

MEMORANDUM

To: Claudia Hager, Durham County Manager  
Chrystally Wright, Chief Financial Officer  
Motiryo Keambiroiro, General Services Director

From: General Services

Date: May 1, 2026

Subject: RFP No. 26-031 Elevator Maintenance and Repair Services

**Justification:** After a thorough evaluation of all proposals received in response to **RFP No. 26-031**, Southern Elevator Company has been selected for award based on best value to Durham County Government.

Southern Elevator Company submitted the lowest responsive and responsible bid, meeting all required specifications, qualifications, and submission requirements outlined in the solicitation. Their pricing demonstrated the most cost-effective solution while maintaining compliance with the County's operational and service expectations.

In addition to offering the lowest bid, Southern Elevator Company has established an exceptional track record of performance servicing Durham County Government facilities. Their prior experience includes consistently delivering reliable elevator maintenance, repair, and modernization services with minimal disruption to County operations. Southern Elevator has demonstrated strong responsiveness to service calls, timely completion of work, knowledgeable technical staff, and a clear understanding of County facility requirements and safety standards. Their proven history of satisfactory contract performance reduces operational risk and provides confidence in their continued ability to meet service level expectations throughout the contract term.

Based on the combination of competitive pricing, responsiveness to solicitation requirements, demonstrated qualifications, and successful past performance with Durham County Government, award to Southern Elevator Company is determined to be in the best interest of the County.

cc: Ian Conroy, Quality Control & Contract Specialist  
Sontina Greene, Sr. Administrative Officer