



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, November 3, 2025

9:00 AM

Commissioners' Chambers

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### Work Session

#### "Public Charge"

The Board of Commissioners asks its members and residents to conduct themselves in a respectful, courteous manner, both with the Board and fellow residents. At any time, should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

#### "Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

### 9:00 am Work Session Agenda

#### 1. Citizen Comments (30 min)

[25-0590](#)

#### Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any resident of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are

requested to refrain from addressing issues related to personnel matters.

**Alignment with Strategic Plan:** Resident engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the board receive resident comments and direct staff to respond, as deemed appropriate.

## 2. Consent Agenda Approval from the October 27, 2025 Regular Session Meeting (10min)

### **25-0453 Approve Certain Adjustments to the County's American Rescue Plan Act (ARPA) Funds and Approve Grant Agreement Contract Amendment for ARPA Grant to Early Years in Amount of \$1,690,296**

**Agenda Text:**

The Board is requested to approve a change to the County's American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Fund (CSLFRF), and to approve an amendment to the ARPA subaward agreement with Early Years to increase the allocation for the grant from \$2,400,000 to \$4,090,296, a \$1,690,296 increase. As described below, these changes are necessary due to uncertainty over State legislation regarding guaranteed income programming that has created a substantial risk that the County's planned ARPA-funded initiative would not be able to be completed within the ARPA period of availability, a change in the contract scope for the ARPA-funded East Durham Market project, and the ongoing need for additional support for income-qualified families to access affordable childcare and related support services.

Following enactment of ARPA in March 2021, Durham County received \$62,445,275 under the CSLFRF program to help the County respond to the various health, economic, physical, and revenue impacts of the COVID-19 pandemic. Under U.S. Treasury Department regulations, the County was required to fully obligate its full CSLFRF allocation by December 31, 2024, which the County successfully was able to accomplish through the issuance of over 45 grants, contracts, and interlocal agreements. The County has until December 31, 2026 to fully expend all funds under the agreements.

While U.S. Treasury requirements prohibit entities from entering into new grants, contracts, or other agreements after December 31, 2024, the U.S. Treasury Department recognized through its Obligation Final Rule that circumstances may arise during the two-year liquidation period that could result in localities needing to make changes to already obligated ARPA allocations. Accordingly, the Obligation Final Rule permits local governments to make changes to its ARPA-funded initiatives, including canceling initiatives or reallocating funds between initiatives, provided that

the entity does not enter into any new agreements using the ARPA funds after December 31, 2024.

As part of the County's plan for deploying the CSLFRF funds, the Board of County Commissioners allocated \$1,690,000 from the County's CSLFRF funding to support the DCo Thrives Guaranteed Income pilot program. While the County's selected vendor for the program has made progress in designing and building the program, the North Carolina General Assembly is currently considering legislation that would prohibit the County from implementing a guaranteed income program. While the legislation has not yet been passed and enacted, the uncertainty posed by the bill creates a substantial risk that the County would not be able to expend all of the allocated ARPA funding through the program by the December 31, 2026 deadline. Accordingly, it is recommended that the Board approves a pause and eventual transition of the work on the planned guaranteed income pilot to local funds and a reallocation of the remaining \$1,490,679 budgeted for the pilot to allow the County to preserve the work already completed in designing the program while eliminating the risk that the County would be unable to utilize its full ARPA fund allocation.

The Board is also requested to approve a budget adjustment for the County's ARPA-funded contract with Communities in Partnership (CIP) to operate the East Durham Market. Due to U.S. Department of Agriculture changes to the Supplemental Nutrition Assistance Program (SNAP) registration requirements, CIP will not be able to administer a planned pilot of the County's Double Bucks program at the market. Accordingly, the County and CIP have agreed to amend the existing ARPA contract to remove \$199,590 from the contract budget to remove the funding budgeted for the Double Bucks pilot. It is recommended that the Board approves this reduction to allow the County to reallocate the funding for utilization before the December 31, 2026 liquidation deadline.

Finally, to ensure that the County's full ARPA allocation is utilized, the Board is also recommended to approve the reallocation of the \$1,690,296 that will not be utilized for the DCo Thrives and East Durham Market projects to increase the Build Babies Durham grant award for Early Years from \$2,400,000 to \$4,090,000. These additional funds will be used to support continuation of childcare subsidies for income-eligible families (including subsidies for the provision of wrap-around services for eligible recipients), as well as associated administrative expenses.

**Alignment with Strategic Plan:** This item aligns with the following components of the Durham County Strategic Plan: Regional Leadership, RL1 (Connect residents to good jobs and economic opportunities), RL1c (Support small business ecosystem), and RL 4 (Support efforts which ensure that Durham residents of all economic backgrounds have access to housing); Healthy & Inclusive Community, HI 3 (Expand and provide services that support residents across their entire lifespan), HI 3c

(Implement technology to improve access to and efficiency of children and family well-being programs); and Empowered Community, EC 2 (Provide access to equitable opportunities for children and youth to learn and grow in different ways), EC 2a (Support early childhood development opportunities for all).

**Resource Persons:** Claudia Hager, County Manager; John Keefer, Director of Organizational Effectiveness; Samantha Smith, Management Analyst

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners authorize the County Manager to transition the DCo Thrives program from ARPA funding to local funding, to reduce the ARPA East Durham Market contract budget by \$199,590, and to approve the reallocation of \$1,690,296 in ARPA funding to Early Years and the accompanying grant agreement amendment to continue childcare subsidies and associated services.

**Attachments:** [EY BBD Subgrant Amendment 3](#)

**25-0478**

**Approve Execution of Contract with FST Technical Services in the amount of \$182,173.00 for Fundamental and Enhanced Commissioning Services for the New Durham City/County Emergency Operations Center (EOC)**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute a contract with FST Technical Services to provide Fundamental and Enhanced Commissioning Services for the New Durham City/County EOC in the amount of \$173,498.00 plus contingency of five percent (5%) in the amount of \$8,675.00, for a total not-to-exceed amount of \$182,173.00.

RFQ No. 25-042 for Fundamental and Enhanced Commissioning services was advertised on March 23, 2025. Seven (7) responses were received on May 1, 2025, and were evaluated by a selection committee represented by County Engineering, General Services, and Emergency Management. After evaluation of proposals, the committee selected the top three scoring firms for interviews that were held on July 22nd, 2025. FST Technical Services was rated as the most qualified firm for the project. FST Technical Services will provide Fundamental and Enhanced Commissioning during design and throughout construction.

Commissioning is a prerequisite for LEED certification. The USGBC recognizes commissioning as a Best Practice “to support the design, construction, and eventual operation of a project that meets the owner’s project requirements for energy, water, indoor environmental quality, and durability.” LEED divides the commissioning process into two parts. Fundamental Commissioning is required for LEED certification and focuses on installation and verification of mechanical and electrical systems during construction. Enhanced Commissioning, which offers optional credits that contribute to achieving the County’s LEED Gold certification level for new buildings, extends beyond the fundamental process to cover a broader scope of commissioning services and requires commissioning through 10 months

post-occupancy.

**Alignment with Strategic Plan:** Safe and Resilient Community: Supporting the Emergency Operations Center, Backup 911, & Sheriff's Backup Call Center is a key factor in strengthening emergency response and prevention systems throughout the County.

**Resource Persons:** Joel T. Jones, Project Manager; Dan Nosbusch, Project Manager; Peri Manns, Deputy Director of Engineering and Environmental Services; Jay Gibson, P.E., Director of Engineering & Environmental Services.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract with FST Technical Services to provide Fundamental and Enhanced Commissioning Services for the new Durham City/County EOC in the amount of \$173,498.00 plus contingency of five percent (5%) in the amount of \$8,675.00, for a total not-to-exceed amount of \$182,173.00.

**Attachments:** [New Durham County EOC Backup 911 Sheriffs Call Center Project Proposal](#)  
[Small Business Review Form-Agenda Action Form - RFP 25-042](#)  
[AAF - Supplemental Doc- EOC Fundamental & Enhanced Commissioning](#)

**25-0529** **Authorize the County Manager to execute a contract amendment for underground sand filter design services in the amount of \$19,877.50 with O'Brien Atkins Associates, for a total revised contract amount not to exceed \$4,976,691.50 for the Emergency Operations Center.**

**Agenda Text:** The Board is requested to Authorize the County Manager to execute a contract amendment for sand filter design services in the amount of \$19,877.50 with O'Brien Atkins Associates, for a total revised contract amount not to exceed \$4,976,691.50 for the Emergency Operations Center.

As the new EOC facility undergoes the site planning stages of design, it has become apparent that the new facility will require the construction of two underground sand stormwater filters to achieve the nutrient removal requirements as established for the Falls Lake Watershed. Underground sand filter design services are above and beyond the original scope of work for the facility, in which O'Brien Atkins has provided a proposal in conjunction with Michael M. Simpson & Associates (MMSA) to provide structural engineering, technical specifications, and regulatory construction oversight. These services are crucial to ensuring that all federal, state, and local codes and requirements are met to maintain storm water filtration mandates for the project. Funding for this amendment is available in the previously approved EOC Capital Project account.

**Alignment with Strategic Plan:** Safe and Resilient Community: Supporting the Emergency Operations Center, Backup 911, & Sheriff's Backup Call Center is a key factor in strengthening emergency response and prevention systems throughout the

County.

**Resource Persons:** Joel T. Jones, Project Manager; Dan Nosbusch, Project Manager; Peri Manns, Deputy Director of Engineering and Environmental Services; Jay Gibson, Director of Engineering and Environmental Services.

**County Manager's Recommendation:** The County Manager recommends that the Board Authorize the County Manager to execute a contract amendment for sand filter design services in the amount of \$19,877.50 with O'Brien Atkins Associates, for a total revised contract amount not to exceed \$4,976,691.50 for the Emergency Operations Center.

**Attachments:** [Add Service 02 - Sand Filter Design Services - 2025-09-18](#)  
[Supplemental Document - Sand Filter Design](#)

**25-0548 Approval of Capital Project Amendment No.26CPA010 and Budget Ordinance Amendment No.26BCC031 Appropriating \$3,020,000 of Debt Service Fund Fund Balance for the Temporary OES Fleet Maintenance Facility Renovation Capital Project (4730DC164), as well as Contract Amendment for the Construction Manager at Risk Contract for GMP#2 for the OES Fleet Maintenance Facility Renovation Project**

**Agenda Text:** The Board is requested to approve Capital Project Amendment No.26CPA010 and Budget Ordinance Amendment No.26BCC031 appropriating \$3,020,000.00 of Debt Service Fund Fund Balance funding to the PAYGO Fund to support the Temporary OES Fleet Maintenance Facility Renovation Capital Project (4730DC164). The amendment also requests authorization for the County Manager to execute a contract amendment or change order with Samet Corporation for the OES Fleet Maintenance Facility Renovation project located at 1129 E. Geer St., Durham NC, for GMP#2 in the amount of \$2,476,112.96 (Bid Packages plus allowances), execute any other related contracts including change orders if necessary not to exceed the available budget of \$2,699,918.61 for GMP#2 of the project. (See Attachment 2, Page 3)

Project Name and Number	Current Budget	Increase / Decrease	Updated Budget
Geer Street TEMP Fleet Maintenance Facility (4730DC164)		\$1,000,000.00	\$3,020,000.00
	\$4,020,000.00		
<b>TOTAL</b>	<b>\$1,000,000.00</b>	<b>\$3,020,000.00</b>	<b>\$4,020,000.00</b>

On June 9, 2025, the BOCC awarded the Construction Manager at Risk (CM@R) pre-construction services contract to Samet Corporation. The pre-construction services phase of the project was the first step in the CM@R process in which the contracting team provided cost estimating, constructability reviews, schedule development and value analysis of the project design. For an efficient scheduling process, the project has been broken down into 2 packages.

On August 11, 2025, the BOCC approved GMP #1 early release packages which consists of which were immediate and long lead time. (1) Site Utilities -Sprinkler Service (2) Electrical Switchboards, Panels, MTS and (3) Mechanical HVAC Units and Exhaust Capture.

GMP #2 covers the balance of the improvements required for Office of Emergency Services (OES) to move operations into the facility. This mode of bidding allows for timely completion of construction activities and the turnover of the facility, currently scheduled for April 8, 2026.

The goal of the Office of Emergency Services project is to renovate approximately 8,000 square feet of space at 1129 E. Geer St., formally used as a metal fabrication facility, to house the OES Fleet Maintenance Facility. The new facility delivery is critical as the current facility is scheduled for demolition in December 2025. The scope of work includes interior renovations and building system upgrades and replacements.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal: Safe & Resilient Community: Create happy, health, and safe places for residents and County employees. This facility serves a critical role providing Durham County citizens with emergency medical services.

**Resource Persons:** Dan Nosbusch, Project Manager, Engineering & Environmental Services, Peri Manns, ASLA, LEED GA, Deputy Director of Engineering & Environmental Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.26CPA010 and Budget Ordinance Amendment No.26BCC031 appropriating \$3,020,000.00 of Debt Service Fund Fund Balance funding to the PAYGO Fund to support the Temporary OES Fleet Maintenance Facility Renovation Capital Project (4730DC164). The amendment also requests authorization for the County Manager to execute a contract amendment or change order with Samet Corporation for the OES Fleet Maintenance Facility Renovation project located at 1129 E. Geer St., Durham NC, for GMP#2 in the amount of \$2,476,112.96 (Bid Packages plus allowances), execute any other related contracts including change orders if necessary not to exceed the available budget of \$2,699,918.61 for GMP#2 of the project.

**Attachments:**

[AAF - Supplemental Document - Samet GMP2](#)

[24-170 DCo OES Fleet Maintenance Samet Proposal GMP 2 10.16.25](#)

[AAF - 31 LEGAL FORM Upfits for Temp Fleet Maintenance Facility \(\\$3,020,000\)](#)

[CPA-10 LEGAL FORM Temp Fleet Maintenance Fac \(\\$3,020,000\)](#)

**25-0563**

**Approval of Subaward Agreement with the Piedmont Triad Regional Council for \$1,213,974 to Provide Home Assessments, Quality Assurance Checks, and Contractor Management for the Energy**

**Burden and Emissions Reduction Program****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a Subaward Agreement with the Piedmont Triad Regional Council (PTRC) in the amount of \$1,213,974 to provide home assessments, quality assurance checks, and contractor management for the Energy Burden and Emissions Reduction Program (EBERP). The funding is provided through a \$1.5 million Department of Energy Grant for this purpose, and the funds have already been received by the County.

EBERP is a grant-funded program to provide energy efficiency retrofits and limited home repair to low-to-moderate income households in Durham, Orange, and Granville Counties over a 3-year period. The goal is to retrofit at least 200 homes in the three-county area to reduce energy use and energy burden. PTRC will use their applicable experience to provide home assessments, quality assurance checks, and manage contractors providing low-income residential energy efficiency improvements and minor home repair.

**Alignment with Strategic Plan:** This request aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

**Resource Persons:** Tobin L. Freid, Sustainability Manager; Megan Pendell, Sustainability Specialist; Peri Manns, Deputy Director Engineering and Environmental Services.

**County Manager's Recommendation:** The Board is requested to authorize the County Manager to enter into a Subaward Agreement with the Piedmont Triad Regional Council (PTRC) in the amount of \$1,213,974.00 to provide home assessments, quality assurance checks, and contractor management for the Energy Burden and Emissions Reduction Program (EBERP).

**Attachments:**

[legal PTRC Subaward Approval](#)

[EECBG Subaward Agreement - PTRC revised final](#)

**25-0576****Approval of Property Tax Releases and Refunds for September 2025****Agenda Text:**

The Board is requested to approve the Releases & Refunds for September 2025, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports detail monthly releases and refunds for September 2025.

This month's report includes releases and refunds for tax year 2025 totaling \$ 1,617,895.68. Prior tax years' (2015-2024) releases and refunds are in the amount of \$21,414.69. September 2025 releases and refunds total \$ 1,639,310.37.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Financial Stewardship. This request is to ensure the County complies with

financial requirements mandated by North Carolina General Statutes which ensures we are accountable to our citizens.

**Resource Persons:** Keyar Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the property tax release and refund report for September 2025, as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

**Attachments:** [Releases and Refunds Backup Detail-September 2025-Oct 27, 2025](#)  
[Backup-Bill Release Report September 2025-Oct 27, 2025](#)  
[Backup-Pending Refund Report September 2025-Oct 27, 2025](#)  
[NCVTS August Refunds](#)

**25-0580** **Budget Ordinance Amendment No. 26OPA003 for the Opioid Settlement Fund to Transfer \$61,598 from the Post Overdose Response Programmatic Area to the Recovery Response Programmatic Area**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 26OPA003 for the Opioid Settlement Fund to Transfer \$61,598 from the Post Overdose Response Programmatic Area to the Recovery Response Programmatic Area. This is an administrative transfer only to ensure funds are properly aligned within the correct programmatic purpose within the Opioid Settlement Fund

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal: Health and Well-being for All

**Resource Persons:** Rodney Jenkins, DrPH, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 26OPA003 for the Opioid Settlement Fund to Transfer \$61,598 from the Post Overdose Response Programmatic Area to the Recovery Response Programmatic Area

**Attachments:** [AAF-OPA3-Legal Form](#)

### 3. Consent Agenda (20 min)

**25-0524** **Approval of a 10-Year Contract with Axon Enterprise, Inc. in the Amount of \$3,112,658.44 for the Purchase of Replacement and Additional Taser Equipment for the Durham County Sheriff's Office.**

**Agenda Text:** The Board is requested to approve a 10-Year Contract with Axon Enterprise, Inc. for the Purchase of Replacement and Additional Taser Equipment for the Durham County Sheriff's Office. The Board is also requested to authorize the County Manager to sign subsequent renewals so long as the total amount doesn't exceed \$3,112,658.44 over a 10-Year Period. The Sheriff's Office is currently in year four

of a five-year agreement with Axon Enterprises, Inc. The final year payment of \$153,009.39 is due in April 2026. Axon has agreed to accept the final payment of the existing contract for the first year of the new contract. All subsequent renewals will be budgeted during the budget cycle. The annual operating budget impact of this contract in Years 2-10 (FY2027-35) will be \$328,849.85/year.

The Sheriff's Office has been utilizing Axon Taser products, previously known as Taser International Inc., for the last 15 years and intends to continue using Axon Enterprise, Inc. This contract was most recently approved by the Board at the February 14th, 2022, meeting (Agenda Item #22-0011) as a sole source provider. The Sheriff's Office intends to replace the existing 143 tasers and add an additional 57 tasers, for a new total of 200 tasers issued across the agency.

**Alignment with Strategic Plan:** This request aligns with the County's Goal 3: Safe Community

**Resource Persons:** John Carden, Lieutenant, Durham County Sheriff's Office; Tom Cote, Major of Operations, Durham County Sheriff's Office; Clarence Birkhead, Sheriff of Durham County.

**County Manager's Recommendation:** The County Manager recommends that the Board

approve a 10-Year Contract with Axon Enterprise, Inc. in the amount of \$3,112,658.44 for the Purchase of Replacement and Additional Taser Equipment for the Durham County Sheriff's Office. The Board is also requested to authorize the County Manager to sign subsequent renewals so long as the total amount doesn't exceed \$3,112,658.44 over a 10-Year Period

**Attachments:**

[Supplemental](#)

[Sole Source Letter - CEW 2025](#)

[Axon Service Contract Template FY2026](#)

[Attachment 1 Axon Scope of Services Form FY2026](#)

[Attachment 1A Durham County Sheriff \(200\) 10 Year \(for signature\) V.4](#)

[Attachment 1B Axon DURHAM COUNTY SHERIFF T10 SLIDES and Pricing](#)

[Attachment 1C Axon Master Services & Purchasing Agreement](#)

[Attachment 1D Axon Sole Source Letter - CEW 2025](#)

**25-0532**

**Approval to Enter into a Contract with Key Environmental Consulting in the Amount of \$159,547 for a Durham County Food System Assessment & Strategic Plan**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a service contract with Key Environmental Consulting in the amount of \$159,547, (RFP 25-041) and any related contract amendments, to develop a comprehensive food system assessment and 10-year strategic plan. Existing County funds previously allocated and budgeted for this purpose will be utilized for this contract.

Approximately 14% of Durham County residents experience food insecurity. While significant County and community efforts exist to address this issue, the County lacks a coordinated approach that addresses each part of the food system. A comprehensive food system assessment and plan will provide Durham County staff with recommendations and strategies that help the County improve strategic food security efforts by strengthening each component of our local food system. This plan will also guide future County investments, policies, and programs, supporting more effective and aligned decision-making.

Based on the eleven responses Durham County received regarding RFP 25-041, Key Environmental Consulting was deemed the most qualified firm for the project due to their strong experience, credentials, and clear understanding of the project's requirements and vision. They bring extensive expertise in community engagement as well as a strong background in data collection and analysis. Additionally, the team has experience collaborating with a variety of food system partners including government agencies and non-profit organizations throughout Durham and the broader Triangle region.

Durham County issued a Request for Proposals (RFP 25-041) on March 18, 2025. RFP 25-041 was advertised on the Durham County website and through food system listservs and networks. Eleven proposals were received on April 29, 2025. The proposal bid tabulation and evaluation summary are attached.

BOCC approval for this service contract is subject to legal review and approval by the Durham County Attorney's office.

**Alignment with Strategic Plan:** The food system assessment and plan most closely aligns with DCo Forward Healthy & Inclusive Community (HI 1a, HI 2a, HI 3a, HI 3b) and Empowered Community (EC 1a, EC 1d, EC 2b) objectives.

**Resource Persons:** Raina Goldstein Bunnag, County Food Security Coordinator; Donna Rewalt, County Extension Director.

**County Manager's Recommendation:** The County Manager recommends the Board authorize the County Manager to enter into a service contract with Key Environmental Consulting in the amount of \$159,547 (RFP 25-041) and any related contract amendments, to develop a comprehensive food system assessment and 10-year strategic plan.

**Attachments:** [AAF Supplemental Document Contract Approval Key Environmental Key Environmental\\_Scope\\_FY26](#)  
[Key Environmental\\_Service Contract FY26](#)  
[Key Environmental\\_Response to RFP 25-041](#)  
[RFP 25-041\\_Vendor selection and evaluation process summary](#)  
[RFP 25-041\\_Durham County Food System Assessment Strategic Plan](#)  
[RFP 25-041 Addendum\\_Food System Assessment Strategic Plan](#)

**25-0547** **Approval of Contract Amendment with Batteries of NC & S.W.S. LLC in the Amount of \$108,168.06 for the Sheriff's Office FY26 Vehicle Equipment for a New Total Amount of \$764,499.84**

**Agenda Text:** The Board is requested to authorize the County Manager to execute a contract amendment with Batteries of NC & S.W.S. LLC in the amount of \$108,168.06 for a new total of \$764,499.84 for the Sheriff's Office FY26 vehicle equipment. Funding was previously budgeted and exists in current budget to cover the costs for the amendment of this contract. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs.

The initial contract was for equipment and upfits for 35 vehicles of the FY26 Fleet. This amendment is for equipment and upfits for (5) additional SUVs that were approved by the Board during the FY25-26 Budget Process as part of the Sheriff's Office RTP Annex.

This request will allow the Sheriff's Office to purchase emergency equipment and upfits for the FY26 fleet. The equipment to be purchased includes, but is not limited to emergency lights, sirens, computer stands and associated mounting systems. Vehicles will be assigned and deployed after the equipment is installed.

**Alignment with Strategic Plan:** This request aligns with the County's Strategic Plan Goal 3: Safe Community

**Resource Persons:** David LaBarre, Director of Planning & Development, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract amendment with Batteries of NC & S.W.S. LLC in the amount of \$108,168.06 for a new total amount of \$764,499.84 for the Sheriff's Office FY26 vehicle equipment. Funding was previously budgeted and exists in current budget to cover the costs of this contract.

**Attachments:**      [Batteries SUP Amendment](#)  
[Batteries of NC \(amendment\)\\_Contract Amendment Template\\_FY2026](#)  
[Batteries of NC quote](#)  
[Attachment 1B\\_FY26 DCSO approved vehicles](#)  
[Attachment 1C\\_FY26 DCSO vehicle request](#)  
[Attachment 1D\\_Sourcewell contract # 090122-WHL](#)

**25-0554**      **Budget Ordinance Amendment No. 26BCC023 to Recognize \$369,949 of Year-4 Funds to Support Grant Award #5H79TI084839-04 to the Office of Emergency Services-EMS Division (OES-EMS) from the US Department of Health and Human Services (DHHS), Substance Abuse and Mental Health Services Administration (SAMHSA), and to Authorize the County Manager to Sign and Execute all Contracts for Authorized and Approved Uses Associated With the Grant Program Throughout the Grant's Period of Performance.**

**Agenda Text:**      The Board is requested to approve Budget Ordinance Amendment No. 26BCC023 to recognize \$369,949 in year 4 grant funding to the Office of Emergency Services-EMS Division (OES-EMS) from the US Department of Health and Human Services (DHHS), Substance Abuse and Mental Health Services Administration (SAMHSA), and to authorize the County Manager to sign and execute all contracts for authorized and approved uses associated with the grant program throughout the grant's period of performance. The full grant amount for year 4 funding is \$419,941, which includes \$49,992 in personnel costs already budgeted in the Approved FY 2025-26 Budget.

The First Responders - Comprehensive Addiction and Recovery Support Services Act (FR-CARA) grant's purpose is to provide resources to first responders and members of other key community sectors at the state, tribal, and other government levels to train, carry and administer Federal Food, Drug, and Cosmetic Act (FD&C Act) approved drugs and devices for emergency reversal of known or suspected opioid overdose. As part of the grant application, OES has committed to establish processes, protocols, and mechanisms for: (1) referral to appropriate treatment and recovery support services support services, and (2) promote safety around fentanyl, carfentanil, and other dangerous licit and illicit drugs, and (3) provide naloxone to first responders for use during opioid overdose calls for service.

The grant has a period of performance from September 30, 2022, through September 29, 2026. Year - 1 period of performance ended September 29, 2023, and was recognized by the BOCC in the October 3, 2022, work session. Year - 2 period of performance ended September 29, 2024, and was recognized by the BOCC in the October 2, 2023, work session. Year - 3 period of performance ended September 29, 2024, and was recognized by the BOCC in the October 14, 2024,

work session. It is a four (4) year project that is funded year to year subject to the availability of federal funds. Therefore, OES is requesting approval of year-4 funds. This is the final year of this grant unless SAMHSA offers an extension. The total federal funding potential if all 4-years as authorized and funded is \$1,257,378.

OES-EMS will follow all County purchasing and contract guidance. Payments to the County under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM).

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Safe and Resilient Community

**Resource Persons:** Helen Tripp, EMS Program Manager; Mark Lockhart, OES Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 26BCC023 to recognize \$369,949 in year - 4 grant funding to the Office of Emergency Services-EMS Division (OES-EMA) from the US Department of Health and Human Services (DHHS), Substance Abuse and Mental Health Services Administration (SAMHSA), and to authorize the County Manager to sign and execute all contracts and purchases for authorized and approved uses associated with the grant program throughout the grant's period of performance.

**Attachments:**

[5H79TI084839-04-Noa](#)

[AAF Supplemental Document - Year 4 - First Responder Addiction and Recover](#)

[BCC-23 Legal Form](#)

**25-0555**

**Approval of Budget Ordinance Amendment No. 26BCC024 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2025 NC Rate Settlement Funds #3 of \$22,000.00**

**Agenda Text:**

The Board is requested to approve \$22,000.00 from Duke Energy Carolinas, LLC-2025 NC Rate Settlement funds allocation # 3.

Duke Energy Carolinas LLC. funds may be used to assist Duke Energy Carolinas customers with electric bills, deposits, establishments of service, and reconnect fees. The funds have no expiration date and will follow the same guidelines as our state energy programs. No County dollars required.

**Alignment with Strategic Plan:** Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

**Resource Persons:** Maggie Clapp, Director, Department of Social Services, Travis Williams, Assistant Director, Department of Social Services, Margaret Faircloth,

Assistant Director, Department of Social Services.

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 26BCC024 for the Department of Social Services to recognize Duke Energy Carolinas, LLC-2025 NC Rate Settlement Funds #3 of \$22,000.00.

**Attachments:** [Duke Energy 2024 Rate Settlement # 2 \\$22,000 AAF Supplemental Doc v2](#)  
[2024 2025 NC Duke Energy Carolinas Rate Settlement MOU-signed](#)  
[DRS Signed SAP Form 22K](#)  
[AAF-24 LEGAL FORM DSS to recognize \\$22K from Duke Energy NC Settlement](#)

### **25-0556**

**Approval of Budget Ordinance Amendment No. 26BCC025 for the Department of Social Services to Recognize Emergency Placement Funding of \$14,122.00.**

**Agenda Text:** The Board is requested to approve \$14,122.00 from Emergency Placement Funding.

These funds are intended to temporarily assist The Department of Social Services in addressing identified placement needs for children in the custody of the agencies who are awaiting a Medicaid leveled treatment placement. While children await the location of the placement, these funds can be used to prevent them from staying in a DSS office.

**Alignment with Strategic Plan:** Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

**Resource Persons:** Maggie Clapp, Director, Department of Social Services, Bila Louima, Assistant Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 26BCC025 for the Department of Social Services to recognize Emergency Placement funding of \$14,122.00.

**Attachments:** [Emergency Placement signed SAP for AAF 14K](#)  
[Emergency Placement Fund \\$14,122.00 AAF Supp form](#)  
[DCDL CWS 63 2025 Emergency Placement Fund \(003\)](#)  
[FA Emergency Placement Funds State 25-26](#)  
[AAF-25 LEGAL FORM DSS to recognize \\$14K from NC DHHS for emergency r](#)

### **25-0557**

**The Board is requested to approve and authorize the Manager to execute two lease renewals for the Shoppes of Hope Valley with the County as Landlord. The first lease renewal agreement is with Lee and Cho, LLC, DBA Beautysmart, for a 9-year term and total value of \$1,041,009. The second agreement is an Assignment and**

**Assumption of Lease with a 3-year extension for MAGC Wireless with a total value of \$74,182.****Agenda Text:**

The Board is requested to approve and authorize the Manager to execute two lease renewals for the Shoppes of Hope Valley with the County as Landlord. The first lease renewal agreement is with Lee and Cho, LLC, DBA Beautysmart, for a 9-year term and total value of \$1,041,009. The second agreement is an Assignment and Assumption of Lease with a 3-year extension for MAGC Wireless with a total value of \$74,182. Additional terms as noted in the attached agreements.

Beautysmart is a long-term tenant of the shopping center, anchoring the end of the building opposite the Board of Elections. Their current lease expires November 30, 2025.

MAGC Wireless is a new franchise for a current tenant who has purchased a former partner's share of their business and is franchising with a new wireless company. The previous lease expired in 2024, and the tenant has been in an allowable holdover period as a month-to-month tenant awaiting their business transfer. This new lease will be retroactive to June 1, 2025.

The MAGC Assignment and Assumption of Lease has been approved by the County Attorney's Office and Risk Management. The Beautysmart lease has been approved by Risk Management, and this approval request is pending final approval by the County Attorney's Office.

**Alignment with Strategic Plan:** The attached Lease Renewals support Sustainable Infrastructure & Environment Plan for long-term use of County land, facilities, and equipment.

**Resource Persons:** Christy Rauli, Senior Real Estate Officer; Peri Manns, ASLA, LEED GA Deputy Director, Engineering and Environmental Services; Jay Gibson, P.E., Director, Engineering and Environmental Services; Maurice Jones, Deputy County Manager; and Curtis Massey, Deputy County Attorney.

**County Manager's Recommendation:** The County Manager recommends that the Board approves and authorizes the Manager to execute two lease renewals for the Shoppes of Hope Valley with the County as Landlord. The first lease renewal agreement is with Lee and Cho, LLC, DBA Beautysmart, for a 9-year term and total value of \$1,041,009. The second agreement is an Assignment and Assumption of Lease with a 3-year extension for MAGC Wireless with a total value of \$74,182. Additional terms as noted in the attached agreements.

**Attachments:**

[Assignment and Assumption of Lease Form 100925](#)

[Draft Beauty Smart Lease Renewal 10.21.2025](#)

**25-0558**

**Approval of Budget Ordinance Amendment No. 26BCC028 for the Department of Social Services to Recognize \$1,001,500 in General Fund Fund Balance to Fully Fund the Low Income Homeowners Tax Relief Program (LIHRP) and to Approve the Interlocal Agreement (ILA) between Durham County and the City of Durham**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 26BCC028 for the Department of Social Services to Recognize \$1,001,500 in General Fund Fund Balance to Fully Fund the Low Income Homeowners Tax Relief Program (LIHRP) and to Approve the Interlocal Agreement (ILA) between Durham County and the City of Durham . The total combined funding for the City and County to support our citizens for the Homeowner’s Tax Relief Program is \$1,505,000.00 and direct to client funding is \$1,250,000. The breakdown of the city contributions is \$500,000.00 for the client, \$120,000.00 in administrative support, and \$7,500.00 in publications. The breakdown of the county’s contributions is \$750,000 for the client, \$120,000 for administrative support, and \$7500 for publications. The ordinance amendment is a technical item to bring the program expenditures and revenues into balance.

The Durham County Department of Social Services worked in partnership with the Durham County Tax Office and the Durham County Board of Commissioners to develop a Low-Income Homeowners Relief Program. The objective of the program is to provide relief through a tax support program to help long-term homeowners in the lower income brackets to remain in their homes.

This ILA is dependent on approval by the Council of the City of Durham.

**Alignment with Strategic Plan:** Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

**Resource Persons:** Maggie Clapp, Director, Department of Social Services, Travis Williams, Assistant Director, Department of Social Services, and Margaret Faircloth, Assistant Director, Department of Social Services

**County Manager’s Recommendation:** The County Manager recommends that the Board of

County Commissioners approve Budget Ordinance Amendment No. 26BCC028 for the Department of Social Services to Recognize \$1,001,500 in General Fund Fund Balance to Fully Fund the Low Income Homeowners Tax Relief Program (LIHRP) and to Approve the Interlocal Agreement (ILA) between Durham County and the City of Durham

**Attachments:**

[LIHRP AAF Supp Form](#)

[LIHRP Signed AAF SAP form](#)

[LIHRP ILA](#)

[AAF-28 LEGAL FORM DSS to recognize \\$1,001,500 in GF FB for Low Income](#)

**25-0560**

**Approval of Capital Project Amendment No.26CPA008 and Budget Ordinance Amendment No.26BCC026 Decreasing the Open Space and Farmland Preservation Capital Project (4730DC083) by \$225,000 and Transferring that Funding to the General Fund to Support**

**Improvements at Little River Regional Park and Natural Area**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.26CPA008 and Budget Ordinance Amendment No.26BCC026 decreasing the Open Space and Farmland Preservation Capital Project (4730DC083) by \$225,000 and transferring the funding to the General Fund to support improvements at Little River Regional Park.

Little River Regional Park and Natural Area (LRRP) is a 391-acre public park located in northern Durham and Orange counties. It was jointly acquired by both counties and is managed by Orange County, with each county contributing 50% of the funding per an interlocal agreement.

For FY 2026, Durham County’s share of park management costs is \$154,757, as approved during the spring budget process. This additional \$225,000 from Durham’s open space capital account will fund the required 50% of the long-overdue paving of the park’s entry driveway and parking area, as well as the repaving of the accessible loop trail-the top two improvement priorities identified in the 2021 Little River Regional Park & Natural Area Master Plan, approved by the Board on December 13, 2021.

<b>Project Name and Number</b>	<b>Current Budget</b>	<b>Increase / Decrease</b>	<b>Updated Budget</b>
Open Space and Farmland Preservation (4730DC083)		\$12,800,369.70	
	(\$225,000.00)	\$12,575,369.70	
<b>TOTAL</b>	<b>\$12,800,369.70</b>	<b>(\$225,000.00)</b>	<b>\$12,575,369.70</b>

Orange County has approved its share of the funding and will oversee the project, which is expected to begin in late fall or winter, when park usage is typically lower.

**Alignment with Strategic Plan:** Durham’s partnership with Orange County for the operation and stewardship of LRRP is supported by Durham County strategic plan goals: Goal 1: Community Empowerment and Enrichment, Goal 2: Health and Well-being For All, and Goal 4: Environment to protect natural resources and support and promote community and economic vitality for all residents of Durham County.

**Resource Persons:** Brendan Moore, Open Space Land Manager; Celeste Burns, Open Space and Real Estate Division Manager; Jonathan Yeomans, Budget and Management Analyst

**County Manager’s Recommendation:** The County Manager recommends that the Board of County Commissioners approve Capital Project Amendment No.26CPA008 and Budget Ordinance Amendment No.26BCC026 decreasing the Open Space and Farmland Preservation Capital Project (4730DC083) by \$225,000 and transferring the funding to the General Fund to support improvements at Little River Regional Park.

**Attachments:** [CPA-08 LEGAL FORM Transfer from OSRE Cap \(\\$225000\)](#)  
[AAF-26 Transfer \\$225K from OSRE Cap Project to Operatiings \(\\$225K\)](#)  
[Supplemental - LRRP Budget Amendment Nov 2025](#)  
[Attachment - Little River Regional Park](#)  
[2021 - 2026 - LRRP Interlocal Agreement FINAL SIGNED](#)  
[2021 October - Little River Regional Park Master Plan FINAL](#)

**25-0561**

**Authorize the County Manager to execute an amendment to the contract between the City of Durham and Durham County for the City to Accept Municipal Solid Waste and Yard Waste from Durham County in an amount not to exceed \$200,000.**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute an amendment to the contract between the City of Durham and Durham County for the City to accept municipal solid waste and yard waste from Durham County. The County collects yard waste and municipal solid waste from unincorporated residents at the Durham County Convenience Sites as well as through our litter program. That material is then hauled to the City of Durham's transfer station at 2115 E. Club Blvd. The current tipping fees for municipal solid waste are \$65.00 per ton and the tipping fees for yard waste are \$40.00 per ton. The total amount spent per year is dependent upon the amount of solid waste and yard waste that is collected during the year but is expected not to exceed \$200,000.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

**Resource Persons:** Motiryo Keambiroiro, Director General Services; Chrissie Koroivui, Solid Waste Program Manager; Darius Allen, Waste Reduction Supervisor

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute an amendment to the contract between the City of Durham and Durham County for the City to Accept Municipal Solid Waste and Yard Waste from Durham County in an amount not to exceed \$200,000.

**Attachments:** [CLEAN Contract Amendment Annual Renwal Template FY2026 bah 9.26.25](#)  
[quote for city](#)  
[Supplmental AAF 26](#)

**25-0562**

**Approval of Purchase through the SAVVIK Cooperative for Five Ambulances in the Office of Emergency Services for a total not to exceed \$2,119,440.00**

**Agenda Text:**

The BOCC is requested to authorize the County Manager to execute a contract with Spartan Fire and Emergency Apparatus in the amount of \$2,069,790 not to exceed an amount of \$2,119,440.00 to purchase five (5) Braun Liberty Ambulances for OES-Emergency Medical Services as approved in the FY2026 Annual Budget.

In FY26, the Board of County Commissioners (BOCC) approved \$2,119,440.00 to replace five ambulances under the county's vehicle replacement policy, supporting a safer and more sustainable emergency response fleet. The purchase, facilitated through the SAVVIK Cooperative Agreement consortium with Spartan Fire and Emergency Apparatus, includes a \$413,958.00 per unit price that Spartan has agreed to honor until November 30th, 2025. Each ambulance includes \$34,400.00 towards the purchase and installation of Stealth Power anti-idle system, enhancing operational efficiency, reducing fuel consumption, and supporting Durham County's environmental goals.

G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Safe and Resilient Community.

**Resource Persons:** Mark Lockhart, OES Director, Marc Ferguson, OES Business Operations Supervisor.

**County Manager's Recommendation:** The County Manager recommends that the BOCC authorize the County Manager to execute a contract in the amount of \$2,069,790 with Spartan Fire and Emergency Apparatus in the amount not to exceed \$2,119,440.00 for the purchase of five (5) Braun Liberty Ambulances for OES-Emergency Medical Services as approved in the FY2026 Annual Budget.

**Attachments:**

[Spartan Ambulance AAF Supplemental](#)

[Ambulance budget](#)

[Durham County EMS EMS Braun Liberty Proposal 09162025 Rev 2](#)

[SAVVIK Agreement](#)

[SAVVIK RFB-2023-05-Ambulance-and-Transport-Vehicles-FINAL-VERSION](#)

**25-0564**

**Approval of Budget Ordinance Amendment No.26BCC030 to recognize additional funding from the NC Department of Adult Correction in the amount of \$19,117.00 for transportation for the Local Reentry Council**

**Agenda Text:**

The Board is requested approve Budget Ordinance Amendment 26.BCC030 to recognize additional funding from the NC Department of Adult Correction in the amount of \$19,117.00 for transportation for the Local Reentry Council. The Local Reentry Council currently has a contract for \$150,000 through November 30, 2025. The additional funding has been designated specifically for transportation. These funds are available through December 31, 2026 contingent upon contract renewal. All expenditures are on a reimbursement basis and can be used for bus passes, ride shares or van transport for clients; fuel cards or mileage reimbursements tied to reentry-related activities; contracts or MOU's with local transit providers; or other

Department approved modes of transportation.

**Alignment with Strategic Plan:** This item aligns with the Safe and Resilient Community Strategic Goal.

**Resource Persons:** Roshanna S. Humphrey, Director, Justice Services Department and Robin Heath, Assistant Director, Justice Services Department

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment 26.BCC030 to recognize additional funding from the NC Department of Adult Correction in the amount of \$19,117.00 for transportation for the Local Reentry Council.

**Attachments:** [AAF Supplemental Document - Local Reentry Council Transportation Funding 2](#)  
[Transportation Funding Durham LRC 2025](#)  
[AAF - 30 Legal Form](#)

**25-0570**

**Approve the acceptance of an 8.2-acre conservation easement donation from James Tcheng and Marianne Powers at 5824 Garrett Road (REID 136160) for the purpose of permanently protected open space.**

**Agenda Text:**

The Board is requested to approve the acceptance of an 8.2-acre conservation easement donation from James Tcheng and Marianne Powers at 5824 Garrett Road (REID 136160) for the purpose of permanently protected open space.

James Tcheng and Marianne Powers wish to permanently protect their 8.2-acre property at 5824 Garrett Road by donating a conservation easement to Durham County. Longtime residents of the area, they have lived adjacent to this land for 29 years and purchased it in 2003. Their goal is to ensure the property remains protected from future development.

Under the terms of the conservation easement, the owners will retain full fee ownership of the land, while Durham County will hold the conservation easement, which will permanently prohibit future development or subdivision of the parcel. The County will also be responsible for annual monitoring to ensure compliance with the easement terms.

The owners' donation is a generous commitment, with the estimated value of the conservation easement approximately \$480,000. Durham County's only anticipated costs are related to closing and title work, estimated at no more than \$5,000. These expenses can be covered by existing funds in the Open Space and Real Estate Division's operating budget, and no additional funding is requested.

The Durham Open Space and Trails (DOST) Commission voted unanimously to support the County's acceptance of this conservation easement at their September 17 meeting.

**Alignment with Strategic Plan:** The protection of land for permanent open space

aligns with Strategic Plan Goal 4: Environment - Protect natural resources and support and promote community and economic viability for all residents of Durham County, through the Natural Resource Stewardship and Protection Objective to protect and steward natural resources.

**Resource Persons:** Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services; Jay Gibson, Director of Engineering and Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve the acceptance of an 8.2-acre conservation easement donation from James Tchong and Marianne Powers at 5824 Garrett Road (REID 136160) for the purpose of permanently protected open space.

**Attachments:** [Supplemental - Open Space Easement Donation- 5824 Garrett Road](#)  
[Attachment - 2025 November 5824 Garrett Road Conservation Easement Dona](#)

**25-0573** **Approval of Budget Ordinance Amendment No.26BCC032 Recognizing \$140,000 from the Department of Justice's FY25 Community Policing Development Microgrants, Office of Community Oriented Policing Services (COPS) to the Durham County Sheriff's Office.**

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No.26BCC032 recognizing \$140,000 from the Department of Justice's FY25 Community Policing Development Microgrants, Office of Community Oriented Policing Services (COPS) to the Durham County Sheriff's Office.

The Durham County Sheriff's Office (DCSO) will use the funding to develop and market videos, PSAs, and mobile applications to maximize reach, showcasing the diverse roles and positive impact of the local law enforcement. By working with a full-service marketing agency who provides analytics on the deliverables, DCSO will be able to track who sees the messaging and when. PSAs will include calls to action and connect back to programs and services.

**Alignment with Strategic Plan:** This item aligns with the Strategic Plan Goal 3: Safe Community

**Resource Persons:** Keisha Gaither, Finance Manager, Durham County Sheriff's Office; AnnMarie Breen, Public Information Officer, Durham County Sheriff's Office

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No.26BCC032 recognizing \$140,000 from the Department of Justice's FY25 Community Policing Development Microgrants, Office of Community Oriented Policing Services (COPS) to the Durham County Sheriff's Office.

**Attachments:**      [Award Letter](#)  
[Pre-Acceptance Award Package\\_15JCOPS-25-GG-01010-PPSE\\_192417\\_AW-](#)  
[Microgrant Sup](#)  
[AAF-32 Legal Form](#)

**25-0574**      **Approval of Budget Ordinance Amendment No.26BCC033 Appropriating \$130,000 of General Fund Fund Balance to Open Space and Real Estate to Cover Rent Payments to 300 East Main, LLC, a Subsidiary of Laurel Street Residential, for the Sub-lease of the Future Childcare Center at the 300 East Main Street Affordable Housing Project**

**Agenda Text:**      The Board is requested to approve Budget Ordinance Amendment No.26BCC033 appropriating \$130,000 of General Fund Fund Balance to Open Space and Real Estate for rent payments to 300 East Main, LLC, a subsidiary of Laurel Street Residential, for the sub-lease of the future childcare center at the 300 East Main Street Affordable Housing Project. The total includes an estimated amount for common area maintenance and minimal heating and cooling of the space.

The County is the fee simple owner of the 300 East Main Street Affordable Housing Project property. The 2021 Master Development Agreement (MDA) with the Developer, Laurel Street Residential, LLC, gives control of portions of the property, including the childcare space, to the developer for 40 years through a Ground Lease.

The County and Developer amended the MDA in 2023 to include an agreement for the County to sub-lease the childcare space from the development company due to the significant rise in construction costs and the County's interest in seeking a childcare operator to lease a portion of the ground floor of the building. This is codified in the First Amendment to the Master Development Agreement including the attached Sub-lease Agreement. Due to project construction delays, the intended rent commencement date of November 1, 2024 was delayed to November 1, 2025.

The 2023 Sub-lease Agreement outlines the terms of the rental agreement, including a 15-year initial term at the starting annual rate of \$169,500 with a 2% annual escalation, and other terms as noted in the Sub-lease.

**Alignment with Strategic Plan:** The attached Sub-lease support Empowered Community Objective EC 2a: Support early childhood development opportunities for all

**Resource Persons:** Christy Raulli, Senior Real Estate Officer; Peri Manns, ASLA, LEED GA Deputy Director, Engineering and Environmental Services; Jay Gibson, P.E., Director, Engineering and Environmental Services; Maurice Jones, Deputy County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board approves Budget Ordinance Amendment No.26BCC033 appropriating \$130,000 of General Fund Fund Balance to Open Space and Real Estate for rent payments to 300 East Main, LLC, a subsidiary of Laurel Street Residential, for the sub-lease of the future childcare center at the 300 East Main Street Affordable Housing Project. The

total includes an estimated amount for common area maintenance and minimal heating and cooling of the space.

**Attachments:** [300 East Main St Childcare- Sublease Agreement-final](#)  
[AAF-33 Legal Form Appropriating \\$130K for OSRE Rent](#)

**25-0575****Approve Land Acquisition of 32 acres at 3601 Southwest Durham Drive (a portion of REID 140125) as permanently protected open space within the New Hope Creek Corridor****Agenda Text:**

The Board is requested to approve the purchase of 32 acres at 3601 Southwest Durham Drive, to use existing open space capital project funds to support 39% of project costs, and to authorize the Manager to execute the purchase agreement and grant contract documents as funding is secured.

Since 2002, Durham County has held a trail easement across the proposed 32-acre acquisition area and has managed a natural surface and boardwalk trail providing public access through this area and the County's adjacent New Hope Creek Preserve.

In February 2025, the County Open Space program applied to the NC Land & Water Fund and was recently awarded \$326,525-covering 61% of the project cost-to support the acquisition and permanent protection of the land. The County's share is estimated at no more than \$212,150, which is available through the Open Space and Farmland capital project account. No additional funding is required. A final project budget will be presented to the Board for approval prior to closing.

This acquisition will protect significant natural resources, including water quality, rare plant and animal habitats, and wildlife corridors. The site includes a State Natural Heritage Area bottomland forest and supports a State threatened, and critically imperiled tree, the shellbark hickory (*Carya laciniosa*).

**Alignment with Strategic Plan:** The acquisition and protection of land for permanent open space aligns with Strategic Plan Goal 4: Environment - Protect natural resources and support and promote community and economic viability for all residents of Durham County, through the Natural Resource Stewardship and Protection Objective to protect and steward natural resources.

**Resource Persons:** Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve the purchase of 32 acres at 3601 Southwest Durham Drive, to use existing open space capital project funds to support 39% of project costs, and to authorize the Manager to execute the purchase agreement and grant documents as funding is secured.

**Attachments:**      [AAF Supplemental Document - New Hope Bottomland Forest - Nov 3 WS](#)  
[Attachment - Land Protection - New Hope Bottomland Forest - Nov 3 WS](#)

**25-0579**      **Agreement - City-County Appearance Commission Interlocal Agreement Amendment**

**Agenda Text:**      The Board is requested to review the amendment of the Durham City-County Appearance Commission Interlocal Agreement setting an expiration date of January 1, 2026.

**Summary**

The Durham City-County Appearance Commission and Planning staff have developed a proposal to add an expiration date to the Interlocal Agreement and move the work of the Commission to an as-needed task force model.

**Attachments**

**Attachment A:** Letter from the Chair

**Attachment B:** Interlocal Agreement

**Attachment C:** Amendment and Termination of the Interlocal Agreement

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment. Maintaining, protecting, and improving natural and built systems to support a sustainable Community.

**Resource Persons:** Kayla Seibel, Senior Planner, Sara Young, AICP, Planning & Development Director.

**County Manager's Recommendation:** The County Manager recommends that the Board review the amendment of the Durham City-County Appearance Commission Interlocal Agreement setting an expiration date of January 1, 2026.

**Attachments:**      [00 Staff Memo](#)  
[01 Attachment A Letter from the Chair](#)  
[02 Attachment B Interlocal Agreement](#)  
[03 Attachment C Amendment and Termination to Appearance Commission ILA](#)

**25-0583**      **Authorization of an Amendment to the Design Contract with HH Architecture, PA for Design Development and Construction Administration Services Related to the Office of Emergency Services Fleet Maintenance Project in the Amount of \$138,182.50**

**Agenda Text:**      The Board is requested to authorize an amendment to the design contract with HH Architecture, PA for design development and construction administration services related to the Office of Emergency Services Fleet Maintenance Project in the amount of \$138,182.50 for a total revised fee of \$578,882.50 plus reimbursables and contingency fees not to exceed to total budget of \$600,917.50.

The Office of Emergency Services (OES) Fleet Maintenance Facility is responsible

for servicing and repairing ambulances for Durham County Emergency Medical Services. The current facility, located on Stone Park Court, must be vacated due to a railroad realignment project.

On June 9, 2025, the Board approved a design contract with HH Architecture for design development and construction administration services for a new Fleet Maintenance Facility to be located on Hamlin Road in the amount \$440,700.00 plus reimbursable and contingency not-to-exceed an amount of \$462,735.00. However, during the design development phase, the Hamlin Road site was determined to be unsuitable for the program's operational needs.

A new site has since been identified on 1129 East Geer Street that meets the requirements of the program. As a result, all design and construction efforts have been redirected from the Hamlin Road location to the East Geer Street property.

Funding for this contract will be made available pending approval of the CPA and amendment to Samet Construction's GMP #2.

**Alignment with Strategic Plan:** Safe & Resilient Community - create happy, healthy, and safe places for residents and County employees.

**Resource Persons:** Dan Nosbusch, Project Manager, Engineering & Environmental Services; Peri Manns, Deputy Director, Engineering & Environmental Services, Jay Gibson, Director of Engineering & Environmental Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve execution of a contract amendment to the design contract with HH Architecture, PA for design development and construction administration services related to the Office of Emergency Services Fleet Maintenance Project in the amount of \$138,182.50 for a total revised fee of \$578,882.50 plus reimbursables and contingency fees not to exceed to total budget of \$600,917.50.

**Attachments:** [24-066 - Durham County OES&GS Fleet Maintenance Facility -10.20.25](#)

[AAF - Supplemental Document Form - HH Architecture Contract Amendment](#)

**25-0584** **Approval of Budget Ordinance Amendment No.26BCC034 Appropriating \$271,680 of General Fund Fund Balance to Engineering to Pay for a 911 Consolidation and HEART Expansion Feasibility Study and Authorize the County Manager to Execute a Contract with ADCOMM Engineering, LLC. to Provide 911 Consolidation and HEART Expansion Feasibility Study**

**Agenda Text:** The Board is requested to authorize the County Manager to approve Budget Ordinance Amendment No. 26BCC034 appropriating \$271,680 of General Fund Fund Balance to pay for a 911 consolidation & HEART program expansion study, as well as execute a contract with ADCOMM Engineering, LLC. to provide 911 consolidation and HEART expansion feasibility study.

At the direction of the Board of County Commissioners, Durham County advertised RFQ 25-056, on May 29th, 2025, to evaluate the feasibility of consolidating emergency communications functions between the City of Durham's 911 Communications Center and the Durham County Sheriff's Office Dispatch Center. The RFQ evaluation committee consisted of staff from Durham County Engineering, City of Durham DECC, and the Sheriff's Communications Department. Ten responses were received for the RFQ and the committee interviewed the top four respondents. ADCOMM Engineering LLC was selected through a qualifications-based process to conduct this study.

The purpose of the project is to provide a structured, data-driven assessment of whether a consolidated 911 operation is both feasible and practical. The study will include a comprehensive analysis of current operations, staffing models, technology platforms, governance structures, and facility needs. It will also evaluate how a potential consolidation would impact service delivery, operational resiliency, and equity across the County.

In addition to the core consolidation analysis, the study will address two key components of Durham's emergency response system:

- **HEART Program Integration:** A determination of how best to expand and integrate the HEART (Holistic Empathetic Assistance Response Team) program countywide, including its call-taking and dispatch workflows, staffing requirements, governance, and fiscal implications.
- **Emergency Operations Center (EOC) Backup 911 Facility:** Review and recommendations on how the current EOC design would support integrated operations and serve as a resilient backup communications center in a consolidated model.

ADCOMM will conduct site visits, engage City and County staff and leadership, and collaborate with other design and engineering professionals as needed. The final deliverable will be an independent, objective report that provides actionable recommendations to support informed decision-making by City and County leadership.

This project aligns with Durham County's commitment to public safety, operational efficiency, and responsible stewardship of taxpayer resources. It also supports efforts to create a modern, resilient, and equitable emergency communications system that attracts and retains high-quality personnel.

**Alignment with Strategic Plan:** Safe & Resilient Community - Create happy, healthy, and safe places for residents and employees

**Resource Persons:** Dan Nosbusch, Project Manager, Engineering and Environmental Services; Peri Manns, Deputy Director, Engineering and Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 26BCC034 appropriating \$271,680 of General Fund Fund Balance to pay for a 911 consolidation & HEART program expansion study, as well as execute a contract with ADCOMM Engineering, LLC. to provide 911 consolidation and HEART expansion feasibility study.

**Attachments:**

[AAF - Supplemental Document ADCOMM](#)

[20251017 ADCOMM-Durham NC LP v1](#)

[AAF-34 Legal Form Appropriating \\$271K for E911&HEART Feasibility Study](#)

**25-0591**

**Approval of Budget Ordinance Amendment No. 26BCC035 for the Department of Social Services to Recognize Additional Funding to Durham County's FY25-26 Home and Community Care Block Grant (HCCBG) Funding Plan in the Amount of \$42,254.00 to Improve Planning and Coordination of In-Home and Community-Based Services for Older Adults**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 26BCC035 for the Department of Social Services to Recognize Additional Funding to Durham County's FY25-26 Home and Community Care Block Grant (HCCBG) Funding Plan in the Amount of \$42,254.00 to Improve Planning and Coordination of In-Home and Community-Based Services for Older Adults. It is also intended to promote the visibility of aging programs at the local level by giving counties increased flexibility with respect to funding aging services available through the Block Grant. The majority of funding comprising the HCCBG is authorized by the federal Older Americans Act.

The Board is also requested to approve the Department of Social Services request to recognize additional Home and Community Block Grant (HCCBG) Funds subsequent to adoption of the FY25-26 Budget. The Department (DSS) and the Durham Center for Senior Life (DCSL) are co-lead agencies for receiving the HCCBG funds and administering the programs. The goal of services provided under this grant is to enable recipients to stay at home longer, receiving the care and services they need in their own homes, thus reducing the necessity for out-of-home placement. Services provided are Adult Day Care Services, Congregate Meals, Senior Center Operations, Information and Case Assistance, Transportation, Home Delivered Meals, and In-Home Aide Services.

**Alignment with Strategic Plan:** Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

**Resource Persons:** Maggie Cveticanin, Director, Department of Social Services, Travis Williams, Assistant Director, Department of Social Services, Margaret

Fairecloth, Assistant Director, Department of Social Services.

**County Manager's Recommendation:** The County Manager Recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 26BCC035 for the Department of Social Services to Recognize Additional Funding to Durham County's FY25-26 Home and Community Care Block Grant (HCCBG) Funding Plan in the Amount of \$42,254.00 to Improve Planning and Coordination of In-Home and Community-Based Services for Older Adults

**Attachments:** [HCCBG updated document packet\(\\$42,254.00\)](#)  
[735 HCCBG Agreement AAFY 26- DC-MOU](#)  
[HCCBG signed AAF SAP FY25-26 \\$42,254.00.xlsx](#)  
[AAF-35 Legal Form](#)  
[HCCBG AAF Suppl FY25-26 \\$42,254.00](#)

#### 4. Discussion Items (160 min)

**25-0585** **Suspend the Rules to Authorize the Chair to Sign the Great Trails State Grant Program Grant Agreement with the NC Department of Natural and Cultural Resources to Accept \$500,000 for the Durham-to-Roxboro Rail Trail Corridor Acquisition**

**Agenda Text:** The Board is requested to suspend the rules to authorize the chair to sign the Great Trails State Grant Program Agreement with the NC Department of Natural and Cultural Resources to Accept \$500,000 for the Durham-to-Roxboro Rail Trail corridor acquisition.

The Board approved Durham County's application for these funds in November 2024, and the funding award was announced in July 2025. The County received this grant agreement from the State in October, and it must be executed before the acquisition of the corridor for the County to be eligible to receive the funding. The State has requested more than one week to execute the agreement after the County's signature.

**Transportation requests that the Board of Commissioners suspend the rules to ensure that this grant agreement is fully executed before the scheduled closing on November 19.**

**Alignment with Strategic Plan:** This agenda item aligns with the Durham County Strategic Plan Goal Regional Leadership.

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director; Brooke Roper, Transportation Planner

**County Manager's Recommendation:** The County Manager recommends that the Board suspend the rules and authorize the Chair to Sign the Great Trails State Grant Program Grant Agreement with the NC Department of Natural and Cultural

Resources to Accept \$500,000 for the Durham-to-Roxboro Rail Trail Corridor Acquisition. The Board's approval will be subject to Legal's review and approval of the contract.

**Attachments:** [NCDNCR Grant Agreement - Contract\\_GTSP2025-0025 Durham County \(Durh:](#)

**25-0571**

**Suspend the Rules to Authorize the Board to Approve Budget Ordinance Amendment No. 26BCC029 and Capital Project Amendment No. 26CPA009 and TIP Agreement with the North Carolina Department of Transportation for Acquisition of the Durham-to-Roxboro Rail Trail Corridor, Spending \$1,151,445, with a Net County Expenditure of \$223,000 and Recognition of State Grants of \$928,445 (5min)**

**Agenda Text:**

The Board is requested to suspend the rules and approve Budget Ordinance Amendment No. 26BCC029 and Capital Project Amendment No. 26CPA009 sending \$1,151,445 to the North Carolina Department of Transportation for the acquisition of the Durham-to-Roxboro Rail Trail corridor. The majority of the cost - \$928,445 - will be reimbursed to the county through two State Grants, and the remaining \$223,000 will be covered through a \$123,000 General Fund fund balance appropriation and a \$100,000 transfer of PAYGO funding to the General Fund currently budgeted in the Durham-to-Roxboro Rail Trail Capital Project (4590DC001 - reducing remaining available to \$0).

Project Name and Number	Current Budget	Increase / Decrease	Updated Budget
Durham-to-Roxboro Rail Trail (4590DC001)		\$133,334.00 (\$100,000.00)	\$33,334.00
<b>TOTAL</b>	<b>\$133,334.00</b>	<b>(\$100,000.00)</b>	<b>\$33,334.00</b>

This item also requests that the Board approve a TIP Agreement for Project Cost Participation with the NC Department of Transportation in the amount of \$1,151,445. In a separate agenda item on the November 3 agenda, the Board was asked to approve a Great Trails State Program Grant Agreement with the NC Department of Natural and Cultural Resources for \$500,000 with revenue recognized in this budget amendment. In addition, the Board is asked to recognize \$428,445 of revenue from the East Coast Greenway Alliance for a NC Department of Natural and Cultural Resources Complete the Trails Program Grant.

The Durham-to-Roxboro Rail Trail would convert a 26-mile inactive rail corridor into a multi-use trail. The Durham-to-Roxboro Rail Trail has been identified in multiple local and regional plans since the 1980s as a high-priority project for improving transportation options and access to green space. The Durham-to-Roxboro Rail Trail is envisioned as a lasting community asset. It would offer a safe, accessible space for walking, running, and biking, for people of all ages and abilities. In addition to recreation, the trail would also serve as a new transportation option, linking neighborhoods, parks, schools, and other destinations while strengthening connections across Durham County and beyond. A presentation of the Rail Trail Planning Study

was provided at the October 6, 2025, work session.

Although the rail line has been inactive for many years, it is still fully owned by Norfolk Southern. The Conservation Fund has facilitated the sale of the corridor to the NC Department of Transportation (NCDOT) to occur in late 2025. Durham County's contribution towards NCDOT's ownership of the property will ensure that the land is transferred from private to public ownership and preserved for future transportation purposes. NCDOT would own the corridor as part of its Rail Corridor Preservation program, which would make it available for future public use including for development as a multi-use trail.

**Transportation requests that the Board of Commissioners suspend the rules to ensure that this agreement is fully executed and payment is transmitted before the scheduled closing on November 19.**

**Alignment with Strategic Plan:** This agenda item aligns with the Durham County Strategic Plan Goal Regional Leadership.

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director; Brooke Roper, Transportation Planner

**County Manager's Recommendation:** The County Manager recommends that the Board suspend the rules and approve Budget Ordinance No. 26BCC029 and Capital Project Amendment No. 26CPA009 sending \$1,151,445 to the North Carolina Department of Transportation for the acquisition of the Roxboro-to-Durham Rail Trail corridor. The Board's approval will be subject to Legal's review and approval of the contract. The majority of the cost - \$928,445 - will be reimbursed to the county through two State Grants, and the remaining \$223,000 will be covered through a \$123,000 General Fund fund balance appropriation and a \$100,000 transfer of PAYGO funding to the General Fund currently budgeted in the Roxboro-to-Durham Rail Trail Capital Project (4590DC001). This item also requests that the Board approve a TIP Agreement for Project Cost Participation with the NC Department of Transportation in the amount of \$1,151,445. The Board is asked to recognize \$428,445 of revenue from the East Coast Greenway Alliance for a NC Department of Natural and Cultural Resources Complete the Trails Program Grant and \$500,000 of revenue for an NC Department of Natural and Cultural Resources Great Trails State grant.

**Attachments:**

[ECGA Funding Commitment Letter\\_Signed](#)

[CPA-09 LEGAL FORM Reducing Rail Trail Cap Project \(\\$100,000\)](#)

[DOST support for Durham-to-Roxboro trail County](#)

[Durham County BL-0168 51847.2.1 1000027234 DRAFT3](#)

[AAF\\_Durham-to-Roxboro Rail Trail Corridor Acquisition - 2025-11](#)

[AAF - 29 LEGAL FORM Transportation Rail Trail](#)

**25-0577**

**Ordinance - Zoning Map Change - Z2500025 (RTP Rezoning) (15min)**

**Agenda Text:**

The Board is requested to review and provide comments on the proposed zoning map change. A public hearing on this request is scheduled for November 24, 2025.

**Summary**

Durham County, in conjunction with the Research Triangle Foundation, proposes to change the zoning designation of 164 parcels of land totaling 5,059.19 acres (including right-of-way), encompassing the entirety of Research Triangle Park (RTP) within Durham County except for the Durham County Wildlife Club (located at 3616 Hopson Road). The current zoning is Science and Research Park (SRP), Science and Research Park-Core (SRP-C), Industrial Light (IL), Industrial Park (IP), Office and Institutional (OI), Residential Suburban-20 (RS-20), and Residential Rural (RR).

**Attachments**

**Attachment A** - Zoning Context Map

**Attachment B** - Aerial Map

**Attachment C** - Place Type Map

**Attachment D** - Zoning Map Change Report

**Attachment E** - Comprehensive Plan Consistency Review

**Attachment F** - Parcels Subject to RTP Rezoning

**Attachment G** - RTP 3.0 Presentation

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment. Maintaining, protecting, and improving natural and built systems to support a sustainable Community.

**Resource Persons:** Aaron Cain, AICP, Senior Planning Manager, Sara Young, AICP, Planning & Development Director.

**County Manager's Recommendation:** The County Manager recommends that the Board review and provide comments on the proposed zoning map change. A public hearing on this request is scheduled for November 24, 2025.

**Attachments:**

[Attachment 000 BOCC WS Memo](#)

[Attachment A - Zoning Context Map](#)

[Attachment B - Aerial Map](#)

[Attachment C - Place Type Map](#)

[Attachment D - Zoning Map Change Report](#)

[Attachment E - Comprehensive Plan Consistency Review](#)

[Attachment F - Parcels Subject to Rezoning](#)

[Attachment G - RTP 3.0 Presentation](#)

**25-0578****RTP 3.0: A Privately Initiated Unified Development Ordinance (UDO) Text Amendment (15min)****Agenda Text:**

The Board is requested to review and provide comments on the proposed *Unified Development Ordinance* text amendment. The public hearing for this item is

scheduled for the Board of Commissioners meeting on November 24, 2025.

### Summary

TC2500001 is a privately-initiated text amendment request to amend multiple sections of the *Unified Development Ordinance* (UDO) in order to expand the existing University and College District (UC and UC-2) standards to create a new zoning district (“UC-3”) and facilitate the inclusion of “large scientific and technical research parks” within the UC districts framework. This application will coincide with a zoning map change request that aligns with the existing Research Triangle Park (RTP) covenants (case number Z2500025).

### Attachments

**Attachment A** - Application

**Attachment B** - Comprehensive Plan Alignment, per the Applicant

**Attachment C** - Campus Master Plan

**Attachment D** - Proposed Ordinance Language

**Attachment E** - Recorded Covenants

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment. Maintaining, protecting, and improving natural and built systems to support a sustainable Community

**Resource Persons:** Robin Schultze, Principal Planner/Arborist, Sara Young, AICP, Planning & Development Director.

**County Manager’s Recommendation:** The County Manager recommends that the Board review and provide comments on the proposed Unified Development Ordinance text amendment. The public hearing for this item is scheduled for the Board of Commissioners meeting on November 24, 2025.

**Attachments:**

[Attachment 00 - Memo](#)

[Attachment A - Application](#)

[Attachment B - Comprehensive Plan Alignment](#)

[Attachment C - Campus Master Plan](#)

[Attachment D - Proposed Ordinance Language](#)

[Attachment E - Recorded Covenants](#)

**25-0587**

**Presentation on the Financial Strategies required for Capital Improvement Planning (45 minutes)**

**Agenda Text:**

The Board is requested to receive an update on the Capital Improvement Planning process from the County’s Financial Advisor. DEC Associates Inc., Durham County Government’s financial advisor, will provide an overview of strategies for maintaining strong fiscal standing while meeting capital goals through sound financial planning and policy development.

Durham County maintains a multi-year capital improvement plan that outlines the Board of County Commissioners' priorities for addressing capital needs. The plan identifies the fiscal strategies required to fund projects and the logistical factors influencing project timing. DEC Associates, Inc. will present strategies the County has successfully used to preserve its bond rating and recommend approaches for planning future debt issuances.

**Alignment with Strategic Plan:** This item aligns with the Strategic Plan Goal of Sustainable Infrastructure and Environment.

**Resource Persons:** Claudia Hager, County Manager; Doug Carter, DEC Associates, Inc.; Jeremy Carter, DEC Associates, Inc.; Crystally Wright, Chief Financial Officer; and Keith Lane, Director of Budget and Management Services

**County Manager's Recommendation:** The County Manager recommends that the Board receive the update and provide input to County staff if appropriate.

**Attachments:** [2025 Nov CC Planning Meeting vFINAL - DEC Associates](#)  
[DCO Budget Update - October 6 2025 Worksession PowerPoint](#)  
[Durham County Budget Update - October 6 2025 Worksession \(2\)](#)

## LUNCH

### **25-0581**

#### **Durham Bus Rapid Transit Vision Plan (45min)**

**Agenda Text:**

The Board is requested to receive a presentation on the Durham Bus Rapid Transit (BRT) Vision Plan.

The plan is currently underway and will include the analysis and community engagement necessary to guide the planning of specific, quick, and reliable regional transportation connection projects over a multi-year timeframe. The project website is <https://durhambrtvision.com/>.

As part of the planning process, a “universe of corridors” for consideration for BRT is being developed through technical analysis, stakeholder engagement, and public feedback. This list of potential corridors will be refined through further analysis and engagement. Evaluation criteria for assessing the potential BRT corridors are also being developed. Public input will help shape the final set of criteria and their relative weightings. Additionally, the plan will assess funding options for the BRT corridors, including both capital and operating costs.

**Alignment with Strategic Plan:** This project is in accordance with Durham County Strategic Plan Goal 1: Regional Leadership, as this project will further objective 2 of the Regional Leadership Goal: “Enhance access to different types of transportation in the region.”

**Resource Persons:** Curtis Scarpignato, Transportation Planner; Ellen Beckmann,

AICP, Transportation Director; Mary Kate Morookian, Kimley Horn

**County Manager's Recommendation:** The County Manager recommends that the Board receive a presentation on the Durham BRT Vision Plan.

**Attachments:** [Durham BRT Vision Plan BOCC Memo - 2025-11](#)  
[11.3.2025\\_DurhamBRTVision\\_Durham\\_BOCC](#)

**25-0588** **County Grant Landscape - Update on Federal and State Policy Changes and Funding Implications (30min)**

**Agenda Text:**

The Board is requested to receive an update on Durham County's grant landscape, with particular emphasis on the Supplemental Nutrition Assistance Program (SNAP) and Medicaid programs, and how recent federal policy changes and the lack of a federal budget are affecting our residents.

Due to the ongoing government shutdown, SNAP funding has been paused for additional distribution. Currently, 32,529 Durham residents receive SNAP benefits, and the total benefit amount at risk of not being issued is nearly \$6 million for November 2025. Staff will share the efforts being made to support residents during this period.

**Alignment with Strategic Plan:** This item aligns with the Strategic Plan Goal: Healthy and Inclusive Community

**Resource Persons:** Joanne Pierce, Assistant County Manager; Maggie Clapp, Department of Social Services; Liz Stevens, Deputy Public Health Director; Donna Rewalt, Cooperative Extension Director; Raina Bunnag, Food Security Coordinator

**County Manager's Recommendation:** The County Manager recommends that the Board receive the staff update.

**Attachments:** [DCO Budget Update - October 6 2025 Worksession PowerPoint \(1\)](#)  
[Durham-Public-Resources, Food Security\\_English](#)  
[Durham-Public-Resources - Food Security - Spanish](#)

## 5. Board and Commission Appointments (10 min)

**25-0546** **Board and Commission Appointments (10min)**

**Agenda Text:**

Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Discover Durham Tourism Development Authority

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term

boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** This item aligns with focus area: High Performing Organization.

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

**Attachments:** [B&C Appt Memo - 11.3.2025](#)

## 6. Closed Session

[25-0596](#)

### Closed Session

**Agenda Text:**

The Board is requested to adjourn into Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, to discuss the matter of Durham County vs. Iodine Propco 2021 LLC, which privilege is hereby acknowledged to G.S. 143-318.11(a)(3).
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged to G.S. 143-318.11(a)(3).

**Alignment with Strategic Plan:** This item aligns with Strategic Goal: High Performing Organization

**Resource Persons:** Larissa Williamson, County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

## 7. Adjournment