



Agenda Action Form Overview

The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$84,840.70 with Just A Clean House, Inc. effective September 1, 2020 to operate a six-bed transitional living facility for individuals receiving services from the Durham County Criminal Justice Resource Center. The funding for this contract has been approved in the Criminal Justice Resource Center’s FY20/21 budget.

Background/Justification

The overall goal of Durham County’s Transitional Living Facility is to create a safe and structured housing environment for clients assigned to programming at the Criminal Justice Resource Center (CJRC). CJRC strives to assist clients in the development of self-sufficiency through short-term housing assistance and wrap around supports. The current contract is for 10-months with an annualized contract amount of \$101,808.84.

Durham County Purchasing Division issued a Request for Proposals for Transitional Living Facility Provider (RFP 20-021) in February 2020. After a comprehensive review process, the Selection Committee recommended Just A Clean House, Inc. (JACH) as the preferred vendor. JACH, Inc. provided a comprehensive response that meets CJRC’s expectations for the operation of the transitional living facility. Durham County Purchasing Division has reviewed and approved the recommendation. More information about Just A Clean House, Inc. can be found at www.justacleanhouse.com/

Policy Impact

This request is consistent with the Board of County Commissioners support for the Criminal Justice Resource Center’s Community Based Corrections program. The transitional living facility provides an increased emphasis on community safety and contributes to a small reduction in homelessness for recently released and/or justice involved individuals.

Procurement Background

Type of purchase

- Goods
- Services
- Architect, Engineer or Surveyor Services
- Construction and Repair

Did this request for purchase go through a bid process? Yes No

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.



If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes No

If no, why?

Fiscal Impact

Similar contracts for the transitional living facility have been included in the Criminal Justice Resource Center’s budget for Community Based Corrections since 1998. This contract will provide short term housing assistance to recently released individuals and others attending CJRC programs in a safe and structured environment.

Recommendation

The County Manager recommends that the Board of County Commissioners authorize the County Manager to enter into a service contract in the amount of \$84,840.70 with Just A Clean House, Inc. effective September 1, 2020 to operate a six-bed transitional living facility for individuals receiving services from the Durham County Criminal Justice Resource Center.