



Agenda Action Form Overview

Authorize the County Manager to approve an Amendment to Boiler Masters Contract, FR 26-045, in the amount of \$234,000 for the Immediate Replacement of the Southwest Library's HVAC Chiller Utilizing Funds from General Services Operating Budget and CIP Program.

Background/Justification

The Board is requested to authorize the County Manager to approve an amendment to Boiler Masters contract, Funds Reservation 26-045, in the amount of \$234,000 for the immediate replacement of the Southwest Library's HVAC chiller. General Services will utilize funds from both their operating budget (4190420000-5200160100) and CIP program (4190420030076402) to pay for the replacement.

The chiller was in the process of having repairs completed on it and overnight on Monday February 23, some of the internal components suffered a freeze exposure and were damaged beyond repair. General Services was in the process of repairing/replacing multiple minor components on the equipment to extend its useful life. At this stage it is more beneficial to replace the whole unit rather than replace the internal components, on a piece of equipment that is at its useful expectancy. The unit was installed with the 2009 renovation of the building. It is 17 years old, with a life expectancy between 15-20 years.

Boiler Masters is currently contracted to replace similar units at Durham County's North and East Libraries, through Request for Proposal 25-026. As such, General Services reached out to them to get a cost estimate for replacement of the Southwest Library unit. Boiler Masters provided the quote on February 25th, and notified us that they had one unit readily available. They put a hold on the unit for Durham County and let us know if we did not move forward, it would be a 15-week lead time before another unit would be available.

General Services informed Deputy County Manager Jones and County Manager Hager on February 26th of the situation and circumstances. General Services informed Boiler Masters on February 27th to move forward with the procurement of the available chiller, in order to avoid a 15-week delay and further costs to have to rent and set up a temporary system to supply cooling capabilities to the building. Estimations of a temporary system would have cost an additional \$15,000/month plus set-up and breakdown, with a 3 month usage, for a minimum additional cost of \$45,000.

Policy Impact

This agenda is consists of other services the County and General Services provide and is consistent with the policy of maintaining facilities for use by the public and county employees.



Procurement Background

Explain the procurement process. Using the below section, clarify the contract purchase type(s) (i.e. Goods, Services, Architect, Engineer or Surveyor Services, Construction).

Type of purchase

- Goods
- Services
- Architect, Engineer or Surveyor Services
- Construction and Repair

Did this request for purchase go through a bid process? Yes No

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes No

If no, why?

Fiscal Impact

Funding source for the chiller will be through a combination of our HVAC operational budget and Ongoing HVAC Replacement CIP (4190DC076).



Recommendation

Authorize the County Manager to approve an Amendment to Boiler Masters Contract, FR 26-045, in the amount of \$234,000 for the Immediate Replacement of the Southwest Library's HVAC Chiller Utilizing Funds from General Services Operating Budget (4190420000-5200160100) and CIP Program (4190420030076402).