

Budget Transfer in SAP

Social Services

In SAP, enter FMBB as the transaction.

FM Area:

Header Data Tab

Process:

Budget Category: Payment

Version: 0

Document Type: NORM

Document Date: 06/17/24

Sender

Fiscal Year:

Period: 12= June

Budget Type: NORM

Grant: NOT_REVEVANT

grant code: xxxxxxxxxxxxxxxx

DO NOT ENTER when entering the supplement in SAP.
Use only when entering a requisition, PO or invoice for payment.

Receiver

Fiscal Year

Period: 12= June

Budget Type: NORM

Fund Level

Fund Center

[Click Here for Lines Section](#)

SAP Entry Form



Social Services

Preposted Document # _____

Date Entered: _____

FY23-24

- +	Fund	Funds Center	Commitment Item	Functional Area	Funded Program	Amount	Text
+	1001010000	5300649900	5200173800	6000000000	NOT_RELEVANT	\$ 50,000	Independent Living,BHC, Rent
+	1001010001	5300649900	5200150400	6000000000	NOT_RELEVANT	\$ 10,500	Food &Provisions
+	1001010002	5300649900	5200191000	6000000000	NOT_RELEVANT	\$ 3,000	Miscellaneous Expense
+	1001010003	5300649900	5200160000	6000000000	NOT_RELEVANT	\$ 500	Banking Fees
+	1001010003	5300649900	5200120300	6000000000	NOT_RELEVANT	\$ 1,000	Utilities
+	1001010003	5300649900	4300307500	6000000000	NOT_RELEVANT	\$ 65,000	Representative Payee Funds (Rev.)

Assistant Director
Finance Signature: _____

Date: _____

DSS Director
Signature: _____

Date: _____

Date: _____ 45454 _____

Comments: Budget Amendment approved _____ recognizing Representative Payee funds _____