



### **Agenda Action Form Overview**

The Board is requested to approve the County Manager to create a CIP program in the initial amount of \$531,890.32 plus a \$26,594.52 (5%) contingency for a total of \$558,484.84 to replace essential equipment throughout the County.

### **Background/Justification**

The equipment that is being requested to be replaced for this first cycle has either come to the end of its expected life cycle for use or has been utilized beyond what its expected frequency would be, thus causing it to fail or need repair/maintenance beyond what is reasonable. General Services has worked in conjunction with the Durham County Sheriff's staff over the years, to keep this equipment operational. The current needs are beyond the skillsets and expertise of General Service's maintenance technicians and cause the Sheriff's staff to have to contract with outside vendors to keep the equipment operational, if they can. Some of the ageing equipment has sat dormant due to long lead times of repair parts and staffing shortages. This equipment is utilized 7 days a week, multiple times a day. Creating this program will help the County provide timely upgrades and replacements through scheduled long-term planning, outside of our yearly operational budget needs. The new equipment will also cut back on costs for the Sheriff's Dept, for having to provide alternative means and methods to feed the incarcerated population as well as providing timely services for the laundering and retrieving of personal property, that is being stored. The current costs associated with this request are not the total costs for replacing all the equipment that is needed at this time. More responses are currently being sought for the laundry equipment. The costs that are associated with the kitchen equipment, as noted in accompanying documentation, are part of the Sourcewell Contract process, which has already been through a governmental bidding process.

### **Policy Impact**

This request is similar to previous requests that a CIP program be initiated to cover the needs of replacing or upgrading numerous pieces of equipment that have exhausted their expected life cycle and carry a cost that is beyond what would be expected to be covered in a yearly operational budget.

### **Procurement Background**

There is no procurement process for this request. This request would create a procurement process for future procurement needs that fall within the same scope and identification of County owned equipment.

### **Fiscal Impact**

Currently the funding is not earmarked to purchase the equipment that will fall under this program. The funding source will have to be reviewed and loaded from Durham County's General Fund monies.



**Recommendation**

It is recommended that the Board approve the accompanied request for the County Manager to create a CIP program in the initial amount of \$531,890.32 plus a \$26,594.52 (5%) contingency for a total of \$558,484.84 to replace essential equipment throughout the County. Subsequently, approving Durham County Budget Dept to fund the program out of the County's General Fund balance.