



Agenda Action Form Overview

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$89,512.00 with FESS Fire Protection to install a new fire alarm system at the Criminal Justice Resource Center Building.

Background/Justification

The current fire alarm system in the CJRC building was installed during the renovation in 2005. The panel is now 13 years old and has been discontinued. Over the last year, the panel has consistently had problems on a weekly basis which at times has disrupted the occupants of the building. The last trouble code that was displayed indicated the need for a new power supply, which has been discontinued. Fortunately, the manufacturer had one on the shelf in another division that was brought in. It is in the best interest of Durham County to upgrade the system to mitigate future problems on the existing system. The life expectancy of the replacement panel is 15-20 years. The proposed panel is also an addressable panel which means that the initiating and reporting devices are programable, allowing replacement parts to be readily available. The bids were solicited through RFP #18-103 advertised on March 10th, 2018 and bids received on April 5th, 2018. Two bids were received, one from Schneider Electric and the other from FESS Fire Protection.

Policy Impact

This is a new issue before the Board and does not conflict with existing policies.

Procurement Background

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☒ No ☐

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption



Durham County Government
Agenda Action Form Supplemental Document – Contract Approval

- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☐

If no, why?

Fiscal Impact

The contract is supported by 100% General Services funding through contracted services as previously approved in the 2017-2018 Fiscal Year Budget for General Services.

1001010000 - 4190425000 - 5200160100: \$89,512.00

Recommendation

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$89,512.00 with FESS Fire Protection to install a new fire alarm system at the Criminal Justice Resource Center Building.