



Agenda Action Form Overview

The Board is requested to authorize the County Manager to approve a contract amendment with Sunbelt Rentals to extend the rental of a temporary chiller to support the HVAC system of our Administration II building, in the amount of \$63,360.54, for two additional months rental, for a total contract amount of \$136,471.37.

Background/Justification

The current HVAC system chillers are having issues staying operational and are affecting the operations of the departments within the building. General Services, outside vendors, DCo Engineering and the original design and construction team, of the building, have been trouble shooting issues with temporary success. The existing chillers continue to stop operating due to various faults and safety programming within the system. Building temperatures frequently rise above acceptable comfort levels to service the communities' needs. This forces most employees to work remotely and shut down walk in services to the citizens of Durham County. While solutions are still being sought, the ultimate solution could be the need to replace the existing chillers.

General Services has already submitted a contract with Sunbelt Rentals, to secure the needed chiller size, to accommodate the size of the system in the building. The rental of this chiller has been deemed an emergency, due to the continued issues and not knowing if/when the system could go down and not restart. This contract was originally written for 1 month's rental and installation of needed equipment accessories. There were only 2 available chillers, nationwide, at the time of need. Initial setup and one month rental fell within the County Manager's signing authority. Since then, General Services was notified that replacement chillers for the building will have an approximate lead time of 20 weeks. That is why we are asking for a cost amendment to the already submitted contract. It was deemed necessary to carry the rental through the cooling season.

Policy Impact

This agenda consists of other services the County and General Services provide, and is consistent with the policy of maintaining facilities for use by the public and county employees.

Procurement Background

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if $\geq$ \$30,000, BOCC approval if $\geq$ \$90,000

Services: Bids required if $\geq$ \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if $\geq$ \$30,000, BOCC approval if $\geq$ \$500,000



If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☒ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐

If no, why? _

Rental of chiller was deemed an emergency due to continued issues with existing chillers and HVAC system not being reliable and providing continuous space temperature levels acceptable by County and DOL standards.

Fiscal Impact

Funding source for the chiller will be through our Ongoing HVAC Replacement CIP (4190DC076).

Recommendation

It is recommended that the Board authorize the County Manager to approve a contract amendment with Sunbelt Rentals to extend the rental of a temporary chiller to support the HVAC system of our Administration II building, in the amount of \$63,360.54, for two additional months rental, for a total contract amount of \$136,471.37.