



**Agenda Action Form Overview**

Capital project Amendment No. 19CPA000022 - Appropriate \$800,000.00 Library Foundation funding to the Main Library Renovation Project for furniture and approval of the Purchase of Goods contract(s) with various vendors for the Private Office, Conference and miscellaneous furnishings from the U.S. Communities/GSA and/or NC State Contracts Buying Programs for the Main Library Renovation Project.

**Background/Justification**

It was noted during the December 11, 2017 approval of GMP #2 with Skanska/Holt Brothers, Inc. for the Main Library project that subsequent contracts would be brought to the BOCC for approval including individual office furnishings, conference tables and seating, storage components etc., at a later date. Additional furniture purchases, and approvals will be required in the upcoming months for complete fit-up of the facility. The scope of work is summarized in the attached proposals for the total amount of \$1,028,058.86 thus including contingency of \$51,402.94 for a total of \$1,079,461.80.

**Policy Impact**

The scope of work includes the purchase of furniture package #1 for the Main Library Renovation Project located at 300 N. Roxboro Street Durham, NC in the amount of \$1,028,058.86 plus owner’s contingency at \$51,402.94 and to execute any other related contracts, if necessary, not to exceed the budget of \$1,079,461.80.

**Procurement Background**

As part of the Main Library Renovation project, the Durham County Library Foundation is continuing fundraising efforts to help bring the library’s mission of encouraging discovery, connecting the community and leading in literacy. Through this effort, currently \$800,000 is being donated to assist with the furniture procurement and STEAM technology for the project. The private office, conference, seating and other furnishings for the Main Library Renovation project, from previous vendors used for the Admin II Building furniture, for purchase through the U.S. Communities Buying Program, NC State Contracts, GSA and/or other buying programs. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs. This provides Durham County the deepest discount possible for purchases under this program (See attachment 1, pages 1-176). The Engineering Department has reviewed the recommendations with Vines Architecture and the Purchasing Division and recommends that the County proceed with the procurement of the items referenced in the attached proposals.

**Type of purchase**

- Goods
- Services
- Architect, Engineer or Surveyor Services, CM@R
- Construction and Repair

**Did this request for purchase go through a bid process? Yes  No**

*Goods: Bids required if ≥ \$30,000, BOCC approval if ≥ \$90,000*  
*Services: Bids required if ≥ \$30,000, BOCC approval if > \$40,000*  
*Construction/Repair work: Bids required if ≥ \$30,000, BOCC approval if ≥ \$500,000*



If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes  No**

If no, why? \_\_\_\_\_

**Fiscal Impact**

The Bond referendum for this project was approved in November 2016. The funds donated by the Library Foundation will be deposited in the Library Foundation Capital Project Fund and appropriated to the Main Library Renovation Capital Project.

**Recommendation**

The County Manager recommends that the Board approve the Capital Project Amendment No. 19CPA000022, appropriating \$800,000.00 of Library Foundation funding to the Main Library Project for Furniture and authorize the execution of the various Purchase of Goods contracts with Carolina Business Interiors, Alfred Williams and Carolina Furnishing + Design for the purchase of the private office, workstations, shelving , storage and misc. furnishings from the various Federal and/or State Buying Programs for the Main library building Renovation in the amount of \$1,028,058.86 and to execute any other related contracts, if necessary, not to exceed the budget of \$1,079,461.80.