



Agenda Action Form Overview

The Board is requested to authorize the County Manager to enter into a contract with Cook's Correctional Equipment Co. in the amount of \$402,451.77, for the replacement of kitchen equipment at the Durham County Detention Center.

Background/Justification

The current kitchen equipment is either inoperative or requires multiple service calls for repairs. This lack of equipment hinders the inmates' food service operations of the Detention Center. The food service contractor, Aramark, has to prepare and/or cook meals at other locations and transport food into our Detention Center to feed the inmates. If this option is not available, then the inmates are served sandwiches. This is not only inefficient but also requires the Sheriff's Office additional costs to their food vendor contract.

Over the years, Durham County General Services and Hobart Equipment Co have performed numerous repairs to the existing kitchen equipment to keep them operational. The equipment is now becoming beyond repair and if not replaced, Aramark will no longer be able to provide food service operations out of the Durham County Detention Center kitchen.

The following is the list of equipment that is to be replaced: (2) convection ovens, (2) tilt skillets, rotating baker oven, open burner range, griddle, food mixer, sink disposal, (2) steam kettles, convection steamer, (4) heating cabinets, (2) refrigerators, food cutter, food slicer.

Cook's proposal is covered under a cooperative purchasing agreement by Sourcewell, Contract-063022-COK, from RFP #063022, that went out for public solicitation and is in effect until August 3, 2026.

The Board approved the new Ongoing Durham County Equipment Replacement CIP program on April 28, to assist in covering the cost of these replacements.

Policy Impact

This request is similar to previous requests that cover the needs of replacing or upgrading numerous pieces of equipment that have exhausted their expected life cycle and carry a repair cost that is beyond what would be expected for equipment their age and amount of use they receive.

Procurement Background

Cooperative Purchasing Program through Sourcewell- RFP #063022

Type of purchase

- ☒ Goods
- ☐ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒



Durham County Government
Agenda Action Form Supplemental Document – Contract Approval

Goods: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$90,000$

Services: Bids required if $\geq \$30,000$, BOCC approval if $> \$40,000$

Construction/Repair work: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$500,000$

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☒ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐

If no, why?

Fiscal Impact

The Board approved Capital Amendment No. 25CPA041 on April 28, 2025, to fund a new CIP program to cover the costs of equipment replacement within Durham County facilities. This new Ongoing Countywide Equipment Replacement Capital Project (4190DC089) has available funding to cover these costs.

Recommendation

The Board is recommended to authorize the County Manager to enter into a contract with Cook's Correctional Equipment Co. in the amount of \$402,451.77, for the replacement of kitchen equipment at the Durham County Detention Center.