



PURCHASING DIVISION

TO: All Proposers

DATE: 4/30/2025

ADDENDUM NO. 1

Auditing Services RFP No. 25-048

This **ADDENDUM No. 1** forms part of Durham County's Request for Proposals RFP No.25 – 048-**Auditing Services**. Responses to questions received concerning RFP 25-048 are provided. All requirements of the original Scope of Services remain in effect in their respective order. **Receipt of this Addendum should be acknowledged on the Addendum Acknowledgement Form included in the RFP document.**

1. Proposals are due by 2:00 PM EST on **May 8, 2025**.
2. The last date for questions was **April 24, 2025, at 3:00 PM EST**. Attached are the answers to the questions received.

Should you have any questions regarding this Addendum, please contact me at 919-560-0056.

Sincerely,

Jonathan Hawley

Jonathan Hawley
Procurement Manager

Questions and Responses

Q1. What is the County's reason for going out to bid? Is there a mandatory rotation requirement?

R1. The County is going out to bid for audit services as part of its commitment to transparency, fiscal responsibility, and good governance. While there is no mandatory audit firm rotation requirement in North Carolina under the Local Government Commission (LGC), the LGC does recommend periodic rotation or rebidding of audit contracts to ensure competitive pricing, promote fresh perspectives, and maintain auditor independence. This process allows the County to evaluate service quality and cost-effectiveness, ensuring that it continues to receive the best possible value for these essential services.

Q2. Does the current audit firm use a MWBE firm and if so what percentage of the contract is the MWBE firm used?

R2. The company is currently utilizing its own workforce, so the percentage is 0%

Q3. Tab 6 – Are you wanting contact information, effective dates of the contract, contract amount, etc. for all NC clients or just a smaller list of NC references that are a similar scope and size?

R3. A smaller list of NC references that are similar in scope and size.

Q4. What is the County's expectation for on-site, remote or hybrid fieldwork?

R4. Hybrid

Q5. Any significant changes expected to federal or state grant expenditures in FY2025 for the County?

R5. No

Q6. To confirm, the County is taking responsibility for preparing the ACFR, correct?

R6. The County is taking the responsibility for preparing ACFR

Q7. For the request on page 11, does the County want those answers to show up with in the Tabs outlined on the previous page. For example, Question 1 could go under Tab 3- Corporate Overview

R7. Questions on page 11 are to be answered on Tab 8.



PURCHASING DIVISION

TO: All Proposers

DATE: 5/2/2025

ADDENDUM NO. 2

Auditing Services RFP No. 25-048

This **ADDENDUM No. 2** forms part of Durham County's Request for Proposals RFP No.25 – 048-**Auditing Services**. Responses to questions received concerning RFP 25-048 are provided. All requirements of the original Scope of Services remain in effect in their respective order. **Receipt of this Addendum should be acknowledged on the Addendum Acknowledgement Form included in the RFP document.**

1. Proposals are due by 2:00 PM EST on **May 15, 2025**.
2. The last date for questions was **April 24, 2025, at 3:00 PM EST**. Attached is the updated schedule. **We have extended the proposal due date.**

Should you have any questions regarding this Addendum, please contact me at 919-560-0056.

Sincerely,

Jonathan Hawley

Jonathan Hawley
Procurement Manager

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Equal Employment /Affirmative Action Employer

Auditing Services
RFP No. 25-048

PROPOSAL SCHEDULE

(Note: The below dates are subject to change)

Advertisement Date	Tuesday, April 15, <u>2025</u>
Last Date for Questions	Thursday, April 24, 2025, at 3:00pm Eastern Time
Proposal Due Date	Thursday, May 15, 2025, at 2:00pm Eastern Time

The proposal due date has been extended to May 15, 2025, at 2:00PM EST.