



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, November 10, 2025

5:30 PM

Commissioners' Chambers

Regular Session

Closed Session (To be held at: 5:30 pm)

25-0599

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - High Performing Organization

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

“Public Charge”

The Board of Commissioners asks its members and residents to conduct themselves in a respectful, courteous manner, both with the Board and fellow residents. At any time, should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

7:00 pm Regular Session

- 1. Opening of Regular Session - Pledge of Allegiance (5 min)**
- 2. Agenda Adjustments (5 min)**
- 3. Announcements (5 min)**

25-0604 Announcements (5min)**Agenda Text:**

- 1. Disruption to Food & Nutrition Benefits** - The Durham County Department of Social Services has received notices from state and federal agencies that as the government shutdown continues, there will be a disruption in food and nutrition benefits. We know how important these benefits are to you and your family. DCoDSS will continue to process applications and recertifications as normal. The NCDHHS has announced that partial November SNAP benefits will be disbursed, and it will continue to have updates on their website at www.ncdhhs.gov/fns.
<<http://www.ncdhhs.gov/fns>>.
- 2. Food Resources Website** - The Durham Food Security Coordinator, the

departments of Social Services, Public Health and Public Information have created a webpage with information on food security and resources at <https://dconc.gov/Public-Information/SNAP-Update>. This page includes links to food pantries, the Durham Food Resource Map, community organizations who can provide food or that residents may donate to, the Durham Public Schools' free meals program for all students, tips on donations, and more.

- 3. Open Space Matching Grant Deadline on Nov. 12** - The Durham County Open Space Matching Grant Program is accepting applications for the 2025-2026 cycle until 5 p.m. on Wednesday, November 12. The program is designed to assist organizations, non-profits, and residents in Durham County, both inside and outside the city limits, in preserving open space lands and promoting new or improved recreational opportunities for citizens of Durham County. Information and application instructions are available at <https://www.dconc.gov/matchinggrants>. Email brmoore@dconc.gov <<mailto:brmoore@dconc.gov>> with questions.
- 4. 13th Annual Welcome Baby Winter Coat Drive** - The Welcome Baby program out of the Durham Cooperative Extension is hosting its 13th annual coat drive. Last year's event collected and distributed a record-breaking 1,427 coats that benefited Durham County youth. The Welcome Baby team is looking to top that number this year and asks community members to donate gently used and new children's coats, hats, and scarves in sizes newborn to 8 years. This year's event will run from Monday, November 17, 2025, until Friday, January 9, 2026. Find out where to drop-off donations, how to start your own drop-off site, and more at <https://dconc.gov/DurhamCo-News/Welcome-Baby-Hosting-13th-Annual-Winter-Coat-Drive.htm>.
- 5. Feedback Wanted for Durham Bus Rapid Transit Vision Plan** - The Durham County Transportation Department is seeking community input on the development of a Bus Rapid Transit (BRT) Vision Plan to ensure it reflects local priorities. There is one virtual session remaining on Tuesday, Nov. 18, 11:30 a.m. to 12:30 p.m. Join here: <https://kimley-horn.zoom.us/j/98587989690>. Residents may also share feedback with online survey here: https://durhambrtvision.com/Fall_2025_Survey. More info can be found at <https://durhambrtvision.com>.
- 6. DCoDPH Offers Updated COVID-19 Vaccine Appointments** - The Durham County Department of Public Health (DCoDPH) is now offering appointments for updated Moderna COVID-19 vaccines (2025-2026

formula) for all people age six months and older. Due to limited vaccine supply, vaccinations are available by appointment only. Appointments can be made by calling 919-560-7608. Find more important information here:

<https://dconc.gov/DurhamCo-News/Public-Health/updated-2025-26-covid-vaccines.htm>.

7. **Watch November “In Touch with Durham County” Show** - The November edition of the “In Touch with Durham County” show features Veteran Services Supervisor Jonathan Crooms and Department of Social Services Child Welfare Social Worker Dana Stewart to the show. Watch it here: https://youtu.be/sYgU5Yh_dJc.
8. **Most DCo Offices to Close for Veterans Day** - Most Durham County Government offices will close in observance of the Veterans Day holiday on Tuesday, November 11, 2025. All offices will reopen with normal hours on Wednesday, Nov. 12. Read about impacts on services at www.dconc.gov <http://www.dconc.gov>.
9. **Durham County Government 2025 State of the County** - Please join the Board of County Commissioners on Monday, November 24, 2025, for the Durham County Government 2025 State of the County. Chair Allam will share the organization's key achievements from the past year, and present new initiatives aimed at addressing both current and emerging needs across our community.

Attendees are encouraged to bring canned goods and non-perishable food items to the meeting. These donations will be collected to help stock local food banks during a time of critical need, supporting families facing food insecurity throughout Durham County. To learn more about ongoing community efforts to address food insecurity, visit

<https://dconc.gov/Public-Information/Community-Food-Resources>.

4. Minutes (5 min)

[25-0603](#)

Minutes (5min)

Agenda Text:

The Board is requested to approve the minutes from the October 6, 2025, Work Session and the October 13th and October 27th, 2025, Regular Session meetings.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: High Performing Organization

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager’s Recommendation: The County Manager recommends that the Board approve the minutes from the October 6, 2025, Work Session and the

October 13th and October 27th, 2025, Regular Session meetings.

Attachments: [Work Session - October 6, 2025](#)
[Regular Session - October 13, 2025](#)
[Regular Session - October 27, 2025](#)

5. Ceremonial Items (25 min)

To Be Recognized

25-0568 Resolution - Honoring the Life and Legacy of DeWarren K. Langley (10min)

Agenda Text: The Board is requested to honor and recognize the life and legacy of DeWarren K. Langley.

Mr. Langley was a devoted public servant, mentor, and advocate who gave his life's work to lifting others and building a more just Durham.

The Juvenile Crime Prevention Council Chair Kevin McIver would also like to present a memorial plaque to the family of Mr. Langley.

Alignment With Strategic Plan: This item aligns with Strategic Plan Goal - Empowering Community

Resource Persons: Nida Allam, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board honor and recognize the life and legacy of DeWarren K. Langley.

Attachments: [Resolution - DeWarren K. Langley.10Nov25](#)

25-0607 Introduction of the New Durham County Early Childhood Coordinator Ileana Vink (10min)

Agenda Text: The Board is requested to meet and recognize Ileana Vink, the new County Early Childhood Coordinator. Based in Cooperative Extension, she is responsible for strengthening County and community-wide efforts around Early Childhood initiatives and practices in Durham County. The Coordinator provides leadership for Durham County's involvement in the Early Childhood Action Plan (ECAP) and the County's work and investment in Durham PreK, among other initiatives.

Ileana Vink previously worked for DINE (Durham's Innovative Nutrition Education) at the Durham County Department of Public Health as the Early Care and Education Coordinator. In that role she taught nutrition education at childcare programs serving families with low incomes, worked with Farm to Early Care and Education initiatives, and supported school gardens. She understands and values data-driven and evidence-based approaches, such as collaborating with preschool directors and teachers to use evidence-based tools to assess their nutrition and physical activity

environments, set goals, and make changes, and contributing data to a variety of public reports.

Prior to DINE, Ileana worked in outpatient clinical nutrition at Duke Health where she made home visits with Medicaid patients. She continues to provide medical nutrition therapy as a volunteer at Samaritan Health Center. She completed her MPH in Nutrition at the University of North Carolina at Chapel Hill and a BA in Political Science from Boston University. She is currently on the Board of Directors for Durham's Partnership for Children. Ileana is passionate about early learning, emotional well-being, and food access.

Alignment with Strategic Plan: The item aligns with multiple areas of the County's strategic plan, including Empowered Community and Healthy and Inclusive Community.

Resource Persons: Donna Rewalt, County Extension Director and Ileana Vink, County Early Childhood Coordinator

County Manager's Recommendation: The County Manager recommends that the Board meet and recognize Ileana Vink, the New Durham County Early Childhood Coordinator.

Attachments: [Ileana Vink Photo](#)

To Be Acknowledged

25-0565

Proclamation - Geographic Information System (GIS) Day (5min)

Agenda Text:

The Board is requested to proclaim November 19, 2025, as GIS Day in Durham County. GIS (Geographic Information System) is a tool that helps us understand and visualize the world by using data, maps, and facts. It combines location (like addresses or coordinates) with information (like population, weather, or traffic) to help people make better data-informed decisions. GIS is used daily throughout the County, from Tax Administration to Stormwater to Utilities to EMS.

GIS Day, celebrated worldwide on November 19, 2025, highlights the power of mapping and spatial analysis in solving real-world challenges and encourages learning and curiosity about geography and data.

Alignment with Strategic Plan: This aligns with the Strategic Plan Goal - High Performing Organization.

Resource Persons: Meredith Stull, GISP, GIS Analyst, Engineering and Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board proclaim November 19, 2025, GIS Day.

Attachments: [Proclamation - GIS Day.10Nov25](#)

6. Consent Agenda (15 min)

[25-0524](#) Approval of a 10-Year Contract with Axon Enterprise, Inc. in the Amount of \$3,112,658.44 for the Purchase of Replacement and Additional Taser Equipment for the Durham County Sheriff's Office.

Agenda Text: The Board is requested to approve a 10-Year Contract with Axon Enterprise, Inc. for the Purchase of Replacement and Additional Taser Equipment for the Durham County Sheriff's Office. The Board is also requested to authorize the County Manager to sign subsequent renewals so long as the total amount doesn't exceed \$3,112,658.44 over a 10-Year Period. The Sheriff's Office is currently in year four of a five-year agreement with Axon Enterprises, Inc. The final year payment of \$153,009.39 is due in April 2026. Axon has agreed to accept the final payment of the existing contract for the first year of the new contract. All subsequent renewals will be budgeted during the budget cycle. The annual operating budget impact of this contract in Years 2-10 (FY2027-35) will be \$328,849.85/year.

The Sheriff's Office has been utilizing Axon Taser products, previously known as Taser International Inc., for the last 15 years and intends to continue using Axon Enterprise, Inc. This contract was most recently approved by the Board at the February 14th, 2022, meeting (Agenda Item #22-0011) as a sole source provider. The Sheriff's Office intends to replace the existing 143 tasers and add an additional 57 tasers, for a new total of 200 tasers issued across the agency.

Alignment with Strategic Plan: This request aligns with the County's Goal 3: Safe Community

Resource Persons: John Carden, Lieutenant, Durham County Sheriff's Office; Tom Cote, Major of Operations, Durham County Sheriff's Office; Clarence Birkhead, Sheriff of Durham County.

County Manager's Recommendation: The County Manager recommends that the Board approve a 10-Year Contract with Axon Enterprise, Inc. in the amount of \$3,112,658.44 for the Purchase of Replacement and Additional Taser Equipment for the Durham County Sheriff's Office. The Board is also requested to authorize the County Manager to sign subsequent renewals so long as the total amount doesn't exceed \$3,112,658.44 over a 10-Year Period

Attachments: [Supplemental](#)
[Sole Source Letter - CEW 2025](#)
[Axon Service Contract Template FY2026](#)
[Attachment 1 Axon Scope of Services Form FY2026](#)
[Attachment 1A Durham County Sheriff \(200\) 10 Year \(for signature\) V.4](#)
[Attachment 1B Axon DURHAM COUNTY SHERIFF T10 SLIDES and Pricing](#)
[Attachment 1C Axon Master Services & Purchasing Agreement](#)
[Attachment 1D Axon Sole Source Letter - CEW 2025](#)

25-0539 **Creating the Position of Fire Marshal within the Office of Emergency Services**

Agenda Text: The Board is requested to approve the creation of the position of Fire Marshal utilizing an existing position to provide leadership, direction, supervision, and budgetary authority and oversee the daily operations of the Office of Emergency Services Fire and Life Safety function consistent with statutory authority and to advance the County's public safety priorities.

The Office of Emergency Services (OES) was established in March 2020 with the merger of Durham County EMS and the County Fire Marshal/Emergency Management teams. This merger created four functional areas within OES: Business Operations, Emergency Management, Emergency Medical Services, and Fire Prevention & Life Safety. The former Fire Marshal role was reclassified into the OES Director position at the time of the merger.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safe and Resilient Community.

Resource Persons: Kathy Everett-Perry, Chief Human Resources Officer, Dara Richardson, Assistant Director, Human Resources, Mark Lockhart, NRP, Director, Office of Emergency Services

County Manager's Recommendation: The County Manager recommends that the Board approve the creation of the position of Fire Marshal by utilizing an existing position to provide leadership, direction supervision, and budgetary authority and oversee the daily operations of the Office of Emergency Services Fire and Life Safety function, consistent with statutory authority and to advance the County's public safety priorities.

Attachments: [AAF Supplemental Document - Fire Marshal 1125](#)
[Draft Position Description - Fire Marshal](#)

25-0547 **Approval of Contract Amendment with Batteries of NC & S.W.S. LLC in the Amount of \$108,168.06 for the Sheriff's Office FY26 Vehicle Equipment for a New Total Amount of \$764,499.84**

Agenda Text: The Board is requested to authorize the County Manager to execute a contract

amendment with Batteries of NC & S.W.S. LLC in the amount of \$108,168.06 for a new total of \$764,499.84 for the Sheriff's Office FY26 vehicle equipment. Funding was previously budgeted and exists in current budget to cover the costs for the amendment of this contract. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs.

The initial contract was for equipment and upfits for 35 vehicles of the FY26 Fleet. This amendment is for equipment and upfits for (5) additional SUVs that were approved by the Board during the FY25-26 Budget Process as part of the Sheriff's Office RTP Annex.

This request will allow the Sheriff's Office to purchase emergency equipment and upfits for the FY26 fleet. The equipment to be purchased includes, but is not limited to emergency lights, sirens, computer stands and associated mounting systems. Vehicles will be assigned and deployed after the equipment is installed.

Alignment with Strategic Plan: This request aligns with the County's Strategic Plan Goal 3: Safe Community

Resource Persons: David LaBarre, Director of Planning & Development, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract amendment with Batteries of NC & S.W.S. LLC in the amount of \$108,168.06 for a new total amount of \$764,499.84 for the Sheriff's Office FY26 vehicle equipment. Funding was previously budgeted and exists in current budget to cover the costs of this contract.

Attachments:

[Batteries SUP Amendment](#)

[Batteries of NC \(amendment\) Contract Amendment Template FY2026](#)

[Batteries of NC quote](#)

[Attachment 1B FY26 DCSO approved vehicles](#)

[Attachment 1C FY26 DCSO vehicle request](#)

[Attachment 1D Sourcewell contract # 090122-WHL](#)

25-0555

Approval of Budget Ordinance Amendment No. 26BCC024 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2025 NC Rate Settlement Funds #3 of \$22,000.00

Agenda Text:

The Board is requested to approve \$22,000.00 from Duke Energy Carolinas, LLC-2025 NC Rate Settlement funds allocation # 3.

Duke Energy Carolinas LLC. funds may be used to assist Duke Energy Carolinas customers with electric bills, deposits, establishments of service, and reconnect fees. The funds have no expiration date and will follow the same guidelines as our state

energy programs. No County dollars required.

Alignment with Strategic Plan: Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

Resource Persons: Maggie Clapp, Director, Department of Social Services, Travis Williams, Assistant Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 26BCC024 for the Department of Social Services to recognize Duke Energy Carolinas, LLC-2025 NC Rate Settlement Funds #3 of \$22,000.00.

Attachments:

[Duke Energy 2024 Rate Settlement # 2 \\$22,000 AAF Supplemental Doc v2](#)

[2024 2025 NC Duke Energy Carolinas Rate Settlement MOU-signed](#)

[DRS Signed SAP Form 22K](#)

[AAF-24 LEGAL FORM DSS to recognize \\$22K from Duke Energy NC Settlement](#)

25-0556

Approval of Budget Ordinance Amendment No. 26BCC025 for the Department of Social Services to Recognize Emergency Placement Funding of \$14,122.00.

Agenda Text:

The Board is requested to approve \$14,122.00 from Emergency Placement Funding.

These funds are intended to temporarily assist The Department of Social Services in addressing identified placement needs for children in the custody of the agencies who are awaiting a Medicaid leveled treatment placement. While children await the location of the placement, these funds can be used to prevent them from staying in a DSS office.

Alignment with Strategic Plan: Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

Resource Persons: Maggie Clapp, Director, Department of Social Services, Bila Louima, Assistant Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 26BCC025 for the Department of Social Services to recognize Emergency Placement funding of \$14,122.00.

Attachments: [Emergency Placement signed SAP for AAF 14K](#)
[Emergency Placement Fund \\$14,122.00 AAF Supp form](#)
[DCDL_CWS_63_2025 Emergency Placement Fund_\(003\)](#)
[FA Emergency Placement Funds State 25-26](#)
[AAF-25 LEGAL FORM DSS to recognize \\$14K from NC DHHS for emergency p](#)

25-0557 **The Board is requested to approve and authorize the Manager to execute two lease renewals for the Shoppes of Hope Valley with the County as Landlord. The first lease renewal agreement is with Lee and Cho, LLC, DBA Beautysmart, for a 9-year term and total value of \$1,041,009. The second agreement is an Assignment and Assumption of Lease with a 3-year extension for MAGC Wireless with a total value of \$74,182.**

Agenda Text: The Board is requested to approve and authorize the Manager to execute two lease renewals for the Shoppes of Hope Valley with the County as Landlord. The first lease renewal agreement is with Lee and Cho, LLC, DBA Beautysmart, for a 9-year term and total value of \$1,041,009. The second agreement is an Assignment and Assumption of Lease with a 3-year extension for MAGC Wireless with a total value of \$74,182. Additional terms as noted in the attached agreements.

Beautysmart is a long-term tenant of the shopping center, anchoring the end of the building opposite the Board of Elections. Their current lease expires November 30, 2025.

MAGC Wireless is a new franchise for a current tenant who has purchased a former partner's share of their business and is franchising with a new wireless company. The previous lease expired in 2024, and the tenant has been in an allowable holdover period as a month-to-month tenant awaiting their business transfer. This new lease will be retroactive to June 1, 2025.

The MAGC Assignment and Assumption of Lease has been approved by the County Attorney's Office and Risk Management. The Beautysmart lease has been approved by Risk Management, and this approval request is pending final approval by the County Attorney's Office.

Alignment with Strategic Plan: The attached Lease Renewals support Sustainable Infrastructure & Environment Plan for long-term use of County land, facilities, and equipment.

Resource Persons: Christy Rauli, Senior Real Estate Officer; Peri Manns, ASLA, LEED GA Deputy Director, Engineering and Environmental Services; Jay Gibson, P.E., Director, Engineering and Environmental Services; Maurice Jones, Deputy County Manager; and Curtis Massey, Deputy County Attorney.

County Manager's Recommendation: The County Manager recommends that the Board approves and authorizes the Manager to execute two lease renewals for the Shoppes of Hope Valley with the County as Landlord. The first lease renewal agreement is with Lee and Cho, LLC, DBA Beautysmart, for a 9-year term and total

value of \$1,041,009. The second agreement is an Assignment and Assumption of Lease with a 3-year extension for MAGC Wireless with a total value of \$74,182. Additional terms as noted in the attached agreements.

Attachments: [Assignment and Assumption of Lease Form 100925](#)
[Draft Beauty Smart Lease Renewal 10.21.2025](#)

25-0558 **Approval of Budget Ordinance Amendment No. 26BCC028 for the Department of Social Services to Recognize \$1,001,500 in General Fund Fund Balance to Fully Fund the Low Income Homeowners Tax Relief Program (LIHRP) and to Approve the Interlocal Agreement (ILA) between Durham County and the City of Durham**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 26BCC028 for the Department of Social Services to Recognize \$1,001,500 in General Fund Fund Balance to Fully Fund the Low Income Homeowners Tax Relief Program (LIHRP) and to Approve the Interlocal Agreement (ILA) between Durham County and the City of Durham . The total combined funding for the City and County to support our citizens for the Homeowner’s Tax Relief Program is \$1,505,000.00 and direct to client funding is \$1,250,000. The breakdown of the city contributions is \$500,000.00 for the client, \$120,000.00 in administrative support, and \$7,500.00 in publications. The breakdown of the county’s contributions is \$750,000 for the client, \$120,000 for administrative support, and \$7500 for publications. The ordinance amendment is a technical item to bring the program expenditures and revenues into balance.

The Durham County Department of Social Services worked in partnership with the Durham County Tax Office and the Durham County Board of Commissioners to develop a Low-Income Homeowners Relief Program. The objective of the program is to provide relief through a tax support program to help long-term homeowners in the lower income brackets to remain in their homes.

This ILA is dependent on approval by the Council of the City of Durham.

Alignment with Strategic Plan: Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

Resource Persons: Maggie Clapp, Director, Department of Social Services, Travis Williams, Assistant Director, Department of Social Services, and Margaret Faircloth, Assistant Director, Department of Social Services

County Manager’s Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 26BCC028 for the Department of Social Services to Recognize \$1,001,500 in General Fund Fund Balance to Fully Fund the Low Income Homeowners Tax Relief

Program (LIHRP) and to Approve the Interlocal Agreement (ILA) between Durham County and the City of Durham

Attachments: [LIHRP AAF Supp Form](#)
[LIHRP Signed AAF SAP form](#)
[LIHRP ILA](#)
[AAF-28 LEGAL FORM DSS to recognize \\$1,001,500 in GF FB for Low Income](#)

25-0560 **Approval of Capital Project Amendment No.26CPA008 and Budget Ordinance Amendment No.26BCC026 Decreasing the Open Space and Farmland Preservation Capital Project (4730DC083) by \$225,000 and Transferring that Funding to the General Fund to Support Improvements at Little River Regional Park and Natural Area**

Agenda Text: The Board is requested to approve Capital Project Amendment No.26CPA008 and Budget Ordinance Amendment No.26BCC026 decreasing the Open Space and Farmland Preservation Capital Project (4730DC083) by \$225,000 and transferring the funding to the General Fund to support improvements at Little River Regional Park.

Little River Regional Park and Natural Area (LRRP) is a 391-acre public park located in northern Durham and Orange counties. It was jointly acquired by both counties and is managed by Orange County, with each county contributing 50% of the funding per an interlocal agreement.

For FY 2026, Durham County's share of park management costs is \$154,757, as approved during the spring budget process. This additional \$225,000 from Durham's open space capital account will fund the required 50% of the long-overdue paving of the park's entry driveway and parking area, as well as the repaving of the accessible loop trail-the top two improvement priorities identified in the 2021 Little River Regional Park & Natural Area Master Plan, approved by the Board on December 13, 2021.

Project Name and Number	Current Budget	Increase / Decrease	Updated Budget
Open Space and Farmland Preservation (4730DC083)		\$12,800,369.70	
	(\$225,000.00)		\$12,575,369.70
TOTAL	\$12,800,369.70	(\$225,000.00)	\$12,575,369.70

Orange County has approved its share of the funding and will oversee the project, which is expected to begin in late fall or winter, when park usage is typically lower.

Alignment with Strategic Plan: Durham's partnership with Orange County for the operation and stewardship of LRRP is supported by Durham County strategic plan goals: Goal 1: Community Empowerment and Enrichment, Goal 2: Health and

Well-being For All, and Goal 4: Environment to protect natural resources and support and promote community and economic vitality for all residents of Durham County.

Resource Persons: Brendan Moore, Open Space Land Manager; Celeste Burns, Open Space and Real Estate Division Manager; Jonathan Yeomans, Budget and Management Analyst

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Capital Project Amendment No.26CPA008 and Budget Ordinance Amendment No.26BCC026 decreasing the Open Space and Farmland Preservation Capital Project (4730DC083) by \$225,000 and transferring the funding to the General Fund to support improvements at Little River Regional Park.

Attachments: [CPA-08 LEGAL FORM Transfer from OSRE Cap \(\\$225000\)](#)
[AAF-26 Transfer \\$225K from OSRE Cap Project to Operatiings \(\\$225K\)](#)
[Supplemental - LRRP Budget Amendment Nov 2025](#)
[Attachment - Little River Regional Park](#)
[2021 - 2026 - LRRP Interlocal Agreement FINAL SIGNED](#)
[2021 October - Little River Regional Park Master Plan FINAL](#)

25-0561

Authorize the County Manager to execute an amendment to the contract between the City of Durham and Durham County for the City to Accept Municipal Solid Waste and Yard Waste from Durham County in an amount not to exceed \$200,000.

Agenda Text: The Board is requested to authorize the County Manager to execute an amendment to the contract between the City of Durham and Durham County for the City to accept municipal solid waste and yard waste from Durham County. The County collects yard waste and municipal solid waste from unincorporated residents at the Durham County Convenience Sites as well as through our litter program. That material is then hauled to the City of Durham's transfer station at 2115 E. Club Blvd. The current tipping fees for municipal solid waste are \$65.00 per ton and the tipping fees for yard waste are \$40.00 per ton. The total amount spent per year is dependent upon the amount of solid waste and yard waste that is collected during the year but is expected not to exceed \$200,000.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

Resource Persons: Motiryo Keambiroiro, Director General Services; Chrissie Koroivui, Solid Waste Program Manager; Darius Allen, Waste Reduction Supervisor

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute an amendment to the contract between the City of Durham and Durham County for the City to Accept Municipal Solid Waste and Yard Waste from Durham County in an amount not to exceed \$200,000.

Attachments: [CLEAN Contract Amendment Annual Renewal Template FY2026 bah 9.26.25](#)
[quote for city](#)
[Supplemental AAF 26](#)

25-0562 **Approval of Purchase through the SAVVIK Cooperative for Five Ambulances in the Office of Emergency Services for a total not to exceed \$2,119,440.00**

Agenda Text: The BOCC is requested to authorize the County Manager to execute a contract with Spartan Fire and Emergency Apparatus in the amount of \$2,069,790 not to exceed an amount of \$2,119,440.00 to purchase five (5) Braun Liberty Ambulances for OES-Emergency Medical Services as approved in the FY2026 Annual Budget.

In FY26, the Board of County Commissioners (BOCC) approved \$2,119,440.00 to replace five ambulances under the county's vehicle replacement policy, supporting a safer and more sustainable emergency response fleet. The purchase, facilitated through the SAVVIK Cooperative Agreement consortium with Spartan Fire and Emergency Apparatus, includes a \$413,958.00 per unit price that Spartan has agreed to honor until November 30th, 2025. Each ambulance includes \$34,400.00 towards the purchase and installation of Stealth Power anti-idle system, enhancing operational efficiency, reducing fuel consumption, and supporting Durham County's environmental goals.

G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safe and Resilient Community.

Resource Persons: Mark Lockhart, OES Director, Marc Ferguson, OES Business Operations Supervisor.

County Manager's Recommendation: The County Manager recommends that the BOCC authorize the County Manager to execute a contract in the amount of \$2,069,790 with Spartan Fire and Emergency Apparatus in the amount not to exceed \$2,119,440.00 for the purchase of five (5) Braun Liberty Ambulances for OES-Emergency Medical Services as approved in the FY2026 Annual Budget.

Attachments: [Spartan Ambulance AAF Supplemental](#)
[Ambulance budget](#)
[Durham County EMS EMS Braun Liberty Proposal 09162025 Rev 2](#)
[SAVVIK Agreement](#)
[SAVVIK RFB-2023-05-Ambulance-and-Transport-Vehicles-FINAL-VERSION](#)

25-0564 **Approval of Budget Ordinance Amendment No.26BCC030 to recognize additional funding from the NC Department of Adult**

Correction in the amount of \$19,117.00 for transportation for the Local Reentry Council**Agenda Text:**

The Board is requested approve Budget Ordinance Amendment 26.BCC030 to recognize additional funding from the NC Department of Adult Correction in the amount of \$19,117.00 for transportation for the Local Reentry Council. The Local Reentry Council currently has a contract for \$150,000 through November 30, 2025. The additional funding has been designated specifically for transportation. These funds are available through December 31, 2026 contingent upon contract renewal. All expenditures are on a reimbursement basis and can be used for bus passes, ride shares or van transport for clients; fuel cards or mileage reimbursements tied to reentry-related activities; contracts or MOU's with local transit providers; or other Department approved modes of transportation.

Alignment with Strategic Plan: This item aligns with the Safe and Resilient Community Strategic Goal.

Resource Persons: Roshanna S. Humphrey, Director, Justice Services Department and Robin Heath, Assistant Director, Justice Services Department

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment 26.BCC030 to recognize additional funding from the NC Department of Adult Correction in the amount of \$19,117.00 for transportation for the Local Reentry Council.

Attachments:

[AAF Supplemental Document - Local Reentry Council Transportation Funding 2](#)

[Transportation Funding Durham LRC 2025](#)

[AAF - 30 Legal Form](#)

25-0570

Approve the acceptance of an 8.2-acre conservation easement donation from James Tcheng and Marianne Powers at 5824 Garrett Road (REID 136160) for the purpose of permanently protected open space.

Agenda Text:

The Board is requested to approve the acceptance of an 8.2-acre conservation easement donation from James Tcheng and Marianne Powers at 5824 Garrett Road (REID 136160) for the purpose of permanently protected open space.

James Tcheng and Marianne Powers wish to permanently protect their 8.2-acre property at 5824 Garrett Road by donating a conservation easement to Durham County. Longtime residents of the area, they have lived adjacent to this land for 29 years and purchased it in 2003. Their goal is to ensure the property remains protected from future development.

Under the terms of the conservation easement, the owners will retain full fee ownership of the land, while Durham County will hold the conservation easement, which will permanently prohibit future development or subdivision of the parcel. The

County will also be responsible for annual monitoring to ensure compliance with the easement terms.

The owners' donation is a generous commitment, with the estimated value of the conservation easement approximately \$480,000. Durham County's only anticipated costs are related to closing and title work, estimated at no more than \$5,000. These expenses can be covered by existing funds in the Open Space and Real Estate Division's operating budget, and no additional funding is requested.

The Durham Open Space and Trails (DOST) Commission voted unanimously to support the County's acceptance of this conservation easement at their September 17 meeting.

Alignment with Strategic Plan: The protection of land for permanent open space aligns with Strategic Plan Goal 4: Environment - Protect natural resources and support and promote community and economic viability for all residents of Durham County, through the Natural Resource Stewardship and Protection Objective to protect and steward natural resources.

Resource Persons: Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services; Jay Gibson, Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the acceptance of an 8.2-acre conservation easement donation from James Tchong and Marianne Powers at 5824 Garrett Road (REID 136160) for the purpose of permanently protected open space.

Attachments:

[Supplemental - Open Space Easement Donation- 5824 Garrett Road](#)

[Attachment - 2025 November 5824 Garrett Road Conservation Easement Dona](#)

25-0573

Approval of Budget Ordinance Amendment No.26BCC032 Recognizing \$140,000 from the Department of Justice's FY25 Community Policing Development Microgrants, Office of Community Oriented Policing Services (COPS) to the Durham County Sheriff's Office.

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.26BCC032 recognizing \$140,000 from the Department of Justice's FY25 Community Policing Development Microgrants, Office of Community Oriented Policing Services (COPS) to the Durham County Sheriff's Office.

The Durham County Sheriff's Office (DCSO) will use the funding to develop and market videos, PSAs, and mobile applications to maximize reach, showcasing the diverse roles and positive impact of the local law enforcement. By working with a full-service marketing agency who provides analytics on the deliverables, DCSO will be able to track who sees the messaging and when. PSAs will include calls to action and connect back to programs and services.

Alignment with Strategic Plan: This item aligns with the Strategic Plan Goal 3: Safe Community

Resource Persons: Keisha Gaither, Finance Manager, Durham County Sheriff's Office; AnnMarie Breen, Public Information Officer, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.26BCC032 recognizing \$140,000 from the Department of Justice's FY25 Community Policing Development Microgrants, Office of Community Oriented Policing Services (COPS) to the Durham County Sheriff's Office.

Attachments:

[Award Letter](#)

[Pre-Acceptance Award Package 15JCOPS-25-GG-01010-PPSE 192417 AW-](#)

[Microgrant Sup](#)

[AAF-32 Legal Form](#)

25-0574

Approval of Budget Ordinance Amendment No.26BCC033 Appropriating \$130,000 of General Fund Fund Balance to Open Space and Real Estate to Cover Rent Payments to 300 East Main, LLC, a Subsidiary of Laurel Street Residential, for the Sub-lease of the Future Childcare Center at the 300 East Main Street Affordable Housing Project

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.26BCC033 appropriating \$130,000 of General Fund Fund Balance to Open Space and Real Estate for rent payments to 300 East Main, LLC, a subsidiary of Laurel Street Residential, for the sub-lease of the future childcare center at the 300 East Main Street Affordable Housing Project. The total includes an estimated amount for common area maintenance and minimal heating and cooling of the space.

The County is the fee simple owner of the 300 East Main Street Affordable Housing Project property. The 2021 Master Development Agreement (MDA) with the Developer, Laurel Street Residential, LLC, gives control of portions of the property, including the childcare space, to the developer for 40 years through a Ground Lease.

The County and Developer amended the MDA in 2023 to include an agreement for the County to sub-lease the childcare space from the development company due to the significant rise in construction costs and the County's interest in seeking a childcare operator to lease a portion of the ground floor of the building. This is codified in the First Amendment to the Master Development Agreement including the attached Sub-lease Agreement. Due to project construction delays, the intended rent commencement date of November 1, 2024 was delayed to November 1, 2025.

The 2023 Sub-lease Agreement outlines the terms of the rental agreement, including a 15-year initial term at the starting annual rate of \$169,500 with a 2% annual escalation, and other terms as noted in the Sub-lease.

Alignment with Strategic Plan: The attached Sub-lease support Empowered Community Objective EC 2a: Support early childhood development opportunities for all

Resource Persons: Christy Rauli, Senior Real Estate Officer; Peri Manns, ASLA, LEED GA Deputy Director, Engineering and Environmental Services; Jay Gibson, P.E., Director, Engineering and Environmental Services; Maurice Jones, Deputy County Manager

County Manager's Recommendation: The County Manager recommends that the Board approves Budget Ordinance Amendment No.26BCC033 appropriating \$130,000 of General Fund Fund Balance to Open Space and Real Estate for rent payments to 300 East Main, LLC, a subsidiary of Laurel Street Residential, for the sub-lease of the future childcare center at the 300 East Main Street Affordable Housing Project. The total includes an estimated amount for common area maintenance and minimal heating and cooling of the space.

Attachments: [300 East Main St Childcare- Sublease Agreement-final](#)
[AAF-33 Legal Form Appropriating \\$130K for OSRE Rent](#)

25-0575

Approve Land Acquisition of 32 acres at 3601 Southwest Durham Drive (a portion of REID 140125) as permanently protected open space within the New Hope Creek Corridor

Agenda Text:

The Board is requested to approve the purchase of 32 acres at 3601 Southwest Durham Drive, to use existing open space capital project funds to support 39% of project costs, and to authorize the Manager to execute the purchase agreement and grant contract documents as funding is secured.

Since 2002, Durham County has held a trail easement across the proposed 32-acre acquisition area and has managed a natural surface and boardwalk trail providing public access through this area and the County's adjacent New Hope Creek Preserve.

In February 2025, the County Open Space program applied to the NC Land & Water Fund and was recently awarded \$326,525-covering 61% of the project cost-to support the acquisition and permanent protection of the land. The County's share is estimated at no more than \$212,150, which is available through the Open Space and Farmland capital project account. No additional funding is required. A final project budget will be presented to the Board for approval prior to closing.

This acquisition will protect significant natural resources, including water quality, rare plant and animal habitats, and wildlife corridors. The site includes a State Natural Heritage Area bottomland forest and supports a State threatened, and critically imperiled tree, the shellbark hickory (*Carya laciniosa*).

Alignment with Strategic Plan: The acquisition and protection of land for permanent open space aligns with Strategic Plan Goal 4: Environment - Protect natural resources and support and promote community and economic viability for all residents of Durham County, through the Natural Resource Stewardship and

Protection Objective to protect and steward natural resources.

Resource Persons: Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the purchase of 32 acres at 3601 Southwest Durham Drive, to use existing open space capital project funds to support 39% of project costs, and to authorize the Manager to execute the purchase agreement and grant documents as funding is secured.

Attachments: [AAF Supplemental Document - New Hope Bottomland Forest - Nov 3 WS](#)
[Attachment - Land Protection - New Hope Bottomland Forest - Nov 3 WS](#)

25-0582 Request Approval \$173,650.00 FY2026 Contract with the Museum of Durham History

Agenda Text: The Board is requested to approve the attached FY2026 contract with the Museum of Durham History. In 2025 and 2026, the Museum of Durham History will continue to enhance the accessibility of local history to the public by increasing our outreach, a major goal in our strategic plan. Funding for this contract will use funds approved in the FY 2025-26 budget.

Documents included with the AAF are the museum's carryover budget request, which seeks an additional \$46,900.00 in funding from the county, along with the museum's original budget request and supporting documentation. MoDH received BOCC approval for \$126,750.00 under the Manager's approved FY26 budget. Agenda item 25-0582 consolidates these two amounts.

Alignment with Strategic Plan: This item aligns with the County's Regional Leadership goal.

Resource Persons: Shannon Trapp, Director Community Partnerships and Engagement

County Manager's Recommendation: The County Manager recommends that the Board approve the attached \$173,650.00 FY2026 contract with the Museum of Durham History.

Attachments: [MoDH Scope of Work FY25-26](#)
[MoDH County Financial Reporting FY '24-'25](#)
[MoDH County Summary Report FY '24-'25](#)
[MoDH Budgeted County-Funded Expenditures FY25-26](#)
[MoDH Supplement to request](#)
[MoDH Follow-Up Request-FY25-26 Carryover Budget Request](#)
[MODH Non Profit Agreement FY2026](#)

25-0583 Authorization of an Amendment to the Design Contract with HH

Architecture, PA for Design Development and Construction Administration Services Related to the Office of Emergency Services Fleet Maintenance Project in the Amount of \$138,182.50

Agenda Text:

The Board is requested to authorize an amendment to the design contract with HH Architecture, PA for design development and construction administration services related to the Office of Emergency Services Fleet Maintenance Project in the amount of \$138,182.50 for a total revised fee of \$578,882.50 plus reimbursables and contingency fees not to exceed to total budget of \$600,917.50.

The Office of Emergency Services (OES) Fleet Maintenance Facility is responsible for servicing and repairing ambulances for Durham County Emergency Medical Services. The current facility, located on Stone Park Court, must be vacated due to a railroad realignment project.

On June 9, 2025, the Board approved a design contract with HH Architecture for design development and construction administration services for a new Fleet Maintenance Facility to be located on Hamlin Road in the amount \$440,700.00 plus reimbursable and contingency not-to-exceed an amount of \$462,735.00. However, during the design development phase, the Hamlin Road site was determined to be unsuitable for the program's operational needs.

A new site has since been identified on 1129 East Geer Street that meets the requirements of the program. As a result, all design and construction efforts have been redirected from the Hamlin Road location to the East Geer Street property.

Funding for this contract will be made available pending approval of the CPA and amendment to Samet Construction's GMP #2.

Alignment with Strategic Plan: Safe & Resilient Community - create happy, healthy, and safe places for residents and County employees.

Resource Persons: Dan Nosbusch, Project Manager, Engineering & Environmental Services; Peri Manns, Deputy Director, Engineering & Environmental Services, Jay Gibson, Director of Engineering & Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board approve execution of a contract amendment to the design contract with HH Architecture, PA for design development and construction administration services related to the Office of Emergency Services Fleet Maintenance Project in the amount of \$138,182.50 for a total revised fee of \$578,882.50 plus reimbursables and contingency fees not to exceed to total budget of \$600,917.50.

Attachments:

[24-066 - Durham County OES&GS Fleet Maintenance Facility -10.20.25](#)

[AAF - Supplemental Document Form - HH Architecture Contract Amendment](#)

25-0584

Approval of Budget Ordinance Amendment No.26BCC034

Appropriating \$271,680 of General Fund Fund Balance to Engineering to Pay for a 911 Consolidation and HEART Expansion Feasibility Study and Authorize the County Manager to Execute a Contract with ADCOMM Engineering, LLC. to Provide 911 Consolidation and HEART Expansion Feasibility Study

Agenda Text:

The Board is requested to authorize the County Manager to approve Budget Ordinance Amendment No. 26BCC034 appropriating \$271,680 of General Fund Fund Balance to pay for a 911 consolidation & HEART program expansion study, as well as execute a contract with ADCOMM Engineering, LLC. to provide 911 consolidation and HEART expansion feasibility study.

At the direction of the Board of County Commissioners, Durham County advertised RFQ 25-056, on May 29th, 2025, to evaluate the feasibility of consolidating emergency communications functions between the City of Durham's 911 Communications Center and the Durham County Sheriff's Office Dispatch Center. The RFQ evaluation committee consisted of staff from Durham County Engineering, City of Durham DECC, and the Sheriff's Communications Department. Ten responses were received for the RFQ and the committee interviewed the top four respondents. ADCOMM Engineering LLC was selected through a qualifications-based process to conduct this study.

The purpose of the project is to provide a structured, data-driven assessment of whether a consolidated 911 operation is both feasible and practical. The study will include a comprehensive analysis of current operations, staffing models, technology platforms, governance structures, and facility needs. It will also evaluate how a potential consolidation would impact service delivery, operational resiliency, and equity across the County.

In addition to the core consolidation analysis, the study will address two key components of Durham's emergency response system:

- **HEART Program Integration:** A determination of how best to expand and integrate the HEART (Holistic Empathetic Assistance Response Team) program countywide, including its call-taking and dispatch workflows, staffing requirements, governance, and fiscal implications.
- **Emergency Operations Center (EOC) Backup 911 Facility:** Review and recommendations on how the current EOC design would support integrated operations and serve as a resilient backup communications center in a consolidated model.

ADCOMM will conduct site visits, engage City and County staff and leadership, and collaborate with other design and engineering professionals as needed. The final deliverable will be an independent, objective report that provides actionable

recommendations to support informed decision-making by City and County leadership.

This project aligns with Durham County's commitment to public safety, operational efficiency, and responsible stewardship of taxpayer resources. It also supports efforts to create a modern, resilient, and equitable emergency communications system that attracts and retains high-quality personnel.

Alignment with Strategic Plan: Safe & Resilient Community - Create happy, healthy, and safe places for residents and employees

Resource Persons: Dan Nosbusch, Project Manager, Engineering and Environmental Services; Peri Manns, Deputy Director, Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 26BCC034 appropriating \$271,680 of General Fund Fund Balance to pay for a 911 consolidation & HEART program expansion study, as well as execute a contract with ADCOMM Engineering, LLC. to provide 911 consolidation and HEART expansion feasibility study.

Attachments:

[AAF - Supplemental Document ADCOMM](#)

[20251017 ADCOMM-Durham NC LP v1](#)

[AAF-34 Legal Form Appropriating \\$271K for E911&HEART Feasibility Study](#)

25-0591

Approval of Budget Ordinance Amendment No. 26BCC035 for the Department of Social Services to Recognize Additional Funding to Durham County's FY25-26 Home and Community Care Block Grant (HCCBG) Funding Plan in the Amount of \$42,254.00 to Improve Planning and Coordination of In-Home and Community-Based Services for Older Adults

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 26BCC035 for the Department of Social Services to Recognize Additional Funding to Durham County's FY25-26 Home and Community Care Block Grant (HCCBG) Funding Plan in the Amount of \$42,254.00 to Improve Planning and Coordination of In-Home and Community-Based Services for Older Adults. It is also intended to promote the visibility of aging programs at the local level by giving counties increased flexibility with respect to funding aging services available through the Block Grant. The majority of funding comprising the HCCBG is authorized by the federal Older Americans Act.

The Board is also requested to approve the Department of Social Services request to recognize additional Home and Community Block Grant (HCCBG) Funds subsequent to adoption of the FY25-26 Budget. The Department (DSS) and the Durham Center for Senior Life (DCSL) are co-lead agencies for receiving the HCCBG funds and administering the programs. The goal of services provided under this grant is to enable recipients to stay at home longer, receiving the care and services

they need in their own homes, thus reducing the necessity for out-of-home placement. Services provided are Adult Day Care Services, Congregate Meals, Senior Center Operations, Information and Case Assistance, Transportation, Home Delivered Meals, and In-Home Aide Services.

Alignment with Strategic Plan: Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

Resource Persons: Maggie Cveticanin, Director, Department of Social Services, Travis Williams, Assistant Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager Recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 26BCC035 for the Department of Social Services to Recognize Additional Funding to Durham County's FY25-26 Home and Community Care Block Grant (HCCBG) Funding Plan in the Amount of \$42,254.00 to Improve Planning and Coordination of In-Home and Community-Based Services for Older Adults

Attachments:

[HCCBG updated document packet\(\\$42,254.00\)](#)

[735 HCCBG Agreement AAFY 26- DC-MOU](#)

[HCCBG signed AAF SAP FY25-26 \\$42,254.00.xlsx](#)

[AAF-35 Legal Form](#)

[HCCBG AAF Suppl FY25-26 \\$42,254.00](#)

25-0593

Approval of Capital Project Amendment No.26CPA011 and Budget Ordinance Amendment No.26BCC036 Reducing the Durham County Sheriff's Office Body Worn Camera Capital Project (4310DC092) by \$587,393.88 in PAYGO Funding and Appropriating \$587,393.88 to the Durham County Sheriff's Office General Fund Operating Budget to Continue Supporting the Lease Agreement for Body Worn Cameras

Agenda Text:

The Board is requested to approve Capital Project Amendment No.26CPA011 and Budget Ordinance Amendment No.26BCC036 reducing the Durham County Sheriff's Office Body Worn Camera Capital Project (4310DC092) by \$587,393.88 in PAYGO funding and appropriating \$587,393.88 to the Durham County Sheriff's Office General Fund Operating Budget to continue supporting the lease agreement for Body Worn Cameras. This action does not involve any request for new County funding, rather this is a technical reallocation of existing funds from one location in our financial system to another. This action also reduces the Body Worn Camera Capital Project availability to \$0.

Project Name and Number	Current Budget	Increase / Decrease	Updated Budget
Body Worn Camera Capital Project (4310DC092)		\$587,393.88	(\$587,393.88) \$0
TOTAL	\$587,393.88	(\$587,393.88)	\$0

After reviewing the current contract for the Body Worn Camera Capital Project (4310DC092) it was determined that the contract would best be accounted for in the annual General Fund operating budget. This is due to the understanding that these cameras and equipment are leased, as opposed to owned County assets. Therefore, the funding is being transferred to the Durham County Sheriff's Office General Fund and will be placed there in future fiscal years as well.

Alignment with Strategic Plan: This request aligns with the County's Goal 3: Safe Community

Resource Persons: Durham County Sheriff's Office; Finance Manager Keisha Gather, Durham County Sheriff's Office; David LaBarre, Durham County Sheriff's Office; Vincent Ritter Assistant Director of Information Technology

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.26CPA011 and Budget Ordinance Amendment No.26BCC036 reducing the Durham County Sheriff's Office Body Worn Camera Capital Project (4310DC092) by \$587,393.88 in PAYGO funding and appropriating \$587,393.88 to the Durham County Sheriff's Office General Fund Operating Budget to continue supporting the lease agreement for Body Worn Cameras. This action does not involve any request for new County funding, rather this is a technical reallocation of existing funds from one location in our financial system to another. This action also reduces the Body Worn Camera Capital Project availability to \$0.

allow the department to make scheduled payments under the lease agreement. This action also reduces the Body Worn Camera Capital Project availability to \$0.

Attachments:

[Supplemental Document](#)

[CPA-11 LEGAL FORM Body Worn Camera \(\\$587,393.88\)](#)

[AAF-36 Reducing BWC Cap Project & Transferring to GF \(\\$587,393.88\)](#)

7. Other Business (30 min)

25-0532

Approval to Enter into a Contract with Key Environmental Consulting in the Amount of \$159,547 for a Durham County Food System Assessment & Strategic Plan

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Key Environmental Consulting in the amount of \$159,547, (RFP 25-041) and any related contract amendments, to develop a comprehensive food system assessment and 10-year strategic plan. Existing County funds previously allocated and budgeted for this purpose will be utilized for this contract.

Approximately 14% of Durham County residents experience food insecurity. While significant County and community efforts exist to address this issue, the County lacks a coordinated approach that addresses each part of the food system. A

comprehensive food system assessment and plan will provide Durham County staff with recommendations and strategies that help the County improve strategic food security efforts by strengthening each component of our local food system. This plan will also guide future County investments, policies, and programs, supporting more effective and aligned decision-making.

Based on the eleven responses Durham County received regarding RFP 25-041, Key Environmental Consulting was deemed the most qualified firm for the project due to their strong experience, credentials, and clear understanding of the project's requirements and vision. They bring extensive expertise in community engagement as well as a strong background in data collection and analysis. Additionally, the team has experience collaborating with a variety of food system partners including government agencies and non-profit organizations throughout Durham and the broader Triangle region.

Durham County issued a Request for Proposals (RFP 25-041) on March 18, 2025. RFP 25-041 was advertised on the Durham County website and through food system listservs and networks. Eleven proposals were received on April 29, 2025. The proposal bid tabulation and evaluation summary are attached.

BOCC approval for this service contract is subject to legal review and approval by the Durham County Attorney's office.

Alignment with Strategic Plan: The food system assessment and plan most closely aligns with DCo Forward Healthy & Inclusive Community (HI 1a, HI 2a, HI 3a, HI 3b) and Empowered Community (EC 1a, EC 1d, EC 2b) objectives.

Resource Persons: Raina Goldstein Bunnag, County Food Security Coordinator; Donna Rewalt, County Extension Director.

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Key Environmental Consulting in the amount of \$159,547 (RFP 25-041) and any related contract amendments, to develop a comprehensive food system assessment and 10-year strategic plan.

Attachments:

[AAF Supplemental Document Contract Approval Key Environmental](#)

[Key Environmental Scope FY26](#)

[Key Environmental Service Contract FY26](#)

[Key Environmental Response to RFP 25-041](#)

[RFP 25-041 Vendor selection and evaluation process summary](#)

[RFP 25-041 Durham County Food System Assessment Strategic Plan](#)

[RFP 25-041 Addendum Food System Assessment Strategic Plan](#)

[Item 25-0532 - Food System Assessment](#)

8. Items Pulled from the Consent Agenda (20 min)

9. Closed Session

25-0610 Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - High Performing Organization

Resource Persons: Andy Miracle, Economic Development Director

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and provide direction to staff.

10. Adjournment