



**Agenda Action Form Overview**

The Board is requested to approve the Tax Administration Office request for Employment of Experts as indicated under North Carolina General Statutes 105-299 for contracted services by Schneider Geospatial LLC, formerly known as Spatialest Inc., for \$132,316.00. To garner optimal pricing the contract will run through fiscal 2027 with the Scope of Services being reviewed and possibly amended annually.

**Background/Justification**

Schneider Geospatial LLC provides software that supports our Appeals Module, online services for taxpayers, and our Sales Comparable Search Module tool. Schneider Geospatial LLC provides the *Comper tool*, developed by Spatialest, which offers selection criteria and tools to allow users to compare values of similar properties that has proved most helpful in the appeal process. This product is very useful to the taxpayers as well as staff. Spatialest, now known as Schneider Geospatial LLC, has been working with the Durham County Tax Administration in developing these tools since 2012.

**Policy Impact**

The action does not require BOCC policy changes.

**Procurement Background**

**Type of purchase**

- Goods
- Services
- Architect, Engineer or Surveyor Services
- Construction and Repair

**Did this request for purchase go through a bid process? Yes  No**

*Goods: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$90,000*

*Services: Bids required if  $\geq$  \$30,000, BOCC approval if  $>$  \$40,000*

*Construction/Repair work: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$500,000*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)



**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes  No**

If no, why?

This request is to initiate the term of a new contract under the new business name, Schneider Geospatial LLC. Durham County Tax Administration has worked with this company for the past twelve (12) years and feels that this vendor is the most capable of continuation of exemplary services performed in the past.

**Fiscal Impact**

The contract with Schneider Geospatial LLC will ensure continued appraisal assistance that makes complex analysis and modeling easy for users (citizens and staff). Working with this vendor ensures that future reappraisals will be completed in a timely manner and that citizens will have transparency in the sales analysis process. If the contract is not supported, then the department would experience a decline in efficiency and the tools to assist citizens in analyzing their valuations will be lost. Our citizens have come to appreciate the extra advantages that Durham County offers to be as transparent as possible in the valuation and appeals process.

**Recommendation**

The County Manager recommends that the Board approve the Tax Administration Office request for Employment of Experts as indicated under North Carolina General Statutes 105-299 for contract services by Schneider Geospatial LLC, formerly known as Spatialest Inc., through fiscal year 2027 for \$398,800.00.

Year 1 - Annual Amount of \$132,316

Year 2 - Annual Amount of \$129,996

Year 3 - Annual Amount of \$136,488

The Year 1 amount of \$132,316 is the immediate focus of this request.