

Item:

..Title

Award Contract for weekend Day Porter Janitorial Services to H3 Cleaning Solutions in the amount of \$7,774.40 for Day Time janitorial porter services at Main Library, for fiscal year 2025-2026, with the option to renew annually, as well as authorize the County Manager to execute future contract amendments if cost of future amendments had been allocated within the General Services Budget.

..Body

Date of BOCC Meeting: August 25th, 2025

Request for Board Action:

..Agenda Text

The Board is requested to authorize the County Manager to enter into an annual contract with H3 Cleaning Solutions to provide weekend day time janitorial porter services at the Durham County Main Library, in the amount of \$7,774.40 for fiscal year 2025-2026, with the option to renew annually, as well as authorize the County Manager to execute future contract amendments if cost of future amendments had been allocated within the General Services Budget.

The regular 12-month contract term (July 1 – June 30), contract total will be \$413,502.03. This contract amendment will be an additional \$7,774.40 for Janitorial Porter Services.

On April 1, 2025, Durham County advertised Request for Proposals (RFP No. 25-043) for Janitorial Services on the eBid system. A site visit of the new facility to receive janitorial services was conducted from April 14–17, 2025, for interested bidders. By the May 8, 2025 submission deadline, nineteen (19) bidders responded. An evaluation committee consisting of six (6) Durham County employees reviewed all proposals and convened on June 18, 2025, to deliberate on recommendations. Following committee review, H3 Cleaning Solutions was selected, and the Fiscal Year 2026 contract was fully executed on August 15, 2025.

Since that time, the Main Library has updated its weekend hours of operation. To ensure proper custodial coverage during these expanded hours, there is a need to amend the existing janitorial services contract with H3 Cleaning Solutions to provide a weekend day porter at the Main Library. This adjustment will allow the County to maintain cleanliness and operational standards in line with the library's revised schedule while ensuring continuity of services under the existing vendor agreement.

Alignment with Strategic Plan: Goal 2-Health and Well-being for All: Improve the quality of life through preventive, behavioral and physical care services. Reduce barriers to access services.

Resource Persons: Ian Conroy, General Services Quality Control & Contract Specialist; Manny Badillo, Custodian Supervisor; Shawn Davis, General Services Assistant Director; Motiryo Keambiroiro, General Services Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into service contract amendment with H3 Cleaning Solutions in the amounts of \$7,774.40 for fiscal year 2025-2026, with the option to renew annually, as well as authorize the County Manager to execute future contract amendments if cost of future amendments had been allocated within the General Services Budget.

..Signature password