



Agenda Action Form Overview

Approval of the contract with Boiler Masters, Inc. in the amount of \$226,000.00 to replace the air-cooled chillers at the East and North Regional Libraries, and the authority to execute change orders/amendments to the contract as long as funds are available in the CIP fund.

Background/Justification

The East and North Regional libraries were constructed in the mid 2007 the chillers are original to the facilities and have been operating for approximately eighteen years. These units are at the end of their operational life span. Maintenance and repair issues have become more frequent and costly. The installation of new units at each library would provide a resilient system, less prone to breakdowns, improve efficiency and lessen maintenance and repair costs.

Policy Impact

This agenda is consistent with other repair and replacement projects overseen by the General Services Department. It is consistent with the policy of maintaining buildings for public and employee use.

Procurement Background

Approval of this contract aligns with the current Boards policy of maintaining County facilities in order to provide services to the community. It also aligns with the Counties' initiatives to provide those services in an environmentally sound manner.

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☒ No ☐

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption



- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☐

If no, why?

Fiscal Impact

The contract is supported by Cost center 419042000, Fund center 4004300000, WBS element number 4190420030076402, all funds for this project are already earmarked in the fund center for use.

Recommendation

The County Manager recommends that the Board authorize the County Manager to enter into a contract with Boiler Masters, Inc. in the amount of \$226,000.00 to replace air-cooled chillers at the East and North Regional Libraries. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funds are available in the CIP fund.