



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, June 2, 2025

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and residents to conduct themselves in a respectful, courteous manner, both with the Board and fellow residents. At any time, should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

25-0327

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are

requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

25-0209

Approval to Enter into Contracts for Purchase of Books and Cataloging/Processing Services for a total not to exceed \$760,000.00

Agenda Text:

The Board is requested to authorize the County Manager to enter into two contracts with Baker & Taylor, Inc. and Ingram Library Services, LLC for the purchase of books and cataloging and processing services as specified in RFP #25-031 for a total not to exceed \$760,000.00 between both contracts. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments and/or change orders, if necessary, in an amount not to exceed \$930,000 in any year of either contract. The term of the original contracts is from July 1, 2025 through June 30, 2026, with the option to renew for five (5) successive one (1) year periods. The funds for this contract will come from the Library's existing FY26 budget.

Library and Purchasing staff developed the specifications for RFP #25-031 for the primary vendor to deliver books and to provide cataloging/processing services on an as-needed basis. The RFP was advertised on February 19, 2025. A total of two (2) responses were received and evaluated, one from Baker & Taylor, LLC and one from Ingram Library Services, LLC. The specifications allow the County the right to award to multiple contractors deemed to be fully qualified on the basis of the evaluation factors included in the Request for Proposals. Both vendors provide comparable services at comparable prices, factoring in projected discounts on materials. Given this relative parity, Library staff propose that the contract for the provision of books and cataloging/processing services be divided between the two proposers. This will allow Library staff to submit orders to whichever vendor will fill a given order in the shortest timeframe possible, thus allowing for greater flexibility for Library staff and better service for Library customers.

Alignment with Strategic Plan: Choosing the two vendors aligns with the strategic focus areas of Empowered Community and Finance.

Resource Persons: Tammie Hall, Assistant County Manager; Stephen Zibrat, Collections and Acquisitions Manager; Katherine Makens, Assistant Library Director

for Resources and Finance.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into two contracts with Baker & Taylor, Inc. and Ingram Library Services, LLC for the purchase of books and cataloging and processing services as specified in RFP #25-031 for a total not to exceed \$760,000.00 between both contracts. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments and/or change orders, if necessary, in an amount not to exceed \$930,000 in any year of either contract. The term of the original contracts is from July 1, 2025 through June 30, 2026, with the option to renew for five (5) successive one (1) year periods.

Attachments:

[RFP 25 031 Discount-Price Comparison](#)

[RFP 25-031 Bid evaluation form total](#)

[AAF Supplemental Form Purchase of Books and Cataloging and Processing](#)

[MWBE Compliance Review Form-Agenda Action Form RFP 25-031 Books and](#)

25-0232

Approval of Budget Ordinance Amendment No. 25BCC0090 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2025 "Share the Light" (STL) funds in the amount of \$35,000.00 for Residents in Crisis Energy Situations

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 25BCC0090 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2025 "Share the Light" (STL) funds in the amount of \$35,000.00 for Residents in Crisis Energy Situations.

Duke Energy Carolinas, LLC - 2025 "Share the Light" (STL) is used exclusively to provide assistance to people in crisis situations pay energy costs, unpaid deposits for utility services or unpaid reconnection charges for utility services. This program will follow the same guidelines as our state energy programs. No County dollars required.

Alignment with Strategic Plan: Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

Resource Persons: Maggie Clapp, Director, Department of Social Services, Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services and Travis Williams, Assistant Director of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Approval of Budget Ordinance Amendment No. 25BCC0090 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2025 "Share the Light" (STL) funds in the amount of \$35,000.00 for Residents in Crisis Energy Situations.

Attachments: [Duke Energy 2025 STL-EEF \\$35,000.00-Legistar](#)
[Duke Energy 2025 \\$35,000.00 STL-STW AAF Supplemental](#)
[STL SAP Signed form 2024-25 35k](#)
[STL MOU-SUMMARY 010125-12312025](#)
[AAF-90 Legal Form](#)

25-0233 **Approval of Contract with Wall Recycling, LLC for Solid Waste Hauling Services and Equipment Maintenance at Durham County Convenience Sites for an amount not to exceed \$128,000.**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract with Wall Recycling, LLC to provide hauling services for solid waste hauling services and equipment maintenance at Durham County Convenience Sites for an amount not to exceed \$128,000 beginning July 1, 2025 through June 30, 2026, and to execute future amendments including renewals so long as the cost has been allocated within the Solid Waste Divisions operation budget.

The contract may be renewed for four (4) successive one (1) year periods under the same terms and conditions with the ability at the time of renewal to adjust the compensation payable to the Contractor based on the increase or decrease the Consumer Price Index (CPI), not to exceed three percent (3%). This contract will have no new fiscal impact for FY 25 as funds are part of the FY 2025-26 Budget.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

Resource Persons: Motiryo Keambiroiro, General Services Director; Chrissie Koroivui, Solid Waste Program Manager; Darius Allen, Waste Reduction Supervisor

County Manager's Recommendation: authorize the County Manager to enter into a contract with Wall Recycling, LLC to provide hauling services for solid waste hauling services and equipment maintenance at Durham County Convenience Sites for an amount not to exceed \$128,000 beginning July 1, 2025 through June 30, 2026, and to execute future amendments including renewals so long as the cost has been allocated within the Solid Waste Divisions operation budget.

Attachments: [AAF Supplemental Document - Wall](#)
[RFP- 25-030 Convenience sites](#)
[addendums CS](#)
[RFP 25-030 - Bid Tabulation -Solid Waste Hauling Services and Equipment Mai](#)
[Service Contract_FY2026_Wall](#)
[Attachment 1 - Scope Of Work Wall FY2025](#)
[Proposal form Wall](#)
[MWBE Compliance Review Form-Agenda Action Form RFP 25-030 Solid Waste](#)

25-0242 **Approval of Capital Project Amendment No.25CPA042 Recognizing**

\$637,195.00 in Community Project Grant Funding (CPF) for the Emergency Operations Center & Backup 911 Capital Project (47302635DC158)

Agenda Text:

The Board is requested to approve Capital Project Amendment No.25CPA042 recognizing \$637,195.00 in Community Project Grant Funding (CPF) for the Emergency Operations Center & Backup 911 Capital Project (47302635DC158).

Durham County Capital Projects	Current Budget	Increase/Decrease	Updated Budget
Emergency Operations Center (EOC) & Backup 911 Capital Project (4730C158)			\$5,600,000.00
\$637,195.00	\$6,237,195.00		

As part of the annual appropriation process, Congress provides funding directly for specific projects within communities based on requests submitted by individual Senators or Representatives. These earmarks, referred to as Community Project Funding (CPF), are approved under an authorized grant program selected by Congress at the start of the appropriation process. Each year, the County's Congressional representatives contact the County to seek proposals for projects to be funded through the following year's appropriation cycle. Because these earmarks represent opportunities to obtain external funding for important projects, the County endeavors to select and submit several proposals each year for consideration.

Durham County submitted a proposal in FY2023 for funding for design services for the Durham County Emergency Operations Center project through the Department of Homeland Security's Emergency Operations Center Grant Program.

The EOC grants are intended to improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, strategically located, and fully interoperable EOCs with a focus on addressing identified deficiencies and needs. According to the National Fire Protection Association, an EOC is defined as a "facility or capability from which direction and control is exercised in an emergency. This type of center or capability is designated to ensure that the capacity exists for leadership to direct and control operations from a centralized facility or capability in the event of an emergency."

Formal notification was received by Congresswoman Foushee's Office on March 24, 2024, that the House had passed its second and final set of FY24 bipartisan omnibus funding, including the funds secured by Congresswoman Foushee for the Durham County Emergency Operations Center. Durham County was the only county in the state to receive funding through this particular program in FY24. The funds were received by the County on April 16, 2025.

Alignment with Strategic Plan: This item aligns with Durham County's Strategic Goal: Safe and Resilient Community.

Resource Persons: Elizabeth Schroeder, Office of Emergency Services - Chief of Emergency Management; Joel Jones, Project Manager

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.25CPA042 recognizing \$637,195.00 in Community Project Grant Funding (CPF) for the Emergency Operations Center & Backup 911 Capital Project (47302635DC158).

Attachments:

[Notification of Secured Funds](#)

[Payment Remittance Advice](#)

[CPA-42 Appropriating \\$637,195 of Grant Funding for OES \(\\$637,195\)](#)

25-0268

Budget Ordinance Amendment No. 25BCC091 Appropriating \$10,000 of New Hope Fire Tax District Fund Balance and Increasing the Distribution to New Hope Fire Department for the Purchase of Computer Equipment

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 25BCC091 appropriating \$10,000 of New Hope Fire Tax District Fund Balance to replace outdated computer equipment. These funds will be distributed to the district at their request. The New Hope Fire Department has requested a fund balance distribution to replace computer equipment that can no longer be upgraded and must be replaced for the department to be able to continue with their current reporting platform and other office functions. The New Hope Fire Department covers a portion of the western edge of Durham County and responds to an average of 120 calls in Durham County annually.

These funds are held in a county-held fund balance for the district. Distribution of this amount is in compliance with Finance's fiscal policies and ensures that the remaining balance reserve level is sufficient for future needs.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safe and Resilient Community

Resource Persons: Mark Lockhart, NRP, Director, Office of Emergency Services

County Manager's Recommendation: The County Manager recommends that the Board approves Budget Ordinance Amendment No. 25BCC091 appropriating \$10,000 of New Hope Fire Tax District Fund Balance and increasing the distribution to New Hope Fire Department for the purchase of computer equipment.

Attachments:

[NHFD computer upgrade quote](#)

[AAF-91 LEGAL FORM Appropriating \\$10,000 of New Hope Fire Tax District FB](#)

25-0278

Approval of Budget Ordinance Amendment No. 25BCC092 Appropriating Durham County Fire and Rescue (DCFR) Fund Fund Balance of \$1,109,661, for the Purpose of Paying the City of Durham for the Completion of Fire Station 18, as Agreed Under the June 25,

2018 Intergovernmental Agreement with the City of Durham.**Agenda Text:**

The Board is requested to Approve Budget Ordinance Amendment No. 25BCC092 Appropriating Durham County Fire and Rescue (DCFR) Fund fund balance of \$1,109,661, for the purpose of paying the City of Durham for the completion of Fire Station 18, as agreed under the June 25, 2018 Intergovernmental Agreement with the City of Durham.

On June 25, 2018, the Board approved an Intergovernmental Agreement (IGA) with the City of Durham for the provision of consolidated fire, rescue and first responder services in the southern part of Durham County. Under this agreement, the County transferred personnel and equipment to the City of Durham Fire Department, whereby the City of Durham Fire Department assumes responsibility for Fire, Rescue and first responder services for all parcels outside the City Limits within in the Southern Fire and Rescue Districts 81 and 83. The IGA included provisions for the joint development and cost share for two new co-located facilities to be built: Station 18 was to replace Station 83 on Seaton Road which is now complete, and Station 19 is replace Station 81 on Old Page Road, which is currently in the design phase.

As part of the agreement, the County agreed to reimburse the City in the amount of 18% of the City's portion of construction cost of the new station 18. This percentage was based on the percentage of parcels within district 83 that are outside the City Limits compared to the number of overall parcels within the district. This agenda item is a request to the Board to appropriate this DCFR payment of \$1,109,661 for payment to the City.

There was also an EMS portion of this Station that was funded directly by the County through a Capital Project (Station #18 Co-location Project (4330DC002) approved by the Board of Commissioners on Sept. 13, 2021). The DCFR District payment amount is based only on the fire portion (without the EMS portion) of the building.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safe and Resilient Community

Resource Persons: Mark Lockhart, Emergency Services Director, Keith Lane, Budget & Management Services Director, Peri Manns, ASLA LEED GA, Deputy Director, James Faress, P.E. Senior Project Manager: Engineering & Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve Budget Ordinance Amendment No. 25BCC092 Appropriating Durham County Fire and Rescue (DCFR) Fund fund balance of \$1,109,661, for the purpose of paying the City of Durham for the completion of Fire Station 18, as agreed under the June 25, 2018 Intergovernmental Agreement with the City of Durham.

Attachments: [City County IGA Final July 2018](#)
[FR 22-865 CITY OF DURHAM ILA Station 18-fully executed](#)
[AAF-92 Legal Form Appropriating DCFR FB for payment to City for Station 18 c](#)

25-0279 **Approval to increase a Service Contract with Adecco for Temporary Services in the amount of \$254,450.84, for a new total of \$716,902.21.**

Agenda Text: The Board is requested to authorize the County Manager to approve the Durham County Board of Elections' request to increase a Service Contract with Adecco in the amount of \$254,450.84, for a new total of \$716,902.21. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26. Adecco, a trusted temporary staffing agency with years of experience in providing services, is well-versed in our operational needs. The additional temporary employees will support pre- and post-election activities related to the upcoming elections.

- October 7, 2025, Municipal Primary Election
- November 4, 2025, Municipal General Election
- March 3, 2026, Statewide Primary Election

The vendor will also provide additional services as needed for other election related functions.

The current contract amount will increase from \$462,451.37 to \$716,902.21

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Derek Bowens, Director of Board of Elections

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve Durham County Board of Elections' request to increase a Service Contract with Adecco in the amount of \$254,450.84, for a new total of \$716,902.21 for temporary employee services. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26. The Durham County Board of Elections also requests the Board to extend authorization of future contracts amendments to the Manager.

Attachments: [2025_05_13 Adecco Amendment Contract Agreement.pdf](#)

25-0280 **Approval to Enter into a Contract with Elections Systems and Software for Hardware, Firmware, Maintenance and Support of**

Voting Equipment in the Amount of \$76,726.80.**Agenda Text:**

The Board is requested to authorize the County Manager to approve the Durham County Board of Elections' request to enter into a contract with Elections Systems and Software for hardware, firmware, maintenance and support fees for the current voting equipment inventory in the amount of \$76,726.80. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26.

This request is consistent with the requirement of, N.C. General Statute §163-165.9(b)(2), which states, "The County Board of Elections shall annually maintain software license and maintenance agreements necessary to maintain the warranty of its voting systems." Outside of the statutory guidelines, the continued maintenance and support of voting equipment and software will also help to ensure fair and accurate elections in Durham County.

Alignment with Strategic Plan: The approval of this contract will ensure that the Durham County Board of Elections is in compliance with N.C. General Statute §163-165.9(b)(2), which states; "The County Board of Elections shall annually maintain software license and maintenance agreements necessary to maintain the warranty of its voting systems." This type of service is consistent for the Board of Elections and does not require an exception to Board policy. This request is also consistent with the county's strategic plan.

Resource Persons: Derek Bowens, Director of Board of Elections.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve Durham County Board of Elections' request to enter into a contract with Elections Systems and Software for hardware, firmware, maintenance and support fees for the current voting equipment inventory in the amount of \$76,726.80. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26.

Attachments:

[2025_05_13_ES&S_Maintenance_Service_Contract_Agreement.pdf](#)

25-0281**Approval to increase a Service Contract with Elections Systems and Software for Ballot Layout and Voting Equipment Programming in the Amount of \$19,262.30 for a new total of \$47,437.00.****Agenda Text:**

The Board is requested to authorize the County Manager to approve the Durham County Board of Elections' request to increase a Service Contract with Elections Systems and Software LLC in the amount of \$19,262.30, for a new total of \$47,437. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26. Elections Systems and Software will provide ballot layout and voting equipment programming for the following elections:

- October 7, 2025, Municipal Primary
- November 4, 2025, Municipal General Election
- March 3, 2026, Statewide Primary Election

This service contract will cover FY 2025-26.

The contract amount for FY 2025-26 will increase from \$28,174.70 to \$47,437.00.

Alignment with Strategic Plan: The approval of this contract will ensure that the Durham County Board of Elections adheres to responsibilities for preparing official ballots and equipment programming in accordance with N.C. General Statute §163-165.3, which states, “The State Board shall be responsible for oversight of all ballot coding. To produce the data necessary for equipment programming, each county shall either contract with a qualified vendor certified by the State Board of Elections or be certified by the State Board to produce the data.” This type of service is consistent for the Board of Elections, and it does not require an exception to Board policy. This request is also consistent with the county’s strategic plan.

Resource Persons: Derek Bowens, Board of Elections Director

County Manager’s Recommendation: The County Manager recommends that the Board authorize the County Manager to approve Durham County Board of Elections’ request to increase a Service Contract with Elections Systems and Software LLC in the amount of \$19,262.30, for a new total of \$47,437 for ballot layout and voting equipment programming services in FY 2025-26. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26. The Durham County Board of Elections also requests the Board to extend authorization of future contract amendments to the Manager.

Attachments: [2025_05_13_ES&S_Ballot_Layout_and_Voting_Equipment_Programming_Serv](#)

25-0283

Recognition of the Establishment of an Advisory Committee for Opioid Settlement Funding

Agenda Text: The Board is requested to approve the formal recognition and establishment of an Advisory Committee for Opioid Settlement Funding. The committee will provide guidance on the allocation of opioid settlement funds in alignment with community priorities and evidence-based practices.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: Community Well-being for All by promoting evidence-based strategies aimed at reducing the risk of overdose among individuals with opioid use disorder, co-occurring substance use disorders, or mental health conditions.

Resource Persons: Jaeson Smith, Opioid Settlement Manager; Curtis Massey, Deputy County Attorney; Joanne Pierce, Assistant County Manager; Dwane Brinson, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that the Board approve the formal recognition and establishment of the Advisory Committee for Opioid Settlement Funding to ensure transparency, community engagement, and strategic use of settlement resources.

Attachments: [Opioid Settlement Advisory Committee Resolution 2025 FINAL](#)

25-0296 **Approve Acquisition of Conservation Easement (19.37 acres, REID 188371 at 505 Mason Road) as Permanently Protected Open Space for \$245,500**

Agenda Text: The Board is requested to approve the County's purchase of a conservation easement from Robin Davis at 505 Mason Road, REID 188371, to use existing open space capital project funds to support 50% of the easement's cost, and to authorize the Manager to execute agreement documents related to this project. Ms. Davis's farm includes 11 acres of gently rolling open land, historic farm structures, and her home where she has lived for over 30 years. The protection of this property supports wildlife habitat, scenic values, soil conservation, and protection of one of the City of Durham's downstream drinking water sources, Little River Reservoir. Durham's Farmland Protection Advisory Board supported the protection of this property in March 2025.

In May 2025, Durham County was awarded funding from the City of Durham's Water Supply Protection Program to support 50%, or \$117,500, of the easement value. The County's estimated cost for this easement (including 50% of the easement value, survey, appraisal, and closing costs) should not exceed \$128,000. The County's open space and farmland capital project account has sufficient funds to pay the County's portion, so no additional funding is needed for this conservation easement project. A final budget will be brought to the Board for approval prior to closing.

Alignment with Strategic Plan: The acquisition of conservation easements for permanent open space aligns with Strategic Plan Focus Area: Sustainable Infrastructure and Environment, Objective SI 3: Preserve and restore the natural and built environment, and SI 3d: Protect and restore natural resources, land, recreational, historical, and rural spaces.

Resource Persons: Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the County's purchase of a conservation easement from Robin Davis at 505 Mason Road, REID 188371, to use existing open space capital project funds to support 50% of the easement's cost, and to authorize the Manager to execute agreement documents related to this project.

Attachments: [AAF Supplemental Document - Robin Davis Conservation Easement - April 202](#)
[Attachment - Robin Davis Conservation Easement - June 2025](#)

25-0302 **Approve Budget Ordinance Amendment No.25BCC093 Appropriating \$64,564 of General Fund Fund Balance for Matching Grant Recipient Contracts in the County's Matching Grant Program.**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.25BCC093 appropriating \$64,564 of General Fund Fund Balance for Matching Grant recipient contracts in the County's Matching Grants program.

At the end of FY 2023-24, several active Matching Grant contracts from previous fiscal years were closed and cancelled during an audit process. Grant recipients are awarded and receive funds through the County's contract process. When these six contracts were closed, obligated funds became unavailable to the award recipients. This budget request provides funds to honor previously approved matching grant contracts to allow community awardees to complete their projects.

The Durham County Matching Grants Program for Open Space and Recreation Projects, now in its 34th year, provides matching funds to community groups for public open space or recreational projects. Over the life of the program, the County has supported 130 projects with a total value of \$6.2 million using just over \$2.1 million in county funds.

Alignment with Strategic Plan: The Durham Matching Grants Program aligns with the DCo Forward 2029 Strategic Plan through the Sustainable Infrastructure & Environment Focus Area's SI 1c Initiative to "create, maintain, and preserve vibrant, inclusive spaces in the County," and SI 3d Initiative to "protect and restore natural resources, land, recreational, historical, and rural spaces."

Resource Persons: Brendan Moore, Open Space Land Manager; Celeste Burns, Open Space and Real Estate Division Manager; Jonathan Yeomans, Budget and Management Analyst

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No.25BCC093 appropriating \$64,564 of General Fund Fund Balance for Matching Grant recipient contracts in the County's Matching Grants program.

Attachments: [AAF-93 LEGAL FORM Appropriating General Fund FB for Matching Grants \(\\$6](#)

25-0307 **Authorize the County Manager to execute a contract with Perkins & Will, for Architectural Services for Conceptual Design and Analysis of the Shoppes of Hope Valley in the amount not-to- exceed \$140,000.00**

Agenda Text: The Board is requested to authorize the County Manager to execute a contract to engage Perkins & Will for architectural services for the conceptual design and analysis

of the 17-acre Shoppes of Hope Valley site in South Durham. The site, currently an underutilized strip center with expansive parking and limited pedestrian access, offers a unique opportunity for mixed-use redevelopment that aligns with Durham's goals for revitalization, connectivity, and economic growth. Funding for this contract is available in Engineering/Project Management budget, which includes funding for the Shoppes of Hope Valley Pre-Development Process.

This RFQ was specifically issued by the County for architectural services for conceptual design and analysis of the site. The request for qualifications (RFQ) for architectural services for the project was advertised in local newspapers on November 7, 2024. Seven (7) responses were received on December 10, 2024 and were evaluated by a selection committee representing the County Engineering Department and the Development Finance Initiative. The firm of Perkins and Will was determined to be the most qualified firm to provide design services for this project based on the evaluation and their experience with similar projects, studies and conceptual work. Perkins and Will is located in Durham, NC. For M/WBE participation information (See Attachment 2, Page 1).

This initiative will be led by the UNC Development Finance Initiative (DFI) and will include site analysis, exploration of program and land use options, and the creation of a conceptual master plan. The process will be guided by DFI's expertise to ensure alignment with local needs. Funding for this contract is available in the Engineering - Project Management's miscellaneous contracted services account which includes funding for the Shoppes of Hope Valley Pre-Development Process, with the proposed fee and schedule included in the attached materials. Staff recommends approval to move forward with this important planning effort as this analysis will determine what can be accomplished on the site in accordance with regulatory approvals and aid in future decision making regarding the site uses.

Alignment with Strategic Plan: Safe & Resilient Community: The information provided in this study and analysis will aid the County in determining the long-range plan for the balance of the site outside the newly renovated Board of Elections facility. The design team will determine what can be accomplished on the site in accordance with established regulatory guidelines.

Resource Persons: Dan Nosbusch, Project Manager, Engineering & Environmental Services (E&ES), Peri Manns, ASLA, Deputy Director of E&ES, Sarah Prio Odio, Assicoate Director UNC SOG DFI

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract with Perkins & Will for architectural conceptual design and analysis services for pre-development planning for the Shoppes of Hope Valley in the amount not-to-exceed \$140,000. Funding for this contract is available in Engineering/Project Management budget, which includes funding for the Shoppes of Hope Valley Pre-Development Process.

Attachments: [2025_0515_DUR_Hope Valley Shoppes Final](#)

25-0309

Approval to Change the Name of the Current Ellis Road Fleet Maintenance Facility Capital Project (4730DC164) to the Fleet Maintenance Facility Capital Project; as well as Authorize the County Manager to Execute Contracts for Architectural Design Services with HH Architecture and Preconstruction Services with Samet Corporation for the Fleet Maintenance Facility Capital Project

Agenda Text:

The Board is requested to approve changing the title of the current Ellis Road Fleet Maintenance Facility Capital Project (4730DC164) to the Fleet Maintenance Facility Capital Project, as well as authorize the County Manager to execute contracts with HH Architecture to provide architectural services and Samet Corporation to provide Construction Manager at Risk (CMAR) preconstruction services for the Office of Emergency Services and General Services Fleet Maintenance Facility. HH Architectures contract is \$440,700.00 plus reimbursables and contingency fees not to exceed the total budget of \$462,735.00 (See attachment 1, Page 6); Samet Corporations contract is for a fee of \$99,824.00 (See attachment 2, Page 3). The funding is available in the current capital project budget.

Project Current Budget

Fleet Maintenance Facility \$1,000,000.00

TOTAL \$1,000,000.00

The project involves renovating and upfitting an existing warehouse facility to suit the needs of the County. The new facility will allow the Office of Emergency Services (OES) to continue maintenance activities for their ambulance and support vehicles, and administration vehicle fleet. In addition, if space is permitted, this property will provide General Services a facility that will be able to provide maintenance for County vehicles across all departments. Currently, County departments use a variety of automotive service centers across the county. Bringing these services in-house will have many benefits including cost efficiency, improved compliance, increased reliability, optimized performance, better planning, and a positive environmental impact.

The need for this facility is urgent as the current OES Fleet Maintenance Facility needs to be vacated in December 2025 as it will be demolished for railroad construction.

Alignment with Strategic Plan: The implementation of this project aligns with our strategic goal: Safe & Resilient Community for allowing us to maintain our fleet of emergency vehicles that provide critical services to our residents.

Resource Persons: Peri Manns, ASLA, Deputy Director of Engineering & Environmental Services. Dan Nosbusch, Project Manager, Engineering & Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board approve changing the title of the current Ellis Road Fleet Maintenance Facility Capital Project (4730DC164) to the Fleet Maintenance Facility Capital Project, as well authorize the County Manager to execute contracts with HH Architecture to provide architectural services and Samet Corporation to provide Construction Manager at Risk (CMAR) preconstruction services for the Office of Emergency Services and General Services Fleet Maintenance Facility. HH Architectures contract is \$440,700.00 plus reimbursables and contingency fees not to exceed the total budget of \$462,735.00 (See attachment 1, Page 6); Samet Corporations contract is for a fee of \$99,824.00 (See attachment 2, Page 3). The funding is available in the current capital project budget.

Attachments: [24-066 - Durham County OES&GS Fleet Maintenance Facility - Fee Proposal F](#)
[2024.12.13 DCo OES Fleet Precon Proposal R1](#)

25-0312 **Approve Contract with Waste Industries LLC dba GFL Environmental for Solid Waste Collection and Hauling Services for Durham County Facilities for an amount not to exceed \$80,000.**

Agenda Text: The Board is requested to authorize the County Manager to execute a contract with Waste Industries LLC dba GFL Environmental for Solid Waste Collection and Hauling Services for Durham County Facilities for an amount not to exceed \$80,000 beginning July 1, 2025, through June 30, 2026. Contract funding has been requested in the FY 2025-26 Manager's Recommended Budget and will be available contingent on approval of the Durham County Board of Commissioners.

On February 28, 2025, a Request for Proposal (RFP No. 25-036) for Solid Waste Collection and Hauling Services for Durham County owned and leased Facilities was advertised the selection committed selected Waste Industries LLC dba GFL Environmental as most responsive.

The contract may be renewed for four (4) successive one (1) year periods under the same terms and conditions with the ability at the time of renewal to adjust the compensation payable to the Contractor based on the increase or decrease the Consumer Price Index (CPI), not to exceed three percent (3%). The compensation paid to Waste Industries LLC dba GFL Environmental, for FY 25-26 will not exceed \$80,000.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

Resource Persons: Motiryo Keambiroiro, General Services Director, Chrissie Koroivui, Solid Waste Program Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a service contract for Waste Industries LLC dba GFL Environmental for Solid Waste Collection and Hauling Services for Durham County Facilities for an amount not to exceed \$80,000.

Contract funding has been requested in the FY 2025-26 Manager's Recommended Budget and will be available contingent on approval of the Durham County Board of Commissioners.

Attachments:

[AAF Supplemental Document - GFL](#)

[MWBE Compliance Review Form-Agenda Action Form RFP 25-036 -Solid Waste](#)

[RFP 25-036 Solid Waste Collection & Hauling Services for DCo Facilities](#)

[RFP 25-036 Addendum Solid Waste Collection & Hauling Services for DCo Fa](#)

[RFP 25-036 Bid Tabulation Solid Waste Collection & Hauling Svcs for DCo Fa](#)

[Service Contract GFL bldg FY2026](#)

[Attachment 1 GFL bldg- Scope of Services Form FY2026](#)

[CERT-1424891015](#)

25-0313

Amend the Contract with GFL Environmental to provide Curbside Recycling Services to Households in Unincorporated Durham County in an amount not to exceed \$503,798.40.

Agenda Text:

The Board is requested to authorize the County Manager to amend the contract with GFL Environmental to provide Curbside Recycling Services to Households (estimate 14,130) in Unincorporated Durham County in an amount not to exceed \$503,798.40. This amendment will extend the length of the contract for one year, from July 1, 2025, to June 30, 2026, and is a 2% increase from the previous year. This will be the fourth year of this contract. Contract funding has been requested in the FY 2025-26 Manager's Recommended Budget and will be available contingent on approval of the Durham County Board of Commissioners.

Alignment with Strategic Plan: This item aligns with focus area Sustainable Infrastructure & Environment.

Resource Persons: Motiryo Keambiroiro, Director of General Services; Chrissie Koroivui, Solid Waste Program Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to amend the contract with GFL Environmental to provide Curbside Recycling Services to Households in Unincorporated Durham County in an amount not to exceed \$503,798.40. Contract funding has been requested in the FY 2025-26 Manager's Recommended Budget and will be available contingent on approval of the Durham County Board of Commissioners.

Attachments:

[Supplemental GFL Curbside Recycling](#)

[Contract Amendment GFL Curbside FY2026](#)

[County of Durham Recycle CPI 2025](#)

[CERT-1424891015](#)

3. Adjournment

