



Agenda Action Form Overview

The Board is requested to authorize the County Manager to amend the contract agreement with EPlus Technology in the amount of \$13,583.52 (for a new total of \$52,445.20) for IT Consulting Support for the County’s Virtual Private Network (VPN), using current CIP project 4200DC141-21 IS&T Hardware & Service funds.

Background/Justification

The purpose of this contract amendment is to add additional hours for IT Consulting Support for the County’s VPN appliance in support of the County’s disaster recovery project. A virtual private network (VPN) appliance is a device that provides secure remote access to a private network using VPN technology. A VPN appliance is usually placed at the edge of the private network to allow authorized users to safely connect to internal servers from remote locations. This contract amendment will assist with supporting the County’s VPN appliance configurations as part of the County’s disaster recovery project to ensure secure remote access for County staff.

Policy Impact

This contract will not have an impact on policy but will allow the IS&T Department to continue provide the services to support the daily and ongoing operations of the SAP software solution for the departments.

Procurement Background

Type of purchase

- Goods
- Services
- Construction Work

Did this request for purchase go through a bid process? Yes No

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain) Contract Renewal



If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes No

If no, why?

Fiscal Impact

This contract will be funded out of the IS&T current CIP Project budget.

ALIGNMENT WITH STRATEGIC PLAN:

Goal 5 (Accountable, Efficient, and Visionary Government)

RESOURCE PERSON (S): Greg Marrow, Chief Information Officer; Tamara Minor, Senior IT Business Specialist

Recommendation

The County Manager recommends that the Board authorizes the County Manager to approve the contract amendment with EPlus Technology to increase the total amount by \$13,583.52 (for a new total of \$52,445.20) using current CIP Project funds. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.