



Agenda Action Form Overview

The Board is requested to authorize the County Manager to execute a contract with Summit Design & Engineering Services, Inc. to provide Construction Materials Testing (CMT) and Special Inspections Services for the New Durham County Sheriff’s Training Facility, in the amount of \$128,550 (See Attachment 1) plus ten percent (10%) contingency in the amount of \$12,855, for a total contract not to exceed \$141,405.

Background/Justification

The Request for Qualifications (RFQ) for Construction Materials Testing/Special Inspections services was advertised on October 20, 2023. Five (5) responses were received on November 21, 2023, and were evaluated by a selection committee represented by County Engineering, Sheriff’s Office, and the Supplier Diversity Office. Summit Design & Engineering was rated as the most qualified firm for the project. Summit Design & Engineering will provide observation and testing services of the construction materials during the project, including but not limited to soils and earthwork, utility installation and trench backfill, footings and foundations, cast-in-place concrete, concrete and steel reinforcing, mortar, unit masonry, structural steel framing, cold-formed steel, firestopping and fire-resistive joint sealants, acoustical panel ceilings, acoustical wood ceilings and asphalt paving. In addition to the CMT services, this project will require Special Inspections per the current North Carolina Building Code.

This project will pursue LEED Silver certification and will incorporate technologies aligned with the adoption of the Renewable Energy Resolution (Durham County’s commitment to be off the grid by 2050). The current project budget includes rooftop photovoltaics, EV charging stations, and other sustainability strategies that will have budget implications now but will result in markedly reduced energy costs, carbon footprint, and maintenance for the duration of the building’s anticipated life span.

Policy Impact

This project was approved during the FY 20-29 Capital Improvement Plan.

Procurement Background

Type of purchase

- Goods
- Services
- X - Architect, Engineer or Surveyor Services
- Construction and Repair

Did this request for purchase go through a bid process? Yes No x

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000



Durham County Government
Agenda Action Form Supplemental Document

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other – Qualifications based selection based on advertisement and receipt of proposals from interested firms (RFQ 24-016)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes No

If no, why?

Fiscal Impact

Adequate funding for these services has been budgeted and is within the CIP project account.

Recommendation

The County Manager recommends that the Board approve execution of a contract with Summit Design & Engineering Services, Inc. for Construction Materials Testing and Special Inspections Services for the New Durham County Sheriff's Training Facility, in the amount of \$128,550 plus ten percent (10%) contingency in the amount of \$12,855 for a total contract amount not to exceed \$141,405.