



**Agenda Action Form Overview**

The Board is requested to authorize the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$19,504.97, bringing the total contract amount from \$120,000 to \$139,504.97. The funding will be from the Sewer Utility Enterprise Fund operating budget.

**Background/Justification**

Durham County owns and operates a 12 million gallon per day wastewater treatment facility, 13 sanitary sewer lift stations, a chlorine monitoring station, and a water system. Scheduled and Emergency Electrical Services shall include, but are not limited to, service, repair and installation of electrical panels, alarm panels, electrical junction boxes, lighting, conduit and wiring of 480-volt, 3-phase motor control centers, circuit breakers, conventional and electronic control systems, and electrical control panels.

The amendment will be used to furnish and install aluminum conduits, and stainless struts and fittings for power and communications for dissolved oxygen (DO) probes on all four (4) clarifiers, installation of equipment hoods, installation of cat 6 cables in existing conduits between the junction boxes and the main power located in the Motor Control Center (MCC) Building, and power terminations where needed.

Durham County sent out on Request for Proposals (RFP# 23-031R1) for Scheduled and Emergency Electrical Services on May 16, 2023. In review of the MWBE compliance for RFP# 23-031R1, there are no MWBE participation goals achieved on this project. Sanford Electrical Contractors, LLC, will be utilizing their own workforce to perform these services.

These services will be funded from the Sewer Utility Enterprise Fund.

**Policy Impact**

This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment as this contract ensures electrical controls are maintained in a continual state of readiness.

**Procurement Background**

**Type of purchase**

- Goods
- Services
- Architect, Engineer, or Surveyor Services
- Construction and Repair

**Did this request for purchase go through a bid process? Yes  No**

*Goods: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$90,000*

*Services: Bids required if  $\geq$  \$30,000, BOCC approval if  $>$  \$40,000*

*Construction/Repair work: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$500,000*



If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)

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**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes  No**

If no, why?

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**Fiscal Impact**

The costs will be funded from the Sewer Utility Enterprise Fund operating budget.

**Recommendation**

The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$19,504.97, bringing the total contract amount from \$120,000 to \$139,504.97.