

DOCUSIGN

INTERNAL CONTRACT REQUISITION FORM



CONTRACTOR/VENDOR NAME: SANFORD ELECTRICAL CONTRACTORS, INC. VENDOR # 10-19850

CONTRACTOR NAME & E-MAIL (INDIVIDUAL E-SIGNING ON BEHALF OF THE CONTRACTOR):

JEREMIAH PRICE, PRESIDENT JPRICE@SANFORDELECTRICALCONTRACTORS.COM
Print Name E-Mail Address

TYPE OF CONTRACT: New ___ Renewal #1 Amendment #1 Services Goods ___ Consulting ___ Construction ___ Lease ___ Other ___

SCOPE OF WORK: PROVISION OF SCHEDULED & EMERGENCY ELECTRICAL REPAIR SERVICES FOR UTILITIES DIVISION

CONTRACT AMT: \$45,000.00 + \$94,504.97 = \$139,504.97 CONTRACT TERM: July 1, 2025 - June 30, 2026 (REMAINS) RFP #: 23-031R1

FUNDING SOURCE/TITLE: County ___ State ___ Federal ___ Title/Name of Grant Funds ___ Other: Enterprise

UNIFORM GUIDANCE (UG) PROCEDURES APPLICABLE? YES ___ NO

ITEM LINE#	FUND	COST CENTER	G/L ACCOUNT	WBS ELEMENT (Grants/Projects Only)	GRANT NUMBER	MG #	TOTAL	I/D	ADDITIONAL INFO
1	6006600000	7100601100	5200172600	N/A	N/A	26	\$5,000.00 + \$94,504.97 = \$99,504.97	I	ELECTRICAL SERVICES FOR PUMP STATIONS
2	6006600000	7100601100	5200160100	N/A	N/A	26	\$39,000.00		ELECTRICAL SERVICES FOR TWWTP
3	1001010000	4730263700	5200160100	N/A	N/A	26	1,000.00		ELECTRICAL SERVICES FOR ROUGEMONT

RISK MANAGER Contract Requires Risk Management Review/Approval? YES ___ NO

COUNTY ATTORNEY

Signature: _____ Date: _____

Contract Requires BOCC Approval? YES NO ___ Date of BOCC Approval: 04/14/25

Reviewing Attorney: _____ Date: _____

REQUISITIONER DocuSigned by: _____ prior approval

DocuSigned by: _____ GER

Corinna Somers Date: 12/5/2025 | 1:56 PM EST

Jonathan Hawley Date: 12/5/2025 | 11:14 AM EST

Print Name/Title: Corinna Somers, Sr. Administrative Officer/Contracts Specialist

965FC9C0F47B48B...
DocuSign E-Signature

E-Mail: CSomers@dconc.gov

DEPARTMENT I Signed by: _____

DocuSigned by: _____ AL OFFICER

Stephanie Brixey Date: 12/5/2025 | 2:28 PM

Crystally Wright Date: 12/8/2025 | 3:12 PM EST

Print Name/Title: Stephanie Brixey, P&ES Deputy Director

64D5F27463AF4D4...
DocuSign E-Signature

E-Mail Address: SBrixey@dconc.gov

DocuSigned by: _____
Claudia O. Hager Date: 12/12/2025 | 3:53 PM EST

2B24CE2253F7468...
DocuSign E-Signature

Additional Comments/Instructions by Department:

**-AMENDMENT REQUIRES COUNTY MANAGER SIGNATURE
FR#24-484 TO 6/30/25**

CLERK TO THE BOARD

Date: _____

DocuSign E-Signature

FUNDS RESERVATION# 26-206

IS&T DEPT

Date: _____

Purchasing Comments: COMP

DocuSign E-Signature

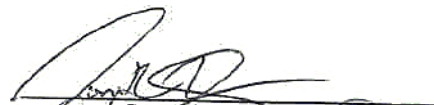



Funds Reservation 2600000206

General Data			
Company code	DCNC	Document date	08/13/2025
		Posting date	08/13/2025
More Data			
Text	CONTRACT RENEWAL 7/1/25-6/30/26 RFP#23-031R1		
Overall Amount	139,504.97 USD		
To Approve	0.00 USD		

Document item 001			
Text	ELECTRICAL SERVICES FOR PUMP STATIONS		
FY26 RENEWAL #1 RFP23-031R1 - PROVISION OF SCHEDULED & EMERGENCY ELECTRICAL REPAIR SERVICES FOR TWWTP PUMP STATIONS			
AMENDMENT #1 - INCREASE LINE 1- PUMP STATION SERVICES BY \$94,504.97 FOR NEW AMOUNT \$99,504.97. NEW OVERALL CONTRACT AMOUNT \$139,504.97. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME. EFF. 12/1/25.			
Fund	6006600000	Funds center	7100601100
Cost Center	7100601100	G/L account	5200172600
Vendor	1000019850	Vendor Name	SANFORD ELECTRICAL CONTRACTORS
Ordering Address		INC	
Grant	NOT_RELEVANT	Ordering Address	
		WBS Element	
Amount	99,504.97 USD		
Open amount	99,504.97 USD		
To approve	0.00 USD		

Document item 002	
Text	ELECTRICAL SERVICES FOR TWWTP
FY26 RENEWAL #1 RFP23-031R1 - PROVISION OF SCHEDULED & EMERGENCY ELECTRICAL REPAIR SERVICES FOR THE TWWTP	


 PURCHASING OFFICER

 CHIEF FINANCIAL OFFICER

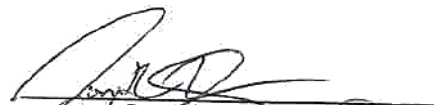



Funds Reservation 2600000206

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More Data			
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Overall Amount	139,504.97 USD		
To Approve	0.00 USD		

Fund	6006600000	Funds center	7100601100
Cost Center	7100601100	G/L account	5200160100
Vendor	1000019850	Vendor Name	SANFORD ELECTRICAL CONTRACTORS
Ordering Address		INC	
Grant	NOT_RELEVANT	Ordering Address	
		WBS Element	
Amount	39,000.00 USD		
Open amount	19,952.59 USD		
To approve	0.00 USD		

Document item 003			
Text	ELECTRICAL SERVICES FOR ROUGEMONT		
FY26 RENEWAL #1 RFP23-031R1 - PROVISION OF SCHEDULED & EMERGENCY ELECTRICAL REPAIR SERVICES FOR UTILITIES DIVISION - ROUGEMONT WATER SYSTEM			
Fund	1001010000	Funds center	4730263700
Cost Center	4730263700	G/L account	5200160100
Vendor	1000019850	Vendor Name	SANFORD ELECTRICAL CONTRACTORS
Ordering Address		INC	
Grant	NOT_RELEVANT	Ordering Address	
		WBS Element	
Amount	1,000.00 USD		
Open amount	1,000.00 USD		
To approve	0.00 USD		


 PURCHASING OFFICER

 CHIEF FINANCIAL OFFICER

**NORTH CAROLINA
DURHAM COUNTY**

**FIRST CONTRACT AMENDMENT
RFP 23-031R1**

THIS CONTRACT AMENDMENT is made and entered into this **1st day of December, 2025**, by and between the **COUNTY OF DURHAM** (hereinafter referred to as “**County**”) and **SANFORD ELECTRICAL CONTRACTORS, INC.**, (hereinafter referred to as “**Contractor**”).

WITNESSETH:

THAT WHEREAS, the County and Contractor entered into a contract dated September 1, 2023, Funds Reservation Number 24-484, for the provision of scheduled and emergency electrical services at the Durham County Triangle Wastewater Treatment Plant (TWWTP), associated pump stations, and the Rougemont water system, on an as needed basis, per RFP 23-031R1, and Amended Funds Reservation Number 24-484 on June 17, 2024 and October 24, 2024, on July 1, 2025, Funds Reservation Number 26-206, Renewal #1, (hereinafter the “Original Agreement and Amendment”); and

WHEREAS, the County and Contractor desire to *amend the Original Agreement, Funds Reservation Number 26-206, a first time for additional pump station services funds (Line 1 on FR)*, while keeping in effect all terms and conditions of the Original Agreement not inconsistent with the terms and conditions set forth below.

NOW THEREFORE, for and in consideration for the mutual covenants and agreements made herein, the parties agree to amend the Original Agreement as follows:

1. The Term of the Original Agreement hereby remains through **June 30, 2026**.
2. The compensation paid to Contractor shall be a total amount not to exceed **One hundred thirty-nine thousand five hundred four and 97/100 Dollars (\$139,504.97)**. This amendment is thus an additional **Ninety-four thousand five hundred four and 97/100 Dollars (\$94,504.97) on Line 1 of FR26-206 for Pump Station Services** in compensation to Contractor.
3. **CONTINGENT FUNDING/NON-APPROPRIATION.** The Parties agree and acknowledge that any and all payments described herein are contingent upon prior budgetary approval by the Durham County Board of Commissioners (the Board) for the fiscal year during which services required by this contract are rendered. The Parties agree and acknowledge that if this contract is signed prior to budgetary approval being granted, that COUNTY may terminate the Contract if the requisite approval is not given, by giving CONTRACTOR notice of the non-approval and termination within 30 days of the Board’s decision. Termination of this contract under this provision shall not form the basis for any claim by either party.
4. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, race, sex, national origin or ancestry, marital or familial status, pregnancy, military status, religious belief or non-belief, disability, or any other protected category under local, state, or federal law. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts. **Failure to comply with this provision is a breach of this contract and grounds for terminating the contract for cause and without fault or liability to COUNTY.**

5. **INDEMNIFICATION.** To the fullest extent permitted by law, COUNTY hereby reserves the right to recover legal expenses including attorney fees, litigation expenses and court costs as well as actual damages or losses suffered by COUNTY, if CONTRACTOR is found to be a proximate cause of damages or losses suffered by COUNTY, resulting from CONTRACTOR’s performance during the execution of this Contract. CONTRACTOR shall

indemnify and save harmless the County of Durham, their respective officers, agents, servants and employees from and against all claims, losses, and damages arising out of CONTRACTOR's performance under this Contract. CONTRACTOR acknowledges and agrees that this obligation is operative regardless of whether the claim arises from intentional or negligent acts of CONTRACTOR or CONTRACTOR's agents, employees, subcontractors, vendors, or invited guests. CONTRACTOR also acknowledges and agrees that it is responsible to satisfy any claim for damage to, or theft of or from, COUNTY property, to the degree said theft, damage, or claim arises from or is otherwise related to CONTRACTOR's performance under this contract. This indemnification shall survive the termination of this agreement.

6. INSURANCE. Cyber Liability: when applicable based on scope of work, policy must cover breach costs, information theft, damage to or destruction of electronic information, intentional and/or unintentional release of private information, alteration of electronic information, extortion, network security, and loss at no less than \$1,000,000 per occurrence.

7. PUBLIC RECORDS. It is expressly understood that as a governmental entity, the COUNTY is subject to the North Carolina Public Records Act and information related to this contract may be requested pursuant to same. In response to any request for information which has been properly labeled as a Trade Secret or Confidential Information, the COUNTY will assert that those are exempt as a Trade Secret or Confidential Information under that Act. Proper labeling will include annotating the bottom of any written document (on the cover and each individual page containing such information) or e-mail with the following footer in at least 12-point bold face type "**Confidential Information**". Any material labeled as Confidential Information constitutes a representation by CONTRACTOR that it has made a reasonable effort in good faith to determine that such material is, in fact, confidential as defined in N.C. Gen. Stat. § 132-1.2. The COUNTY has no duty or obligation to limit access to information which is not explicitly marked in accordance with this provision.

Should the requestor initiate legal action to compel production, the COUNTY shall notify CONTRACTOR of the action and offer it the opportunity to intervene and defend same. The COUNTY shall have no duty to defend the action and CONTRACTOR agrees to fully indemnify COUNTY for all costs related to such litigation. Should the COUNTY receive a subpoena or court order for the protected information, it will contact CONTRACTOR and afford it the opportunity to intervene in the action under the same terms and conditions as noted above.

8. SECURITY BACKGROUND CHECKS.

A. For Particular Facilities:

1. For County Facilities other than Youth Home or Sheriff Facilities: with the exception of the Security contractor security personnel who have completed a Private Protected Services Board (PPSB) background check, the COUNTY is responsible for requesting criminal history checks on all individuals providing services under this contract who will be obtaining COUNTY identification badges and allowed unescorted access to COUNTY facilities.
2. Youth Home Facilities: Youth Home public safety classifications background checks can be provided by any vendor, or from a North Carolina State agency, providing that the criminal history check falls under the requirements of the North Carolina Criminal Standards and, provided that the criminal history check is done nationwide.
3. Sheriff Facilities – Courthouse and Detention Center. The Sheriff's Office will conduct background investigations for those Contractor employees who will be working at the Courthouse or Detention Center.

B. General Provisions.

A criminal history will not automatically disqualify a Contractor employee from employment on a COUNTY contract unless explicitly mandated by law.

The Contractor will complete the background check process prior to commencing work at Durham County Government. The results of the check will be reviewed by CONTRACTOR's County point of contact who will provide them to the Durham County Security Manager. The Human Resources Department will individually assess and determine the degree to which the nature of a person's criminal conduct has a direct and/or specific negative bearing on a person's fitness or ability to perform contract services in Durham County buildings. The Human Resources Department will consult the Legal Office, as needed, on any negative determinations. The Human Resources Department will notify the Contractor's County point of contact of the results of the review. Contractor can appeal a negative determination by the Human Resources Department to the County Manager or the County Manager's designee for final disposition. Appeals need to be submitted in writing to the County point of contact within 30 days of notice of a decision to remove or deny an individual from working the County contract due to adverse information in the background check.

This information shall be updated annually by the Contractor, 90 days prior to the renewal or extension of the contract and submitted to their County point of contact who will provide them to the Durham County Security Manager. Personnel without a currently approved background check will have their access to those buildings disabled.

Additional background screening may be necessary at specific COUNTY buildings. The Contractor shall provide names of all individuals in the Contractor communications log and to the COUNTY point of contact. This information will be reviewed annually.

For those Contractor employees who will be working at the Courthouse or Detention Center, the Sheriff's Office will make the security determination. The Contractor will provide the results of their background check to the Major for Support Services who will conduct an additional investigation and then individually assess and determine the degree to which the nature of a person's criminal conduct has a direct and/or specific negative bearing on a person's fitness or ability to perform contract services in the Courthouse or Detention Facility. Contractor can appeal a negative determination to the Chief Deputy for final disposition. Appeals need to be submitted in writing to the Chief Deputy within 30 days of notice of a decision to remove or deny an individual from working the contract due to adverse information in the background check. While an appeal is pending, the employee will not be allowed access to the Courthouse or Detention Facility.

This information will be updated by the Contractor and submitted to the Sheriff's Office annually, 90 days prior to the renewal or extension of the contract. Personnel without a currently approved background check will have their access to those buildings disabled.

9. NOTICES. All notices which may be required to be sent to the COUNTY by this Contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

**COUNTY OF DURHAM
COUNTY MANAGER
200 EAST MAIN STREET, 3RD FLOOR
DURHAM, NORTH CAROLINA 27701**

10. Paragraph 27 of the original contract dated September 1, 2023, MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISE (MWBE) PROGRAM is redacted.

11. Except for the changes made herein, the Original Agreement shall remain in full force and effect to the extent not inconsistent with this Amendment. In the event that there is a conflict between the Original Agreement and this Amendment, this Amendment shall control.

By execution hereof, the person signing for Contractor below certifies that he/she has read this Contract Amendment and that he/she is duly authorized to execute this contract on behalf of the Contractor.

IN WITNESS WHEREOF, the parties have expressed their agreement to these terms by causing this Contract Amendment to be executed by their duly authorized office or agent. This Contract Amendment shall be effective as of the date herein.

COUNTY OF DURHAM

SANFORD ELECTRICAL CONTRACTORS, INC.

DocuSigned by:
Claudia B. Hager
B 2B24CE2253F7468...
Claudia Hager, County Manager

DocuSigned by:
[Signature]
2954D419C764438...
[Signature], President

Date of Signature: 12/12/2025 | 3:53 PM EST

Date of Signature: 12/5/2025 | 4:08 PM EST

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

DocuSigned by:
Crystally Wright
64D5F27463AF4D4...
Crystally Wright, Durham County Chief Financial Officer



SEC, Inc.
946 N. Horner Blvd
Sanford, NC 27330
919.774.4533

Effective July 01, 2025

2025 Service Rates

(Design, Fabrication, Programming, Installation, Troubleshooting, and Repair)

Electrical

Labor Regular Hours (Single Person Crew)	\$95	Hour
Labor Regular Hours (2+ Person Crew)	\$80	Hour/ Person
Emergency After Hours/ Weekends	\$150	Hour/ Person
Holidays	\$150	Hour/ Person

Integration/ Engineering

Labor Regular Hours	\$150	Hour/ Person
Emergency After Hours/ Weekends	\$225	Hour/ Person
Holidays	\$300	Hour/ Person

Regular Business Hours	8am – 5pm; Mon – Fri
Emergency After Hours/ Weekends and Holidays	Minimum Four (4) Hours for callouts
Travel	Billed at same rate as labor hours
Lodging/ Food	Cost + 10%

ATTACHED FOR REFERENCE

Sanford Electrical

First Contract Amendment

Date: 07/01/25

**NORTH CAROLINA
DURHAM COUNTY**

**FIRST CONTRACT AMENDMENT
RFP 23-031R1**

THIS CONTRACT AMENDMENT is made and entered into this **1st day of July, 2025**, by and between the **COUNTY OF DURHAM** (hereinafter referred to as “**County**”) and **SANFORD ELECTRICAL CONTRACTORS, INC.**, (hereinafter referred to as “**Contractor**”).

WITNESSETH:

THAT WHEREAS, the County and Contractor entered into a contract dated September 1, 2023, Funds Reservation Number 24-484, for the provision of scheduled and emergency electrical services at the Durham County Triangle Wastewater Treatment Plant (TWWTP), associated pump stations, and the Rougemont water system, on an as needed basis, per RFP 23-031R1, and Amended Funds Reservation Number 24-484 on June 17, 2024 and October 24, 2024, (hereinafter the “**Original Agreement and Amendment**”); and

WHEREAS, the County and Contractor desire to *amend/renew the Original Agreement a first time for the FY26 service period*, while keeping in effect all terms and conditions of the Original Agreement not inconsistent with the terms and conditions set forth below.

NOW THEREFORE, for and in consideration for the mutual covenants and agreements made herein, the parties agree to amend the Original Agreement as follows:

1. The Term of the Original Agreement is hereby extended through **June 30, 2026**.
2. The compensation paid to Contractor shall be a total amount not to exceed **Forty-five thousand and No/100 Dollars (\$45,000.00)**.

3. CONTINGENT FUNDING/NON-APPROPRIATION. The Parties agree and acknowledge that any and all payments described herein are contingent upon prior budgetary approval by the Durham County Board of Commissioners (the Board) for the fiscal year during which services required by this contract are rendered. The Parties agree and acknowledge that if this contract is signed prior to budgetary approval being granted, that COUNTY may terminate the Contract if the requisite approval is not given, by giving CONTRACTOR notice of the non-approval and termination within 30 days of the Board’s decision. Termination of this contract under this provision shall not form the basis for any claim by either party.

4. NON-DISCRIMINATION IN EMPLOYMENT. CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, race, sex, national origin or ancestry, martial or familial status, pregnancy, military status, religious belief or non-belief, disability, or any other protected category under local, state, or federal law. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts. **Failure to comply with this provision is a breach of this contract and grounds for terminating the contract for cause and without fault or liability to COUNTY.**

5. INDEMNIFICATION. To the fullest extent permitted by law, COUNTY hereby reserves the right to recover legal expenses including attorney fees, litigation expenses and court costs as well as actual damages or losses suffered by COUNTY, if CONTRACTOR is found to be a proximate cause of damages or losses suffered by COUNTY, resulting from CONTRACTOR’s performance during the execution of this Contract. CONTRACTOR shall indemnify and save harmless the County of Durham, their respective officers, agents, servants and employees from and against all claims, losses, and damages arising out of CONTRACTOR’s performance under this Contract. CONTRACTOR acknowledges and agrees that this obligation is operative regardless of whether the claim arises

from intentional or negligent acts of CONTRACTOR or CONTRACTOR's agents, employees, subcontractors, vendors, or invited guests. CONTRACTOR also acknowledges and agrees that it is responsible to satisfy any claim for damage to, or theft of or from, COUNTY property, to the degree said theft, damage, or claim arises from or is otherwise related to CONTRACTOR's performance under this contract. This indemnification shall survive the termination of this agreement.

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COUNTY MANAGER
200 EAST MAIN STREET, 3RD FLOOR
DURHAM, NORTH CAROLINA 27701**

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11. Except for the changes made herein, the Original Agreement shall remain in full force and effect to the extent not inconsistent with this Amendment. In the event that there is a conflict between the Original Agreement and this Amendment, this Amendment shall control.

By execution hereof, the person signing for Contractor below certifies that he/she has read this Contract Amendment and that he/she is duly authorized to execute this contract on behalf of the Contractor.

IN WITNESS WHEREOF, the parties have expressed their agreement to these terms by causing this Contract Amendment to be executed by their duly authorized office or agent. This Contract Amendment shall be effective as of the date herein.

COUNTY OF DURHAM

SANFORD ELECTRICAL CONTRACTORS, INC.

DocuSigned by:
Claudia O. Hager
2B24CE2253F7468...
Claudia Hager, County Manager

DocuSigned by:
[Signature]
2954D419C764438...
[Signature], President

Date of Signature: 8/28/2025 | 5:08 PM EDT

Date of Signature: 8/25/2025 | 9:37 AM EDT

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal

Control Act.

DocuSigned by:
Crystally Wright
64D5F27463AF4D4...
Crystally Wright, Durham County Chief Financial Officer



**SANFORD
ELECTRICAL
CONTRACTORS**

SEC, Inc.
946 N. Horner Blvd
Sanford, NC 27330
919.774.4533

Effective July 01, 2025

2025-2026 Service Rates

(Design, Fabrication, Programming, Installation, Troubleshooting, and Repair)

Electrical

Labor Regular Hours (Single Person Crew)	\$95	Hour
Labor Regular Hours (2+ Person Crew)	\$80	Hour/ Person
Emergency After Hours/ Weekends	\$150	Hour/ Person
Holidays	\$150	Hour/ Person

Integration/ Engineering

Labor Regular Hours	\$150	Hour/ Person
Emergency After Hours/ Weekends	\$225	Hour/ Person
Holidays	\$300	Hour/ Person

Regular Business Hours	8am – 5pm; Mon – Fri
Emergency After Hours/ Weekends and Holidays	Minimum Four (4) Hours for callouts
Travel	Billed at same rate as labor hours
Lodging/ Food	Cost + 10%

Attached for Reference

SANFORD ELECTRICAL CONTRACTORS, INC.

Contract Amendment

Dated: 04/21/25



North Carolina
Durham County

CERTIFICATION

I, Monica Wallace, the duly appointed and qualified Clerk of the Durham County Board of County Commissioners, do hereby certify that the foregoing is a true and correct copy of:

The Board of County Commissioners authorized the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$19,504.97, bringing the total contract amount from \$120,000 to \$139,504.97.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of Durham County, this 14th day of April 2025.



MONICA WALLACE
Clerk to the Board of County Commissioners

Attachments: [AAF Supplemental Document - Contract Approval](#)
[MWBE Compliance Review Form-AAF for 25-018 RFP 022725](#)
[RFP 25-018 Fire Alarm Replacement - Multiple County Facilities- Bid Tabulation](#)
[RFP- 25-018 Fire alarm replacement- multiple County Facilities Final](#)
[Siemen's Proposal](#)

25-0138 **Approval of Contract Amendment for Sanford Electrical Contractors, LLC, for Electrical Services in the Amount of \$19,504.97 Bringing the Total Amount to \$139,504.97**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$19,504.97, bringing the total contract amount from \$120,000 to \$139,504.97. The funding will be from the Sewer Utility Enterprise Fund operating budget.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment as this contract ensures electrical controls are maintained in a continual state of readiness.

Resource Persons: Jay Gibson PE, E&ES Director; and Stephanie Brixey, E&ES Deputy Director

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$19,504.97, bringing the total contract amount from \$120,000 to \$139,504.97.

Attachments: [Sanford Electric AAF Supplemental Document Amendment](#)
[Quote \\$19,504.97](#)
[SANFORD CONTRACTS FOR LEGISTAR APRIL 2025 BOCC](#)

25-0143 **Execution of a Contract with Summit Design & Engineering Services, Inc. for Construction Materials Testing (CMT) and Special Inspections for the New Durham County Sheriff's Training Facility in the amount of \$128,550 plus ten percent (10%) contingency in the amount of \$12,855 for a total contract not to exceed \$141,405.**

Agenda Text: The Board is requested to authorize the County Manager to execute a contract with Summit Design & Engineering Services, Inc. to provide Construction Materials Testing (CMT) and Special Inspections Services for the New Durham County Sheriff's Training Facility, in the amount of \$128,550 (See Attachment 1) plus ten percent (10%) contingency in the amount of \$12,855, for a total

**NORTH CAROLINA
DURHAM COUNTY**

**CONTRACT AMENDMENT
RFP 23-031R1**

THIS CONTRACT AMENDMENT is made and entered into this **21st day of April, 2025**, by and between the **COUNTY OF DURHAM** (hereinafter referred to as “**County**”) and **SANFORD ELECTRICAL CONTRACTORS, INC.**, (hereinafter referred to as “**Contractor**”).

WITNESSETH:

THAT WHEREAS, the County and Contractor entered into a contract dated September 1, 2023, Funds Reservation Number 24-484, for the provision of scheduled and emergency electrical services at the Durham County Triangle Wastewater Treatment Plant (TWWTP), associated pump stations, and the Rougemont water system, on an as needed basis, per RFP 23-031R1, and Amended on June 17, 2024, Funds Reservation Number 24-484, on October 24, 2024, Funds Reservation Number 24-484 (hereinafter the “Original Agreement and Amendment”); and

WHEREAS, the County and Contractor desire to *amend the Original Agreement, Funds Reservation Number 24-484, a third time for additional TWWTP service and repair funds*, while keeping in effect all terms and conditions of the Original Agreement and Amendment not inconsistent with the terms and conditions set forth below.

NOW THEREFORE, for and in consideration for the mutual covenants and agreements made herein, the parties agree to amend the Original Agreement and Amendment as follows:

1. The Term of the Original Agreement and Amendment hereby remains through **June 30, 2025**.
2. The compensation paid to Contractor shall be a total amount not to exceed **One hundred thirty-eight thousand one hundred forty-four and 16/100 Dollars (\$138,144.16)**. This amendment is thus an additional **Eighteen thousand one hundred forty-four and 16/100 Dollars (\$18,144.16)** in compensation to Contractor.
3. By execution hereof, the person signing for Contractor below certifies that he/she has read this Contract Amendment and that he/she is duly authorized to execute this contract on behalf of the Contractor.
4. Except for the changes made herein, the Original Agreement shall remain in full force and effect to the extent not inconsistent with this Amendment. In the event that there is a conflict between the Original Agreement and this Amendment, this Amendment shall control.

IN WITNESS WHEREOF, the parties have expressed their agreement to these terms by causing this Contract Amendment to be executed by their duly authorized office or agent. This Contract Amendment shall be effective as of the date herein.

COUNTY OF DURHAM

DocuSigned by:

2B24CE2253F7468...
Claudia Hager, County Manager

Date of Signature: 5/26/2025 | 3:57 PM EDT

SANFORD ELECTRICAL CONTRACTORS, INC.

DocuSigned by:

2954D419C764438...
Jeremian Price, President

Date of Signature: 5/16/2025 | 12:10 PM EDT

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal

Control Act
DocuSigned by:

64D5F27463AF4D4...
Crystally Wright, Durham County Interim Chief Financial Officer

SANFORD ELECTRICAL CONTRACTORS, INC.

P.O. Box 1173
 Sanford, NC 27331-1173 US
 +19197744533
 office@sanfordelectricalcontractors.com
 sanfordelectricalcontractors.com

Estimate



ADDRESS
Durham County Engineering and Environmental Services 5926 NC Highway 55 East Durham, NC 27713

ESTIMATE #	DATE	EXPIRATION DATE
3663	02/21/2025	03/21/2025

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Durham WWTP Clarifiers Job to include furnish and install of aluminum conduits, stainless strut and fittings for power and communications for DO probes on (4) clarifiers. Mount probe displays in middle area of clarifiers above stainless pull boxes on wall. Extend conduits out to probe locations. Furnish and install cat 6 cables in existing conduits between stainless junction box and main power building. Furnish and install conduits from conduits in building to communication panel in building. Job to include furnish and install of aluminum hood for DO equipment to mount under. Make power terminations and DO probe terminations. Communication and startup by others. NOTE: Pricing based on uses of existing probe cables. If cables need to be extended. Spec'd Cabling by manufacturer would be provided by Durham County.			
	Labor - municipal bid	160	80.00	12,800.00T
	Materials			
	Conduit, Wire and Fittings	1	4,594.16	4,594.16T
	Equipment Rental	1	750.00	750.00T

SUBTOTAL	18,144.16
TAX	1,360.81
TOTAL	\$19,504.97

Accepted By

Accepted Date

ATTACHED FOR REFERENCE

Sanford Electrical

Contract Amendment

Date: 10/24/24



North Carolina
Durham County

CERTIFICATION

I, Macio Carlton, the duly appointed and qualified Deputy Clerk of the Durham County Board of County Commissioners, do hereby certify that the foregoing is a true and correct copy of:

The Board of County Commissioners authorized the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$80,000, bringing the total contract amount from \$40,000 to \$120,000.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of Durham County, this 14th day of October 2024.

(SEAL)



MACIO CARLTON

Deputy Clerk to the Board of County Commissioners

These funds will be used to support the Partnership for a Healthy Durham, a coalition improving the health of Durham's residents. This endowment supports a full-time position that is already included in FY 24-25 budget and activities that fulfill the Community Health Improvement Plan to equitably decrease chronic illness in Durham residents. An annual amount of \$150,000 has been awarded to the Durham County Department of Public Health for each year through FY 27-28. Eighty nine thousand seven hundred and sixty-six dollars (\$89,766) has already been approved in the FY 24-25 budget, thus this amendment only requests the remaining award to be recognized.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

Resource Persons: Dr. Rodney Jenkins, DrPH, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC029 Public Health to Recognize \$60,234 from the Duke Endowment to Support the Partnership for a Healthy Durham

Attachments:

[7124-SP DUHS Award Letter](#)

[AAF FY 24-25 The Duke Endowment](#)

[AAF The Duke Endowment Supplemental Document - Noncontract FY 24-25](#)

[AAF-29 Legal Form](#)

24-0612

Approval of Contract Amendment for Sanford Electrical Contractors, LLC, for Electrical Services in the Amount of \$80,000 Bringing the Total Amount to \$120,000

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$80,000, bringing the total contract amount from \$40,000 to \$120,000. Funding will be from the Sewer Utility Enterprise Fund operating budget.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment as this contract ensures circuit breakers and electrical controls are maintained in a continual state of readiness.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$80,000, bringing the total contract amount from \$40,000 to \$120,000.

Attachments: [Sanford Electric AAF Supplemental Document Amendment](#)
[FR 24-484 SANFORD ELECTRICAL for Board Approval](#)

24-0613 **Approval for Sole Source Exemption and Contract Amendment for Southern Ionics, Inc. for PHOS-SORB in the Amount of \$100,000 Bringing the Total Amount to \$130,000 With a Not to Exceed of \$150,000**

Agenda Text: The Board is requested to provide approval for sole source exemption for the purchase of PHOS-SORB and to authorize the County Manager to enter into a contract amendment with Southern Ionics, Inc. (FR# 25-141) for PHOS-SORB in the amount of \$100,000, bringing the total contract amount from \$30,000 to \$130,000, with a not to exceed amount of \$150,000. Funding will be from the Sewer Utility Enterprise Fund operating budget.

This item has been reviewed by the Purchasing Division for compliance with the request for sole source exemption. North Carolina General Statute 143-129(g) (3) allows local governments to be exempted from competitive bidding requirements when a sole source is available, performance or price competition for a product is not available, a needed product is available from only one source of supply, or standardization or compatibility is the overriding consideration.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment as this chemical is necessary for the Triangle Wastewater Treatment Plant to meet permit limitations for phosphorus as specified in the facility's NPDES permit.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager's Recommendation: The County Manager recommends the Board provide approval for sole source exemption for the purchase of PHOS-SORB and authorize the County Manager to enter into a contract amendment with Southern Ionics, Inc. (FR# 25-141) for PHOS-SORB in the amount of \$100,000, bringing the total contract amount from \$30,000 to \$130,000, with a not to exceed amount of \$150,000.

**NORTH CAROLINA
DURHAM COUNTY**

**CONTRACT AMENDMENT
RFP 23-031R1**

THIS CONTRACT AMENDMENT is made and entered into this **24th day of October, 2024**, by and between the **COUNTY OF DURHAM** (hereinafter referred to as “**County**”) and **SANFORD ELECTRICAL CONTRACTORS, INC.**, (hereinafter referred to as “**Contractor**”).

WITNESSETH:

THAT WHEREAS, the County and Contractor entered into a contract dated September 1, 2023, Funds Reservation Number 24-484, for the provision of scheduled and emergency electrical services at the Durham County Triangle Wastewater Treatment Plant (TWWTP), associated pump stations, and the Rougemont water system, on an as needed basis, per RFP 23-031R1, and Amended on June 17, 2024, Funds Reservation Number 24-484, (hereinafter the “Original Agreement and Amendment”); and

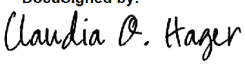
WHEREAS, the County and Contractor desire to *amend the Original Agreement, Funds Reservation Number 24-484, a second time for additional service and repair funds*, while keeping in effect all terms and conditions of the Original Agreement and Amendment not inconsistent with the terms and conditions set forth below.

NOW THEREFORE, for and in consideration for the mutual covenants and agreements made herein, the parties agree to amend the Original Agreement and Amendment as follows:

1. The Term of the Original Agreement and Amendment hereby remains through **June 30, 2025**.
2. The compensation paid to Contractor shall be a total amount not to exceed **One hundred twenty thousand and No/100 Dollars (\$120,000.00)**. This amendment is thus an additional **Eighty thousand and No/100 Dollars (\$80,000.00)** in compensation to Contractor.
3. By execution hereof, the person signing for Contractor below certifies that he/she has read this Contract Amendment and that he/she is duly authorized to execute this contract on behalf of the Contractor.
4. Except for the changes made herein, the Original Agreement shall remain in full force and effect to the extent not inconsistent with this Amendment. In the event that there is a conflict between the Original Agreement and this Amendment, this Amendment shall control.

IN WITNESS WHEREOF, the parties have expressed their agreement to these terms by causing this Contract Amendment to be executed by their duly authorized office or agent. This Contract Amendment shall be effective as of the date herein.

COUNTY OF DURHAM

DocuSigned by:


2B24CE2253F7468... , **County Manager**

Date of Signature: 11/8/2024 | 2:32 PM EST

SANFORD ELECTRICAL CONTRACTORS, INC.

DocuSigned by:


2954D419C764438...

Date of Signature: 11/4/2024 | 10:45 AM EST

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

DocuSigned by:


64D5F27463AF4D4... , **Durham County Interim Chief Financial Officer**



**SANFORD
ELECTRICAL
CONTRACTORS**

Date: 01/31/24

Rate Sheet

Labor: Regular Hours (2 man Crew) \$80.00 Per Hour/Per Man

Labor: Regular Hours (1 Man Crew) \$95.00 Per Hour

After Hours & Weekends \$125.00 Per Hour/Per Man

Holidays \$150.00 Per Hour/Per Man

ATTACHED FOR REFERENCE

SANFORD ELECTRICAL CONTRACTORS, INC

Contract Amendment

Dated: 06/17/24

**NORTH CAROLINA
DURHAM COUNTY**

**CONTRACT AMENDMENT
RFP 23-031R1**

THIS CONTRACT AMENDMENT is made and entered into this **17th day of June, 2024**, by and between the **COUNTY OF DURHAM** (hereinafter referred to as “**County**”) and **SANFORD ELECTRICAL CONTRACTORS, INC.**, (hereinafter referred to as “**Contractor**”).

WITNESSETH:

THAT WHEREAS, the County and Contractor entered into a contract dated September 1, 2023, Funds Reservation Number 24-484, for the provision of scheduled and emergency electrical services at the Durham County Triangle Wastewater Treatment Plant (TWWTP), associated pump stations, and the Rougemont water system, on an as needed basis, per RFP 23-031R1, (hereinafter the “Original Agreement”); and


WHEREAS, the County and Contractor desire to *amend the Original Agreement, Funds Reservation Number 24-484, a first time to extend the services period*, while keeping in effect all terms and conditions of the Original Agreement not inconsistent with the terms and conditions set forth below.

NOW THEREFORE, for and in consideration for the mutual covenants and agreements made herein, the parties agree to amend the Original Agreement as follows:

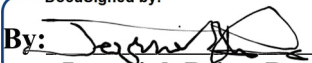
1. The Term of the Original Agreement is hereby extended through **June 30, 2025**.
2. The compensation paid to Contractor shall remain an amount not to exceed of **Forty thousand and No/100 Dollars (\$40,000.00)**.
3. By execution hereof, the person signing for Contractor below certifies that he/she has read this Contract Amendment and that he/she is duly authorized to execute this contract on behalf of the Contractor.
4. Except for the changes made herein, the Original Agreement shall remain in full force and effect to the extent not inconsistent with this Amendment. In the event that there is a conflict between the Original Agreement and this Amendment, this Amendment shall control.

IN WITNESS WHEREOF, the parties have expressed their agreement to these terms by causing this Contract Amendment to be executed by their duly authorized office or agent. This Contract Amendment shall be effective as of the date herein.

COUNTY OF DURHAM

DocuSigned by:

 By: _____
Dr. Kimberly J. Sowell, County Manager

SANFORD ELECTRICAL CONTRACTORS, INC.

DocuSigned by:

 By: _____
Jeremiah Price, President

Date of Signature: 6/26/2024 | 11:21 AM EDT

Date of Signature: 6/21/2024 | 10:03 AM EDT

ATTACHED FOR REFERENCE PURPOSES

Sanford Electrical Contractors, Inc.

Initial Request

Dated: 09/01/23



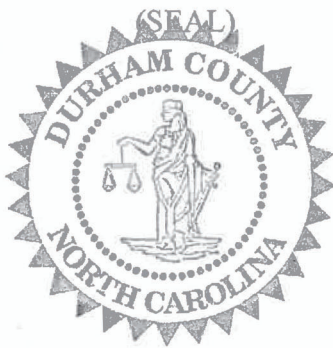
North Carolina
Durham County

CERTIFICATION

I, Macio Carlton, the duly appointed and qualified Deputy Clerk of the Durham County Board of County Commissioners, do hereby certify that the foregoing is a true and correct copy of:

Board of County Commissioners authorized the County Manager to enter into a service contract with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$40,000, but not to exceed \$60,000. Also the County Manager was authorized to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of Durham County, this 14th day of August 2023.



MACIO CARLTON

Deputy Clerk to the Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board approve the Memorandum of Agreement with the North Carolina Department of Public Safety and authorize the County Manager to sign the agreement.

Attachments: [Durham County Youth Home MOA 6.30.23](#)
[AAF Supplemental Word Attachment MOA July23](#)

23-0503 **Award of Preventative and Emergency Generator Services Contract for the Utilities Division, Request for Proposal (RFP) 23-029**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with Clarke Power Services to provide preventative maintenance and repair services of generators for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$35,000, but not to exceed \$50,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability. These services will be funded from the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this contract will ensure compliance with all State issued permits and ensures all generators are maintained in a continual state of readiness.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with James River Solutions to provide scheduled and emergency bulk diesel and delivery services for the Utilities Division in an amount of \$35,000, but not to exceed \$50,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments: [RFP 23-029 AAF Supplemental Document](#)
[MWBE Compliance Review Form-AAF for 23-029 RFP 060623](#)
[RFP 23-029 Proposal Tab Preventive Maintenance and Generator Services](#)
[RFP No. 23-029 Evaluation Summary](#)

23-0505 **Approval of Electrical Services Contract for the Utilities Division in the amount of \$40,000 with a Not To Exceed amount of \$65,000, Request for Proposal (RFP) 23-031R1**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services for the Triangle Wastewater Treatment Plant

(TWWTP), Collection System, and Rougemont Water System in an amount of \$40,000, but not to exceed \$60,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability. These services will be funded from the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this contract ensures circuit breakers and electrical controls are maintained in a continual state of readiness.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$40,000, but not to exceed \$60,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments:

[RFP 23-031R1 AAF Supplemental Document](#)

[MWBE Compliance Review Form-AAF for 23-031R1 RFP 062823](#)

[RFP No. 23-013R1 Evaluation Summary](#)

23-0506

Approval of Scheduled and Emergency Bulk Diesel and Delivery Services Contract in the amount of \$65,000 with a Not To Exceed amount of \$90,000 for the Utilities Division, Request for Proposal (RFP) 23-032

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with James River Solutions to provide scheduled and emergency bulk diesel and delivery services for the Utilities Division in an amount of \$65,000, but not to exceed \$90,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability. These services will be funded from the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this contract will ensure compliance with permits NC0026051, WQCS00038, and WQ0032821.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

**NORTH CAROLINA
DURHAM COUNTY**

**SERVICE CONTRACT
RFP 23-031R1**

THIS CONTRACT is made, and entered into this the **1st day of September, 2023**, by and between the **COUNTY of DURHAM**, a political subdivision of the State of North Carolina, (hereinafter referred to as “COUNTY”), and **SANFORD ELECTRICAL CONTRACTORS, INC.**, a corporation duly authorized to do business in the state of North Carolina, (hereinafter referred to as “CONTRACTOR”).

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

- 1. SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services and/or materials under this contract pursuant to the provisions and specifications identified in “Attachment 1” (hereinafter collectively referred to as “Services”). Attachment 1 is hereby incorporated herein and made a part of this contract. Time is of the essence with respect to all provisions of this contract that specify a time for performance.

The COUNTY will perform on-going contract monitoring to ensure that the terms of this contract are complied with. CONTRACTOR agrees to cooperate with the COUNTY in its monitoring process and provide documentation and/or information requested during the term of this Agreement for the purpose of monitoring the services provided by CONTRACTOR.

- 2. EFFECTIVE DATE AND TERM OF CONTRACT.** The “effective date” of this Contract shall be the date first set forth above in the preamble to this Contract, irrespective of the date of execution by the parties. The first date written above is **September 1, 2023**. All renewal or non-renewal periods or deadlines stated in this Contract, if any, shall be calculated based on the “effective date” indicated above.

The Term of this contract for services is from **September 1, 2023 to June 30, 2024** unless sooner terminated as provided herein.

- 3. PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive from COUNTY an amount not to exceed **Forty thousand and No/100 Dollars (\$40,000.00)** as full compensation for the provision of Services. COUNTY agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the COUNTY, in accordance with this contract, and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY by the end of the month during which Services are performed. A Funds Reservation number may be assigned to encumber the funds associated with this contract and must appear on all invoices and correspondence mailed to Purchaser. Payment will be processed promptly upon receipt and approval of the invoice by COUNTY.

- 4. INDEPENDENT CONTRACTOR.** COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR’s duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR’s activities in accordance with this Contract. For purposes of this contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.

- 5. CONFIDENTIALITY, DATA SECURITY, TRAINING AND NON-DISCLOSURE.** CONTRACTOR acknowledges and agrees that, in the course of its engagement with COUNTY, CONTRACTOR or its licensors, subcontractors or suppliers in connection with the services to be rendered under this Contract may receive or have access to “confidential information” or “personal identifiable information”.

CONTRACTOR or its licensors, contractors or suppliers has obtained or may need to obtain confidential information from the COUNTY in connection with the provision of services to the COUNTY or the discussions of such a proposed relationship.

The COUNTY and CONTRACTOR desire to stipulate and agree that any disclosure of confidential information in connection with the provision of services or the discussion of such a proposed relationship has occurred or will occur under circumstances and conditions that will protect and preserve the confidentiality of the information.

5.1 DEFINITIONS. As used in this Contract, the following terms shall have the meanings set forth below:

Confidential Information. The term “Confidential Information” shall mean any information, in any medium, whether written, oral or electronic, not generally known in the relevant trade or industry, which falls within any of the following general categories:

- a. Trade Secrets. For purposes of this Contract, trade secrets consist of information of the COUNTY or CONTRACTOR or any of its suppliers, contractors or licensors: (a) that derives value from being secret; and (b) that the owner has taken reasonable steps to keep confidential. Examples of trade secrets include information relating to proprietary software, new technology, new products or services, flow charts or diagrams that show how things work, manuals that tell how things work and business processes and procedures.
- b. Highly Restricted Information. CONTRACTOR acknowledges that certain Highly Restricted Information is subject to legal restrictions beyond those imposed by this Contract, and agrees that: (a) all provisions in this Contract applicable to Confidential Information shall apply to Highly Restricted Information; and (b) CONTRACTOR will also comply with any more restrictive instructions or written policies that may be provided by the COUNTY from time to time to protect the confidentiality of Highly Restricted Information, as defined below:
 1. Information of the COUNTY or its suppliers, contractors or licensors marked “Confidential” or “Proprietary.”
 2. Information relating to criminal investigations conducted by the COUNTY, and records of criminal intelligence information compiled by the COUNTY.
 3. Information contained in the COUNTY’s personnel files, as defined by NCGS §153A-98. This consists of all information gathered by the COUNTY about employees, except for that information which is a matter of public record under North Carolina law.
 4. Citizen or employee social security numbers collected by the COUNTY.
 5. Computer security information of the COUNTY, including all security features of electronic data processing, or information technology systems, telecommunications networks and electronic security systems. This encompasses but is not limited to passwords and security standards, procedures, processes, configurations, software and codes.
 6. Local tax records of the COUNTY that contained information about a taxpayer’s income or receipts.
 7. Any attorney/client privileged information disclosed by either party.
 8. Any data collected from a person applying for financial or other types of assistance, including but not limited to their income, bank accounts, savings accounts, etc.
 9. The name or address of individual homeowners who, based on their income, have received a rehabilitation grant to repair their home.
 10. Protected Information (PHI), as defined in the Insurance Portability and Accountability Act

(HIPAA), and any other information that is designated as confidential under federal or state law.

The parties acknowledge that in addition to information disclosed or revealed after the date of this Contract, the Confidential information shall include information disclosed or revealed within one year prior to the date of this Contract.

Personal Identifiable Information. The term “Personal Identifiable Information” shall mean information that can be used to distinguish or trace an individual’s identity, either alone or when combined with other information that is linked to a specific individual.

5.2 RESTRICTIONS. CONTRACTOR shall keep the Confidential Information in the strictest confidence, in the manner set forth below:

- a. Not copy, modify, enhance, compile or assemble (or reverse compile or disassemble), or reverse engineer Confidential Information, except as authorized by the COUNTY in writing.
- b. Not directly or indirectly, disclose, divulge, reveal, report or transfer Confidential Information to any third party, other than an employee, agent, subcontractor or CONTRACTOR of the COUNTY or CONTRACTOR having a need to know such Confidential Information for purpose or performing work contemplated by this Contract between the COUNTY and CONTRACTOR, and who has executed a confidentiality agreement incorporating substantially the form of this Confidentiality and Non-Disclosure Agreement. CONTRACTOR shall not directly or indirectly, disclose, divulge, reveal, report or transfer Highly Restricted Information to any third party without the County’s prior written consent.
- c. Not use any Confidential Information for its own benefit or for the benefit of a third party, except to the extent such use is authorized by this Contract or other written contracts between the parties hereto, or is for the purpose for which such Confidential Information is being disclosed.
- d. Not remove any proprietary legends or notices, including copyright notices, appearing on or in the Confidential Information.
- e. Use reasonable efforts (including but not limited to seeking injunctive relief where reasonably necessary) to prohibit its employees, agents and subcontractors from using or disclosing the Confidential Information in a manner not permitted by this Contract.
- f. In the event that any demand is made in litigation, arbitration or any other proceeding for disclosure of Confidential Information, CONTRACTOR shall assert this Contract as a ground for refusing the demand and, if necessary, shall seek a protective order or other appropriate relief to prevent or restrict and protect any disclosure of Confidential Information.
- g. All materials which constitute, reveal or derive from Confidential Information shall be kept confidential to the extent disclosure of such materials would reveal Confidential Information, and unless otherwise agreed, all such materials shall be returned to the COUNTY or destroyed upon satisfaction of the purpose of the disclosure of such information.
- h. Restrict employee access to the Confidential Information to those employees having a need to know for purposes of their jobs.
- i. Take all reasonable measures to prevent the use or disclosure of Confidential Information by its employees in a manner not permitted by this Contract.

5.3 EXCEPTIONS. The COUNTY agrees that CONTRACTOR shall have no obligation with respect to any Confidential Information that CONTRACTOR can establish was:

- a. Already known to CONTRACTOR prior to being disclosed by the COUNTY;
- b. Or becomes publicly known through no wrongful act of CONTRACTOR;
- c. Rightfully obtained by CONTRACTOR from a third party without similar restriction and without breach hereof;
- d. Used or disclosed by CONTRACTOR with the prior written authorization of the COUNTY;
- e. Disclosed pursuant to the requirement or request of a governmental agency, which disclosure cannot be made in confidence, provided that, in such instance, CONTRACTOR shall first give to the other party notice of such requirement or request;
- f. Disclosed pursuant to the order of a court of competent jurisdiction or a lawfully issued Subpoena, provided that CONTRACTOR shall take reasonable steps to obtain an agreement or protective order providing that this Agreement will be applicable to all disclosures under the court order or subpoena.

5.4 REMEDIES. CONTRACTOR acknowledges that the unauthorized disclosure of the Confidential Information will diminish the value of the COUNTY's proprietary interests therein. Accordingly, it is agreed that if CONTRACTOR breaches its obligations hereunder, the COUNTY shall be entitled to equitable relief to protect its interests, including but not limited to injunctive relief, as well as monetary damages.

5.5 DATA SECURITY. The CONTRACTOR shall adopt and apply data security standards and procedures that comply with all applicable federal, state, and local laws, regulations and rules.

The CONTRACTOR shall report a suspected or confirmed security breach to the COUNTY Department within twenty-four (24) hours after the breach is first discovered, provided that the CONTRACTOR shall report a breach involving Social Security Administration data or Internal Revenue Service data within one (1) hour after the breach is first discovered.

If any applicable Federal, State, or local law, regulation, or rule requires the CONTRACTOR to give written notice of a security breach to affected persons, the CONTRACTOR shall bear the cost of the notice.

5.6 TRAINING AND NON-DISCLOSURE. Upon request by the COUNTY, CONTRACTOR agrees to ensure compliance and the security of "confidential information" and "personal identifiable information", by having its employees, agents and subcontractors take online privacy and security awareness training provided by COUNTY, by way of an internet link or some other electronic method to be provided by COUNTY. CONTRACTOR, at the request of COUNTY, shall execute a non-disclosure agreement if, and when submitted by COUNTY.

6. INDEMNIFICATION. To the fullest extent permitted by law, COUNTY hereby reserves the right to recover legal expenses including attorney fees, litigation expenses and court costs as well as actual damages or losses suffered by COUNTY, if CONTRACTOR is found to be a proximate cause of damages or losses suffered by COUNTY, resulting from CONTRACTOR's performance during the execution of this Contract.

7. INSURANCE. CONTRACTOR shall procure and maintain for the duration of the contract the following insurance coverage from an insurance company(s) possessing a rating of A-VII or higher from the A.M. Best Company and licensed to do business in North Carolina. All of the policies required of the CONTRACTOR shall contain a waiver of subrogation provision to waive all rights of recovery under subrogation or otherwise against the COUNTY. In the event CONTRACTOR'S Insurance Policy or Certificate of Insurance conflicts with the aforesaid language concerning "waiver of subrogation" this contract shall govern. CONTRACTOR

shall advise the COUNTY of any cancellation, non-renewal, or material change in any policy within ten (10) days of notification of such action and provide updated certificates of insurance evidencing renewals within fifteen (15) days of expiration. CONTRACTOR'S insurance shall be primary and any insurance or self-funded liability programs maintained by the COUNTY shall not contribute with respect to the CONTRACTOR's insurance. COUNTY shall not be listed as an additional insured on any Insurance Policy or Certificate of Insurance of the CONTRACTOR. In the event CONTRACTOR'S Insurance Policy or Certificate of Insurance conflicts with the aforesaid language concerning "additional insured" this contract shall govern.

7.1 Commercial General Liability: Insurance Services Office (ISO) Form CG 00 01 on an "occurrence" basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than **\$1,000,000** per occurrence and **\$2,000,000** aggregate.

7.2 Commercial Automobile Liability: ISO Form CA 00 01 covering any auto with limit not less than **\$1,000,000** per accident for bodily injury and property damage.

7.3 Worker's Compensation and Employers Liability: as required by The State of North Carolina, with statutory limits, and Employers Liability Insurance with a limit of no less than **\$1,000,000** per occurrence.

By requiring insurance herein, the COUNTY does not represent that coverage and limits will necessarily be adequate to protect CONTRACTOR, and such coverage and limits shall not be deemed as a limitation on CONTRACTOR's liability under the indemnities granted to the COUNTY in this Contract. CONTRACTOR shall provide the COUNTY a valid certificate of insurance, in advance of the performance of any work, exhibiting coverage required. CONTRACTOR shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein.

The failure of the COUNTY at any time to enforce the insurance provisions, to demand such certificates of insurance, or to identify a deficiency shall not constitute a waiver of those provisions, nor reduce obligations of the CONTRACTOR to maintain such insurance or to meet its obligations under the indemnification provisions. Notwithstanding the foregoing, nothing contained in this section shall be deemed to constitute a waiver of the governmental immunity of the COUNTY, which immunity is hereby reserved to the COUNTY.

8. TERMINATION.

8.1 EVENT OF DEFAULT. Any one or more of the following acts or omissions of the Contractor shall constitute an Event of Default hereunder:

- a. Failure to perform the Services satisfactorily or on schedule,
- b. Failure to submit any report required hereunder; and/or
- c. Failure to perform any other covenant, term, or condition of this Agreement.

Upon the occurrence of an Event of Default, the COUNTY may take one or more, or all of the following actions:

- a. Give Contractor written Notice of the Event of Default, specifying the Event of Default and requiring it to be remedied within, in the absence of greater or lesser specification of time, seven (7) calendar days from the date of the notice; and if the Event of Default is not timely remedied, terminate the agreement, effective two (2) days after giving the Contractor written Notice of Termination; and/or
- b. Deduct any and all expenses incurred by the COUNTY for damages caused by the Contractor's Event of Default; and/or
- c. Treat the agreement as breached and pursue any of its remedies at law or in equity, or both, including damages and specific performance.

8.2 TERMINATION FOR CONVENIENCE. This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the Notice of Termination.

Termination of this Contract, under either section 8.1 or 8.2, shall not form the basis of any claim for loss of anticipated profits by either party.

- 9. COUNTY NOT RESPONSIBLE FOR EXPENSES.** COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing. CONTRACTOR shall provide the necessary labor, security, permits and safety measures required to provide Services hereunder.
- 10. EQUIPMENT.** CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.
- 11. COMPLIANCE WITH LAWS.** CONTRACTOR shall abide by all statutes, rules, regulations, laws, and executive orders Federal, State and Local as they relate to, but are not limited to, (i) services in general, (ii) payment of employees, subcontractors and agents, (iii) the Fair Labor Standards Act and (iv) the Wage and Hour Division. In the event CONTRACTOR is determined by the final order of a court or appropriate agency to be in violation of any Federal, State or Local statute, rule, regulation, law or executive order or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY and CONTRACTOR may be declared ineligible for further COUNTY contracts.
- 12. HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.
- 13. NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, race, sex, sexual orientation, gender identity or expression, creed, national origin or ancestry, marital or familial status, pregnancy, military status, religious belief or non-belief, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, race sex, sexual orientation, gender identity or expression, creed, national origin or ancestry, marital or familial status, pregnancy, military status, religious belief or non-belief, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts. **CONTRACTOR certifies that CONTRACTOR shall abide by Durham County Ordinance Article I, Sections 15-1 through 15-85. Failure to abide by said Ordinance is a breach of this contract and grounds for terminating the contract for cause and without fault or liability to COUNTY.**
- 14. EMPLOYMENT ADVERTISING REQUIREMENTS.** CONTRACTOR shall post local job openings, in connection with this contract, with the City of Durham's Office of Economic and Workforce Development, the North Carolina Department of Commerce-Division of Employment Services (formerly ESC, Employment Security Commission) and with the Durham COUNTY Department of Social Services throughout the term of this Agreement; provided that the foregoing requirement does not limit CONTRACTOR'S ability to advertise and/or otherwise post job openings with other organizations or media outlets.
- 15. E-VERIFY.** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Further, if CONTRACTOR provides the services to the COUNTY utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the COUNTY.

16. AFFORDABLE CARE ACT REQUIREMENTS (Applicable Only to Staffing Agencies). Beginning in 2015, employers with 100 or more full-time equivalent employees (50 or more beginning in 2016) must offer health insurance coverage that is affordable and provides “minimum value” to full-time employees and dependents as defined by the Patient Protection and Affordable Care Act or face penalties. Staffing companies under contract with Durham COUNTY are required to provide affordable minimum essential coverage as defined by the Patient Protection and Affordable Care Act and to indemnify Durham COUNTY against any 4980H penalties that result from their failure to provide the appropriate coverage. By signing this contract as a Staffing Company, CONTRACTOR shall comply with the aforementioned health insurance coverage requirements of the Affordable Care Act and indemnify the COUNTY against any associated 4980H penalties. **Please complete Exhibit A and return with this contract.**

17. SECURITY BACKGROUND CHECKS. The Contractor is responsible for requesting and paying for criminal history checks on all individuals providing services under this contract who will be obtaining COUNTY identification badges and allowed unescorted access to COUNTY facilities. Background checks can be provided by any vendor, or from a North Carolina State agency, providing that the criminal history check is done nationwide. The Sheriff’s Office will conduct background investigations for those Contractor employees who will be working at the Courthouse or Detention Center. A criminal history will not automatically disqualify a Contractor employee from employment on a COUNTY contract unless explicitly mandated by law.

The Contractor will send the results of the background checks, prior to commencing work at Durham County Government, to their County point of contact who will provide them to the Durham County Security Manager. The Security Manager will individually assess and determine the degree to which the nature of a person's criminal conduct has a direct and/or specific negative bearing on a person's fitness or ability to perform contract services in Durham County buildings. The Security Manager will consult the Legal Office, as needed, on any negative determinations. The Security Manager will notify the Contractor's County point of contact of the results of the review. Contractor can appeal a negative determination by the Security Manager to the County Manager or the County Manager’s designee for final disposition. Appeals need to be submitted in writing to the County point of contact within 30 days of notice of a decision to remove or deny an individual from working the County contract due to adverse information in the background check.

This information shall be updated annually by the Contractor, 90 days prior to the renewal or extension of the contract and submitted to their County point of contact who will provide them to the Durham County Security Manager. Personnel without a currently approved background check will have their access to those buildings disabled.

Additional background screening may be necessary at specific COUNTY buildings. The Contractor shall provide names of all individuals in the Contractor communications log and to the COUNTY Representative. This information will be reviewed annually.

For those Contractor employees who will be working at the Courthouse or Detention Center, the Sheriff’s Office will make the security determination. The Contractor will provide the results of their background check to the Major for Support Services who will conduct an additional investigation and then individually assess and determine the degree to which the nature of a person's criminal conduct has a direct and/or specific negative bearing on a person's fitness or ability to perform contract services in the Courthouse or Detention Facility. Contractor can appeal a negative determination to the Chief Deputy for final disposition. Appeals need to be submitted in writing to the Chief Deputy within 30 days of notice of a decision to remove or deny an individual from working the contract due to adverse information in the background check. While an appeal is pending, the employee will not be allowed access to the Courthouse or Detention Facility.

This information will be updated by the Contractor and submitted to the Sheriff’s Office annually, 90 days prior to the renewal or extension of the contract. Personnel without a currently approved background check will have their access to those buildings disabled.

18. AUDIT RIGHTS. For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the

performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.

19. DISPUTE RESOLUTION PROCEDURE. To prevent disputes and litigation, it is agreed by the parties that any claim or dispute between COUNTY and the CONTRACTOR, arising from this Agreement or the services and/or materials being provided by the CONTRACTOR, shall be sent to the Durham COUNTY Manager who shall appoint a qualified mediator to address the issue. Such request shall be submitted to the COUNTY Manager in writing within ten (10) days of the claim or dispute. Upon receipt of a timely written claim, the Manager, or the County Manager's designee, shall notify the Mediator who will conduct a mediation and notify the CONTRACTOR in writing of the decision within forty-five (45) calendar days from the date of the submission of the claim or dispute, unless the Mediator requires additional time to gather information or allow the parties to provide additional information. The Mediator's orders, decisions and decrees shall be non-binding. Mediation, pursuant to this provision, shall be a pre-condition to initiating litigation concerning the dispute. During the pendency of any dispute and after a determination thereof, parties to the dispute shall act in good faith to mitigate any potential damages including utilization of schedule changes and alternate means of providing services and/or materials. The costs of mediation shall be divided equally between parties to the dispute.

The mediation session shall be private and shall be held in Durham COUNTY, North Carolina. Mediation under this provision shall not be the cause for a delay of services and/or materials being provided which is the focus of the dispute.

If the disputed issue cannot be resolved in mediation or either party disagrees with the results of the mediation, the parties may seek resolution in the General Court of Justice in the COUNTY of Durham and the State of North Carolina. If a party fails to comply in strict accordance with the requirements of this provision, the non-complying party specifically waives all of its rights provided hereunder, including its rights and remedies under State law.

20. EXISTENCE. CONTRACTOR warrants that it is a corporation or otherwise legal entity duly organized, validly existing, and in good standing under the laws of the State of Maryland and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

21. CORPORATE AUTHORITY. By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this contract and that he/she is duly authorized to execute this contract on behalf of the CONTRACTOR.

22. SUCCESSORS AND ASSIGNS. CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.

23. NOTICES. All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

**COUNTY OF DURHAM
ATTN: PURCHASING DEPARTMENT
7TH FLOOR, 201 EAST MAIN STREET
DURHAM, NORTH CAROLINA 27701**

**SANFORD ELECTRICAL CONTRACTORS, INC.
ATTN: JEREMIAH PRICE, PRESIDENT
PO BOX 1173
SANFORD, NORTH CAROLINA 27331**

24. HEADINGS. The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

25. GOVERNING LAW. This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the COUNTY of Durham and the State of North Carolina.


26. REQUIRED PROVISIONS FOR CONTRACTS/AGREEMENTS/GRANTS UTILIZING FEDERAL FUNDS. Pursuant to the Federal Uniform Guidance Appendix II to 2 CFR Part 200, if Federal Funds are involved in this Contract/Agreement/Grant Agreement, by executing this Contract/Agreement/Grant Agreement, the Contractor/Vendor/Grantee, certifies that it agrees to and is in compliance with the provisions specified in **Exhibit B – Federal Uniform Guidance Contract Provisions Certification.**

27. MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISE (MWBE) PROGRAM. It is the policy of the County to provide minorities and women-owned businesses equal opportunity to participate in all aspects of the County’s contracting programs, including but not limited to, the procurement of construction, goods and services consistent with law. The County has established an ordinance and implements an MWBE Program based on the ordinance, that promotes, increases and works towards eradicating the underutilization of minorities and women-owned businesses in the County’s contracting programs.

28. ENTIRE CONTRACT. This contract, including Attachment 1, and if applicable Exhibit A and Exhibit B, shall constitute the entire understanding between COUNTY and CONTRACTOR and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized officer or agent.

COUNTY OF DURHAM

DocuSigned by:

8EBF0A6C1C89469...

Manager

Date of Signature: 10/8/2023

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

DocuSigned by:

64D5F27463AF4D4...

t, Durham County Interim Chief Financial Officer

SANFORD ELECTRICAL CONTRACTORS, INC.

DocuSigned by:

2954D419C764438...

Sanford Electrical Contractors, Inc.

Date of Signature: 10/4/2023

ATTACHMENTS to follow



SCOPE OF SERVICES FORM

This Scope of Services is an integral part of this contract between the **COUNTY OF DURHAM** (“County”), and **SANFORD ELECTRICAL CONTRACTORS, INC.** (“Contractor”), which contract is dated **September 1, 2023**. Contractor agrees to provide services and/or materials pursuant to the provisions set forth below.

- I. **Background/Purpose:** The purpose and intent of this request is to establish a contract with Sanford Electrical Contractors for the provision of scheduled and emergency electrical services at the Durham County Triangle Wastewater Treatment Plant (TWWTP), associated pump stations, and the Rougemont water system, on an as needed basis, per RFP 23-031R1.
- II. **References:** The following documents are incorporated herein by reference to them:
 - Sanford Electrical Contractors Proposal per RFP23-031R1, dated May 31, 2023.
- III. **Work/Requirements:** Work shall include but is not limited to service, repair, and installation of electrical panels, alarm panels, electrical junction boxes, lighting, conduit and wiring, and all other required services in order to complete requested work at the TWWTP, associated pump stations, and the Rougemont water system.
- IV. **Schedules/Timelines:** The Contractor shall provide service to the County upon contract execution, on an as needed basis, and be completed in a timely manner. Service requests will be made through email and telephone communication from the County’s primary contact to the contractor’s contact. Each request shall include an estimate for services from the contractor.
- V. **Transmittal/Delivery/Accessibility:** Contractor shall be escorted by County staff at all times while on County property and at off-site locations. Our primary contact at Sanford Electrical is Jeremiah Price, President, Phone: (919) 774-4533, E-mail: jprice@sanfordelectricalcontractors.com. Wade Shaw, Superintendent, Desk: (919) 560-9038, Cell: (919) 730-1780, E-mail: wshaw@dconc.gov, will be the primary Durham County contact with Corinna Somers, Sr. Administrative Officer & Contracts Specialist, Cell: (984) 260-5442, E-mail: csomers@dconc.gov, as the secondary contact. Contractual documentation/questions/concerns should also be directed to Corinna Somers, Sr. Administrative Officer/Contracts Specialist.
- VI. **Payment:** Invoices and/or additional submittals shall be forwarded to County Primary Contact for review. Upon payment authorization, invoices will be paid net 30. Invoices and forms submitted **MUST** reference Durham County Funds Reservation Number assigned to this contract. Authorization of payments will be forwarded to the Finance Department dependent on receipt of all forms. The County may withhold payment if required reports or submittals are not received. ***For this work the contractor will be paid per submitted invoices, based on quoted rates, up to a not to exceed amount of \$40,000.00***, in accordance with Durham County Policies and Terms of Agreement following work completion. ***Invoices must include the assigned Funds Reservation Number, including service dates. Mail to:*** Durham County Utilities – TWWTP, ATTN: Accounts Payable, 5926 Highway 55 East, Durham, NC 27713 or ***e-mail to (preferred):*** utilities@dconc.gov.



REQUEST FOR PROPOSALS

**Scheduled and Emergency Electrical Services-TWWTP
RFP No. 23-013R1**

ISSUE DATE:

May 16, 2023

ISSUING DEPARTMENT:

**County of Durham Purchasing Division of
Finance Department, 201 East Main Street,
7th Floor, Room 703
Durham, NC 27701**

Sealed Proposals will be received until 3:00 P. M., Eastern Time on June 1, 2023, in Durham County Purchasing Division of Finance Department, 201 East Main Street, 7th Floor, Room 703, Durham, NC 27701. The purpose and intent of the Request for Proposals (RFP) is to solicit proposals from qualified firms to provide Scheduled and Emergency Electrical Services at Durham County TWWTP.

All inquiries concerning the Scope of Services, Proposal Submission Requirements or Procurement Procedures should be directed to:

**Hilda W. Williams, Senior Procurement Specialist
Purchasing Division of Finance Department
Email: purchasinggroup@dconnc.gov
Telephone: 919-560-0054**

Proposals shall be mailed and/or hand delivered to the Issuing Department shown above, and the envelope shall bear the name and number of this Request for Proposals (RFP). It is the sole responsibility of the Proposer to ensure that his/her Proposal reaches the Purchasing Division by the designated date and hour indicated above.

In compliance with this Request for Proposals and to all the terms and conditions imposed herein, the undersigned offers and agrees to furnish the goods and services described in accordance with the attached signed proposal.

Firm Name: Sanford Electrical Contractors Inc

Date: 5/31/23

Address: PO Box 1173

By: Jeremiah Price

Sanford NC 27331

(Name Typed/Printed)

Phone: 919 774 4533

(Signature in Ink)



Attachment A

PROPOSAL FORM

**Scheduled and Emergency Electrical Services-TWWTP
RFP No. 23-013R1**

In accordance with the attached instructions, terms, conditions, and Scope of Services we submit the following proposal to the County of Durham.

Pay Item 1. - Personnel Payment shall be made at an hourly rate based on standard work hours, after-hours/call-ins, holidays, and extreme adverse weather conditions.

Pay Item 2. - Equipment Payment shall be made as a price for each needed piece of equipment made at an hourly rate based on standard work hours, after-hours/call-in, and holidays.

Pay Item 3. - Materials and supplies Payment shall be made based on parts and supplies as required.

Description	Units	Estimated Quantity	Unit Price Regular Hours (7AM-5PM/ M-F)	Unit Price Other Hours
Personnel				
a) Site Supervisor	Per/Hour	1	\$ 90	\$ 150
b) Equipment Operator		1	\$ 90	\$ 150
c) Laborer		1	\$ 90	\$ 150
Equipment				
a) Excavator	Per/Hour		\$ 100	\$ 250
b) crane			\$ 100	\$ 250
c)			\$	\$
Materials				
	Actual Purchase Price	\$30,000/year	Mark up %	\$ 37,500

I certify that the contents of this proposal are known to no one outside the firm, and to the best of my knowledge all requirements have been complied with.

Date: 5/31/23

Authorized Signature: [Signature]

Name Jeremiah Price

Title President

Firm Name Sanford Electrical Contractors Inc



PROPOSAL TABULATION

**Scheduled and Emergency Electrical Services
 Durham County TWWTP
 RFP 23-031R1
 Due Date June 1, 2023
 3:00 P. M., Eastern Time**

PROPOSER: Sanford Electrical Contractors, Inc.				
Description	Units	Estimated Quantity	Unit Price Regular Hours (7AM-5PM/ M-F)	Unit Price Other Hours
Personnel				
a) Site Supervisor	Per/Hour	1	<u>\$90.00</u>	<u>\$150.00</u>
b) Equipment Operator		1	<u>\$90.00</u>	<u>\$150.00</u>
c) Laborer		1	<u>\$90.00</u>	<u>\$150.00</u>
Equipment				
a) <u>Excavator</u>	Per/Hour		<u>\$100.00</u>	<u>\$250.00</u>
b) <u>Crane</u>			<u>\$100.00</u>	<u>\$250.00</u>
c) _____			<u>\$ _____</u>	<u>\$ _____</u>
Materials				
	Actual Purchase Price	\$30,000/year	Mark up % _____	<u>\$37,500.00</u>



ATTACHMENT

MWBE Compliance Review Form - Agenda Action Form (AAF)

Department: Engineering-Utilities

Project Name: Scheduled and Emergency Electrical Services for TWWTP

Durham County hereby establishes the following aspirational goals, which may be adjusted from time to time as deemed necessary by the County Manager or designee.

Categories	Construction	Architect/ Engineer	Services	Goods	MWBE Availability % <i>(Median Availability)</i>
Black American	14.6	9.8	10.9	2.8	10.4%
Asian American	1.3	3.0	1.1	.43	1.3%
Hispanic American	4.2	1.8	1.1	.43	1.5%
American Indian	.65	.75	1.0	.5	.70%
White Female	13.8	11.0	9.5	7.1	10.3%
Overall MWBE Participation Goal =					25.0%

Comments (To be completed by Purchasing):

In review of the MWBE compliance for RFP 23-031R1 Scheduled and Emergency Electrical Services for TWWTP, there were no MWBE participation goals achieved on this project. Sanford Electrical Contractors will be performing services with there own workforce.

MWBE Compliance reviewed by the Durham County MWBE Management Team:

Rick Greene
Rick Greene, Asst. Procurement Manager

6/28/23
Date

**DURHAM COUNTY
NORTH CAROLINA**



REQUEST FOR PROPOSALS
Scheduled and Emergency Electrical Services
Durham County TWWTP
RFP No. 23-013R1

Proposals Due:

June 1, 2023
3:00 P.M., Eastern Time

**Scheduled and Emergency Electrical Services
Durham County TWWTP
RFP No. 23-013R1**

PROPOSAL SCHEDULE

(Note: The below dates are subject to change)

Advertisement Date	May 16, 2023
Last Date for Questions	May 23, 2023, at 3:00 P.M., Eastern Time
Proposal Due Date	June 1, 2023, at 3:00 P.M., Eastern Time



LEGAL NOTICE

REQUEST FOR PROPOSALS

**Scheduled and Emergency Electrical Services
Durham County TWWTP
RFP No. 23-031R1**

The County of Durham will receive sealed proposals for Scheduled and Emergency Electrical Services on June 1, 2023, at 3:00 P.M., in the Durham County Purchasing Division of Finance Department, 201 East Main Street, 7th Floor, Room 703, Durham, North Carolina 27701. No proposals will be accepted after the official time and date.

An electronic copy of this Request for Proposal (RFP) can be obtained from Durham County's eBid System located under Bid Opportunities at <https://www.dconc.gov/county-departments/departments-finance/bid-opportunities>. Proposers can download a copy of the solicitation and all addenda without registering in the system. However, in order to **automatically** receive email notifications of solicitations and addenda issued by the Purchasing Division, Proposers **MUST** register in the eBid system.

The County reserves the right to accept or reject, in whole or in part, such proposals as appears in its judgment to be in the best interest of the County.

Publication Date: May 16, 2023