



**Agenda Action Form Overview**

The Board is requested to approve Budget Amendment No. **25CPA000XXX** appropriating \$1,750,000.00 of Sewer Utility Enterprise Fund Fund Balance and transferring those funds to Chin Page Road Lift Station, Force Main and Outfall Capital Project (SE064) in amount of \$1,200,000.00; Page Park Lift Station, Force Main and Outfalls Capital Project (SE06) in amount of \$47,000.00; and the Slater Road Lift Station, Force Main, and Outfall Capital Project (SE066) in amount of \$503,000.00.

**Background/Justification**

The Board is requested to approve Budget Amendment No. **25CPA000XXX** appropriating \$1,750,000.00 of Sewer Utility Enterprise Fund Fund Balance and transferring those funds to Chin Page Road Lift Station, Force Main and Outfall Capital Project (SE064) in amount of \$1,200,000.00; Page Park Lift Station, Force Main and Outfalls Capital Project (SE06) in amount of \$47,000.00; and the Slater Road Lift Station, Force Main, and Outfall Capital Project (SE066) in amount of \$503,000.00.

The additional funding is to supplement the previously approved Phase I scope of work for each Capital Project. Phase I scope of work includes lift station, force main, and sewer outfall field evaluations, permitting/encroachment and associated preliminary activities like flow projections, siting, right-of-way analysis, easement acquisition, surveying, subsurface utility surveys, geotechnical services, and detailed design. Phase I will also result in the development of the GMP.

**Policy Impact**

This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will increase sewer capacity to prevent sanitary sewer overflows and support economic development by meeting the sewer demands resulting from development and re-development.

**Procurement Background**

**Type of purchase**

- ☐ Goods
- ☐ Services
- ☒ Architect, Engineer, or Surveyor Services
- ☒ Construction and Repair

**Did this request for purchase go through a bid process? Yes ☐ No ☒**

*Goods: Bids required if  $\geq \$30,000$ , BOCC approval if  $\geq \$90,000$*

*Services: Bids required if  $\geq \$30,000$ , BOCC approval if  $> \$40,000$*

*Construction/Repair work: Bids required if  $\geq \$30,000$ , BOCC approval if  $\geq \$500,000$*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.



If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

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**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system?   Yes ☐ No ☐**

If no, why?

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**Fiscal Impact**

The additional funding to supplement Phase I scopes of work for Chin Page Road Lift Station, Force Main and Outfall Capital Project in amount of \$1,200,000.00; Page Park Lift Station, Force Main and Outfalls Capital Project in amount of \$47,000.00; and the Slater Road Lift Station, Force Main, and Outfall Capital Project in amount of \$503,000.00 will be funded from the Sewer Fund Fund Balance.

**Recommendation**

The Board is requested to approve Budget Amendment No. **25CPA000XXX** appropriating \$1,750,000.00 of Sewer Utility Enterprise Fund Fund Balance and transferring those funds to Chin Page Road Lift Station, Force Main and Outfall Capital Project (SE064) in amount of \$1,200,000.00; Page Park Lift Station, Force Main and Outfalls Capital Project (SE06) in amount of \$47,000.00; and the Slater Road Lift Station, Force Main, and Outfall Capital Project (SE066) in amount of \$503,000.00.