



**Agenda Action Form Overview**

The Board is requested to approve a Contract with BFPE International in the amount of \$78,553.00 for testing and inspections of life safety systems within Durham County facilities. This contract also includes monthly fire system monitoring services for applicable buildings. Proposals submitted for RFP No. 20-003, Life Safety Systems Testing and Inspections at Durham County Facilities, were received on October 22, 2019 and have been evaluated by General Services’ Project Facilitator and Contract Compliance Officer. The evaluation team recommends that the contract be awarded to BFPE International based on the qualifications demonstrated in their RFP submission. Given the importance and essential need for life safety systems to be operational within County facilities at all times, The Board is also requested to give the County Manager authority to execute future amendments for repairs/upgrades to life safety systems as needed if within the General Services budget.

**Background/Justification**

Durham County General Services maintains and oversees the proper functionality of life safety systems within County owned facilities. Specifically, bi-annual and annual testing of fire alarms, sprinklers, Ansul, Halon, area of rescue, fire extinguishers, and fire monitoring services are included in this contract.

**Policy Impact**

Approval of this contract is consistent with Durham County’s commitment to protecting citizens, employees, and County property.

**Procurement Background**

RFP 20-003 was solicited to the public by the Purchasing Department on September 24, 2019. Three proposals were received from interested bidders on October 22, 2019. The bid tabulation and supporting procurement documentation is attached for reference.

**Type of purchase**

- Goods
- Services
- Architect, Engineer or Surveyor Services
- Construction and Repair

**Did this request for purchase go through a bid process? Yes  No**

*Goods: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$90,000*  
*Services: Bids required if  $\geq$  \$30,000, BOCC approval if  $>$  \$40,000*  
*Construction/Repair work: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$500,000*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?



- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes  No**

If no, why?

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**Fiscal Impact**

\$78,553.00 will be expended from the General Services Operations Budget:  
1001010000 - 4190420000/4190425000 - 5200160100.

**Recommendation**

The County Manager recommends that the Board authorize the County Manager to execute the proposed Contract BFPE International in the amount of \$78,553.00 for the Testing and Inspections of the Life Safety Systems for Durham County Buildings and be given authority to execute future amendments for this project if within the project budget.