



ATTACHMENT

Small Business Review Form - Agenda Action Form (AAF)

Department: Transportation

Project Name: RFP 25-054 Professional Engineering & Other Services for the East Durham Rail Crossing Study

Durham County is committed to fostering small business participation by implementing various supportive programs and initiatives designed to enhance their access to county contracts and resources.

Subcontractor/Small Business Utilization Chart

Name (Street Address/Zip/Telephone)	Work description	Dollar Value	Percentage of project
Three Oaks Engineering, 324 Blackwell Street, Suite 1200 Durham, NC 27701 (919) 423-9413	Community/Public Engagement	App. \$100,000	App. 6.5%
		Total:	6.5%

***Small Business definition:** Business that is headquartered in the state of North Carolina, has 100 or fewer employees, and an annual net income not exceeding \$1,500,000 after cost of goods sold is deducted

Comments (To be completed by Purchasing):

In review of small business utilization, HDR, Inc. will utilize it's own workforce and 6.5% of North Carolina based small business subcontractors.

Small Business subcontractors reviewed by the Durham County Procurement Team:

Nadia Phillips
Nadia Phillips, Procurement Analyst

11/25/2025
Date