



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Minutes

### Board of County Commissioners

Monday, February 12, 2018

7:00 PM

Commissioners' Chambers

#### Regular Session

#### Opening of Regular Session - Pledge of Allegiance

#### Agenda Adjustments

Chair Jacobs stated there were no agenda adjustments.

#### Announcements

Chair Jacobs read the following announcements:

1. The SummerWork Youth Job Expo has been rescheduled to Saturday, March 3<sup>rd</sup> at Holton Career Resource Center from 10:00am-12:00 pm. Youth and young adults ages 14-24 can find summer jobs, internships, and other work-based learning opportunities. Learn tips and techniques for successfully applying for jobs and internships. Register to attend at [bit.ly/SummerWorkYouth2018](http://bit.ly/SummerWorkYouth2018) (URL is case-sensitive).

Chair Jacobs stated the SummerWork Program were seeking more businesses in the community to host summer interns. She added in 2017 there were 800 young adults that applied; however, there were only 200 positions available.

2. The Durham Board of Elections announces that the candidate filing period for 2018 primaries and elections will commence beginning at noon on Monday, February 12th. Most filings will take place at the Board of Elections Office, located at 201 N. Roxboro Street on the first floor of the Durham County Judicial Annex Building. Filing fees vary by race and must be paid by a check or money order made payable to the Durham County Board of Elections. Please note the candidate filing period will end on Wednesday, February 28th at noon. For more information, contact Durham Board of Elections by phone at 919 560-0700 or email at [elections@dconc.gov](mailto:elections@dconc.gov).

3. Durham County Invites Public Input to Shape the Redevelopment Plan for Portions of 300 and 500 blocks of Main Street. You may attend a session on Saturday, February 17, 2018 at 10 a.m., Holton Career and Resource Center – Auditorium, 401 N. Driver St; or a session will also be held Thursday, February 22, 2018 at 5 p.m., at the Nehemiah Christian Center, 514 N. Mangum St. Online surveys evaluating options for the redevelopment project are offered in multiple languages to individuals that cannot make the offered sessions:

English: [https://unc.az1.qualtrics.com/jfe/form/SV\\_4Z8KF4I5IB3IyG1](https://unc.az1.qualtrics.com/jfe/form/SV_4Z8KF4I5IB3IyG1)  
Spanish: [https://unc.az1.qualtrics.com/jfe/form/SV\\_88umSXz6r2UYDsx](https://unc.az1.qualtrics.com/jfe/form/SV_88umSXz6r2UYDsx)

4. These announcements may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

## Minutes

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve the January 22, 2018 Regular Session minutes.

The motion carried unanimously.

## Ceremonial Items

### **Recognition that Durham County Library and Friends of the Durham Library Received the Service Innovation Award and Library Friend of the Year Award from the North Carolina Public Library Directors Association**

Tammy Baggett, Library Director, shared the significance of the award and highlighted the outreach methods, specifically the book mobile stops, the Liberty Housing Authority and other organizations in the community. She discussed the Downtown Library without Walls Initiative and introduced the library staff present and those representing the Friends of the Durham Library.

Carol Owen, Board President, Friends of the Durham Library, stated they were honored to be recognized and were proud to continue to support the library mission.

Annie Mountcastle, Grant Writer for the Durham County Library and Liaison to the Friends, thanked the Friends for all the work they do every day to help raise funds through book sales. She added those funds provide staff professional development opportunities and it inspired innovation for more community funded programs.

Faith Burns, Interim Manager, thanked the Board for the recognition. She commented on the tutoring program offered at the MakerLab and highlighted the 40 plus students currently enrolled. Ms. Burns continued to say the work the Board allowed the staff to do was greatly appreciated throughout the community. Commissioner Reckhow asked for clarification on the tutoring program. Ms. Burns responded the tutoring program was very popular prior to the closing of the Main Library so they decided to move it to the MakerLab. She added students in grades PreK – six (6) were partnered with Duke University students on Mondays and Wednesdays for an hour.

Chair Jacobs stated it was an honor to have the North Carolina Association of Libraries recognize library staff and the Friends. She added this showed great partnerships with the Friends and the Library Foundation.

Commissioner Reckhow stated both awards were well deserved. She heard from citizens about their concern of the closing of the Main Library and the decrease in services offered. Commissioner Reckhow applauded the staff for recognizing the gap and providing a rich array of services without delay.

## Consent Agenda

Chair Jacobs asked the Board if they requested to comment or pull any item from the Consent Agenda.

Hearing none, she entertained a motion for approval.

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve the following items on the Consent Agenda.

The motion carried unanimously.

18-0599 Contract Amendment for Cox & Company

18-0601 Contract Amendment for Westaff

\*18-0605 Social Services Budget Ordinance No. 18BCC000020 Recognizing First Presbyterian Church Contribution of \$8,000 and SHIFT NC Contribution of \$2,000 for a Total of \$10,000

18-0617 Request to Approve Six Positions Mid-Year for the Department of Social Services Child Welfare Division

18-0628 Execution of Architectural Design Service Contract with DTW Architects and Planners, Ltd. for the Administration Building Renovations Project No.: DC 137

18-0632 Resolution Supporting NCDOT Project to Resurface a Portion of Page Road

18-0637 Classification and Compensation Study

18-0649 Resolution - Salary of the Sheriff for the Election Filing Period

Consent Agenda Item #18-0605

**Durham County, North Carolina  
2017-2018 Budget Ordinance  
Amendment Number 18BCC000020**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2017-2018 budget ordinance is hereby amended to reflect budget adjustments.

Revenue:

| <u>Category</u>            | <u>Current Budget</u> | <u>Increase/Decrease</u> | <u>Revised Budget</u> |
|----------------------------|-----------------------|--------------------------|-----------------------|
| <b><u>GENERAL FUND</u></b> |                       |                          |                       |
| Intergovernmental          | \$60,355,114          | \$2,000                  | \$60,357,114          |
| Contributions & Donations  | \$71,140              | \$8,000                  | \$79,140              |

Expenditures:

| <u>Function</u>            |              |          |              |
|----------------------------|--------------|----------|--------------|
| <b><u>GENERAL FUND</u></b> |              |          |              |
| Human Services             | \$97,014,993 | \$10,000 | \$97,024,993 |

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 12<sup>th</sup> day of February 2018

---

**Closed Session**

Chair Jacobs stated the Board was requested to adjourn to Closed Session for the following:

- 1)To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations per G.S.143-318.11(a)(4).
- 2)To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee per G.S.143-318.11(a)(6).
- 3)To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged per G.S. 143-318.11(a)(3).

Commissioner Howerton moved, seconded by Commissioner Reckhow to adjourn into Closed Session.

The motion carried unanimously.

### **Reconvene to Open Session**

Chair Jacobs announced the Board met in Closed Session and provided direction to staff.

### **Adjournment**

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn the Regular Session meeting.

The motion carried unanimously.

Respectfully Submitted,



Monica W. Toomer  
Deputy Clerk to the Board