



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, July 8, 2024

4:30 PM

Commissioners' Chambers

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### Regular Session

### Closed Session (To be held at: 4:30 pm)

[24-0417](#)

#### Closed Session

**Agenda Text:**

The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 5

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

**“Public Charge”**

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

**"Land Acknowledgment"**

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

**7:00 pm Regular Session**

- 1. Opening of Regular Session - Pledge of Allegiance (5 min)**
- 2. Agenda Adjustments (5 min)**
- 3. Announcements (5 min)**

**[24-0408](#)****Announcements (5min)****Agenda Text:**

- 1. Help with Heat** - Durham residents in need of a fan or air conditioner may be able to get one from the Durham County Department of Social Services. There are eligibility requirements. Call 919-560-8000 to find out more information. Pick up is in Lobby #27 on the second floor of the Human Services Building, 414 E. Main Street.
- 2. Celebrate Diversity Pride!** - Join the Durham County Library for a drop-in crafting activity in celebration of Disability Pride Month! We welcome all ages to watercolor and/or color their own Disability Pride flag. You will also have the opportunity to learn more about Durham County Library's accessibility resources. When: Tuesday, July 9, 6-7 p.m. & Tuesday, July 23, 6-7 p.m. at

the Main Library, 300 N. Roxboro Street.

3. **A Creative Discussion with Descendants of Stagville** - Come out and listen to the descendants of Stagville discuss their history during a panel discussion at the Durham County Main Library on Saturday, July 13, from 10:30 a.m. to 12 p.m. Registration is required at <https://durhamcountylibrary.libcal.com/event/12262607>. Learn more at Making A Way Out of No Way at [www.stagvillememorialproject.org](http://www.stagvillememorialproject.org) <http://www.stagvillememorialproject.org>.
4. **Food Security Micro-Grant** - The Durham County Cooperative Extension and Durham Congregations in Action has grant funds available to support Durham residents' access to nutritious food. Applications are due July 15, 2024. Information and applications found here: <https://drive.google.com/drive/folders/1X8ZBXNACFH11AFPspXhPs7Ei7xseIDs>.
5. **DCo Ag Economic Development Grants** - The Fiscal Year 2025 Agricultural Economic Development Grant Program is open! Deadline for Durham County schools and farmers to apply is Friday, August 23, 2024, at 11:59 p.m. The Durham Soil and Water Conservation District is holding a training session on Tuesday, July 16 at 6 p.m. at the Durham Farm Bureau, 1901 Hillandale Road. It will also be offered online. Register for the training at <https://bit.ly/DCoAgDevGrantTraining24>. Find more information on the grant program at <https://bit.ly/DCoAgDevGrant24>. Questions? Contact Sherry Scully at [scully@dconc.gov](mailto:scully@dconc.gov) <mailto:scully@dconc.gov> or 919-560-0558.
6. **Russell Blunt East Coast Invitational** - The 22nd annual Russell Blunt East Coast Invitational Track Meet will be held inside Durham County Memorial Stadium (750 Stadium Drive) from Friday, July 19 through Sunday, July 21. Gates will open at 8 a.m. with the first events beginning at 9 a.m. each day. More information available at: [www.durhamstriders.com/russell-e-blunt-eci/](http://www.durhamstriders.com/russell-e-blunt-eci/) <http://www.durhamstriders.com/russell-e-blunt-eci/>.
7. **RYSE Assessment Center Community Forums** - Everyone is invited to a pair of community forums to introduce our new Resources for Youth Success & Empowerment (RYSE) Assessment Center at the Durham County Main Library's Auditorium from 6:30-7:30 p.m. on Tuesday, July 30 or Tuesday, August 13. These informative and engaging community sessions will provide community members a chance to learn about the new program and its benefits to the Durham County community. Participants will get a firsthand perspective

from RYSE Assessment Center staff, be able to ask questions, and share their thoughts. Submit questions in advance for staff to answer at the forum here: <https://form.jotform.com/241575434941056>. Questions? Reach out to [RYSE@dconc.gov](mailto:RYSE@dconc.gov) <<mailto:RYSE@dconc.gov>>.

#### 4. Citizen Comments (30 min)

**24-0425**

##### **Citizen Comments (30min)**

**Agenda Text:**

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

**Alignment with Strategic Plan:** Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

#### 5. Minutes (5 min)

**24-0409**

##### **Minutes (5min)**

**Attachments:**

[Work Session - June 3, 2024](#)

[Regular Session - June 10, 2024](#)

[Regular Session - June 24, 2024](#)

#### 6. Ceremonial Items (10 min)

**24-0390**

##### **Introduction of 2024 Durham County 4-H Youth Delegate, Amanda Davis, for the NC Association of County Commissioners YouthVoice program**

**Agenda Text:**

The Board is requested to meet and recognize the 2024 Durham County Youth Delegate, Amanda Davis, for the NC Association of County Commissioners (NCACC) YouthVoice program.

YouthVoice, which takes place at the NCACC's Annual Conference, offers sessions that help youth gain a better understanding of what county governments do and the role of commissioners as the governing body for counties, and provides multiple

opportunities for youth and county officials to connect. NCACC invites delegates ages 14-19 from all 100 NC Counties. All youth delegates must attend a Board of County Commissioner's meeting and submit a photo of themselves taken with their County Commissioners.

Amanda is 14 years old and has been involved with Durham County 4-H for 2 years. She has jumped in with both feet and loves volunteering in her community with her church and 4-H club. She is an active member of 4-H teen council and her Girl Scout Troop, President of her 4-H Homeschool Gardening Club, and was recently elected to be the North Central District 4-H President. Amanda is excited this summer to be volunteering with Kids Voting Durham and enjoys participating in all of the civic engagement opportunities that 4-H offers. In her free time, she likes writing, spending time with loved ones, and being active like going for walks, swimming, and gardening.

**Alignment with Strategic Plan:** The plan aligns with multiple goals in the County's strategic plan.

**Resource Persons:** Adrienne Mauney, 4-H Agent; Carolyn Kreuger, Kids Voting Coordinator; Donna Rewalt, County Extension Director

**County Manager's Recommendation:** The County Manager recommends that the Board meet and recognize the 2024 Durham County 4-H Youth Delegate, Amanda Davis, for the NC Association of County Commissioners (NCACC) YouthVoice program.

**Attachments:** [Amanda Davis Photo](#)

## 7. Consent Agenda (30 min)

**24-0316** **Approval of Capital Project Amendment No.25CPA00004 Recognizing a \$3,313,200.00 Solid Waste Infrastructure for Recycling Grant (SWIFR) from the U. S. Environmental Protection Agency (EPA) to Fund Renovations of the Redwood Convenience Center Renovation Capital Project (4190DC080)**

**Agenda Text:** The Board is requested to approve Capital Project Amendment No.25CPA00004 recognizing a \$3,313,200 Solid Waste Infrastructure for Recycling Grant (SWIFR) from the United States Environmental Protection Agency (EPA) for the Redwood Renovation Capital Project (4190DC080).

Project	Current Budget	Increase	Revised Budget
Redwood Convenience Center Site Upgrades (4190DC080)			
	3,313,200.00	\$ 4,067,818.00	
TOTAL	\$ 754,618.00	\$ 3,313,200.00	\$ 4,067,818.00

Durham County was one of twenty-five communities selected through a highly competitive grant process. The grant will provide \$3.3 million for construction and

equipment related costs for the renovation and redesign of the Redwood Convenience Center. The grant project period runs through February 28, 2027. There is no required match from the County. The SWIFR Grant Program for Political Subdivisions of States and Territories offers funding for infrastructure to improve or increase recovery, reuse, recycling, repair, refurbishing, or composting of post-consumer materials.

The Solid Waste Division partnered with the Central Pines Council of Governments Grant Assistance Program to write the application.

**Alignment with Strategic Plan:** Goal 5: Accountable, Efficient, and Visionary Government and Goal 4: Environmental Stewardship and Community Prosperity.

**Resource Persons:** Motiryo Keambiroiro, Director General Services, Chrissie Koroivui, Solid Waste Program Manager, and Darius Allen, Waste Reduction Supervisor.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA00004 recognizing a \$3,313,200 Solid Waste Infrastructure for Recycling Grant (SWIFR) from the United States Environmental Protection Agency (EPA) for the Redwood Renovation Capital Project (4190DC080).

**Attachments:**

[Notice of Award - DURHAM COUNTY](#)

[Durham County SWIFR](#)

[AAF Supplemental Document - SWIFR Grant](#)

[CPA-4 Legal Form Recognizing \\$3,313,200 EPA grant for Redwood Convenien](#)

**24-0317**

**Amend Contract with Republic Services for General Services' Solid Waste Hauling Services at Durham County Convenience Sites in the amount not to exceed \$200,000.**

**Agenda Text:**

The Board is requested to authorize the County Manager to amend the contract with Republic Services to provide hauling services for solid waste and recycling at Durham County Convenience Sites beginning July 1, 2024, through June 30, 2025. The compensation paid to Republic Services for FY 24-25 shall not exceed \$200,000.

**Alignment with Strategic Plan:** Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Motiryo Keambiroiro, General Services Director; Chrissie Koroivui, Solid Waste Program Manager; and Darius Allen, Waste Reduction Supervisor

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to amend the contract with Republic Services to provide hauling services for solid waste and recycling at Durham County Convenience

Sies beginning July 1, 2024 through June 30, 2025. The compensation paid to Republic Services for FY 24-25 shall not exceed \$200,000.

**Attachments:**[Quote](#)[Contract Amendment 4 Republic FY2025](#)[Secondary AAF](#)**24-0327****Approve Contract with GFL Environmental for General Services' Solid Waste and Recycling Collection Services and Container Maintenance to Durham County Government Facilities for \$57,000.****Agenda Text:**

The Board is requested to authorize the County Manager to approve the contract with GFL Environmental beginning July 1, 2024 through June 30, 2025 to provide Solid Waste and Recycling Collection Services and Container Maintenance to Durham County Government Facilities. The compensation paid to GFL Environmental for FY 2024-25 shall not exceed \$57,000.

**Alignment with Strategic Plan:** Properly managing and disposing of the waste and recycling generated in Durham County facilities aligns with Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient, and Visionary Governments.

**Resource Persons:** Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager

**County Manager's Recommendation:** The County Manager recommends that the board authorize the County Manager to approve the contract with GFL Environmental beginning July 1, 2024 through June 30, 2025 to provide Solid Waste and Recycling Collection Services and Container Maintenance to Durham County Government Facilities. The compensation paid to GFL Environmental for FY 2024-25 shall not exceed \$57,000.

**Attachments:**[Contract Amendment GFL Bldgs FY2025](#)[County of Durham Facilities CPI 2024](#)[Supplemental AAF GFL Bldgs](#)**24-0338****Amend Contract with GFL Environmental for Curbside Recycling Services to Households in Unincorporated Durham County not to exceed \$493,920.00.****Agenda Text:**

The Board is requested to authorize the County Manager to amend the contract with GFL Environmental beginning July 1, 2024 through June 2025 to provide Curbside Recycling Services to Households in Unincorporated Durham County and to authorize the County Manager to execute future amendments, including renewals, provided the funding is included in the Solid Waste Division's operation budget.

The compensation paid to GFL Environmental for FY 2024-25 shall not exceed \$493,920.00.

**Alignment with Strategic Plan:** Durham County Government is responsible for properly managing and disposing of the solid waste and recyclable materials generated in the unincorporated areas of Durham County. These responsibilities align with Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Motiryo Keambiroiro, General Services Director, Chrissie Koroivui, Solid Waste Program Manager

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to amend the contract with GFL Environmental beginning July 1, 2024 through June 2025 to provide Curbside Recycling Services to Households in unincorporated Durham County.

**Attachments:**

[County of Durham Recycle CPI 2024](#)

[Supplemental GFL Recycling](#)

[Contract Amendment GFL Recycling\\_FY2025](#)

**24-0345**

**Approval to enter into a contract with Robert Half in the amount of \$210,000.00 to secure contracted services for an IT Systems Administrator.**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract with Robert Half in the amount of \$210,000.00 using current fiscal year (2024-2025) IS&T operations funding. The IS&T Platform team is responsible for second and third level support within IS&T. In addition, the team is accountable for managing operational and capital improvement projects for all storage area networks, replacement of servers, business applications and Microsoft Office 365. The IS&T Platforms team consist of systems and database administrators who are consistently improving the platform infrastructure by deploying storage area networks, enterprise applications, Office 365 and servers. In the coming months, the platform team plans to deploy and update storage area networks, servers and business applications to support ongoing efforts of the County disaster recovery project. The infrastructure upgrades provide a modernized and leading-edge platform that will support next generation disaster recovery and business continuity capabilities for Durham County. This additional resource is needed for a successful deployment as well as initial implementation and maintenance.

**Alignment with Strategic Plan:** Goal 5 - Accountable, efficient, and visionary government

**Resource Persons:** Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that



the Board authorize the County Manager to enter into a contract with Robert Half in the amount of \$210,000.00 to secure contracted services for an IT Systems Administrator using IS&T current fiscal year 2024-2025 operations funding. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:**[AAF Supplemental Document - Robert Half - 2024](#)[Robert Half - CP - 06-03-24 thru 06-30-25 DurhamLegal 05.23.2024](#)**24-0351****Approval of a Contract with North State Environmental in the Amount of \$299,163.14 for Construction of the Neal Middle School Bioretention Pond****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$299,163.14 with North State Environmental for construction of the Neal Middle School Bioretention Pond. North State Environmental was selected for construction upon response to IFB 24-044 as advertised by Durham County Purchasing.

The Neal Middle School Bioretention Project was selected as the Stormwater Utility's first capital construction water quality project. This will assist the County in meeting compliance mandates in accordance with the Falls Lake Nutrient Management Rules. The total project budget, including outreach, design, construction, and development of educational/curricula materials for Neal Middle School is approximately \$450,000.00. WK Dickson, Inc., has provided design services for the project. County Stormwater received a \$225,000.00 Environmental Enhancement Grant to fund a portion of the project. County Stormwater Utility Fee funds will be used for the remainder.

**Alignment with Strategic Plan:** This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically, it supports the objectives of improving water quality while providing educational opportunities.

**Resource Persons:** Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; Jay Gibson, PE, Director of Engineering and Environmental Services; Tom Murray, PE, WK Dickson

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract in the amount of \$299,163.14 with North State Environmental for construction of the Neal Middle School Bioretention Pond. North State Environmental was selected for construction upon response to IFB 24-044 as advertised by Durham County Purchasing.

**Attachments:**      [MWBE Compliance Review Form-AAF for 24-044 IFB 061324](#)  
[2024-05-30 Bid Tabulation - Neal Middle Sch Bioretention](#)  
[Recommendation Award](#)  
[North State Env IFB Response](#)  
[AAF-109 Appropriating from SW FB \(\\$50,000\)](#)

**24-0356**      **Recognition of a Rebate in the Amount of \$103,699 from the Duke Energy Smart Saver Program for the New Durham County Youth Home Project. Funds will Offset Related New Youth Home Annual Debt Service**

**Agenda Text:**      The Board is requested to recognize \$103,699 in rebate incentives from Duke Energy as part of the Duke Energy Smart Saver Program. This incentive program is a no-cost Duke Energy sponsored program to provide financial incentives for customers to design and build more energy efficient buildings by installing qualifying high efficiency equipment for lighting, mechanical, and glazing systems. The County benefits by receiving a \$103,699 check from Duke Energy in addition to a reduction in annual energy costs for the new Durham County Youth Home. The \$103,699 will support annual New Youth Home related debt service payments in the Debt Service Fund related to the construction of the New Youth Home.

**Alignment with Strategic Plan:** This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment.

**Resource Persons:** Joel T. Jones, Project Manager; Peri Manns ASLA LEED GA, Deputy Director, Engineering and Environmental Services; James Faress, P.E., Senior Project Manager; Jay Gibson, P.E., Director, Engineering and Environmental Services; and Keith Lane, Director of Budget and Management Services.

**County Manager's Recommendation:** The County Manager recommends that the Board recognize \$103,699 in rebate incentives from Duke Energy as part of the Duke Energy Smart Saver Program Rebate Program which will support annual New Youth Home related debt service payments in the Debt Service Fund related to the construction of the New Youth Home.

**Attachments:**      [Supplemental Document](#)  
[Smart Saver Rebate Check Redacted](#)

**24-0360**      **Acceptance of Federal Aviation Administration (FAA) Grant Offer 3-37-0056-68-2024 in the amount of \$12,000,000 to Raleigh Durham Airport Authority (RDUAA)**

**Agenda Text:**      The Board is requested to accept Federal Aviation Administration Grant Offer No. 3-37-0056-068-2024 on behalf of the Raleigh-Durham Airport Authority (RDUAA). The Raleigh-Durham Airport Authority (RDUAA) is in receipt of a new grant offer from the Federal Aviation Administration (FAA) for the Raleigh-Durham International

Airport (RDU). Funds from this grant will be used for costs related to final design for the expansion of Terminal 2.

Grant 3-37-0056-68-2024 is in the amount of \$12,000,0000, all of which is comprised entirely of discretionary funds.

Under the Airport Improvement Program, Durham County, Wake County, and the cities of Durham and Raleigh are also required by the FAA to accept grant offers from the agency.

Because the FAA must receive the fully executed agreement by August 31, 2024, the Airport Authority is requesting Durham County to consider accepting this grant offer as soon as possible.

**Alignment with Strategic Plan:** Goal 5 - Accountable, Efficient and Visionary Government.

**Resource Persons:** Ron Jewett, Vice President of Facilities Asset Management, Raleigh-Durham Airport Authority

**County Manager's Recommendation:** The County Manager recommends that the Board accept Federal Aviation Administration Grant Offer 3-37-0056-068-2024 in the amount of \$12,000,000 on behalf of Raleigh Durham Airport Authority.

**Attachments:**

[Gmt68Trsmtl Durham County 2024-06-03](#)

[FY 24 ATP Grant Agreement 3-37-0056-068-2024](#)

**24-0362**

**Approval of Contract with Boundtree Medical in the Amount of \$375,000.00 to Purchase Emergency Medical Services Medical Supplies.**

**Agenda Text:**

The BOCC is requested to authorize the County Manager to execute a contract with Boundtree Medical in the amount of \$375,000.00 for the purchase of OES-Emergency Medical Services Medical Supplies. Funding for the contract is in the current FY OES-Emergency Medical Services budget.

Historically, Durham County OES-Emergency Medical Services has purchased medical supplies through various vendors with no formal bid process having been completed. Due to the lack of formal bid process, OES-Emergency Medical Services has not had a contract with any medical supply companies which resulted in varying prices throughout the year.

To ensure continued improvement in efficiency and fiscal responsibility with medical supply purchasing, a formal bid process was conducted, and Boundtree Medical was the vendor that provided the best value to the County for bid sections 1 - Airway Management, 5 - IV Supplies, 6 - Miscellaneous Supplies, and 7 - Trauma Supplies with backup for section 2 - Monitor Supplies and Section 3 - CPAP and BVM. All bid documents are included in this action item.

**Alignment with Strategic Plan:** County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Marc Ferguson, OES Business Operations Supervisor

**County Manager's Recommendation:** The County Manager recommends that the BOCC authorize the County Manager to execute a contract with Boundtree Medical in the amount of \$375,000.00 for the purchase of OES-Emergency Medical Services medical supplies.

**Attachments:**

[AAF Supplemental Document -Boundtree](#)

[Attachement 1 Medical Supply Bid Spec Worksheet](#)

[Boundtree Bid Documents](#)

[Henry Schein Bid Documents - No awards](#)

[IFB 24-008 Proposal Tab Medical Supplies - Emergency Medical Svcs](#)

[IFB Purchase of Goods FY24 Formal Bid Medical Supplies](#)

[Life Assist Bid documents](#)

[Medline Bid Documents - no awards](#)

**24-0363**

**Approval of contract with Life Assist in the Amount of \$162,500.00 to Purchase Emergency Medical Services Medical Supplies.**

**Agenda Text:**

The BOCC is requested to authorize the County Manager to execute a contract with Life Assist for the purchase of OES- Emergency Medical Services Medical Supplies in the amount of \$ \$110,000.00. Funding for the contract is in the current FY OES-Emergency Medical Services budget.

Historically, Durham County OES-Emergency Medical Services has purchased medical supplies through various vendors with no formal bid process having been completed. Due to the lack of formal bid process, OES-Emergency Medical Services has not had a contract with any medical supply companies which resulted in varying prices throughout the year.

To ensure continued improvement in efficiency and fiscal responsibility with medical supply purchasing, a formal bid process was conducted, and Life Assist was the vendor that provided the best value to the County for Bid Section 2 - Monitor Supplies and Section 3 - CPAP and BVM with backup for sections 1, 5, 6, and 7. All bid documents are included in this action item.

**Alignment with Strategic Plan:** County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Marc Ferguson, OES Business Operations Supervisor

**County Manager's Recommendation:** The County Manager recommends that the BOCC authorize the County Manager to execute a contract with Life Assist in the Amount of \$162,500.00 for the purchase of OES-Emergency Medical Services

medical supplies.

**Attachments:**

[AAF Supplemental Document -Life Assist](#)

[Attachment 1 Medical Supply Bid Spec Worksheet](#)

[Boundtree Bid Documents](#)

[Henry Schein Bid Documents - No awards](#)

[IFB 24-008 Proposal Tab Medical Supplies - Emergency Medical Svcs](#)

[IFB Purchase of Goods FY24 Formal Bid Medical Supplies](#)

[Life Assist Bid documents](#)

[Medline Bid Documents - no awards](#)

**24-0364**

**Approval of Capital Project Amendment No.25CPA00001 - Appropriate \$1.5M of Collection System Rehabilitation Fund Fund Balance and Transfer Funding to the Collection System Rehabilitation Capital Project (SE051) for a New Total Project SE051 Budget of \$7,598,592.13**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA00001 appropriating \$1.5M from the Collection System Rehabilitation Fund (6006690000) fund balance and transferring the funding to the Collection System Rehabilitation Capital Project (SE051) for a new total SE051 project budget of \$7,598,592.13.

The Collection System Rehabilitation Project is used primarily for critical collection system projects that reduce the risk of sanitary sewer overflows and decrease ongoing maintenance costs for the Utilities Division. These projects include raising manholes to be above the 100-year flood plain, repairing or replacing damaged sewer pipes due to age, annual manhole labeling and inspections, and for the repair of existing pump stations as required to maintain reliability. Contractor costs associated with emergency responses to sewer spills also comes from this project. Durham County's wastewater collection system consists of thirteen (13) pump stations and one hundred and fifteen (115) miles of piping.

**Collection System Rehabilitation Capital Project Budget**

Current Budget: \$6,098,592.13

Project Amendment: \$1,500,000.00

**Revised Budget: \$7,598,592.13**

**Alignment with Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity". These funds ensure rehabilitation projects can be completed which reduce sanitary sewer overflows, inflow and infiltration, pipe failure, etc.

**Resource Persons:** Jay Gibson, PE, Director of E&ES; Stephanie Brixey, Deputy Director; Jonathan Yeomans, Budget & Management Analyst; and David Ades, Assistant Director of Budget & Management.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA00001 appropriating \$1.5M from the Collection System Rehabilitation Fund (6006690000) fund balance and transferring the funding to the Collection System Rehabilitation Capital Project (SE051) for a new total SE051 project budget of \$7,598,592.13.

**Attachments:** [CPA-01 LEGAL FORM Appropriating Fund Balance to Project SE051\(\\$1,500,000\)](#)

**24-0365**

**Approval of the Final Grant Agreement in the Amount of \$1,220,000 between Durham County and the Federal Railroad Administration for the Durham Rail-crossing Engagement, Planning, and Innovative Revitalization (Durham REPAIR) Study**

**Agenda Text:** The Board is requested to authorize staff to execute the final grant agreement in the amount of \$1,220,000 between Durham County and the Federal Railroad Administration (FRA) for the Durham Rail-crossing Engagement, Planning, and Innovative Revitalization (Durham REPAIR) Study.

The agreement will facilitate the start of a study analyzing three rail-crossings in East Durham (Ellis Road, S. Driver Street, and S. Plum Street) for opportunities to improve the safety, mobility, and community near the three adjacent railroad crossings. From 1997 to 2022, there were 19 crashes, including three fatalities and nine injuries at these crossings.

Executing the final grant agreement with FRA will allow Durham County to move forward with the Durham REPAIR project. The draft grant agreement was reviewed at the June 3 and June 10 meetings. Staff are coordinating with FRA on the final agreement and expect limited change from the draft agreement.

The REPAIR project is anticipated to be funded for \$1,525,000. Durham County was awarded a grant through FRA to fund 80% of the project cost (\$1,220,000). The remaining 20% (\$305,000) will be fully reimbursed by Durham County Transit Plan funds administered by GoTriangle. Funding for the REPAIR project is reflected in the approved FY25 County Budget and the FY25 Durham County Transit Work Program.

**Alignment with Strategic Plan:** The Durham REPAIR project will further the County's Strategic Plan goal for Safe Communities by addressing unsafe rail crossings in East Durham and the goal for Environmental Stewardship and Community Prosperity by providing better rail services that connect to jobs, education, housing, healthcare, and opportunity.

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director; Curtis Scarpignato, Transportation Planner

**County Manager's Recommendation:** The County Manager recommends that the Board authorize staff to execute the final grant agreement in the amount of

\$1,220,000 between Durham County and the Federal Railroad Administration (FRA) for the Durham Rail-crossing Engagement, Planning, and Innovative Revitalization (Durham REPAIR) Study.

**Attachments:** [REPAIR AAF Memo - Final FRA Grant Agreement](#)  
[Attachment 1 General Terms](#)  
[Attachment 2 - Durham REPAIR - 2024.06.24](#)  
[Exhibits and QPR FRA F 34](#)

**24-0366****Approval of Budget Ordinance Amendment No. 24BCC00108 for the Department of Social Services to Recognize Representative Payee Funds or “Trust Funds” to add an additional \$65,000 to the Budget to Provide Additional SSI and Social Security Funds**

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No. 24BCC00108 for the Department of Social Services to Recognize Representative Payee Funds or “Trust Funds” to add an additional \$65,000 to the Budget to Provide Additional SSI and Social Security Funds

The Governmental Accounting Standards Board implemented GASB 84 in FY21 which requires counties to show “Fiduciary Funds” in the budget. No county dollars are included in these funds.

**Alignment with Strategic Plan:** Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

**Resource Persons:** Maggie Clapp, Director, Department of Social Services, Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

**County Manager’s Recommendation:** The County Manager recommends that the Board of County Commissioners approve Approval of Budget Ordinance Amendment No. 24BCC00108 for the Department of Social Services to Recognize Representative Payee Funds or “Trust Funds” to add an additional \$65,000 to the Budget to Provide Additional SSI and Social Security Funds

**Attachments:** [Representative Payee Funds \\$65,000.00 AAF v2](#)  
[Representative Payee Funds-Trust Funds- \\$65,000 AAF Supplemental Doc v2](#)  
[Representative Payee Funds-Trust Funds AAF SAP form](#)  
[AAF-108 Legal Form](#)

**24-0367****Approval of Durham County Juvenile Crime Prevention Council FY 2024-2025 Funding Plan**

**Agenda Text:** The Board is requested to approve the Durham County Juvenile Crime Prevention Council (JCPC) FY 2024-2025 funding plan. Durham County JCPC operates on a two-year funding cycle. At their scheduled meeting on April 24, 2024, with a quorum



present, the JCPC Executive Committee voted to recommend the attached county funding plan for the allocation of the \$701,101 in state funding and \$105,300 in county funding to the Durham County Board of County Commissioners for final approval.

These funds are anticipated to be included in the State of North Carolina's FY 2024-2025 budget and allocated to Durham County by the Department of Public Safety Division of Juvenile Justice based on a formula. The funding is available only for programs serving youth who are delinquent, undisciplined, or at risk of court involvement and is restricted to services providing intermediate and community sanctions to the courts. Programs are required to offer treatment, rehabilitation and/or educational enrichment as prioritized in the publicly advertised Request for Proposals (RFP). The attached funding plan includes second year funding for eight existing programs and new components for seven of the eight programs.

**Alignment with Strategic Plan:** This item aligns with Goal Three - Safe and Secure Community

**Resource Persons:** Robin Heath, Assistant Director, Justice Services Department and Kevin McIver, JCPC Chair

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Durham County Juvenile Crime Prevention Council (JCPC) FY 2024-2025 Funding Plan.

**Attachments:** [4-Signed FY 24-25 Funding Plan](#)

#### **24-0368**

#### **Adoption of DCo Forward 2029, Durham County's Strategic Plan**

**Agenda Text:**

The Board is requested to receive an update to the ongoing process for the FY 2025-2029 Strategic Plan. The update will include a recommendation to update the Values, Mission, and Vision for Durham County and the most current version of the Strategic Plan Objectives and Initiatives.

**Alignment with Strategic Plan:** This item aligns with Goal 5: Visionary Government

**Resource Persons:** Josh Edwards, Director Strategy and Performance; Patrick Madej, Strategic Initiatives Manager; Adreanna Johnson, Strategic Initiatives Analyst; Ciji Garner, Strategic Initiatives Analyst; Shannon Trapp, Chief of Staff.

**County Manager's Recommendation:** The County Manager recommends that the Board receive this informational session on the FY 2025-2029 Strategic Plan from the Office of Strategy and Performance.

**Attachments:** [BOCC 6-24 Adopted Strategic Plan Presentation](#)

#### **24-0370**

**Approval of Budget Ordinance Amendment No. 25BCC00005 for the Department of Social Services to recognize Durham County's FY2024-2025 Home and Community Care Block Grant (HCCBG) Funding Plan in the amount of \$932,221 which includes the required**



**Durham County DSS Local Match of \$86,123.****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 25BCC00005 for the Department of Social Services to recognize Durham County's FY2024-2025 Home and Community Care Block Grant (HCCBG) Funding Plan in the amount of \$932,221 which includes the required Durham County DSS Local Match of \$86,123. The Home and Community Care Block Grant (HCCBG), as authorized in G.S. 143B-181.1 (a) (11), is designed to improve the planning and coordination of in-home and community-based services provided to North Carolina's older adults. It is also intended to promote the visibility of aging programs at the local level by giving counties increased flexibility with respect to funding aging services available through the Block Grant. The majority of funding comprising the HCCBG is authorized by the federal Older Americans Act.

The Board is also requested to approve the Department of Social Services request to recognize additional Home and Community Care Block Grant (HCCBG) Funds subsequent to adoption of the FY2024-2025 Budget. The Department (DSS) and the Durham Center for Senior Life (DCSL) are co-lead agencies for receiving the HCCBG funds and administering the programs. The goal of services provided under this grant is to enable recipients to stay at home longer; receiving the care and services they need in their own homes, thus reducing the necessity for out of home placement. Services provided are Adult Day Care Services, Congregate Meals, Senior Center Operations, Information and Case Assistance, Transportation, Home Delivered Meals, and In-Home Aide Services.

**Alignment with Strategic Plan:** Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

**Resource Persons:** Maggie Cveticanin, Director, Department of Social Services, Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

**County Manager's Recommendation:**            **The county manager recommends the board to**

approve Budget Ordinance Amendment No. 25BCC00005 for the Department of Social Services to recognize Durham County's FY2024-2025 Home and Community Care Block Grant (HCCBG) Funding Plan in the amount of \$932,221 which includes the required Durham County DSS Local Match of \$86,123.

**Attachments:**

[DAAS-732 Durham County Department of Social Services-signed](#)

[DAAS-732 Durham Center for Senior Life-signed](#)

[HCCBG Initial Plan AAF FY2024-2025](#)

[HCCBG Initial Plan FY2024-2025 AAF Supplemental Doc](#)

[HCCBG Initial Plan AAF SAP form](#)

[AAF-05 Legal Form DSS HCCBG Funds](#)

**24-0371****Execution of a Service Agreement with Westaff Workforce Solutions LLC for Temporary Staffing in the Amount of \$118,854.00 for Community Intervention and Support Services Department to Support Programmatic Efforts.****Agenda Text:**

The Board is requested to authorize the County Manager to execute a contract with Westaff Workforce Solutions LLC for temporary staffing in an amount not to exceed \$118,854.00 for the Community Intervention and Support Services department to support implementation of programmatic efforts. Funding exists in FY 2024-25 operating budget.

**Alignment with Strategic Plan:** This request aligns with the County's Strategic Goal 2: Community Health and Well-being.

**Resource Persons:** Krystal Harris, MSW, Community Intervention & Support Services Director

**County Managers' Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract with Westaff Workforce Solutions LLC for temporary staffing in an amount not to exceed \$118,854.00 for the Community Intervention and Support Services department to support implementation of programmatic efforts. Funding exists in FY 2024-25 operating budget.

**Attachments:**

[Westaff Contract Quote FY24-25](#)

**24-0372****Approval of Interlocal Agreement with the City of Durham to Support the Bull City United Program and Project BUILD****Agenda Text:**

The Board is requested to review and approve the Durham City-County interlocal agreement to continue support of the expanded Bull City United anti-gun violence program and the gang reduction strategy with Project BUILD.

In 2021, Durham City Council partnered with Durham County Government approving funding to expand the Bull City United program to census tracts 11.00, 13.04, 17.09, and 23.00. Durham's Gang Reduction Strategy (GRS) developed as a response to recommendations from the Comprehensive Gang Assessment that was commissioned by the City and County and completed in November 2007. The Gang Assessment highlighted the need for a coordinated approach that includes prevention, intervention, and suppression strategies to reduce criminal activity committed by gang members in Durham. The interlocal agreement supports (18) full-time Bull City United positions at a cost not to exceed \$1,067,892 annually to support the four additional census tracts. The eighteen City-funded positions are (1) Supervisor, (5) Outreach Workers, and (12) Violence Interrupters. The agreement also supports (1) full-time Outreach Worker, (1/3) full-time Bilingual Outreach Worker, and program costs not to exceed \$108,028 for Project BUILD.

**Alignment with Strategic Plan:** This agenda item aligns with Goal 2: Community Health and Well-Being

**Resource Persons:** Krystal Harris, Director - Community and Intervention Support Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve an Interlocal Agreement with the City of Durham for continued support of the expanded Bull City United anti-gun violence program and the gang reduction strategy with Project BUILD.

**Attachments:** [6.6.24 REV'D City-County FY2024-25 Interlocal Agreement Regarding Bull City](#)

### **24-0373**

### **Approval of Property Tax Releases and Refunds for May 16 - 30, 2024**

**Agenda Text:**

The Board is requested to approve the Releases & Refunds for May 16 through May 30, 2024, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports detail partial month releases and refunds for May 2024.

This month's report includes releases and refunds for tax year 2023 totaling \$ 97,763.69. Prior tax years' (2016-2022) releases and refunds are in the amount of \$ 370.06. May 16 through May 30, 2024, releases and refunds total \$ 98,133.75.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. The reason for the request is to ensure the county complies with North Carolina General Statutes which ensure we are accountable to our citizens.

**Resource Persons:** Keyar Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the property tax release and refund report for May 16 through May 30, 2024, as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

**Attachments:** [Releases and Refunds Backup Detail-May 2024-June 24, 2024 \(#2\)](#)

[Backup-Bill Release Report\\_May 2024-June 24, 2024 \(#2\)](#)

[Backup-Pending Refund Report May 2024-June 24, 2024 \(#2\)](#)

### **24-0375**

### **Approval of Contract with Stryker in the Amount of \$135,734.38 to provide EMS Procure Services for Emergency Medical Services (EMS) Stretchers and Power-LOAD units**

**Agenda Text:**

The BOCC is requested to authorize the County Manager to execute a contract with Styker in the amount of \$135,734.38 to provide EMS Procure Services for Emergency Medical Services (EMS) stretchers and Power-LOAD units. Current capital improvement funds will be used to cover the cost of the contract.

Durham County OES-Emergency Medical Services purchased Stryker stretchers and Power-LOAD systems and placed them into service in 2021. At that time no

warranties, maintenance, or repair contracts were purchased. As these units continue to age, they are requiring regular maintenance and repair including batteries ranging from \$700-\$900 each. During a mechanical breakdown of a unit, they are out of service until repair. EMS Prevent services will cover all breakdowns and reduce the out-of-service time for contract and/or purchase order processing times.

**Alignment with Strategic Plan:** County's Strategic Goal 3: Safe and Secure Community and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Marc Ferguson, OES Business Operations Supervisor

**County Manager's Recommendation:** The County Manager recommends that the BOCC authorize the County Manager to execute a contract with Stryker in the amount of \$135,734.38 for the contract of OES-Emergency Medical Services Stryker stretcher and power load preventative maintenance and repairs.

**Attachments:** [AAF Supplemental Document - Contract Approval Template -Stryker Prevent 2024 ProCARE Transport Proposal \(5.23.24\)](#)  
[SAVVIK 2024](#)

**24-0376**

**Approval of Contract with Zoll Medical Corporation in the Amount of \$69,207.00 to provide X-Series Precision Service Plan for Emergency Medical Services (EMS) cardiac monitors**

**Agenda Text:**

The BOCC is requested to authorize the County Manager to execute a contract with Zoll Medical Corporation to execute a contract with Zoll Medical Corporation in the amount of \$69,207.00 to provide X Series Precision service plan for Emergency Medical Services (EMS) Zoll X Series cardiac monitors. Current capital improvement funds will be used to cover the cost of the contract.

Durham County OES-Emergency Medical Services purchased Zoll X Series cardiac monitors and placed into service in 2021. At that time no warranties, maintenance, or repair contracts were purchased. As these units continue to age, they are requiring regular maintenance and repair. During a cardiac monitor failure or breakdown of a unit they are out of service until repair. X Series Precision Service Plan will cover all preventative maintenance, parts and labor on normal wear and tear, shipping and use of service loaners during repairs. This will reduce the out of service time for contract and/or purchase order processing times.

**Alignment with Strategic Plan:** County's Strategic Goal 3: Safe and Secure Community and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Marc Ferguson, OES Business Operations Supervisor

**County Manager's Recommendation:** The County Manager recommends that the BOCC authorize the County Manager to execute a contract with Zoll Medical Corporation in the amount of \$69,207.00 for the contract of OES-Emergency

Medical Services X Series Protection Service Plan for all Zoll X Series cardiac monitors.

**Attachments:**      [AAF Supplemental Document - Contract Approval Template -Zoll services](#)  
[Durham County EMS - 7994 - 1 Year Precision Plan - 5-23-2024](#)  
[Sole Source](#)

**24-0377**

**Approval to Enter A Service Contract with Velasquez Digital Media Communications LLC, in the amount \$ 97,190 to Support Durham County's Public Information Department Efforts to Broadcast Durham County's Major Activities.**

**Agenda Text:**      The Board is requested to authorize the County Manager to approve the contract agreement with Velasquez Digital Media, LLC. in the amount of \$97,190.00. Funding is in the existing FY 2024-25 operating budget.

Velasquez Digital Media provides broadcasts of all regular County Commissioners meetings and work sessions, along with any other special video projects that are requested to assist Durham County's overall communications to the public. The company also produces and edits episodes of the County's signature TV Show, In Touch with Durham County. Additionally, the team creates relevant monthly announcements from information provided by the Public Information staff, in a format designed to air on various building lobby screens and Durham TV 8.

**Alignment with Strategic Plan:** This request aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Deborah Craig-Ray, Chief Communications Officer

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract with Velasquez Digital Media Communications in the amount of \$97,190. The contract will be paid for with FY 2024-25 budgeted funds within Public Information Office operating budget.

**Attachments:**      [Durham Scope of Services BOCC-FY 24-25 update v2](#)

**24-0378**

**Approve the Contract for Uniformed Security Services with Nighthawk Security and Consulting, LLC continuing under RFP22-019R1 in the amount of \$4,212,441.47**

**Agenda Text:**      The Board is requested to review and authorize the County Manager to execute a service contract with Nighthawk Security and Consulting, LLC. Under RFP No. 22-019R1 Contracted Uniformed Security Services in the amount of \$4,212,441.47 for FY2024-2025.

Durham County utilized contract security to provide unarmed and armed security officers, as well as company police officers, for multiple county buildings. This includes parking lots, parking structures, building security, and roving patrols. The

vendor will also provide screening services for Durham County Courthouse, Detention Center, and Human Services.

This is renewal for the third (3rd) term of five (5) total terms under the RFP 22-019R1. Night Hawk Security and Consulting remains a MWBE certified Black-American Firm and will be utilizing 100% MWBE participation on this project.

**Alignment with Strategic Plan:** This action item aligns with Goal 3 - Safe and Secure Community.

**Resource Persons:** Isaac Alderman, Security Manager; Motiryo Keambiroiro, Director, General Services

**County Manager's Recommendation:** County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with Nighthawk Security and Consulting, LLC. for Contracted Uniformed Security (RFP No. 22-019R1) in the amount of \$4,212,441.47 as well as authorize the County Manager to execute future contract amendments if cost of future amendments have been allocated within the operational budgets of the Security Manager, DSS, or the Sheriff's Office.

**Attachments:** [AAF Supplemental Nighthawk](#)  
[Position Bill Rate](#)

## **24-0381 Adoption of the FY 2024-25 Annual Opioid Settlement Fund Ordinance and Related Spending Resolutions**

**Agenda Text:** The Board is requested to approve the adoption of the FY 2024-25 Annual Opioid Settlement Fund Ordinance and related Spending Resolutions

**Alignment with Strategic Plan:** This grant aligns with Focus Area: Community Well-being for all by supporting evidence-based strategies that reduce the risk of overdose among individuals with opioid use disorder or any co-occurring substance use disorder or mental health condition.

**Resource Persons:** Joanne Pierce, Assistant County Manager, Dwane Brinson Assistant County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board to approve the Adoption of the FY 2024-25 Annual Opioid Settlement Fund Ordinance and related Spending Resolutions

**Attachments:** [Annual Opioid FY 2024-25 Budget Ordinance](#)  
[FY25 - DPH Opioid Settlement](#)  
[CLC Harm Reduction and Manager Position Spending Authorization](#)  
[Community Paramedics Spending Authorization](#)

## **24-0387 Approval of Lease Agreement with the State of North Carolina**

**Department of Agriculture & Consumer Services (Forest Service)****Agenda Text:**

The Board is requested to approve a new Lease Agreement with the State of North Carolina, through the North Carolina Department of Agriculture & Consumer Services (NCDA&CS), for the NC Forest Service, and authorize the County Manager to execute the lease. The lease is for approximately 1254 square feet of office space in the County Administrative Building II.

Durham County has a cooperative agreement with the North Carolina Department of Agriculture and Consumer Services to provide for the protection, development, and management of forest land within the County. The staff costs to provide this service are shared between the County and the State, with the County paying 40% and the State paying 60%. The NC Forest Service is a division within the NCDA&CS. They are required to have a lease for the space that the Forest Service staff occupies. All communities that have a Forest Service agreement in place provide office space at a nominal rate of \$1/yr.

**Alignment with Strategic Plan:** The attached Lease Agreement with the state of North Carolina Department of Agriculture and Consumer Services (Forest Service) supports Goal 3 “Safe Community”, and Goal 4 “Environmental Stewardship and Community Prosperity”.

**Resource Persons:** Nancy Mitchell, Sr. Real Estate Officer; Peri Manns, Deputy Director E&ES; Jay Gibson, Director of E&ES.

**County Manager’s Recommendation:** The County Manager recommends that the Board approve a new Lease Agreement with the State of North Carolina, through the North Carolina Department of Agriculture & Consumer Services, for the NC Forest Service, and authorize the County Manager to execute the lease.

**Attachments:**

[061524 DRAFT lease - Forest Service](#)

**24-0388****Approval of Lease Renewal with Animal Protection Society of Durham, Inc. for 2117 East Club Blvd.****Agenda Text:**

The Board is requested to approve a lease with the Animal Protection Society of Durham, Inc. (APS) for the facilities they occupy under a Service Contract with the County located at 2117 East Club Blvd. The APS is a 501(c)(3) non-profit organization that has managed the Durham County Animal Shelter since 1990. The County benefits from this relationship since APS performs a valuable and needed service to the community. The APS has had a lease with the County for the shelter facility since 2004.

The APS annual service contract is currently in place through June 30, 2024, and is scheduled to be renewed for the July 1, 2024 - June 30, 2029 period. The attached lease is dependent upon this service contract for the operation of the animal shelter. In the event the service contract is not renewed, or is terminated, the lease with APS



would be terminated as well. The lease rate is \$1 per year for the term of the lease which is July 1, 2024-June 30, 2029.

The terms and conditions in the attached lease are identical to those in the current lease, which expires June 30, 2024. Durham County is responsible for providing utilities (water, sewer, electric, and gas), maintenance and repair of the roof, walls structural supports, foundation, exterior windows, as well as the electrical, mechanical and plumbing systems for the main shelter building. The County provides pest control services and grounds maintenance. The County also maintains the existing security systems. APS is responsible for all routine/daily cleaning and janitorial services necessary to keep the premises clean and free of debris inside and outside, other daily or routine maintenance, pest control services to the mobile unit, telecommunications and data to service their leased space, and repairs that are necessary due to actions by their employees, agents, or invitees.

**Alignment with Strategic Plan:** This lease supports Strategic Plan Goal 5: “Accountable, Efficient, and Visionary Government by continuing to provide shelter operations through the service agreement and provision of space under this lease agreement.

**Resource Persons:** Nancy Mitchell, Sr. Real Estate Officer; Peri Manns, Deputy Director E&ES; Jay Gibson, Director, E&ES.

**County Manager’s Recommendation:** The County Manager recommends that the Board approve a lease with the Animal Protection Society of Durham, Inc. (APS) for the facilities they occupy under a service contract with the County located at 2117 East Club Blvd.

**Attachments:** [070124 DRAFT LEASE APS at 2117 E Club Blvd 2024-29](#)

**24-0389**

**Approval of Budget Ordinance Amendment 25BCC001 Cooperative Extension to accept \$372.00 from NC State Cooperative Extension for Cooperative Extension Staff Recognition**

**Agenda Text:**

The Board is requested approve Budget Ordinance Amendment No. 25BCC001 accepting \$372.00 from NC State Cooperative Extension for Cooperative Extension Staff Recognition.

NC State Cooperative Extension has provided \$372.00 to Durham County Cooperative Extension as part of NCSU Employee Appreciation Week. The funds may be spent on a recognition gift, meal, treat, outing, or event for the staff in appreciation for of their contributions for the year. NC State Extension included all employees in the department regardless of their salary funding source.

**Alignment with Strategic Plan:** This item addresses County goals, particularly for accountable and effective government.

**Resource Persons:** Donna Rewalt, County Extension Director



**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC001 accepting \$372.00 from NC State Cooperative Extension for Cooperative Extension Staff Recognition.

**Attachments:** [NCSU Employee Appreciation Week Funds](#)  
[AAF-01 Legal Form Coop Ext \\$372 from NC State for Employee Appreciation.p](#)

**24-0391** **Approval of a contract with Communities in Partnership (RFP 24-041) for \$532,000 to Administer the Durham County Food Security Grants Program**

**Agenda Text:** The Board is requested to approve a \$532,000 contract (RFP 24-041) with Communities in Partnership for an Administrator for The Durham County Food Security Grants Program. American Rescue Plan Act (ARPA) funds are designated for this expense.

The purpose of the Durham County Food Security Grants Program is to support community food security efforts reaching our most vulnerable residents, especially communities disproportionately impacted by the negative economic impacts of COVID-19 and to further enhance Durham County's social safety-net with the increased costs of food, housing, and other essentials. Two applicants applied for RFP 24-041 with Communities in Partnership recommended for this project. The evaluation scoring summary is included.

The contract will extend through March 31, 2025, and includes \$400,000 for the community grants to support food assistance organizations with food, infrastructure, materials/supplies, and other operational funding needs and \$132,000 for operating costs for the management of the program. The grant program will be operated by Communities in Partnership (CIP), a majority Black, women-led, community accountable nonprofit with experience managing grant programs, including a previous Durham County grant program. CIP "addresses the social determinants of health through interconnected programs addressing food sovereignty, entrepreneurship and workforce development, affordable housing, and leadership development." The executive director, Camryn Smith, serves on the national Executive and Steering Committees for the Equitable Food Oriented Development (EFOD) Collaborative.

Within this County program, grants will range from approximately \$2,500 to \$45,000. The application process will encourage collaborative proposals and partnerships that share decision making with the community they propose serving. Funds will be targeted to support marginalized communities, especially those disproportionately impacted by the negative economic impacts of COVID-19. All grantees will be required to attend three cohort meetings to build community, share resources and ideas, and participate in targeted training. Grantees will submit data at the midpoint of the grant and at the end of the grant.

Previous County Food Security Grants Programs were supported with County funds. The most recent FY 22-23 program was operated by CIP and provided funding to fill gaps in food security resources in Durham County and provide direct education and collaborative support for grantees. The previous FY 21-22 Food Security Grant opportunity was operated by Durham Congregations in Action (DCIA) and was focused on short-term, stop-gap funding for emergency food assistance organizations. These earlier programs were successful in reaching residents and providing much needed support for local organizations. Similar success is expected with the current program.

**Alignment with Strategic Plan:** Food security support for vulnerable at-risk portions of Durham County's population aligns with county goals supporting community prosperity and health in the Durham County Strategic Plan.

**Resource Persons:** Raina Goldstein Bunnag, County Food Security Coordinator; Donna Rewalt, County Extension Director.

**County Manager's Recommendation:** The County Manager recommends that the Board approve a \$532,000 contract (RFP 24-041) with Communities in Partnership for an Administrator for The Durham County Foods Security Grants Program.

**Attachments:**

[RFP 24-041 Administrator for DCo Food Security Grants Program](#)

[RFP 24-041 Summary of Evaluation Scores](#)

[MWBE Compliance Review Form-AAF for 24-041 RFP 052424](#)

[Service Contract Communities in Partnership FY2025 RFP 24-041](#)

[Attachment 1 - Scope of Services\\_CIP FS Grants](#)

**24-0397**

**Approval of Capital Project Amendment No.25CPA00002 and Budget Ordinance Amendment No.25BCC00002 Appropriating Approved County Contribution (PAYGO) Funds (\$7,308,666) for Multiple Capital Projects, as well as Appropriating \$741,212 of Debt Service Fund Fund Balance, Transferring it to the PAYGO Fund, and Appropriating \$741,212 in PAYGO Funding to the Security Systems Upgrades & Repairs Capital Project (4190DC081)**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No. 25CPA00002 and Budget Ordinance Amendment No.25BCC00002, appropriating approved County Contribution (PAYGO) funds (\$7,308,666) for multiple capital projects, as well as \$741,212 of Debt Service Fund fund balance, transfer the funding to the PAYGO Fund, and appropriate \$741,212 in PAYGO funding to the Security Systems Upgrades & Repairs Capital Project (4190DC081).

This capital project amendment is a standard annual procedure that occurs at the beginning of each fiscal year. All but \$741,212 in funding was approved as part of the FY 2024-25 annual budget.

The projects are as follows:

<b>Durham County Capital Projects</b>	<b>Current Budget</b>	<b>Increase/Decrease</b>	<b>Updated Budget</b>
Ongoing Roof Replacement (4190DC073)	\$	3,640,166.00	\$ 1,058,860.00
\$ 4,699,026.00			
Ongoing Parking Lot Replacement (4190DC074)	\$	2,761,304.00	\$
129,839.00 \$ 2,891,143.00			
Ongoing HVAC Replacement (4190DC076)	\$	5,351,345.00	\$ 736,632.00
\$ 6,087,977.00			
Ongoing Facilities Systems Upgrades (4190DC087)	\$	91,495.36	\$
1,165,575.00 \$ 1,257,070.36			
<b>CISS at Shoppes at Hope Valley (4730DC161) (NEW)</b>		\$	- \$
<b>70,000.00</b> \$ 70,000.00			
<b>Fleet Maintenance Facility (4730DC162) (NEW)</b>	\$	-	\$
<b>400,000.00</b> \$ 400,000.00			
<b>Orange Factory Road Farm Campus (4730DC163) (NEW)</b>		\$	- \$
<b>425,000.00</b> \$ 425,000.00			
<b>Durham to Roxboro Rail Trail (4590270200DC001) (NEW)</b>		\$	- \$
<b>33,334.00</b> \$ 33,334.00			
IT Sheriff BW-ICC Expansion (4310DC092)	\$	1,714,964.00	\$ 505,171.00
\$ 2,220,135.00			
Sheriff Detention Ctr. Food Doors (4310DC094)	\$	668,281.00	\$
639,844.00 \$ 1,308,125.00			
<b>IT Sheriff Server Room Upgrade (4310DC095) NEW</b>		\$	- \$
<b>1,091,518.00</b> \$ 1,091,518.00			
<b>EMS Stations Renovations (4330DC006) NEW</b>	\$	-	\$
<b>810,000.00</b> \$ 810,000.00			
EMS Equipment Replacement (4410DC001)	\$	4,350,000.00	\$ 242,893.00
\$ 4,592,893.00			
Security System Upgrades & Repairs (4190DC081)	\$	2,633,949.00	\$
741,212.00 \$ 3,375,161.00			
<b>TOTALS</b>		\$ 21,211,504.36	\$
<b>8,049,878.00</b>		\$ 29,261,382.36	

For more detailed information about each project, please see the CPA supplement attached. Further projects will be brought forward in the future using PAYGO funding approved in the FY 2024-25 budget.

**Alignment with Strategic Plan:** Consistent funding support for ongoing capital projects meets the Strategic Plan Goal 5 “Accountable, Efficient, and Visionary Government” by enabling the County to provide the timely upgrades and capital purchases necessary to most efficiently meet infrastructure demands.

**Resource Persons:** Keith Lane, Director, Budget & Management Services and David Ades, Assistant Director, Budget & Management Services.

**County Manager’s Recommendation:** The County Manager recommends approval of Capital Project Amendment No. 25CPA00002 and Budget Ordinance Amendment No. 25BCC00002, appropriating approved County Contribution (PAYGO) funds (\$7,308,666) for multiple capital projects, as well as \$741,212 of Debt Service Fund fund balance, transfer the funding to the PAYGO Fund, and appropriate \$741,212 in PAYGO funding to the Security Systems Upgrades & Repairs Capital Project (4190DC081).

**Attachments:**      [AAF-02 LEGAL FORM Debt Service Appropriating for GS \(\\$741,212\)](#)  
[CPA-02 PAYGO Project Description supplement](#)  
[CPA-02 LEGAL FORM County Contribution to Capital Projects \(\\$7,308,666\)](#)

**24-0398      Approval of Capital Project Amendment No.25CPA00003 Closing Multiple Completed Capital Projects; Budget Ordinance Amendment No.25BCC00003 Reducing Several Capital Project Budgets to \$0 and Transferring the Remaining Balance to the Debt Service Fund; and Budget Ordinance Amendment No.25BCC0004 Reducing the Sewer Utility Capital Project (7100SE62) to \$0 and Transferring the Remaining Balance to the Sewer Utility Fund**

**Agenda Text:**      The Board is requested to approve Capital Project Amendment No.25CPA00003 officially closing multiple completed capital projects; Budget Ordinance Amendment No.25BCC00003 reducing several capital project budgets to \$0 and transferring the remaining availability to the Debt Service Fund; and Budget Ordinance Amendment No.25BCC0004 reducing the Train 3 Rehab Capital Project (7100SE62) to \$0 and transferring the balance to Sewer Utility Fund.

The following list of projects are ready to be closed. All funds for these projects were either entirely expended or transferred (through previous Board action) to other funds. All balances are zero dollars. The closing of these completed projects is a technical issue as completed/final capital projects cannot become a final asset (when County owned) and begin depreciation until they are officially closed by the Board.

<b>Project Name and Number</b>	<b>Final Budget</b>	<b>Project Status</b>
County Courthouse Elevator Repair Project (4190DC085)	\$140,000.00	Closing
Sap S4 Hana Erp Upgrade (4200DC109)	\$83,629.73	Closing
20 It Hardware Upgrade (4200DC120)	\$2,129,699.00	Closing
Detention Center Security Modifications (4310DC088)	\$234,455.35	Closing
Bull City United (47302635DC153)	\$6,000,000.00	Closing
Shoppes Of Hope Valley (47302635DC154)	\$11,992,235.46	Closing
Research Triangle Foundation Park Center (49901240ED001)	\$20,000,000.00	Closing
Museum Exhibit Upgrades And Maintenance (61903100CD035)	\$2,053,542.00	Closing
Museum Classrooms Expansion (61903100CD036)	\$3,094,522.00	Closing
Museum Entry Plaza And Lobby Renovation (61903100CD037)	\$1,819,641.00	Closing
Museum New Parking Deck (61903100CD038)	\$7,100,000.00	Closing
Twwtp Water Line Extension Project(71006011SE059)	\$232,536.00	Closing

The following list of projects are recently complete and are ready to have their remaining balance reduced to \$0. The remaining funds will be transferred via the Budget Amendment to Debt Service Fund for annual debt service support or future capital expense:

<b>Project Name and Number</b>	<b>Current Budget</b>	<b>Increase / Decrease</b>	<b>Updated Budget</b>
Elections Equipment (41702100DC001)	\$ 860,000.00	\$ (1,591.29)	\$ 858,408.71
Tax Department Software Replacement (4140DC001)	\$ 1,350,000.00	\$ (37,787.25)	\$ 1,312,212.75
Alliance Backfill Renovation Project (4730DC145)	\$ 1,567,400.00	\$ (2,810.57)	\$ 1,564,589.43
Orange Factory Road Farm Campus (4730DC157)	\$ 2,137,000.00	\$ (21,272.07)	\$ 2,115,727.93

<b>TOTAL</b>	<b>\$ 5,914,400.00</b>	<b>\$</b>
<b>(63,461.18)</b>	<b>\$ 5,850,938.82</b>	

The following project is complete and ready to have its remaining balance reduced to \$0. The funds will be transferred via Budget Amendment to the Sewer Utility Fund for future use:

<b>Project Name and Number</b>	<b>Current Budget</b>	<b>Increase / Decrease</b>	<b>Updated Budget</b>
Train 3 Rehab Project (7100SE062)	\$ 900,000.00	\$ (83,036.29)	\$ 816,963.71

**Alignment with Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Crystally Wright, Chief Financial Officer; Keith Lane, Budget Director; David Ades, Assistant Budget Director

**County Manager's Recommendation:** The County Manager recommends approval of Capital Project Amendment No.25CPA00003 officially closing multiple completed capital projects; Budget Ordinance Amendment No.25BCC00003 reducing several capital project budgets to \$0 and transferring the remaining availability to the Debt Service Fund; and Budget Ordinance Amendment No.25BCC0004 reducing the Train 3 Rehab Capital Project (7100SE62) to \$0 and transferring the balance to Sewer Utility Fund.

**Attachments:**

[AAF-04 LEGAL FORM Transferring to Sewer Fund \(\\$83,036.29\)](#)

[AAF-03 LEGAL FORM Transferring to Debt Service \(\\$63,461.17\)](#)

[CPA-03 LEGAL FORM Closing & Reducing Capital Projects](#)

[CPA-03 LEGAL FORM II Closing & Reducing Capital Projects](#)

**24-0399**

**Approval of a \$7,373,029 Contract with Child Care Services Association to Continue to Administer Durham PreK, Durham County's Universal Pre-K Initiative.**

**Agenda Text:**

The Board is requested to approve the attached contract with Child Care Services Association in the amount of \$7,373,029 to continue to administer Durham PreK, Durham County's universal Pre-K initiative.

Durham PreK is a major Durham County investment in supporting healthy child development and early education for young children in Durham. The work to study and establish a universal pre-k initiative in Durham began in 2015 with joint Board of County Commissioners, City Council, and Board of Education resolution in support of a planning process toward universal, high-quality pre-k. Since that time, Durham County has contributed increasing amounts of targeted to make this goal a reality.

Durham County's investment in pre-k began with a decision to provide sales tax funds to support Durham Public Schools Pre-K. The County's investment in universal Pre-K began in FY 2018 with funding for the Whitted School and a pre-k supply and

demand study to inform additional investment and expansion. Beginning in FY 2019, a contract was established with Child Care Services Association (CCSA) and multiple subcontracted partners to administer the expansion of Durham PreK. From that time, Durham County funding has increased almost every year, growing Durham's locally supported Pre-K seats from close to zero to 652 total seats in FY 2024.

In FY 2024 the increase of \$1,277,864 (\$1,152,000 in a budget increase and \$125,864 from Article 46 tax support) allowed for the addition of up to 100 more locally supported seats and increased teacher compensation and support among other benefits. The budgeted County allocation in FY 24 was \$6,857,581.

The FY 2025 increase of \$515,448 is a part of a multi-year phase-in of additional funds to move closer to the goal set by our community and supported by the Board to create a universal pre-k program accessible to all 4-year-olds in Durham County. This increase further expands and strengthens the Durham PreK system by:

- Funding increased reimbursement rates projecting 12% teacher salary increases.
- Adding 36 seats to increase access for 4-year-olds in private and public preschool programs *(45 new seats are funded to DPS for Murray-Massenburg outside of the DPK budget)*.
- Continuing to fund components of the Durham PreK Equity Plan by enrolling a new cohort of 20 new apprentices.

**Alignment with Strategic Plan:** A robust ecosystem of early childhood programs, including universal Pre-K, has great potential to improve outcomes across all outward-facing goals in the Durham County Strategic Plan.

**Resource Persons:** Meytal Barak, Early Childhood Coordinator; Donna Rewalt, County Extension Director; Tammie Hall, Assistant County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board to approve the contract with Child Care Services Association in the amount of \$7,373,029 to continue to administer Durham PreK, Durham County's universal Pre-K initiative.

**Attachments:**

[DPK Scope of Work FY25](#)

[Administration of DPK quote FY25](#)

[CCSA \(DPK\) SERVICE CONTRACT FY2025](#)

[SCOPE OF SERVICES FORM CCSA \(DPK\) FY25](#)

**24-0400**

**Approval to enter a contract with NWN Carousel in the amount of \$557,079.25 to provide consulting and partner support for the Unified Communications service utilized by Durham County.**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$557,079.52 with NWN Carousel utilizing IS&T FY 2024-25 operations funding. The contract will allow Durham County to secure consulting and support services for the County's enterprise phone system. Durham County will receive standard calling services for two thousand employees as well as contact center features for an additional 100 employees. They also provide enterprise collaboration services and applications aimed to help enhance employee productivity and communication while improving the overall employee and customer experience

**Alignment with Strategic Plan:** Goal 5 - Accountable, efficient, and visionary government

**Resource Persons:** Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract with NWN Carousel in the amount of \$557,079.52 to secure consulting and partner support for the Unified Communication service using IS&T FY 2024-2025 operations funding. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:**

[AAF NWN Hosted Phone Supplemental Document-06-27-24](#)

[NWN - Hosted Phone Support - CP - 08-04-24 thru 08-04-25 Final - 06-28-24](#)

**24-0401****Acceptance of Federal Aviation Administration Grant Offer 3-37-0056-67-2024 to Raleigh-Durham Airport Authority in the amount of \$3,410,395.00****Agenda Text:**

The Board is requested to accept Federal Aviation Administration (FAA) Grant Offer No. 3-37-0056-067-2024 on behalf of the Raleigh-Durham Airport Authority (RDUAA). The Raleigh-Durham Airport Authority is in receipt of a new grant offer from the Federal Aviation Administration (FAA) for the Raleigh-Durham International Airport (RDU). Funds from the referenced grant will be used for costs to acquire four Zero Emission Vehicles and associated charging infrastructure. The amount for Grant 3-37-0056-67-2024 is \$3,410,395.00, and it is comprised entirely of discretionary funds.

The FAA requires Durham County, along with Wake County and the cities of Durham and Raleigh, to accept grant offers made by the FAA under the Airport Improvement Program. Therefore, the Airport Authority is requesting that the County consider acceptance of the grant offer at its earliest opportunity.

The executed grant must be in the possession of the FAA no later than July 31, 2024.

**Alignment with Strategic Plan:** Goal 5: Accountable, Efficient and Visionary



Government.

**Resource Persons:** Ron Jewett, Vice President of Facilities Asset Management, Raleigh-Durham Airport Authority

**County Manager's Recommendation:** The County Manager recommends that the Board accept Federal Aviation Administration Grant Offer No. 3-37-0056-067-2024 on behalf of the Raleigh-Durham Airport Authority.

**Attachments:** [Federal Aviation Administration Grant Offer 3-37-0056-067-2024 - Transmittal L](#)  
[FAA Grant Offer 3-37-0056-067-2024](#)

#### 24-0404

**Approval of Capital Project Amendment No.25CPA00005 Reducing Multiple Completed Durham Public School Capital Project Budgets to \$0, Closing Completed Capital Projects, and Increasing Funding for the Northern High School Replacement Capital Project (SH239) by \$384,685.13 and the 20 LOBS Safety Project (SH279) by \$33,130.23**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA00005 reducing multiple completed Durham Public Schools capital project budgets to \$0 and closing them, as well as increasing the Northern High School Replacement Capital Project (5910SH239) budget by \$384,685.13 and the 20 LOBS Safety Project (5910SH279) budget by \$33,130.23.

DPS expects to close out the new Northern project before the beginning of the 2024-25 school year. The re-allocation of funds from the completed projects listed below will be added to the Northern High School Project. The funding will allow close out for all vendors and the completion of this project..

This is an annual process where the Budget Office reviews with relevant departments projects that are at or near completion. As part of annual project support it is important to officially close projects that have been defined as completed. If any unspent funds remain in those “finished” projects, agencies may request that those unspent funds move to other projects that may need additional funding. This annual process allows for the most efficient use of funds, particularly for Durham Public Schools, by allowing unspent funds to be moved to projects that need funding.

The following list of projects are ready to be closed. All funds for these projects were entirely transferred (through previous Board action) to other projects as prioritization was considered:

**Project Name and Number Final Budget Project Status**

Multiple Schools - Repair or Replace Cam (5910SH301)	\$0	Closing
Merrick-Moore ES-Replace Kitchen Ceiling (5910SH304)	\$0	Closing
George Watts & Hold ES-Replace Flooring (5910SH308)	\$0	Closing

The following DPS projects have been completed, their PAYGO funding can be reduced to \$0, and the projects can be closed. The remaining funds are being reallocated as seen in the bottom table.

**Project Name and Number Current Budget Increase / Decrease Updated Budget**

Misc Capital Improvements (5910SH280)	\$763,734.54	\$(25,278.83)	\$738,455.71
HVAC Projects (5910SH281)	\$1,846,289.41	\$(7,851.40)	\$1,838,438.01



<b>TOTAL</b>	<b>\$2,610,023.95</b>	<b>\$(33,130.23)</b>
	<b>\$2,576,893.72</b>	

The following DPS projects have been completed, their 2016 GO Bond funding can be reduced to \$0, and the projects can be closed. The remaining funds are being reallocated as seen in the bottom table.

<b>Project Name and Number</b>	<b>Current Budget</b>	<b>Increase / Decrease</b>	<b>Updated Budget</b>
16 Go Durham School Of The Arts Renovation (5910SH246)	\$2,482,383.94	\$2,493,982.81	<b>\$(11,598.87)</b>
16 Go Existing Northern High School (5910SH249)	\$310,661.46	<b>\$(59,379.22)</b>	\$251,282.24
16 Go Construction Services (5910SH273)	\$966,104.60	<b>\$(4,229.72)</b>	\$961,874.88
16 Go - Structural Analysis - Various (5910SH285)	\$1,083,260.80	<b>\$(241,178.22)</b>	\$842,082.58
16 Go - Dsa Boiler Replacement (5910SH286)	\$565,281.00	<b>\$(0.13)</b>	\$565,280.87
16 Go - Brogden Boiler Replacement (5910SH287)	\$479,060.00	<b>\$(3,895.03)</b>	\$475,164.97
16 Go Bond-Districtwide Asphalt Repairs (5910SH311)	\$56,400.00	<b>\$(20,525.00)</b>	\$35,875.00
16 Go Bond-Districtwide Classroom Furniture (5910SH312)	\$402,730.89	<b>\$(8,625.33)</b>	
	\$394,105.56		
16 Go Bond-Districtwide Playground Replacement (5910SH313)	\$162,680.05	<b>\$(27.00)</b>	
	\$162,653.05		
16 Go Bond Energy And Sustainability Pro (5910SH314)	\$1,800,000.00	<b>\$(32,051.09)</b>	
	\$1,767,948.91		
Jordan High Replacement Project - 2016 GOBonds (5910SH290)	\$443,413.76	<b>\$(3,175.52)</b>	
	\$440,238.24		
<b>TOTAL</b>	<b>\$8,763,575.37</b>	<b>\$(384,685.13)</b>	
	<b>\$8,378,890.24</b>		

The following two DPS capital project budgets will be increased utilizing reallocated funds as noted above:

<b>Project Name and Number</b>	<b>Current Budget</b>	<b>Increase / Decrease</b>	<b>Updated Budget</b>
16 GO Northern High School Replacement (5910SH239)	\$102,752,983.71	\$102,368,298.58	\$384,685.13
20 LOBS Safety Project (5910SH279)	\$3,889,976.00	\$33,130.23	\$3,923,106.23
<b>TOTAL</b>		<b>\$106,258,274.58</b>	<b>\$417,815.36</b>
		<b>\$106,676,089.99</b>	

**Alignment with Strategic Plan:** This capital project amendment aligns with Goal 1-Community and Family Prosperity and Enrichment, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

**Resource Persons:** Fredrick A. Davis, II, Durham Public Schools Senior Executive Director of Building Services; S. Keith Lane, Durham County Director of Budget and Management Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA00005 reducing multiple completed Durham Public Schools capital project budgets to \$0 and closing them, as well as increasing the Northern High School Replacement Capital Project (5910SH239)

budget by \$384,685.13 and the 20 LOBS Safety Project (5910SH279) budget by \$33,130.23..

**Attachments:** [CPA-05 Supplemental Info for DPS amendment](#)  
[CPA-05 LEGAL FORM II for DPS amendment](#)  
[CPA-05 LEGAL FORM for DPS amendment](#)

**24-0405**

**Approval to enter into a contract with World Wide Technology in the amount of \$250,699.80 to upgrade Durham County Main Library conference room equipment.**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$250,699.80 with World Wide Technology utilizing FY 2024-25 CIP 21 Audio-Visual Tech (42001910DC139) funding. The contract will allow Durham County to upgrade the technology equipment in the conference rooms utilized by both the public and Durham County staff. Recently there have been frequent issues impacting operability and reliability. World Wide Technology is a global leader in innovative automation and digital transformation providing world class technology solutions to large public and private organizations. IS&T in conjunction with Library Services have developed a strategic plan to upgrade equipment, mitigate the issues and restore usefulness to the facilities.

**Alignment with Strategic Plan:** Goal 5 - Accountable, efficient, and visionary government

**Resource Persons:** Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The Board is requested to authorize the County Manager to enter into a contract in the amount of \$250,699.80 with World Wide Technology utilizing FY 2024-25 CIP 21 Audio-Visual Tech (42001910DC139) funding. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:** [World Wide Technology AAF Supplemental Document - Library](#)  
[World Wide Technology LLC-Durham Library AV-06-17-24 thru 06-16-25 - Final](#)

**24-0407**

**Approval to Amend the Contract with Johnson Controls Inc under Funds Reservation 2400000639 for Continuous HVAC work at the Administration 1 Building for \$98,433.20**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract amendment to the Johnson Controls Inc. contract for continuous work on the HVAC systems at the Administration 1 Building at 200 East Main Street, Durham, NC 27701. This amendment will extend and fund the existing contract to June 30, 2025, to allow for additional required repairs. During the heat spell of June 17-28, 2024, the cooling system for the Administration Building has failed. Our vendor that services this

building has been working with our HVAC technician to repair this aging system. Two new compressors are needed for the repair, which costs \$98,433.20 and translates to \$49,216.60 per unit. Due to the emergency nature of the repair and the need for the building operation, the continuance of the repair is required.

**Alignment with Strategic Plan:** Goal 4 Environmental Stewardship, Initiative to improve environmental performance of County Buildings, and Goal 5 Accountable, Efficient, and Visionary Government to maintain and keep in good working order County Building Facilities.

**Resource Persons:** Motiryo Keambiroiro, General Service Director; Claude Eubanks, General Services HVAC Supervisor

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into an amendment to extend the contract (Funds Reservation 2400000639) with Johnson Controls Inc. for continuous work on the HVAC systems at the Administration 1 Building for \$98,433.20, as well as authorize the County Manager to execute future contract amendments if the funds are allocated within the General Services operating budget.

**Attachments:**

[Supplemental Form - HVAC Repair, Administration 1 Building](#)

[Vendor Quote Durham County Compressor Replacement](#)

**24-0413**

**Approve an Amendment to the Nighthawk Security and Consulting Contract to Provide Uniformed Security Personnel for Cooperative Extension for a Contract Increase of \$62,169.00 and a New Contract Total of \$4,274,610.47.**

**Agenda Text:**

The Board is requested to review and authorize the County Manager to execute an amendment to the contract with Nighthawk Security and Consulting, LLC. (Under RFP No. 22-019R1 Contracted Uniformed Security Services) to provide uniformed security personnel for Cooperative Extension. The total contract will be increased by \$62,169.00 for a new FY 2024-25 total of 4,274,610.47. The funding will come from the current FY 2024-25 Commissioner Approved Budget. No new funding is needed.

Durham County utilizes contract security to provide unarmed and armed security officers, as well as company police officers, for multiple county buildings. This includes parking lots, parking structures, building security, and roving patrols. This amendment is to add one unarmed Security Officer for Cooperative Extension located in the Agriculture Building. This unarmed security staff was not considered for FY 2024-25 due to the security upgrades measures added made to the facility in FY24. Night Hawk Security and Consulting remains a MWBE certified Black-American Firm and will be utilizing 100% MWBE participation on this project.

**Alignment with Strategic Plan:** This action item aligns with Goal 3 - Safe and

Secure Community.

**Resource Persons:** Isaac Alderman, Security Manager; Motiryo Keambiroiro, Director, General Services

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute an amendment to the contract with Nighthawk Security and Consulting, LLC. (Under RFP No. 22-019R1 Contracted Uniformed Security Services) to provide uniformed security personnel for Cooperative Extension. The total contract will be increased by \$62,169.00 for a new FY 2024-25 total of 4,274,610.47. The funding will come from the current FY 2024-25 Commissioner Approved Budget. No new funding is needed.

**Attachments:** [AAF Supplemental Security Document](#)  
[Position Information](#)

#### **24-0414**

### **Approval of Property Tax Releases and Refunds for May 31 - June 28, 2024**

**Agenda Text:**

The Board is requested to approve the Releases & Refunds for May 31 through June 28, 2024, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports details monthly releases and refunds for June 2024.

This month's report includes releases and refunds for tax year 2023 totaling \$ 163,031.68. Prior tax years' (2015-2022) releases and refunds are in the amount of \$ 167.49. May 31 through June 28, 2024, releases and refunds total \$ 163,199.17.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. The reason for the request is to ensure the county complies with North Carolina General Statutes which ensure we are accountable to our citizens.

**Resource Persons:** Keyar Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the property tax release and refund report for May 31 through June 28, 2024, as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

**Attachments:** [Releases and Refunds Backup Detail-June 2024-July 8, 2024](#)  
[Backup-Bill Release Report June 2024-July 8, 2024](#)  
[Backup-Pending Refund Report June 2024-July 8, 2024](#)  
[NCVTS April Refunds](#)  
[NCVTS May Refunds](#)

#### **24-0415**

### **Approval of Contract with BBG Real Estate Services for Commercial Real Estate Valuation Consultation Services for Durham County Tax Administration, Request for Proposal (RFP) 24-043**

**Agenda Text:**

The Board is requested to approve a contract with BBG Real Estate Services in the amount of \$175,000 for providing data and analysis services regarding commercial real estate income, expense and capitalization rates to be used in the valuation of income producing property.

Durham County issued the Request for Proposals (RFP 24-043) on May 5, 2024, through May 30, 2024. Four proposals were received. Based on a review of the four proposals, BBG Real Estate Services was chosen based on their experience working in and with tax offices, their proven ability to meet the RFP requirements and their quantity and quality of data. The proposal bid tabulation is attached.

In review of the MWBE Compliance for RFP 24-043 Consulting Services for Commercial Real Estate Valuations, there were no MWBE participation goals achieved on this project. BBG, Inc. will be utilizing their own workforce to perform the service on this project.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government

**Resource Persons:** Keyar Doyle, Tax Administrator; Starlin Beatty, Deputy Tax Assessor

**County Manager's Recommendation:** The County Manager recommends that the Board approve the contract with BBG Real Estate Services in the amount of \$175,000 for providing data and analysis services regarding commercial real estate income, expense, and capitalization rates to be used in the valuation of income producing property.

**Attachments:**

[MWBE Compliance Review Form-AAF for RFP 24-043](#)

[RFP 24-043 Consulting Scvs for CRE Valuations \(1\)-1](#)

[Evaluation Committee Overall Ranking Score Sheet For CRE Consulting for 2024](#)

**24-0422**

**Authorize Project Category Realignments Within US Treasury-designated categories for ARPA Fund Use and Approve Budget Ordinance Amendment No. 25BCC007 establishing a \$731,586 General Fund Budget from projected interest income to support ARPA-approved projects.**

**Agenda Text:**

The Board is requested to authorize the County Manager to make category realignments within US Treasury-designated categories for previously approved ARPA projects as needed. The realignment would establish a \$731,586 General Fund Budget from projected interest income to support ARPA-approved projects. The projected interest income totals \$1.2 million for the fiscal year 2024-25.

These adjustments will not impact the funding amounts utilized for approved projects or the availability of funding for grantees or contractors; they will instead allow County staff to maximize operational efficiencies for ARPA grant management. This action

would also authorize staff to reclassify grants as contracts where necessary and in compliance with federal requirements, including amending existing contractual language as needed, thus reducing the administrative burden for funds management. Items are being realigned to interest income from ARPA funding for three projects, with the remaining funds supporting the FY 2024-25 budgets for projects approved in FY 2023-24. Staff will provide a more detailed ARPA grant update during the August 5, 2024, work session.

In March 2021, President Biden signed the American Rescue Plan Act (ARPA). Of the \$1.9 trillion package, Durham County received \$62,445,275. Funds must be obligated by December 31, 2024. In addition, all funds must be expended to cover obligations, and all work must be completed by December 31, 2026. This ARPA funding, a transformative investment in the Durham community, can leverage resources from other local, state, and federal dollars, optimizing the potential overall community impact and paving the way for a brighter future.

**Alignment with Strategic Plan:** Goal 5: Efficient, Accountable and Visionary Government

**Resource Persons:** Claudia Hager, Deputy County Manager; John Keefer, County Grants Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve project category realignments within US Treasury-designated categories for ARPA fund use. This approval will also authorize staff to amend contracts from a subrecipient grant to a traditional contract. The Board is also asked to approve Budget Ordinance Amendment No. 25BCC007, establishing a \$731,586 General Fund Budget from projected interest income to support ARPA-approved projects.

**Attachments:** [Supplemental Form - Agenda Action Form Overview, Interest Income](#)  
[AAF 007 Legal form](#)

## 8. Public Hearings (60 min)

### **24-0353 Public Hearing to Adopt the Resolution related to Not to Exceed \$40,000,000 Revenue Bonds Series 2024 (Research Triangle Institute). (20min)**

**Agenda Text:** The Board is requested to hold a public hearing for purposes of meeting the requirements of the Public Finance Authority and Section 147(f) of the Internal Revenue Code, as amended, regarding the possible issuance by the Public Finance Authority of one or more series of its Revenue Bonds (Research Triangle Institute), Series 2024 (the "Bonds") to finance, including through reimbursement, the acquisition and installation of cloud-based enterprise resource planning software.

Following the public hearing, the Board is requested to adopt the attached resolution

(the “Resolution”) approving in principle the issuance of \$40,000,000 of Public Finance Authority Revenue Bonds for the benefit of Research Triangle Institute.

**Alignment with Strategic Plan:** Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** Jim Twiddy, Associate, McGuireWoods; Crystally Wright, Interim Chief Financial Officer; Joe Futima, Assistant Chief Financial Officer

**County Manager’s Recommendation:** The County Manager recommends that the Board adopt the attached resolution, hire the financing team as identified in the resolution and call a public hearing for July 8, 2024.

**Attachments:**

[RTI - 2024 Bonds - TEFRA Approval Resolution \(Durham BOCC\).](#)

[Supplemental Form, RTI Bonds](#)

[Affidavit of Publication of Notice of Public Hearing in Durham Herald Sun\(publis](#)

**24-0394**

**Public Hearing to Consider a Performance-Based Award for Project High Power with IONNA (20min)**

**Agenda Text:**

The Board is requested to hold a public hearing to consider a performance-based award for Project High Power in the amount of \$170,000 and to authorize the County Manager to negotiate and execute a performance agreement for Project High Power. Project High Power is the construction and operation of a new premium office headquarters for IONNA, creating 203 jobs and investing \$10,050,000 over five years.

IONNA is a clean energy, technology, and electric vehicle (EV) charging company. They will design, develop, build, and operate a unique, high-powered EV charging station network and customer experience that will lead to increased EV adoption in North America. The network will support and be open to electric vehicles of all brands. In addition to corporate functions, IONNA’s new state-of-the-art facility in Durham will include a customer experience lab for research and development of the software and hardware to create a network of more than 30,000 EV charging points. The company was founded by a partnership of major automotive companies (BMW Group, General Motors, Honda, Hyundai, Kia, Mercedes-Benz, and Stellantis). Their selection of Durham County will allow for the continued diversification of the local and regional economy, growing our clean energy and automotive sectors.

With approval of this award, the company has agreed to make reasonable efforts to provide internships to Durham Technical Community College and North Carolina Central University students, participate in local hiring events and job fairs, engage with the Durham Public Schools on various partnership opportunities, and commit to a 25% MWBE (Minority/Women-owned Business Enterprises) aspirational goal on construction spending, totaling \$2.0M. Please find additional project details in the briefing sheet attached to the agenda item.

All payments for the project will adhere to the Durham County Economic Development Incentive Policy and will only occur following annual performance



verification that the company has met its job creation, investment, and community partnership targets. This includes maintaining that property taxes paid annually are at a minimum twice the scheduled payment amount.

Staff recommends approval of this award. This public hearing has been advertised as required by law.

**Alignment with Strategic Plan:** This item aligns with Regional Leadership 1b.

**Resource Persons:** Matthew Filter, Economic Development Manager; Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager External Affairs.

**County Manager's Recommendation:** The Board is requested to hold a public hearing to consider a performance-based award for Project High Power in the amount of \$170,000 and to authorize the County Manager to negotiate and execute a performance agreement for Project High Power.

**Attachments:** [Project High Power -- Briefing Sheet](#)

## **24-0395**

### **Public Hearing to Consider a Performance-Based Award for Project Foundry (20min)**

**Agenda Text:**

The Board is requested to hold a public hearing to consider a performance-based award for Project Foundry in the amount of \$930,000 and to authorize the County Manager to negotiate and execute a performance agreement for Project Foundry. This new manufacturing project will create 54 jobs and invest \$65,157,320 within five years.

Project Foundry is a medical device company. One of their premier products under development requires a new investment in semiconductor manufacturing, which could also benefit other products, companies, and industries. The Company envisions that this facility will become their hub for manufacturing of next generation medical devices. This project is also seeking CHIPS Act funding.

Manufacturing projects, with great entry level wages and benefits, are a priority for Durham County. Of the 54 new jobs, 67% (36 jobs) require a 2-year degree or less and 87% (47 jobs) would require only five years of experience or less.

With approval of this award, the Company has agreed to make reasonable efforts to provide internships to Durham Technical Community College and North Carolina Central University students, work with Durham Technical Community College to identify the coursework and/or certifications necessary for entry-level positions, participate in local hiring events and job fairs, engage with the Durham Public Schools on various partnership opportunities, and commit to a 25% MWBE (Minority/Women-owned Business Enterprises) aspirational goal on construction spending, totaling \$1.75M. Please find additional project details in the briefing sheet attached to the agenda item.



All payments for the project will adhere to the Durham County Economic Development Incentive Policy and will only occur following annual performance verification that the Company has met its job creation, investment, and community partnership targets. This includes maintaining that property taxes paid annually are at a minimum twice the scheduled payment amount.

Staff recommend approval of this award. This public hearing has been advertised as required by law.

**Alignment with Strategic Plan:** This item aligns with Regional Leadership 1b.

**Resource Persons:** Matthew Filter, Economic Development Manager; Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager External Affairs

**County Manager's Recommendation:** The Board is requested to hold a public hearing to consider a performance-based award for Project Foundry in the amount of \$930,000 and to authorize the County Manager to negotiate and execute a performance agreement for Project Foundry.

**Attachments:** [Project Foundry -- Briefing Sheet](#)

## 9. Board and Commission Appointments (10 min)

**24-0380**

### **Board and Commission Appointments (10min)**

**Agenda Text:**

Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Alcoholic Beverage Control (ABC) Board
- Bicycle and Pedestrian Advisory Commission
- Citizens Advisory Committee
- Criminal Justice Advisory Committee
- Dangerous Dog Appeal Board
- Durham Convention Center Authority
- Durham County Women's Commission
- Durham Cultural Advisory Board
- Durham Planning Commission
- Durham Sports Commission
- Durham Technical Community College Board of Trustees
- Environmental Affairs Board
- Industrial Facilities and Pollution Authority
- Juvenile Crime Prevention Council
- Memorial Stadium Authority

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and

authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

**Attachments:** [BC Appt Memo 7.8.2024](#)

## 10. Items Pulled from the Consent Agenda (20 min)

## 11. Closed Session

[24-0386](#)

### Closed Session

**Agenda Text:**

The Board is requested to adjourn into Closed Session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, to discuss the National Opioid Litigation which privilege is hereby acknowledged; pursuant to G. S. 143- 318.11(a) (3)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 5

**Resource Persons:** Curtis Massey, Interim County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

## 12. Adjournment