescind Board Approved Agenda Item 24-0179 that was approved on August 26, 2024, and approve Capital Project Amendment No.25CPA014 and Budget Ordinance Amendment No.25BCC025 appropriating \$350K of Debt Service Fund Fund Balance, transferring \$350K of Debt Service Fund Fund Balance to the PAYGO Fund, and appropriating \$350K of PAYGO funding to the Durham County Sheriff's Training Facility Capital Project (4310DC091). The Board is also requested to authorize the County Manager to execute a contract with CT Wilson Construction Company and Rankin III Grading for Pre-Construction Services required for the Durham County Sheriff's Training Facility located at 100 Electra Road, Durham NC, in an amount not to exceed \$202,003.00. (See Attachment 1). The balance of transferred funding not used for the pre-construction services contract

will be utilized for other required project costs to include site surveying, envelope commissioning services, permit/design fees, site logistics, etc. Item 24-0179 that is being rescinded was brought forward with inaccurate budget and capital project amendment information and for transparency and adherence to process is being re-requested for approval with this action.

Attachments: [AAF-25 Sheriff Training Facility Funding \(\\$350K\)](#)
[CPA-14 LEGAL FORM for \\$350K for Sheriff Training Facility](#)

4. Discussion Items (255 min)

24-0531 Presentation from Equitable Well-Being (30min)

Agenda Text: The Board is requested to receive a presentation from Equitable Well-Being. This presentation will provide updates on the work the team has been doing since the office was established in 2023, programs, initiatives, and new strategies forward.

Alignment with Strategic Plan: This presentation is in alignment with our Healthy & Inclusive Community focus area.

Resource Persons: Dr. Brent Lewis, Director of Equitable Well-Being, Shannon Trapp, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board receive this presentation from Equitable Well-Being.

Attachments: [EWB - BoCC Presentation.-updated-8-20](#)

24-0543 GoDurham ACCESS Presentation (30min)

Agenda Text: The Board is requested to receive a presentation from GoDurham ACCESS. This presentation will provide a summary of the Paratransit Improvement Services Study and its associated findings.

GoDurham ACCESS is the coordinated demand response transit service for the City and County. It provides curb-to-curb (or door-to-door upon request) ADA paratransit service to eligible riders within the City limits. GoDurham ACCESS also provides transportation options for County residents who are age 60 or older, have a disability, or reside in rural areas of Durham County.

The 2023 Durham County Transit Plan prioritized improvements to paratransit and on-demand services. The Paratransit Improvement Services Study was led by the City of Durham ("City") and funded through the Durham County Transit Annual Work Program. The services are operated by the City, under an Interlocal Agreement with Durham County ("County"). The County has funding responsibility for trips provided outside of the City and trips using NC Department of Transportation grant funding.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Regional Leadership

Resource Persons: Brian Fahey, Mobility Services Manager, GoDurham ACCESS; Ellen Beckmann, AICP, Transportation Director, Durham County

County Manager's Recommendation: The County Manager recommends that the Board receive this presentation from GoDurham ACCESS.

Attachments: [Final Memo - Paratransit Improvement Services Study](#)
[Paratransit Improvement Services Study Presentation - BOCC](#)

LUNCH

[24-0547](#) **Informational Report - County Commissioners Input on Annexations (30min)**

Agenda Text: The Board is requested to review and provide input on the proposed changes, in particular the new review process for annexations outside the Urban Growth Boundary.

Summary

During the May 6, 2024, Board of County Commissioners work session, the topic of county input on annexations was raised, with a request to explore changing the previously established process. The topic was placed on the June 5, 2024, Joint City-County Planning Committee (JCCPC) agenda, where several changes to the process were proposed and agreed upon. This memo serves to summarize those proposed process changes and seek the input of the full Board of County Commissioners before returning the topic to JCCPC for finalization.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

Resource Persons: Sara Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board review and provide input on the proposed changes, in particular the new review process for annexations outside the Urban Growth Boundary.

Attachments: [County Commissioners Input on Annexations BOCC Memo](#)

[24-0549](#) **Business Recruitment Program Policy Update (30min)**

Agenda Text: The Board is requested to receive a presentation on Durham County's Business Recruitment Program Policy and provide direction to staff.

The policy was most recently updated in 2020. Since that time, the Business Recruitment Program has been successful, supporting \$2.9 billion in projected investment, 6,000 jobs, new and growing industries, and numerous community partnerships. At the 2023 National Association of Counties (NACo) conference, the

program won a national achievement award in economic development.

At the September Work Session, staff will engage the Board regarding further refinement and improvement of the policy based on the experience of program administration since 2020. The three-part presentation will (1) provide the background, history, and successes of the program; (2) share the recommended framing and approach to the proposed policy update, and (3) provide recommended topics and principles for the proposed policy update. The current plan is to come back to the Board at the October Work Session to finalize proposed changes.

Alignment with Strategic Plan: This item aligns with Regional Leadership 1b.

Resource Persons: Matthew Filter, Economic Development Manager; Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager External Affairs

County Manager's Recommendation: The Board is requested to receive a presentation on Durham County's Business Recruitment Policy and provide direction to staff.

Attachments: [Business Recruitment Policy Update WS 9-3-2024](#)
[2020 Business Recruitment Program Policy](#)

24-0553 **American Rescue Plan Act Update (30 minutes)**

Agenda Text: The Board will receive an update on the American Rescue Plan Act (ARPA) funds. The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency. Durham County received \$62,445,275. ARPA funds can support several priorities, including a public health response due to COVID-19, addressing negative economic impacts, replacing public sector revenue loss, and funding premium pay for essential workers. Funding use can also address water, sewer, and broadband infrastructure and other priorities as identified in the US Treasury Final rule. Funding must be encumbered by 2024, with all invoices paid by 2026.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goals: Empowered Community and Financial Stewardship

Resource Persons: Claudia Hager, Deputy County Manager; John Keefer, Grants Administrator; Ella Hargrove, Management Analyst

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners receive the report.

Attachments: [ARPA Presentation -September 3, 2024](#)
[ILA with City of Durham and Durham County for Digital Equity.v2](#)
[ILA with Durham Public Schools.Pre-K-General Title I.v1forBoardReview \(002\)](#)
[ILA with Durham Public Schools.School Capital.v1forBoardReview \(002\)](#)
[Summary - ARPA Projects, August 5, 2024](#)
[SLFRF-Final-Rule-FAQ](#)

24-0555 **Broadband Infrastructure Funds Update (45min)**

Agenda Text: The Board will receive an update on broadband and digital equity funding from the NC Department of Information Technology, Broadband Infrastructure Office (NCDIT). Discussions will highlight federal and state infrastructure funds available to address digital equity gaps, including allocations awarded from the Growing Rural Economies with Access to Technology (GREAT) grant. The GREAT grant allocated funds to Internet Service Providers (ISPs) to deploy broadband services to thousands of North Carolinians, businesses, and farms in underserved communities. Frontier and Lumos were awarded GREAT grants in Durham County, bringing high-speed internet to approximately 1,776 households by December 2026.

The presentation will highlight other infrastructure funds, including the Completing the Access to Broadband (CAB) grant, which allows counties to apply for funding that supports broadband deployment projects. CAB-funded projects require matching investments from counties and the selected broadband service providers. The update will clarify the next steps in the application process for CAB funds and highlight other infrastructure funds that will become available in outlying years.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goals: Empowered Community and Financial Stewardship

Resource Persons: Claudia Hager, Deputy County Manager; Greg Marrow, Chief Information Officer; Jeffrey M. Brooks, NC Department of Information Technology, Broadband Infrastructure Office

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners receive the report.

Attachments: [09 SEP 04 2024 DURHAM COUNTY - Broadband Update](#)
[Completing Access to Broadband Program Guidance - Updated 1.3.24](#)
[CAB Collaboration Process and County Commitment Form](#)

24-0561 **Department of Tax Administration 2025 Reappraisal Update (45min)**

Agenda Text: The Board is requested to allow the Department of Tax Administration to provide a 2025 Reappraisal update. This presentation will provide the Board with current market statistics. The Board also will be provided with information regarding how current market statistics may impact Durham County's countywide reappraisal.

Alignment With Strategic Plan: This item aligns with Durham County Strategic Goal: Safety & Resilient Community

Resource Persons: Keyar J. Doyle, Tax Administrator, Starlin Beatty, Deputy Assessor Real Property, Kimberly Horton, Division Manager Real Property, James Roberts, Commercial Supervisor

County Manager's Recommendation: The County Manager recommends that the Board allows the Department of Tax Administration to provide a 2025 Reappraisal update.

Attachments: [Item 24-0530 - 2025 Reappraisal Update 9.3.24](#)

24-0563 Review of County Commissioner Directives (15min)

Agenda Text: The Board is requested to review staff follow-up regarding previously issued directives.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly work sessions. Staff strive to have all directives input into the system as accurately as possible as soon as they are issued and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government

Resource Persons: Shannon Trapp, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review staff follow-up regarding previously issued directives.

5. Closed Session

24-0578 Closed Session

Agenda Text: The Board is requested to adjourn into Closed Session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged to G.S. 143-318.11(a)(3)

Alignment with Strategic Plan: This item aligns with Strategic Goal: High Performing Organization

Resource Persons: Curtis Massey, Interim County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

6. Adjournment