



Agenda Action Form Overview

The Board is requested to review and approve Amendment 3 to the current Nighthawk Security and Consulting, LLC. contract for Fiscal Year 19 in the amount of \$183,499.91 to allow for the added 38 weeks uniformed security services cost for the Administration II building upon opening. This would bring the total contract amount of \$1,908,441.76.

Background/Justification

Effective on 8 August 2017 Nighthawk Security was contracted to assume uniformed officer security services. The original contract was for **\$1,619,376.50**.

Effective 12 March 2018 the Board approved for an additional expenditure of **\$111,356.38**:

- \$83,903.05 – HHS screening pilot program
- \$23,000 – Contractor’s insurance cost for 3 months in accordance with Affordable Care Act
- \$4,453.33 allocated to address span of control issues and improve operational efficiencies

This raised the total contract amount to **\$1,730,732.88**

In June 2018 the Board approved the expenditure of \$1,742,605 for contract security services. The cost of security services for the Administration II facility will be \$183,499.91. This is based on 38 weeks for service rather than the normal 50 weeks due the start date for services in FY19.

The Security Manager has made the following security staff reductions and/or modifications to accommodate the Board approved expenditure:

Priority	Position	Savings
1	Remove HHS screening P/T Uniform Security Officers	\$37,460.00
2	Change Library Company Police Officers to Armed Security Officers (except SLW Library)	\$9,657.00
3	Remove Justice Center parking deck officer	\$18,730.00
4	Remove night patrol after 3:00 a.m. and on weekends	\$73,498.88
5	Change to Armed Security Officer - night patrol, Admin desk, Admin II desk, DSS Rover	\$13,997.01
6	Remove HHS Ramseur entrance officer	\$51,507.50
7	Remove Admin Rover after Admin II opens	\$42,142.50
Total		\$246,992.89

The continuance of the Affordable Care Act insurance cost from Amendment 1 in a hourly pay rates cost of 50 cent.

Policy Impact

N/A



Procurement Background

N/A

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☒ No ☐

Goods: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$90,000$

Services: Bids required if $\geq \$30,000$, BOCC approval if $> \$40,000$

Construction/Repair work: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$500,000$

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

Fiscal Impact

Increase to the security budget of \$183,499.91

Recommendation

The Board is review and approve Amendment 3 to the current Nighthawk Security and Consulting, LLC. contract for Fiscal Year 19 in the amount of \$183,499.91 to allow for the added 38 weeks uniformed security services cost for the Administration II building upon opening. This would bring the total contract amount of \$1,908,441.76.