



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, June 10, 2024

5:00 PM

Commissioners' Chambers

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### Regular Session

#### Closed Session (To be held at: 5:00 pm)

[24-0347](#)

#### Closed Session

**Agenda Text:**

The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 5

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

**“Public Charge”**

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

**"Land Acknowledgment"**

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

As a courtesy to others, please turn off all cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

**24-0354 Announcements (5min)**

**Agenda Text:**

1. **Coming 2025** - Renegade, located in Downtown Durham is the new up and coming urban living community located at 300 E. Main Street. Interested resident are asked to visit the website [www.renegadedurham.com](http://www.renegadedurham.com) <<http://www.renegadedurham.com>> to complete a request form for more information.
2. **Innovate Durham Demo Day** - Everyone is invited to learn more about the

results from four startups that recently tested their new technology with Durham County and the City of Durham's governments at 2024 Innovate Durham Demo Day. This year's event is Thursday, June 13, from 5:30 to 7:30 p.m. at the Hayti Heritage Center, 804 Fayetteville Street. Register for free here: <https://events.humanitix.com/innovate-durham-demo-day>.

3. **What's the 411: Besides food, what other things raise my sugar?** - In another episode of What's the 411 from the Durham County Department of Public Health, we talk about topics related to diabetes, we will have Duke Endocrinologist Dr. Bryan Batch, talk about things that affect blood sugar-hormones and other conditions such as pain, stress, etc. Free session. On Tuesday, June 18 from 6 to 7 p.m. via Zoom. Register here: <https://us02web.zoom.us/meeting/register/tZIkdu2gpzMtE9XhKks4pEhB7TbF5VokLoc2>.
4. **Juneteenth Holiday Impacts Services** - Most Durham County Government offices will be closed in recognition of the Juneteenth Holiday on Wednesday, June 19, 2024. All offices will reopen with normal business hours on Thursday, June 20. To read about impacts to specific services, read here: <https://www.dconc.gov/Home/Components/News/News/10135>.
5. **Durham Refugee Day on June 29** - Come and celebrate Durham's refugee and immigrant communities at Durham Refugee Day 2024 at Durham Central Park on Saturday, June 29 from 3 to 6 p.m. Durham Refugee Day is a community-wide event that celebrates the contributions and cultures of our refugee and immigrant neighbors and provides an opportunity to stand in solidarity with these communities. This is a FREE family-friendly event with live music, community education booths, activities for kids, and food vendors from around the world! Learn more at <https://durhamrefugeeday.com/>.
6. **Davis Appears on Latest "In Touch with Durham County"** - The latest edition of the Durham County Public Information Office's "In Touch with Durham County" show for June 2024 features a full episode with Durham County Register of Deeds Sharon A. Davis. Watch it here: <https://youtu.be/iBrSi3E9vDY>.
7. **DCo Library Summer Reading Program** - Summer is here, and with it comes the National Summer Reading Program. This year's theme is Adventure Begins at Your Library. Throughout the month of June, each Durham County Library location will hold a Summer Reading kickoff celebration. Be sure to stop by your library and pick up your reading tracker and stock up on books! Learn more at [www.DurhamCountyLibrary.org](http://www.DurhamCountyLibrary.org) <http://www.DurhamCountyLibrary.org>.

8. **Durham Rezoning Explorer** - Find active zoning and annexation projects and share your input. Community members can navigate to areas of Durham on this Durham City-County Planning interactive map, and share their input with staff, applicants, and governing bodies on current rezoning and annexation proposals submitted by applicants. This input may be used to inform the project itself, staff analysis, and information communicated to the Planning Commission, City Council or Board of County Commissioners. Visit it here: <https://engagedurham.com/>.

#### 4. Minutes (5 min)

[24-0357](#) Minutes (5min)

Attachments: [May 28, 2024 Regular Session](#)

#### 5. Ceremonial Items (35 min)

[24-0306](#) **Award DCo ON THE GO Design Contest Winners Checks for 1st, 2nd and 3rd Place Adults and Youth Artist (10min)**

Agenda Text: The Board is requested to recognize and award the local artist for the proposed rendering to be illustrated on the bus which is a mobile office. Categories were developed for Youth and Adults Youth Artist award 3rd Place - Dahlia Louis; wins a \$50 check.

2nd Place - Erin Lee; wins a \$100 check.

1st Place - \$250 check; Jena Im is a young digital artist who enjoys creating art pieces in her spare time and hopes to share her work for others to see. She worked to receive her GED at 16 and plans to create art as a side gig to support an upcoming acting career. She taught herself the basics and has gathered the skills, as well as improved, throughout the years to where she is now in her art journey. Jena grew up in Durham, North Carolina, and has been passionate about the arts since she was 12. She will continue to work to get better and better as she grows!

The Adult Artist award 3rd Place - Aaron Overington; wins a \$250 check.

2nd Place - Brandon Hampton; wins a \$500 check.

1st Place - \$1,000 check; Janice Little is an art teacher, mother, artist, farmer, educator, and community member, living in Durham North Carolina with her children, husband, and extended family at the Corner House in the North Street neighborhood. She loves to work with her hands and is an artist in residence and farmhand at Little Sparrow Flower farm. Her work as an educator constantly inspires engagement in a variety of media and a love for experimentation and play within her artistic process. She currently teaches at Cristo Rey Research Triangle High School in downtown Durham.

**Alignment with Strategic Plan:** Goal 1 Community and Family Enrichment and Prosperity

**Resource Persons:** Brenda Bright, Project Manager, Shara Martin, Contract Public Art Coordinator, Deborah Craig-Ray, Chief Communications Officer, Felipe Gibbs, Warehouse/Fleet Manager, Chrystal Thomas, Deputy Director General Services, and Motiryo Keambiroiro, Director General Services

**County Manager's Recommendation:** The County Manager recommends that the Board award the recipients winners their check.

**Attachments:**

[DCo On The Go Design Contest AAF Supplemental](#)

[Dco on the Go Winners-](#)

[DCo On The Go Flyer -Final -Version-2](#)

**24-0355**

**Resolution - World University Games 2029 (10min)**

**Agenda Text:**

The Board is requested to issue a resolution showing full support of the World University Games being held in Durham County, NC in 2029.

**Alignment with Strategic Plan:** Strategic Plan Goal 1 - Community empowerment and enrichment: "Provide access to educational, vocational, economic and cultural opportunities..."

- The 2029 World University Games:
  - Includes a major educational program open to the public
  - Includes a world conference open to the public
  - Includes an 8-month long arts and cultural program open to the public
  - Is projected to deliver between \$150 and \$300 million in economic impacts to the Durham County region

Strategic Plan Goal 4 - Environment: "Protect natural resources and support and promote community and economic vitality..."

- The 2029 World University Games will:
  - Include a significant sustainability initiative to make the venues and event as sustainable as possible. The sustainability initiative also includes a proposed graduate level course in combination with NC Central University and NC State University.
  - Bring more than 600,000 participants and fans from around the world to Durham County and the Triangle Region for a 3-week period in July 2029 that will financially benefit local businesses such as hotels, restaurants, retail shops, visitor attractions, and more.
  - Showcase Durham County and the region 1) to more than 1500 members of the national and international media, who will attend the event and 2) to a worldwide viewing audience of more than 400 million watching the over 3000 hours of broadcast coverage of the games.

**Resource Persons:** Hill Carrow, Chairman & CEO, 2029 World University

Games; Dr. Kimberly Sowell, County Manager and Commissioner Brenda Howerton

**County Manager's Recommendation:** The County Manager recommends that the Board issue a resolution showing full support of the World University Games being held in Durham County, NC in 2029.

**Attachments:** [Resolution - 2029 World University Games](#)

**24-0322** **Introduction of New County Food Security Coordinator, Raina Goldstein Bunnag (5min)**

**Agenda Text:** The Board is requested to meet the new County Food Security Coordinator and welcome her to the role and the important work of addressing our community's food security.

Created by the BOCC in 2020 with community input and support, the County Food Security Coordinator is responsible for driving county- and community-wide efforts around food access and food policy initiatives and practices in Durham County, developing and maintaining collaborative partnerships with organizations and individuals, and supporting Durham County food security initiatives, teams, and task forces.

Raina Goldstein Bunnag joined Cooperative Extension as County Food Security Coordinator on May 13, 2024. Raina (she/her) grew up in the DC suburbs of Maryland and has called Durham home for the past decade. She brings 10+ years of experience in the nutrition, food security and public health fields in the Triangle, has a strong understanding of the current food policy landscape as well as the needs and opportunities at the local, state and federal levels. Raina is a Registered Dietitian and food security advocate dedicated to working alongside communities to create an equitable, nutritious and sustainable food system. Most recently she has worked with the DINE nutrition program at the Durham County Department of Public Health where she led work on policy, systems, and environmental changes in elementary schools. Raina has a Master of Public Health from UNC-Chapel Hill and is currently completing a Master of Food and Agriculture Law and Policy from Vermont Law and Graduate School. Raina cites her childhood lived experience with food insecurity as one of her motivations for this work. She's excited to continue working with the Durham community and partners who are committed to building a strong, local food system in Durham County.

**Alignment with Strategic Plan:** This item aligns with multiple goals of the strategic plan.

**Resource Persons:** Donna Rewalt, County Extension Director; Raina Goldstein Bunnag, County Food security Coordinator

**County Manager's Recommendation:** The County Manager recommends that the Board meet the new County Food Security Coordinator and welcome her to the role and to the important work of addressing our community's food security.

Attachments: [Raina Goldstein Bunnag PHOTO](#)

**24-0358 Proclamation - Pride Month 2024 (5min)**

Agenda Text: The Board is requested to proclaim June 2024 as Pride Month in Durham County. The purpose of the proclamation is to acknowledge and honor Pride in Durham County, bringing awareness and celebration to the experiences and contributions of the LGBTQIA+ community in Durham County. LGBTQ Pride Month traces its roots back to the 1969 Stonewall riots, the first Pride marches started the following year, June 28, 1970. We are committed to fostering a culture of inclusivity, diversity, and understanding within Durham County. Together, we strive to acknowledge, learn from, and appreciate the diverse narratives that shape our collective history.

**Alignment with Strategic Plan:** Goal 1: Community & Family Prosperity and Enrichment; Goal 3: Safe & Secure Community; and Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** Dr. Brent Lewis, Director, Equitable Well-being

**County Manager's Recommendation:** The County Manager recommends that the Board proclaim June 2024 as Pride Month in Durham County.

Attachments: [Proclamation - Pride Month - June 2024](#)

**24-0359 Proclamation- Juneteenth 2024 (5min)**

Agenda Text: The Board is requested to proclaim June 19, 2024, as Juneteenth in Durham County. The purpose of the proclamation is to acknowledge and honor Juneteenth in Durham County, bringing awareness to the history of Juneteenth in the United States in the United States and in Durham County. We are committed to fostering a culture of inclusivity, diversity, and understanding within Durham County. Together, we strive to acknowledge, learn from, and appreciate the diverse narratives that shape our collective history.

**Alignment with Strategic Plan:** Goal 1: Community & Family Prosperity and Enrichment; Goal 3: Safe & Secure Community; and Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** Dr. Brent Lewis, Director, Equitable Well-being

**County Manager's Recommendation:** The County Manager recommends that the Board proclaims June 19, 2024, as Juneteenth in Durham County.

Attachments: [Proclamation - Juneteenth - June 2024](#)

## 6. Consent Agenda (15 min)

**24-0290 Approval of the FY25 Durham Annual Transit Work Program Global Operating and Capital Agreements**

**Agenda Text:** The Board is requested to approve the FY25 Durham Annual Transit Work Program Global Operating and Capital Agreements.

The FY 2025 Durham Annual Transit Work Program (“Work Program”) is the annual budget for the Durham Transit Plan and includes the projected revenues, expenditures, as well as a Multi-Year Operating and Multi-Year Capital Improvement Plan. The Work Program was approved by the BOCC on April 8, 2024, and is expected to be approved by the GoTriangle Board of Trustees on June 26, 2024.

To be eligible to receive reimbursement for project expenditures identified in the Work Program, Durham County must enter into Global Operating and Capital Agreements (“Global Agreements”) with GoTriangle, the Administrator of the Triangle Tax District, and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (“DCHC MPO”) for projects that have been awarded federal funding. A global agreement is an operating or capital funding agreement that encompasses a discrete logical grouping of capital projects, transit operations or studies.

The global agreements will allow the County to request reimbursement in FY25 of up to \$1,502,694 for the County-sponsored operating and capital projects.

To be eligible to receive reimbursement for project expenditures identified in the Work Program, GoTriangle must enter into Global Agreements with Durham County and the DCHC MPO, as appropriate when federal funding has been awarded.

The global agreements will allow GoTriangle to request reimbursement in FY25 of up to \$10,455,422 for the GoTriangle-sponsored operating and capital projects identified in the Work Program. GoTriangle may also request reimbursement for any carryover capital projects identified in the Work Program.

**Alignment with Strategic Plan:** This item aligns with Goal 4 (Environmental Stewardship and Community Prosperity). Transportation affects many aspects of our residents’ lives including access to education, jobs, and healthcare which may all provide better opportunities and quality of life.

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director; Brandi Minor, CLGFO, Senior Administrative Officer.

**County Manager’s Recommendation:** The County Manager recommends that the Board approve the following FY25 Durham Annual Transit Work Program Global Operating and Capital Agreements:

1. Global Operating Funding Agreement for Operations and Maintenance between Durham County and GoTriangle;
2. Global Capital Funding Agreement for Capital Infrastructure between Durham County and GoTriangle;
3. Global Capital Funding Agreement for Capital Infrastructure with Federal Funding between Durham County, GoTriangle, and Durham-Chapel Hill-Carrboro Metropolitan Planning Organization.



4. Global Operating Funding Agreement for Operations and Maintenance between GoTriangle and Durham County;
5. Global Capital Funding Agreement for Capital Infrastructure between GoTriangle and Durham County;
6. Global Capital Funding Agreement for Capital Infrastructure with Federal Funding between GoTriangle, Durham County, and Durham-Chapel Hill-Carrboro Metropolitan Planning Organization.

**Attachments:**[FY25 Work Program Global Agreements Memo](#)[Global Operating Agreement Package - Durham County](#)[Global Capital Agreement Package - Durham County & GoTriangle](#)[Global Capital Agreement Package - Durham County & GoTriangle & DCHC MF](#)[Global Operating Agreement Package - GoTriangle](#)[Global Capital Agreement Package - GoTriangle & Durham County](#)[Global Capital Agreement Package - GoTriangle & Durham County & DCHC MF](#)[FY25 Final Recommended Durham Transit Work Program - April 2024](#)**24-0291****Approval to Enter into a Contract with Elections Systems and Software Maintenance, Firmware, and Software****Agenda Text:**

The Board is requested to authorize the County Manager to approve the Board of Elections to enter into a contract with Elections Systems and Software for hardware, firmware, maintenance, and support for current voting equipment inventory. This service contract will cover FY 2024-25, 07/01/2024 - 06/30/2025. This request is consistent with the requirement of N.C. General Statute §163-165.9 (b)(2), which states, “The County Board of Elections shall annually maintain software license and maintenance agreements necessary to maintain the warranty of its voting systems.” Outside of the statutory guidelines, the continued maintenance and support of voting equipment and software will also help to ensure fair and accurate elections in Durham County.

The contract amount for FY24-25 will be \$74,131.35 per the attached quote. Funding is in the existing FY 2024-25 operating budget.

**Alignment with Strategic Plan:** This request aligns with Goal 5 of the county’s strategic plan.

**Resource Persons:** Elections Director Derek Bowens

**County Manager’s Recommendation:** The County manager recommends that the Board approve the Board of Elections to enter into a contract with Election Systems and Software, in the amount of \$74,131.35, for continued maintenance and support of the county’s voting equipment, firmware and software. Funding is in the existing FY

2024-25 operating budget.

**Attachments:**     [2024\\_05\\_09\\_ESS\\_Supplemental\\_AAF\\_DB](#)  
                          [2024\\_05\\_07\\_ES&S\\_Maintenance\\_Contract\\_Legal\\_Approval](#)  
                          [2024\\_05\\_10\\_ES&S\\_Maintenance\\_Contract\\_Full\\_Packet](#)  
                          [2023\\_10\\_11\\_ES&S\\_COI](#)

**24-0294**     **Approval to Grant a Permanent Utility Easement to Duke Energy and Charter Communications at 406 Rigsbee Ave. and 215 W. Seminary Ave**

**Agenda Text:**     The Board is requested to approve the two Easement Agreements - one with Duke Energy Carolinas, LLC (DEC) for (2) electrical power easements and one with Charter Communications for a 5 ft. by 5 ft. pedestal for the multi-family residential development being built at the corner of Morgan Street and Rigsbee. The development is an 8-story, 232-unit class-A luxury multifamily building that includes amenities such as two-story fitness concept, pool w/ outdoor social and grilling areas, large coworking spaces, clubroom, rooftop terrace overlooking Downtown Durham, and a recreation room.

**Duke Energy Easement:** The current location of the underground electrical line conflicts with the developer's temporary shoring design, which is needed to stabilize the surrounding soils, allowing excavation of the site and construction of a concrete podium upon which the development will be constructed. The Developer, Trinsic Residential Group, is requesting that Duke Energy relocate this line to the opposite side of the street at 406 Rigsbee Avenue and 215 W Seminary Avenue.

Both of the parcels affected by the relocation of the electrical lines are owned by the County and leased to Families and Communities Rising, Inc. (Head Start) on Seminary Ave. and The Center for Senior Life on Rigsbee Ave.. The developer has communicated with the Executive Directors of each organization and made them aware of the project. The respective Executive Directors have been assured that there will be little to no impact on their operations, and they have each expressed their support for the request.

**Charter Communications:** The easement at the corner of Seminary and Rigsbee is on the property of the Durham Center for Senior Life. It is a 5'x5' section of land adjacent to a public stormwater easement. It will be an at-grade handhold from which Spectrum will pull utilities and will not impact the Senior Center in any way.

The County Attorney's Office has reviewed and approved the Easement Agreements and Dedication Plats which are attached for the Board's reference.

**Alignment with Strategic Plan:** This item supports Goal 5: Accountable, Efficient and Visionary Government by facilitating needed infrastructure management to support economic growth in Downtown Durham.

**Resource Persons:** Nancy Mitchell, Sr. Real Estate Officer, E&ES; Peri Manns, Deputy Director, E&ES; Jay Gibson, Director, E&ES.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the two Easement Agreements - one with Duke Energy Carolinas, LLC (DEC) for (2) electrical power easements and one with Charter Communications for a 5 ft. by 5 ft. pedestal for the multi-family residential development being built at the corner of Morgan Street and Rigsbee.

**Attachments:** [Easement Agreement Rigsbee and W Seminary SPECTRUM](#)  
[Spectrum Exhibit](#)  
[County of Durham Easement - DUKE ENERGY](#)  
[2024-03-22 TRG22001-E1](#)  
[EasementDrawing1697742686685](#)

#### **24-0295**

### **Approval to Grant of a Permanent Sign Easement to the City of Durham for a Historical Marker at the Stanford L. Warren Branch Library at 1201 Fayetteville Street**

**Agenda Text:**

The Board is requested to approve the granting of a permanent sign easement to the City of Durham on the property of the Stanford L. Warren Branch Library located at 1201 Fayetteville Street, Durham, NC 27701 (parcel ID #118154). The proposed easement will be approximately twenty-five square feet, with a monument sign to be erected at the northwestern corner of the property adjacent to the intersection of Fayetteville Street and East Umstead Street.

This monument sign project is one element of a proposal submitted to the City of Durham during the Participatory Budgeting Phase One in 2018. The goal of this project is to commemorate and celebrate the history of the 12 historic neighborhoods that make up the Historic Fayetteville Street Corridor. The accepted proposal includes 2 historical markers to act as bookends for the corridor, one at Hillside High School, and this marker at Stanford L. Warren Branch Library. The sign designs and placement locations have been vetted through the Historic Monuments Committee, and the location has been agreed to by Library Director Tammy Baggett, Assistant Director of Library Planning Sandra Lovely, and Library Manager Larry Daniels.

The next step after receiving easements back from the County and Durham Public Schools is to draft and issue a RFQ for the production and installation of two Historic Fayetteville Street Corridor monuments. The RFQ will be issued by the City of Durham after signed easements are approved. Renderings of the monuments are attached to this item.

**Alignment with Strategic Plan:** This item supports Goal 1: Community

Empowerment and Enrichment by recognizing the historic and cultural importance of the neighborhoods that make up the Fayetteville Street Corridor.

**Resource Persons:** Nancy Mitchell, Sr. Real Estate Officer, E&ES; Peri Manns, Deputy Director, E&ES; Jay Gibson, Director, E&ES.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the granting of a permanent sign easement to the City of Durham on the property of the Stanford L. Warren Branch Library located at 1201 Fayetteville Street, Durham, NC 27701 (parcel ID #118154).

**Attachments:** [Deed of Easement Stanford Warren - 1201 Fayetteville Street](#)  
[Exhibit A - Easement Area - Stanford Warren Library](#)  
[Renderings - Fayetteville Corridor Monument](#)

**24-0300**

**Approval to Amend a Contract with EPlus Technology, Inc. in the Amount of \$13,583.52 (for a new total of \$52,445.20) for Contracted IT Consulting Support for the County's Virtual Private Network (VPN), Using Current CIP Project Funds.**

**Agenda Text:**

The Board is requested to authorize the County Manager to amend the contract agreement with EPlus Technology in the amount of \$13,583.52 (for a new total of \$52,445.20) for IT Consulting Support for the County's Virtual Private Network (VPN) using current CIP Project 4200DC141-21 IS&T Hardware & Service funds.

This request is to add additional consulting hours in support of the County's disaster recovery project underway. The additional support hours will assist with maintenance and VPN appliance configurations. These services are essential to maintain industry best practices for virtual private networks in granting employees' remote access to County data across a secure network. The County's VPN appliance is an essential asset to Durham County and ensures secure remote access for County staff.

**Alignment with Strategic Plan:** Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorizes the County Manager to approve the contract amendment with EPlus Technology to increase the total amount by \$13,583.52 (for a new total of \$52,445.20) using current CIP Project 4200DC141-21 IS&T Hardware & Service funds. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:** [EPlus Technology -Additional consulting hours-06-30-24 thru 06-30-25 - \\$13581](#)  
[AAF Supplement - Eplus - F5](#)

**24-0301** **Approval to Enter a Contract with NWN in the Amount of \$182,431.80 to Manage and Support Durham County's Information Technology ACI (Application Centric Infrastructure) Environment.**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into a contract with NWN in the amount of \$182,431.80 utilizing current CIP Project 4200DC140-21-Telecommunications dollars within the County's IT Budget. The contract will allow Durham County to secure consulting services to assist with support and management of the County's Information Technology ACI (Application Centric Infrastructure) fabric on a twenty-four hour, seven-day per week basis. The ACI fabric is a software-defined networking solution based on an automation model that allows the tool to securely change the network based on current conditions. NWN proposes a hybrid managed services approach, which includes 24x7 monitoring and management of the ACI fabric as well as the incorporation of a block of time to allow NWN to support other technologies that interact with the County's ACI. This managed services approach helps to alleviate the need for 24x7 staff resources and enables County IT resources to focus on other key IT services requiring support.

**Alignment with Strategic Plan:** Goal 5 - Accountable, efficient, and visionary government

**Resource Persons:** Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract with NWN in the amount of \$182,431.80 to secure support services using current IS&T CIP Project 4200DC140-21-Telecommunications budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:** [AAF NWN Manage Services Supplemental Document](#)  
[NWN CORP-ACI Manage Svcs-2024-03-30-2025-03-25-\\$182,431.80](#)

**24-0315** **Budget Ordinance Amendment No.24BCC00106 Transferring Available Unspent Funds Among Departments and Functional Areas to Support Personnel Expenses through the End of Fiscal Year 2023-24. No Additional Funding is being Requested.**

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No.24BCC00106 transferring available unspent personnel funds among departments and functional areas to support payroll expenses through the end of FY 2023-24. This is an administrative action, and no additional revenues are needed.

Personnel budgets are developed in January of the year prior to the actual fiscal year. In this case in January of 2023, personnel budgets were developed for FY 2023-24 (July 1, 2023-June 30, 2024). This creates situations where the projected amounts are not as accurate due to natural changes over the fiscal year. This can be due to a lot of factors, such as changed vacancy rates, hiring new employees at different rates, and a mid-year move toward more centralized technology support services by transferring employees to the IS&T department.

Functional Area Name	Functional Area #	Current Budget	\$ Change	Amended Budget
<b>General Government</b>	1000000000	\$40,800,869.00	(\$350,334.00)	\$40,450,535.00
<b>Public Safety</b>	2000000000	\$64,437,804.00	\$275,516.00	\$64,713,320.00
<b>Transportation</b>	3000000000	\$443,803.00	(\$7,518.00)	\$436,285.00
<b>Environmental Protection</b>	4000000000	\$3,304,258.00	\$177,605.00	\$3,481,863.00
<b>Econom. &amp; Physical Devlp.</b>	5000000000	\$2,514,991.00	\$178,913.00	\$2,693,904.00
<b>Human Services</b>	6000000000	\$69,497,046.49	\$203,647.00	\$69,700,693.49
<b>Education</b>	7000000000	\$106,788.00	(\$44,236.00)	\$62,552.00
<b>Cultural &amp; Recreational</b>	7500000000	\$10,940,268.00	(\$433,593.00)	\$10,506,675.00
<b>Grand Total</b>		<b>\$192,045,827.49</b>	<b>(\$0.00)</b>	<b>\$192,045,827.49</b>

This amendment is an administrative action that, with 11 months of actual experience, ensures that personnel budgets are more accurate for end of year reporting. To ensure functional areas of the General Fund expend roughly 98% of personnel budgets, available unspent funds from some departments will be transferred to other departments in other functional areas that need additional personnel funding. Further detail of the transfers between functional areas is included in the legal form.

**Alignment with Strategic Plan:** Accountable, Efficient and Visionary Government

**Resource Persons:** Claudia Hager, Deputy County Manager and Keith Lane, Budget Director

**County Manager's Recommendation:** The County Manager recommends the Board approve Budget Ordinance Amendment No. 24BCC00106 transferring available unspent personnel funds among departments and functional areas to support payroll expenses through the end of FY 2023-24.

**Attachments:** [AAF-106 Personnel Expense Reallocation Supplement](#)

[AAF-106 Legal Form Personnel Expense Reallocation.pdf](#)

**24-0318**

**Review of the Draft Grant Agreement between Durham County and the Federal Railroad Administration for the Durham Rail-crossing Engagement, Planning, and Innovative Revitalization (Durham REPAIR) Study**

**Agenda Text:**

The Board is requested to review the draft grant agreement between Durham County and the Federal Railroad Administration (FRA) for the Durham Rail-crossing Engagement, Planning, and Innovative Revitalization (Durham REPAIR) Study prior

to approval of a final grant agreement at the June 24th Regular Session.

The agreement will facilitate the start of a study analyzing three rail-crossings in East Durham (Ellis Road, S. Driver Street, and S. Plum Street) for opportunities to improve the safety, mobility, and community near the three adjacent railroad crossings. From 1997 to 2022, there were 19 crashes, including three fatalities and nine injuries at these crossings.

Finalizing the draft grant agreement with FRA will allow Durham County to move forward with the Durham REPAIR project. The grant agreement is in draft form. Staff expect limited change from the draft agreement prior to presenting the final agreement to the Board at the June 24th Regular Session for approval.

The REPAIR project is anticipated to be funded for \$1,525,000. Durham County was awarded a grant through FRA to fund 80% of the project cost (\$1,220,000). The remaining 20% (\$305,000) will be fully reimbursed by Durham County Transit Plan funds administered by GoTriangle. Funding for the REPAIR project is reflected in the Manager's recommended FY25 County Budget and the FY25 Durham County Transit Work Program.

**Alignment with Strategic Plan:** The Durham REPAIR project will further the County's Strategic Plan goal for Safe Communities by addressing unsafe rail crossings in East Durham and the goal for Environmental Stewardship and Community Prosperity by providing better rail services that connect to jobs, education, housing, healthcare, and opportunity.

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director; Curtis Scarpignato, Transportation Planner

**County Manager's Recommendation:** The County Manager recommends that the Board review the draft grant agreement between Durham County and the Federal Railroad Administration for the Durham Rail-crossing Engagement, Planning, and Innovative Revitalization (Durham REPAIR) Study).

**Attachments:** [REPAIR AAF Memo - FRA Grant Agreement](#)

[Attachment 1 General Terms](#)

[Attachment 2 - Durham REPAIR - 2024.05.22 Draft Board](#)

[Exhibits and QPR FRA F 34](#)

**24-0319**

**Approval of Capital Project Amendment No.24CPA00029 Appropriating \$5,000,000 of Limited Obligation Bond Funding (LOBS) for the New Emergency Operations Center (EOC) & Backup 911/Sheriff's Call Center Capital Project (4730DC158), and Execution of Contract for Architectural/Engineering Design Services with O'Brien Atkins Associates for the EOC & Backup 911/Sheriff's Call Center Project for a fee of \$4,820,510**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.24CPA00029 appropriating \$5,000,000 of Limited Obligation Bond funding (LOBS) for the new Emergency Operations Center (EOC) & Backup 911/Sheriff's Call Center Capital Project (4730DC158); as well as authorize the County Manager to execute a contract with O'Brien Atkins Associates to provide Architectural/Engineering Design services for the EOC & Backup 911/Sheriff's Call Center Project located at 2422 Broad Street, Durham for a fee of \$4,820,510.

<b>Project</b>	<b>Current Budget</b>	<b>Increase/ Decrease</b>	<b>Revised Budget</b>
Emergency Operations Center (EOC) & Backup 911/Sheriff's Call Center Capital Project (4730DC158)	\$600,000	\$5,000,000	\$5,600,000

The goal of this capital project is to replace the existing 1940's era EOC building with a modern, purpose built, complex that will also house the City/County backup 911/Sheriff's call center. The existing EOC facility initially served as the original Durham County Youth Home from 1946 to 1983 and has since undergone multiple renovations to meet the minimum needs of an EOC throughout the following years.

In 2020, a detailed space program was developed by O'Brien Atkins for the EOC facility considering the needs of the EOC through the year 2040. Two program options were developed and determined a need for an approximately 24,000 GSF facility for the EOC itself and the Office of Emergency Management (OES) staff that would be assigned to this location. The programming effort determined the existing building is undersized for the current and future needs of the Emergency Operations Center.

In 2021, The County was approached by the City of Durham to investigate the possibility of including their backup 911 call center into the EOC project. The existing backup 911 call center is currently leased from Duke University, which is set to expire in Dec. of 2026. In addition, to consolidate resources, the Sheriff's backup call center was also programmed to be located within the new facility.

Based on existing interlocal agreements (ILA) between the City/County EOC & 911, the City and County are responsible for the following cost share percentages:

- Emergency Operations Center - 50/50 City/County split
- Backup 911 Call Center - 79/21 City/County Split
- Backup Sheriff's Call Center - 0/100 City/County Split

When taking into account the above ILA cost share percentages and the required space programmed for each entity (EM, 911, Sheriff) within the new facility, the City will be assuming approximately 53.4% of the project cost, while the County will be responsible for 46.6% of the project costs.

This request for capital project amendment and approval of design contract with



O'Brien Atkins will facilitate design development and other related project costs (i.e. site surveying, risk assessment consulting, etc.). Additional funding will be requested at a later date for construction costs.

**Alignment with Strategic Plan:** This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Joel T. Jones, Project Manager, Jim Faress, Senior Project Manager, Peri Manns, Deputy Director of Engineering and Environmental Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.24CPA00029 appropriating \$5,000,000 of Limited Obligation Bond funding (LOBS) for the new Emergency Operations Center (EOC) & Backup 911/Sheriff's Call Center Capital Project (4730DC158); as well as authorize the County Manager to execute a contract with O'Brien Atkins Associates to provide Architectural/Engineering Design services for the EOC & Backup 911/Sheriff's Call Center Project located at 2422 Broad Street, Durham for a fee of \$4,820,510.

**Attachments:**

[911 ILA \(Jan. 2008\)](#)

[EM ILA \(July 1998\)](#)

[Durham EOC and 911 Backup Center - Proposal Letter\\_COMPILED](#)

[EXHIBIT H - ADVANCED PLANNING REPORT](#)

[Supplemental Document](#)

[CPA-29 Appropriating \\$5M for the EOC and DSO Call Center \(\\$5M\)](#)

**24-0321**

**Budget Ordinance Amendment No. 24BCC000104 Cooperative Extension to recognize \$241,500 from the Duke Endowment to Enhance Parenting Skills and Support Services for Fathers by Offering a Culturally-Adapted Fatherhood Program through Extension's Welcome Baby program to May 31, 2027.**

**Agenda Text:**

The Board is requested to recognize Budget Ordinance Amendment No. 24BCC000104 Cooperative Extension to recognize \$241,500 from the Duke Endowment to Enhance Parenting Skills and Support Services for Fathers by Offering a Culturally-Adapted Fatherhood Program through Extension's Welcome Baby program to May 31, 2027.

Welcome Baby is an award-winning family support program with more than thirty years experience serving Durham County families with newborns through children age five. Each year the program serves over 3,000 families with a third of the families being Spanish speaking. This grant offers an opportunity to build on its Fatherhood Initiative pilot project and extend services to fathers who while included in current programming, do not typically participate in parenting education that is traditionally more focused on the needs of mothers. Durham fathers will benefit from the Nurturing Fathers Program designed to fit their needs and strengthen their parenting skills and

prevent child maltreatment.

The grant implementation includes providing the Nurturing Fathers Program (NFP) in English and Spanish twice annually over the next three years: NFP “is an evidence-based, 13-week training course designed to teach parenting and nurturing skills to men.” NFP promotes positive parenting skills and fosters healthy relationships between fathers and their children through a series of structured sessions, that cover specific topics and activities aimed at enhancing fathers' parenting abilities. Participants will learn in a father-friendly environment how to create safe, loving, stable, and nurtured families with positive discipline tools, effective family communication techniques to strengthen relationships, effective strategies for conflict resolution and problem-solving and achieve cooperation and teamwork in family life.

**Alignment with Strategic Plan:** The grant aligns with multiple goals of the strategic plan.

**Resource Persons:** Donna Rewalt, County Extension Director; Patience Mukelabai, Welcome Baby Program Coordinator

**County Manager's Recommendation:** The County Manager recommends that the Board recognize Budget Ordinance Amendment No. 24BCC000104 Cooperative Extension to recognize \$241,500 from the Duke Endowment to Enhance Parenting Skills and Support Services for Fathers by Offering a Culturally-Adapted Fatherhood Program through Extension's Welcome Baby program to May 31, 2027.

**Attachments:** [2024 Duke Endowment Award Letter and Agreement](#)  
[AAF-104 Legal Form](#)

### **24-0323**

### **Approval of the Maintenance Contract with Granicus, LLC**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute the annual maintenance contract between Durham County and Granicus, LLC in the amount of \$77,427.13 through June 30, 2025, and for future renewals through June 30, 2027, up to \$88,646.32.

The vendor provides maintenance and support for the Clerk to the Board's Office for live streaming of the Board of County Commissioners' meetings and Legistar to include the Meeting Agenda Suite, Boards and Commissions and Minutes.

**Alignment with Strategic Plan:** This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the execution of the contract with Granicus, LLC in the amount of \$77,427.13 through June 30, 2025, and for future renewals through June 30, 2027,

up to \$88,646.32.

**Attachments:** [Granicus Proposal for Dco](#)

**24-0324** **Approval to Enter into a Contract with SHI International in the Amount of \$106,869.91 to Renew Smarsh Text Archiving Licenses.**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into a contract with SHI International in the amount of \$106,869.91 to renew the County's text archiving licenses using current FY 2023-2024 IS&T operations funding. This software allows the County to continue the archival of text messages to and from County phones.

Smarsh enables Durham County to embrace innovation while managing risk associated with business communications. This data governance solution gives IS&T modernized capability that ensures proactive adherence to the digital records policies and guidelines of the State Archives of North Carolina.

**Alignment with Strategic Plan:** Efficient and effective operations of business applications supporting citizens across our County departments align with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract with SHI International in the amount of \$106,869.91 to renew the Smarsh text archiving licenses using IS&T current FY 2023-2024 operations funding. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:** [AAF Supplemental Document - SMARSH Licenses](#)  
[SHI-Smarsh renewal-06-28-24 thru 06-28-25 - \\$106869.91 - Final](#)

**24-0339** **Appoint Voting Delegate - 2024 National Association of Counties (NACo) Annual Conference**

**Agenda Text:** The Board is requested to appoint Commissioner Wendy Jacobs as the voting delegate and Vice Chair Nimasheena Burns as the voting alternate for the 2024 Annual NACo Conference in Tampa, Florida (Hillsborough County) on July 15, 2024.

**Alignment with Strategic Plan:** This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Nida Allam, Chair

**County Manager's Recommendation:** The County Manager recommends that the Board appoint Commissioner Wendy Jacobs as the voting delegate and Vice

Chair Nimasheena Burns as the voting alternate for the 2024 Annual NACo Conference in Tampa, Florida (Hillsborough County) on July 15, 2024.

## 7. Other Business (25 min)

### [24-0352](#) Adoption of the FY 2024-25 Budget Ordinance (15 min)

**Agenda Text:** The Durham County Manager presents the FY 2024-25 Annual Budget Ordinance to the Durham County Board of Commissioners for approval. This submission is in accordance with the Local Government Budget & Fiscal Control Act which requires adoption of the annual budget, no later than July 1, 2024.

**Alignment with Strategic Plan:** Goal #5, Accountable, Efficient, and Visionary Government

**Resource Persons:** Kimberly Sowell, Durham County Manager; Keith Lane, Director, Budget & Management Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the FY 2024-25 Budget Ordinance.

**Attachments:** [FY 2024-25 Budget Ordinance FINAL](#)  
[FY2024-25 Approved Fee and other charges schedule](#)  
[FY2024-25 Approved Fire Prevention Fees](#)  
[FY2024-25 Approved Inspection Fees](#)  
[FY2024-25 Approved Planning](#)  
[FY2024-25 Approved SewerFees](#)  
[FY2024-25 Approved Stormwater Fees](#)  
[FY 2024-25 Approved Tax Rate Increase - Property Tax Bill Increase](#)

### [24-0361](#) Commissioner Comments (10min)

**Agenda Text:** The Board is requested to allow each Commissioner two minutes to provide comments on the FY 2024-25 Budget Ordinance.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 5: Accountability, Efficient and Visionary Government

**Resource Persons:** Board of County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board allow comments from each Commissioner.

## 8. Items Pulled from the Consent Agenda (20 min)

## 9. Closed Session

### [24-0340](#) Closed Session

**Agenda Text:**

The Board is requested to adjourn into Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 5

**Resource Persons:** Andy Miracle, Economic Development Director

**County Manager's Recommendation:** The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

**10. Adjournment**