



Transportation

To: Durham Board of County Commissioners
From: Brandi Minor, Staff Working Group Administrator
Subject: FY 2026 Durham Transit Work Program Global Agreements
Date: August 11, 2025

Background and Purpose

The Durham Staff Working Group (“SWG”) develops an annual Work Program in accordance with the requirements set forth in the 2023 Interlocal Agreement (“ILA”) that was adopted by the Durham Board of County Commissioners (“BOCC”), the GoTriangle Board of Trustees, and the Triangle West Transportation Planning Organization (“Triangle West TPO”).

The FY 2026 Durham Transit Work Program (“Work Program”) is the annual budget for the Durham County Transit Plan and includes the projected revenues, expenditures, as well as a Multi- Year Operating and Multi-Year Capital Improvement Plan. The Work Program was approved by the BOCC on May 12, 2025, and the GoTriangle Board of Trustees on June 25, 2025.

To be eligible to receive reimbursement for project expenditures identified in the Work Program, Durham County must enter into Global Operating and Capital Agreements (“Global Agreements”) with GoTriangle, the Administrator of the Triangle Tax District, and Triangle West TPO for projects that have been awarded federal funding. A global agreement is an operating or capital funding agreement that encompasses a discrete logical grouping of capital projects, transit operations or studies.

The operating agreement is a contract between Durham County, who is responsible for delivering a specific project, and the Tax District. It outlines the scope of services to be provided, along with clear expectations related to funding, responsibilities, timelines, and performance. This agreement will comply with all standards set forth in the Comprehensive Participation Agreement (“CPA”) adopted by the governing bodies in June 2023.

The capital agreements are contracts between agencies to fund designated capital improvements. These agreements specify the capital improvements to be undertaken and outline detailed expectations regarding Work Program resource funding, responsibilities, schedules, and performance. They will also comply with all the standards set forth in the Comprehensive Participation Agreement (CPA).

Each agreement requires the County to submit reports covering deliverables outlined in the exhibits, updates on financial status, descriptions of physical progress, assessments of risks that could affect project delivery, and forecasts of any anticipated deviations from the project’s scope, schedule, or budget baselines.

Fiscal Impact

The Work Program identifies and provides funding for eight (8) Durham County sponsored projects:

1. Durham County Transportation Plan Management
2. Staff Working Group Administrator
3. Durham County Access Service
4. Durham County Employment and Education Access
5. Durham Transit Tracker
6. Bus Rapid Transit Vision Plan
7. NCDOT Fast 2 Study
8. East Durham Grade Crossing Study

The FY26 funding appropriations are shown in the table below:

Project Type	Description	Prior Year Balance	FY26 Appropriation
Operating	Durham County Transportation Plan Management		\$ 377,814
Operating	Staff Working Group Administrator		\$ 100,000
Operating	Durham County Access Service		\$ 262,150
Operating	Durham County Employment and Education Access		\$ 77,644
Capital	Durham Transit Tracker	\$ 87,083	\$ -
Capital	Bus Rapid Transit Vision Plan	\$ 1,076,939	\$ -
Capital	NCDOT Fast 2 Study	\$ 110,000	
Capital	East Durham Grade Crossing Study	\$ 600,000	\$ -
	TOTAL	\$ 1,874,022	\$ 817,608

Note: The Prior Year Balance does not reflect any reimbursements requests submitted during Fiscal Year 2025.

The global agreements will allow the County to request reimbursement in FY26 of up to \$817,608 for the specified operating and capital projects. The County may also request reimbursement for any carryover capital projects.

The funding is already included in Durham County’s FY26 budget, so a budget amendment is not required at this time.

Reimbursement requests will be prepared following the Financial Policies & Procedures Manual established and approved by the SWG. These requests will be submitted to GoTriangle quarterly to seek reimbursement for eligible Work Program expenditures. Each submission will include all necessary supporting documentation, such as invoices and salary/benefit reports, to substantiate the claim.

Global Agreements for GoTriangle

Per the ILA, the County acts as a party to agreements for all Work Program projects sponsored by GoTriangle. To qualify for reimbursement of project expenditures identified in the Work Program, GoTriangle must enter into Global Agreements with Durham County and, when applicable, Triangle West TPO, for projects awarded federal funding. These agreements will comply with all the standards outlined in the CPA.

All agreements require GoTriangle to submit reports detailing deliverables included in the exhibits, updates on financial status, descriptions of physical progress, risk assessments that could affect project delivery, and forecasts of any anticipated deviations from project scope, schedule, or budget baselines.

The Global Agreements will enable GoTriangle to request reimbursement of up to \$13,933,789 in FY26 for operating and capital projects specified in the Work Program. Additionally, GoTriangle may request reimbursement for any carryover capital projects included in the Work Program.

Action Requested

The SWG requests the Durham Board of County Commissioners to approve the following six (6) agreements:

Durham County projects:

1. Global Operating Funding Agreement for Operations and Maintenance between Durham County and GoTriangle;
2. Global Capital Funding Agreement for Capital Infrastructure between Durham County and GoTriangle;
3. Global Special Capital Funding Agreement for Capital Infrastructure with Federal Funding between Durham County, GoTriangle, and Triangle West Transportation Planning Organization.

GoTriangle projects:

4. Global Operating Funding Agreement for Operations and Maintenance between GoTriangle and Durham County;
5. Global Capital Funding Agreement for Capital Infrastructure between GoTriangle and Durham County;
6. Global Special Capital Funding Agreement for Capital Infrastructure with Federal Funding between GoTriangle, Durham County, and Triangle West Transportation Planning Organization.