



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, December 2, 2024

9:00 AM

Commissioners' Chambers

Work Session

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

9:00 am Work Session Agenda

1. Ceremonial Items

24-0760

Board of Elections Acknowledgment of Certificates

Agenda Text:

The Board of Elections will acknowledge the Certificates of Election to the candidates certified as having officially won the November 4, 2024 election.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - High Performing Organization

Resource Persons: Derek Bowens, Board of Elections Director

County Manager’s Recommendation: The County Manager recommends that the Board of Elections acknowledge the Certificates of Election to the candidates.

24-0764

Installation of the Register of Deeds

Agenda Text:

The Honorable Clayton Jones, Chief District Court Judge, will administer the Oath of Office to Sharon A. Davis, Register of Deeds-Elect.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - High Performing Organization

Resource Persons: Monica W. Wallace, Clerk to the Board

24-0749

Installation of the County Commissioners

Agenda Text:

The Oaths of Office will be administered to the following County Commissioner-Elects:

- The Honorable Allison Riggs, Associate Justice of the Supreme Court will swear in Nida Allam
- The Honorable Shamioka Rhinehart, Superior Court Judge will swear in Michelle Burton, Wendy Jacobs and Dr. Micheal Lee
- The Honorable Clayton Jones, Chief District Court Judge will swear in Stephen J. Valentine

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - High Performing Organization

Resource Persons: Monica W. Wallace, Clerk to the Board

24-0750

Election of the Chair and Vice Chair of the Board of County Commissioners (15min)

Agenda Text:

County Attorney Larissa Williamson will preside over the election of the Board's Chair. The newly elected Chair will preside over the election of the Vice Chair.

Alignment With Strategic Plan: This item aligns with Strategic Plan Goal: High Performing Organization.

Resource Persons: Larissa Williamson, County Attorney

County Manager's Recommendation: The County Manager recommends that the County Attorney preside over the election of the Board Chair.

2. Items to be Approved

24-0758

Approval of Public Official Bonds

Agenda Text:

The Board is requested to suspend the rules and approve the statutorily required bonds of the Sheriff, Tax Administrator, Chief Financial Officer, and Register of Deeds.

Per the General Statutes of North Carolina, certain public officials are required to be bonded to ensure the faithful performance of the duties of their office. The attached bonds are for the required public officials of Durham County and in the necessary amounts. These bonds are renewed annually and are required to be brought to the Board for review and approval at the first meeting in December. Following approval and certification, the bonds will be recorded in the Register of Deeds Office and then filed with the Clerk of Superior Court.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: High Performing Organization

Resource Persons: Curtis Massey, Deputy County Attorney

County Manager's Recommendation: The County Manager recommends that the Board suspend the rules and approve the statutorily required bonds of the Sheriff, Tax Administrator, Chief Financial Officer, and Register of Deeds.

Attachments: [PO Bond 106527723 Sharon Davis Register of Deeds 2024-2025](#)
[PO Bond 107008839 CLARENCE FRANKLIN BIRKHEAD - Sheriff 2024-2025 \](#)
[PO Bond 107859895 Crystally Wright CFO 2024-2025 Verification Certificate](#)
[PO Bond 107955321 Keyar J Doyle Tax Administrator 2024-2025 Verification C](#)
[Public Official Bond Certificate Approval FY2025](#)

24-0751 **Approval of 2025 Board of County Commissioners' Meeting Schedule**

Agenda Text: The Board is requested to approve its 2025 meeting schedule. Once the schedule is approved, the Clerk's Office will place all dates on the calendar and invite all Commissioners to accept the meetings. The approved calendar will also be published on the website within 48 hours.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: High Performing Organization

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board approve the 2025 Board of County Commissioners' meeting schedule.

Attachments: [BOCC 2025 DRAFT MEETING CALENDAR](#)

3. Adjournment