



Agenda Action Form Overview

The Board is requested to approve Budget Ordinance Amendment No.26BCC069 appropriating \$125,492 in Restricted Fund General Funds Fund Balance to increase expenditure authority for the Sheriff’s Office and to authorize the County Manager to execute a contract with Trailers of the East Cost in the amount of \$208,000.00 for the Sheriff’s Office Hazardous Device Unit Response Trailer.

Background/Justification

This project will replace the 21-year-old, 2005 Freightliner bomb response truck with a 2025 ATC 28-foot customize bomb response trailer. The bomb response trailer will be fully outfitted and mission-ready designed to support explosive ordnance disposal (EOD) operations. Engineered for public safety and rapid deployment, the bomb response trailer will include workstations, integrated communications and power systems and storage for specialized equipment.

Recent events in the Middle East and economic pressures have quickly impacted the cost of materials. In particular, over the past week, the cost of aluminum has increased by \$1.00 per pound increasing the project cost by \$15,000. The bid amount was \$193,000. The project cost has increased by \$15,000 to \$208,000. Material costs are expected to continue to rise should conditions in the Middle East further impact international shipping routes.

This project will be funded by the 2024 Edward Byrne Memorial Justice Assistance Grant (\$82,508.50) and Federal Asset Forfeiture funds (\$125,492). Federal Forfeiture funds are legally restricted and cannot be spent directly from the reserve account. In order for these funds to be used for the purchase of the bomb trailer, the Board of County Commissioners (BOCC) must formally approve the transfer of the restricted forfeiture funds into the Sheriff’s Office operating budget. This approval is required before the funds become available for expenditure and ensures compliance with federal asset-forfeiture regulations and county financial policy.

Policy Impact

There is no policy impact.

Procurement Background

The Sheriff’s Office will be placing a \$52,000 down payment on the vehicle utilizing JAG funds. The remaining balance will be covered by asset forfeiture funds. Federal Forfeiture funds are legally restricted and cannot be spent directly from the reserve account. In order for these funds to be used for the purchase of the bomb trailer, the Board of County Commissioners (BOCC) must formally approve the transfer of the restricted forfeiture funds into the Sheriff’s Office operating budget. This approval is required before the funds become available for expenditure and ensures compliance with federal asset-forfeiture regulations and county financial policy. The deposit shall be credited against the total Contract price and reflected on subsequent invoices

Type of purchase



- Goods
- Services
- Construction Work

Did this request for purchase go through a bid process? Yes No

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes No

If no, why?

Fiscal Impact

This entire purchase will be made with grant and asset forfeiture funds.

Recommendation

The County Manager recommends that the Board approve Budget Ordinance Amendment No. 26BCC069 appropriating \$125,492 in Restricted Fund General Funds Fund Balance to increase expenditure authority for the Sheriff’s office, and authorize the County Manager to execute a with Trailers of the East Cost in the amount of \$208,000 to purchase the Hazardous Device Unit Response Trailer.