



**Agenda Action Form Overview**

The Board is requested to review and authorize the County Manager to execute a service contract amendment with Nighthawk Security and Consulting, LLC in the amount \$21,842.47 and approve the Board is requested to approve Budget Ordinance Amendment No. 20BCC000001 to transfer funds from the Cooperative Extension budget to the General Services budget in the amount of \$18,700 for their portion of the contract.

If approved, the revised contract for Durham County Security Services for FY2019-20 will increase to a total amount of \$1,930,284.23.

**Background/Justification**

On August 8, 2017 the board approved \$1,619,376.50 (annual cost) for Nighthawk Security to provide uniformed security for interior and exterior posts and patrols for thirty-six (36) Durham County facilities and parking lots.

On March 12, 2018 the Board approved an Amendment in the amount of \$111,356.38 for the Health and Human Services Security Screening, Officer Additions, Specialty Pay and Insurance increases which increased the total contract amount to \$1,730,732.88

On July 1, 2018 Durham County amended the contract which resulted in a decrease of \$5,791.03 to \$1,724,941.85 for the provision of extending the contract term through June 30, 2019 and for the reduction in security post.

The board of County Commissioners approved an amendment for Fiscal Year 2019 in the amount of \$183,499.91 to add 38 weeks of uniformed security services for the Administration II building upon its opening. This brought the total contract amount to \$1,908,441.76.

Amendment #4 will extend the service contract with Nighthawk Security until June 30, 2020. The amendment modifies posts and makes staff reductions as well as adds 26 weeks of uniformed security services for the Main Library building upon its opening. To review the security posts and hours for FY2019-2020 please refer to **FY20 Security Posts and Hours Mods** included as an attachment in this AAF.

**Policy Impact**

This action does not impact existing Board policies.

**Procurement Background**

**Type of purchase**

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

**Did this request for purchase go through a bid process? Yes ☐ No ☒**



**Durham County Government**  
**Agenda Action Form Supplemental Document – Contract Approval**

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*Goods: Bids required if  $\geq \$30,000$ , BOCC approval if  $\geq \$90,000$*

*Services: Bids required if  $\geq \$30,000$ , BOCC approval if  $> \$40,000$*

*Construction/Repair work: Bids required if  $\geq \$30,000$ , BOCC approval if  $\geq \$500,000$*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☒ Contract is an amendment to an existing contract
- ☐ Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐**

If no, why?

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**Fiscal Impact**

Funding for this contract will come from General Services Security Services Operational Budget 1001010000- 4190415000- 5200160700 and from Department of Social Services Budget 1001010000- 5300641000-52001607.

Funds will be transferred from the Cooperative Extension Budget in the amount of \$18,700 to cover their portion of the contract.

**Recommendation**

The Board is requested to review and authorize the County Manager to execute a service contract amendment with Nighthawk Security and Consulting, LLC in the amount \$21,842.47 and approve Budget Ordinance Amendment No. 20BCC000001 to transfer funds from the Cooperative Extension budget to the General Services budget in the amount of \$18,700 for their portion of the contract.

The revised contract for Durham County Security Services for FY 2019- 2020 will increase to a total amount of \$1,930,284.23.