



**Agenda Action Form Overview**

The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$124,674.70 with Just A Clean House, Inc. to operate a six-bed transitional living facility for individuals receiving services from the Durham County Justice Services Department in FY 2026-27. The funding for this contract has been included in the Justice Services Department’s FY 2026-27 approved budget.

**Background/Justification**

The overall goal of Durham County’s Transitional Living Facility is to create a safe and structured housing environment for clients assigned to programming at the Justice Services Department. Many of the individuals entering the facility return to Durham after significant periods of incarceration. JSD strives to assist clients in the development of self-sufficiency through short-term housing assistance and wrap around supports.

Durham County Purchasing Division issued a Request for Proposals for Transitional Living Facility Provider (RFP 25-038) in March 2025. After a comprehensive review process, the Selection Committee recommended Just A Clean House, Inc. (JACH) as the preferred vendor. More information about Just A Clean House, Inc. can be found at [www.justacleanhouse.com/](http://www.justacleanhouse.com/)

**Policy Impact**

This request is consistent with the Board of County Commissioners support for the Justice Services Department’s community-based programs. The transitional living facility provides an increased emphasis on community safety and contributes to a small reduction in homelessness for recently released and/or otherwise justice involved individuals.

**Procurement Background**

**Type of purchase**

- Goods
- Services
- Architect, Engineer or Surveyor Services
- Construction and Repair

**Did this request for purchase go through a bid process? Yes  No**

*Goods: Bids required if ≥ \$30,000, BOCC approval if ≥ \$90,000*

*Services: Bids required if ≥ \$30,000, BOCC approval if > \$40,000*

*Construction/Repair work: Bids required if ≥ \$30,000, BOCC approval if ≥ \$500,000*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?



- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes  No**

If no, why?

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**Fiscal Impact**

Similar contracts for the transitional living facility have been included in the Justice Services Department (Formerly Criminal Justice Resource Center’s) budget for Community Based Services since 1998. This contract will provide short-term housing assistance to recently released individuals and others attending JSD programs in a safe and structured environment.

**Recommendation**

The County Manager recommends that the Board of County Commissioners authorize the County Manager to enter into a service contract in the amount of \$124,674.70 with Just A Clean House, Inc. to operate a six-bed transitional living facility for individuals receiving services from the Durham County Justice Services Department in FY 2026-27. The funding for this contract has been included in the Justice Services Department’s FY 2026-27 approved budget.