

INTERNAL CONTRACT REQUISITION FORM

15-2265



CONTRACTOR/VENDOR NAME: ROBERT HALP INTERNATIONAL

VENDOR #: 1000007304

CONTRACTOR NAME & E-MAIL (INDIVIDUAL E-SIGNING FOR THE CONTRACTOR):

CHRIS MCCREA

chris.mccrea@roberthalp.com

Print Name

E-Mail Address

TYPE OF CONTRACT: New Renewal Amendment Services Goods Consulting Construction Lease Other

SCOPE OF WORK: TEMP STAFFING-DESKTOP SUPPORT-JS&T

CONTRACT AMT: \$ 36,000.00

CONTRACT TERM: 01/22/18-01/31/20

RFP/RF/RFO#: N/A

FUNDING SOURCE: General State Federal UNIFORM GUIDANCE (UG) PROCEDURES APPLICABLE? YES NO

ITEM LINE#	FUND	COST CENTER	GL ACCOUNT	WBS ELEMENT (Grant/Projects Only)	GRANT NUMBER	MATERIAL GROUP#	TOTAL	I/D	ADDITIONAL INFO
1	1001010000	42001910000	5200160100			0069	\$ 36,000.00		
2									SUPPORT EXTENSION RENEWAL
3									

RISK MANAGER Contract Requires Risk Management Review/Approval? YES NO

COUNTY ATTORNEY

Contract Requires BOCC Approval? YES NO Date of BOCC Approval: _____ Date: _____

Reviewing Authority: _____ Date: _____

PURCHASING MANAGER

Date: _____

DocuSign E-Signature: Kimberly Cook/JS&T Admin Officer Date: 10/02/19

DocuSign E-Signature

Date: _____

DEPARTMENT HEAD OR DESIGNEE

CHIEF FINANCIAL OFFICER

Date: _____

DocuSign E-Signature: _____

Print Name/Title: Greg Marrow/Chief Information Officer Date: _____

DocuSign E-Signature

Date: _____

E-Mail Address: gmarrow@dconnc.gov

COUNTY MANAGER

DocuSign E-Signature

Date: _____

Additional Comments/Instructions by Department:

Please forward executed copy to Kimberly Cook.

CLERK TO THE BOARD

DocuSign E-Signature

Date: _____

UNDS RESERVATION# 14849

IS&T DEPT

DocuSign E-Signature

Date: _____

Including Comments:



North Carolina
Durham County

CERTIFICATION

I, Monica W. Toomer, the duly appointed and qualified Clerk of the Durham County Board of County Commissioners, do hereby certify that the foregoing is a true and correct copy of:

Board of County Commissioners approved to authorize the County Manager to enter into a collaborative agreement and amend the current contract with Robert Half International (RHI) to increase the current contract to \$28,200 for a total of \$72,000 for the contracted services to be paid with funds in the IS&T operational budget.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of Durham County, this 12th day of November 2019.





MONICA W. TOOMER
Clerk to the Board of County Commissioners

Cook, Kim

From: Darby, Willie S.
Sent: Thursday, October 3, 2019 11:13 AM
To: Cook, Kim
Subject: RE: Robert half contract amendment FY20

Hi Kim:
The Robert Half contract and the COI are both approved as to form.
Thanks,
Willie

WILLIE S. DARBY | SENIOR ASSISTANT COUNTY ATTORNEY



County Attorney

200 E. Main St., 2nd Floor
Durham, NC 27701
Office - (919) 560-0709
Fax (919) 560-0719

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From: Cook, Kim <kcook@dconc.gov>
Sent: Wednesday, October 02, 2019 5:36 PM
To: Darby, Willie S. <wdarby@dconc.gov>
Subject: Robert half contract amendment FY20

Mr. Darby,
Attached is a contract amendment for your review. Pls advise with any revisions necessary to process.
I will not be in the office Thursday and Friday but will return any necessary responses Monday.
Thank you,
Kim

KIMBERLY M COOK | Administrative Officer



DURHAM COUNTY
Information Services
& Technology

200 East Main Street, 5th Floor
Durham, North Carolina 27701
Office (919) 560-7083 | Fax (919) 560-7008 | kcook@dconc.gov

Caution: Do not click links or open attachments unless you recognize the sender and know the content is safe.

THIS CONTRACT AMENDMENT is made and entered into this 24th day of September 2019 by and between the **COUNTY OF DURHAM** (hereinafter referred to as "County") and Robert Half International Inc. (hereinafter referred to as "Contractor").

WITNESSETH:

THAT WHEREAS, the County and Contractor entered into a contract dated February 7, 2019, for the provision of Desktop Contracted Temporary Support, (hereinafter the "Original Agreement"); and

WHEREAS, the County and Contractor desire to amend the Original Agreement, while keeping in effect all terms and conditions of the Original Agreement not inconsistent with the terms and conditions set forth below.

NOW THEREFORE, for and in consideration for the mutual covenants and agreements made herein, the parties agree to amend the Original Agreement as follows:

1. The Term of the Original Agreement is hereby extended through January 31, 2020.
2. The compensation paid to Contractor shall be an amount not to exceed \$ 72,000.
3. **CONFIDENTIALITY, DATA SECURITY, TRAINING AND NON-DISCLOSURE. CONTRACTOR** acknowledges and agrees that, in the course of its engagement with COUNTY, CONTRACTOR or its licensors, subcontractors or suppliers in connection with the services to be rendered under this Contract may receive or have access to "confidential information" or "personal identifiable information".

CONTRACTOR or its licensors, contractors or suppliers has obtained or may need to obtain confidential information from the COUNTY in connection with the provision of services to the COUNTY or the discussions of such a proposed relationship.

The COUNTY and CONTRACTOR desire to stipulate and agree that any disclosure of confidential information in connection with the provision of services or the discussion of such a proposed relationship has occurred or will occur under circumstances and conditions that will protect and preserve the confidentiality of the information.

In consideration of the pursuit of current discussions and payment for the services, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and representations contained herein, the parties agree as follows:

3.1 DEFINITIONS. As used in this Contract, the following terms shall have the meanings set forth below:

Confidential Information. The term "Confidential Information" shall mean any information, in any medium, whether written, oral or electronic, not generally known in the relevant trade or industry, which falls within any of the following general categories:

- a. **Trade Secrets.** For purposes of this Contract, trade secrets consist of information of the COUNTY or CONTRACTOR or any of its suppliers, contractors or licensors: (a) that Derives value from being secret; and (b) that the owner has taken reasonable steps to keep confidential. Examples of trade secrets include information relating to proprietary software, new technology, new products or services, flow charts or

diagrams that show how things work, manuals that tell how things work and business processes and procedures.

b. **Highly Restricted Information.** CONTRACTOR acknowledges that certain Highly Restricted Information is subject to legal restrictions beyond those imposed by this Contract, and agrees that: (a) all provisions in this Contract applicable to Confidential Information shall apply to Highly Restricted Information; and (b) CONTRACTOR will also comply with any more restrictive instructions or written policies that may be provided by the COUNTY from time to time to protect the confidentiality of Highly Restricted Information, as defined below:

1. Information of the COUNTY or its suppliers, contractors or licensors marked "Confidential" or "Proprietary."
2. Information relating to criminal investigations conducted by the COUNTY, and records of criminal intelligence information compiled by the COUNTY.
3. Information contained in the COUNTY's personnel files, as defined by NCGS §153A-98. This consists of all information gathered by the COUNTY about employees, except for that information which is a matter of public record under North Carolina law.
4. Citizen or employee social security numbers collected by the COUNTY.
5. Computer security information of the COUNTY, including all security features of electronic data processing, or information technology systems, telecommunications networks and electronic security systems. This encompasses but is not limited to passwords and security standards, procedures, processes, configurations, software and codes.
6. Local tax records of the COUNTY that contained information about a taxpayer's income or receipts.
7. Any attorney/client privileged information disclosed by either party.
8. Any data collected from a person applying for financial or other types of assistance, including but not limited to their income, bank accounts, savings accounts, etc.
9. The name or address of individual homeowners who, based on their income, have received a rehabilitation grant to repair their home.
10. Protected Information (PHI), as defined in the Insurance Portability and Accountability Act (HIPAA), and any other information that is designated as confidential under federal or state law.

The parties acknowledge that in addition to information disclosed or revealed after the date of this Contract, the Confidential information shall include information disclosed or revealed within one year prior to the date of this Contract.

Personal Identifiable Information. The term "Personal Identifiable Information" shall mean information that can be used to distinguish or trace an individual's identity, either alone or when combined with other information that is linked to a specific individual.

3.2 RESTRICTIONS. CONTRACTOR shall keep the Confidential Information in the strictest confidence, in the manner set forth below:

- a. Not copy, modify, enhance, compile or assemble (or reverse compile or disassemble), or reverse engineer Confidential Information, except as authorized by the COUNTY in writing.
- b. Not directly or indirectly, disclose, divulge, reveal, report or transfer Confidential Information to any third party, other than an employee, agent, subcontractor or CONTRACTOR of the COUNTY or CONTRACTOR having a need to know such Confidential Information for purpose or performing work

contemplated by this Contract between the COUNTY and CONTRACTOR, and who has executed a confidentiality agreement incorporating substantially the form of this Confidentiality and Non-Disclosure Agreement. CONTRACTOR shall not directly or indirectly, disclose, divulge, reveal, report or transfer Highly Restricted Information to any third party without the County's prior written consent.

- c. Not use any Confidential Information for its own benefit or for the benefit of a third party, except to the extent such use is authorized by this Contract or other written contracts between the parties hereto, or is for the purpose for which such Confidential Information is being disclosed.
- d. Not remove any proprietary legends or notices, including copyright notices, appearing on or in the Confidential Information.
- e. Use reasonable efforts (including but not limited to seeking injunctive relief where reasonably necessary) to prohibit its employees, agents and subcontractors from using or disclosing the Confidential Information in a manner not permitted by this Contract.
- f. In the event that any demand is made in litigation, arbitration or any other proceeding for disclosure of Confidential Information, CONTRACTOR shall assert this Contract as a ground for refusing the demand and, if necessary, shall seek a protective order or other appropriate relief to prevent or restrict and protect any disclosure of Confidential Information.
- g. All materials which constitute, reveal or derive from Confidential Information shall be kept confidential to the extent disclosure of such materials would reveal Confidential Information, and unless otherwise agreed, all such materials shall be returned to the COUNTY or destroyed upon satisfaction of the purpose of the disclosure of such information.
- h. Restrict employee access to the Confidential Information to those employees having a need to know for purposes of their jobs.
- i. Take all reasonable measures to prevent the use or disclosure of Confidential Information by its employees in a manner not permitted by this Contract.

3.3 EXCEPTIONS. The COUNTY agrees that CONTRACTOR shall have no obligation with respect to any Confidential Information that CONTRACTOR can establish was:

- a. Already known to CONTRACTOR prior to being disclosed by the COUNTY;
- b. Or becomes publicly known through no wrongful act of CONTRACTOR;
- c. Rightfully obtained by CONTRACTOR from a third party without similar restriction and without breach hereof;
- d. Used or disclosed by CONTRACTOR with the prior written authorization of the COUNTY;
- e. Disclosed pursuant to the requirement or request of a governmental agency, which disclosure cannot be made in confidence, provided that, in such instance, CONTRACTOR shall first give to the other party notice of such requirement or request;

- f. Disclosed pursuant to the order of a court of competent jurisdiction or a lawfully issued Subpoena, provided that CONTRACTOR shall take reasonable steps to obtain an agreement or protective order providing that this Agreement will be applicable to all disclosures under the court order or subpoena.

3.4 REMEDIES. CONTRACTOR acknowledges that the unauthorized disclosure of the Confidential Information will diminish the value of the COUNTY's proprietary interests therein. Accordingly, it is agreed that if CONTRACTOR breaches its obligations hereunder, the COUNTY shall be entitled to equitable relief to protect its interests, including but not limited to injunctive relief, as well as monetary damages.

3.5 DATA SECURITY. The CONTRACTOR shall adopt and apply data security standards and procedures that comply with all applicable federal, state, and local laws, regulations and rules.

The CONTRACTOR shall report a suspected or confirmed security breach to the COUNTY Department within twenty-four (24) hours after the breach is first discovered, provided that the CONTRACTOR shall report a breach involving Social Security Administration data or Internal Revenue Service data within one (1) hour after the breach is first discovered.

If any applicable Federal, State, or local law, regulation, or rule requires the CONTRACTOR to give written notice of a security breach to affect persons, the CONTRACTOR shall bear the cost of the notice.

3.6 TRAINING AND NON-DISCLOSURE. Upon request by the COUNTY, CONTRACTOR agrees to ensure compliance and the security of "confidential information" and "personal identifiable information", by having its employees, agents and subcontractors take online privacy and security awareness training provided by COUNTY, by way of an internet link or some other electronic method to be provided by COUNTY. CONTRACTOR, at the request of COUNTY, shall execute a non-disclosure agreement if, and when submitted by COUNTY.

4. MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISE (MWBE) PROGRAM. It is the policy of the County to provide minorities and women-owned businesses equal opportunity to participate in all aspects of the County's contracting programs, including but not limited to, the procurement of construction, goods and services consistent with law. The County has established an ordinance and implements an MWBE Program based on the ordinance, that promotes, increases and works towards eradicating the underutilization of minorities and women-owned businesses in the County's contracting programs. As part of the implementation of the MWBE Program, Contractors shall complete Attachment 2 - MWBE Utilization Form, to provide the percentage/dollar value being subcontracted to any minority or women-owned business being utilized on this contract. Attachment 2 is hereby incorporated herein and made a part of this contract.

5. By execution hereof, the person signing for Contractor below certifies that he/she has read this Contract Amendment and that he/she is duly authorized to execute this contract on behalf of the Contractor.

6. Except for the changes made herein, the Original Agreement shall remain in full force and effect to the extent not inconsistent with this Amendment. In the event that there is a conflict between the Original Agreement and this Amendment, this Amendment shall control.

IN WITNESS WHEREOF, the parties have expressed their agreement to these terms by causing this Contract Amendment to be executed by their duly authorized office or agent. This Contract Amendment shall be effective as of the date herein.

COUNTY OF DURHAM

By: _____

Print Name/Title: _____

Date of Signature: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Susan Tezai, Durham County Chief Financial Officer

CONTRACTOR

By: _____

Print Name/Title: _____

Date of Signature: _____

ATTACHMENT 1 SCOPE OF SERVICES

This Scope of Services is an integral part of this contract between the County of Durham (hereinafter referred to as "County"), and Robert Half Technology (hereinafter referred to as "Contractor"), which contract is dated February 7, 2019.

CONTRACTOR hereby agrees to provide services and/or materials to the County pursuant to the provisions set forth below.

1. **Background/Purpose:** (*Why - Provide a brief description of the project or services being procured.*)
This request is for a staffing contract with RHT (Michael Prince) to assist IS&T Staff with on-going projects while one Technology Support Analyst is out on medical leave.

11. **References:** (*Identify & attach any additional documents relevant to the performance of services, i.e., quotes, proposals, etc.*)

The following documents are incorporated herein by reference to them:

Durham County IT - RHT - Technology Support Analyst Michael Prince SOW
RHT COI

For engineering, architectural and surveying contracts, and contracts not bid through Purchasing, please reference MWBE subcontractor utilization below, if any:

Contractor is expected to expend a minimum of ___% of the \$ _____ total dollar amount of this contract with minority business enterprise(s), and subcontracted to the following firms listed below.

Name & Telephone Number	Minority Category*	Work Description	Dollar Value

*Minority categories: Black/African American (B), Female (F), Hispanic (H), Asian American (A), American Indian (I)

Durham County Goals for M/WBE Participation in the Procurement of Goods, Services and Construction

Categories	Construction	Architect/ Engineer	Services	Goods	MWBE Availability % (Median Availability)
Black American	14.6	9.8	10.9	2.8	10.4%
Asian American	1.3	3.0	1.1	.43	1.3%
Hispanic American	4.2	1.8	1.1	.43	1.5%
American Indian	.65	.75	1.0	.5	.70%
White Female	13.8	11.0	9.5	7.1	10.3%
Overall MWBE Participation Goal =					25.0%

ATTACHMENT 1
SCOPE OF SERVICES
Page 2

- III. Work/Requirements:** (*What and Where - Be as detailed as possible in describing the work to be performed.*)
- Troubleshoots hardware and software problems at all levels from desktop through wide-area-network;
 - Perform Service desk duties including remote technical support, account creation, phone queue monitoring
 - Assist in hardware replacement projects
 - Perform deskside support for County users
 - Performs related tasks as required.

- IV. Schedules/Timelines:** (*When - Set forth the timetable for which the work is to be completed and any phases or deadlines for periodic work*)

This will contract will be for five (5) months during the duration of the medical leave absence of one other Technology Support Analyst

- V. Transmittal/Delivery/Accessibility:** (*How - Describe in detail the delivery methods for reports or deliverables, and include contact information of department procuring the services, such as name, telephone number and e-mail address. If there is County property to be provided or access to the property, describe here how that will be handled, i.e. keys, holidays, security measures...*)

This contractor will report to the Interim IST Director for IS&T Operations and provide direct updates to that position as needed.

- VI. Payment:** (*Include the Rate of payment, Time for payments and Methods of Payment.*)

Estimated Timetable: This contract is for 20 weeks (750 hours) at a bill rate of \$47.00 per hour. There is an option to hire after the 20-week period without penalty. This contract is not to exceed \$36,000.

Invoice payment terms are net 30.



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, November 4, 2019

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

19-0554

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the meeting to allow an opportunity for research prior to the meeting. All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)**19-0488****BOCC review of 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Application****Agenda Text:**

The Board is requested to review the Sheriff's Office application for the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$191,041. The local solicitation for the 2019 Edward Byrne Memorial Justice Assistance Grant was released on July 25, 2019. The Durham County Sheriff's Office and the Durham Police Department will receive \$95,520.50 in a 50/50 agreement from the grant. These funds are designated to assist law enforcement in the prevention or reduction of crime and violence. The County and City of Durham endeavor to accomplish this objective in the following ways:

- Build positive relationships with law enforcement and at-risk youth
- Reducing criminal gang involvement through education and intervention
- Continue to build a collaborative community and police partnership
- Obtain critical incident and specialized equipment to better service the community during life-threatening events.

A local match is not required as a part of this grant. After the BOCC reviews this application the Bureau of Justice Assistance (BJA) requires the Chair of the Board to sign a Certification of Assurance on December 4, 2019 but not later than December 9, 2019 in order to meet the public comment requirement for the application. This is an extension granted by BJA due to the Sheriff's Office applying prior to the BOCC's review and public comment. As part of the certification, the Sheriff's Office will make this application available to the public via the Sheriff's Office website along with several social media platforms.

Alignment with Strategic Plan: This item aligns with the County's Strategic Goal 3: Safe Community

Resource Persons: David LaBarre, Durham County Sheriff's Office, Director of Planning & Development

County Manager's Recommendation: The County Manager recommends that the Board review the Sheriff's Office application for the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$191,041 and that the Chair sign the Certification of Assurance on December 4, 2019 but no later than December 9, 2019 after the public comment period has been completed.

Attachments: AAF Supplemental Document - 2019 Edward Byrne Memorial Justice Assistance
JAGLocal19 Solicitation
JAG19 Program Narrative City County (FINAL)
DCSO Financial Capability
FY2019LocalJAGCEOCertification

19-0504

Extend Contract with Robert Half International

Agenda Text:

The Board is requested to authorize the County Manager to: enter into a collaborative agreement and pay Robert Half International (RHI) to increase the current contract to \$28,200 for the contracted services for a Technical Support Analyst to work with the IS&T Client Services team and give the County Manager authority to sign subsequent renewals. This contracted position will assist in several capital improvement projects and will also serve to fill a vacancy during the time of scheduled paternity leave. The approved funding for this action is from the fiscal year 2019-2020 operational budget.

The IS&T Client Services team is responsible for all first and second level IT support, and responsible for managing capital improvement projects for all Life Cycle Replacement of client systems (desktop, laptops, phones, tablets) and Audio Video equipment. Monthly the IS&T Client Services team of six Technical Support Analyst receive over 1,000 requests for incident repair or services. Extending this contract will also serve to fill a vacancy due to a paternity leave request by a team member planned that began in August 2019, as well as fill a vacancy as one of the Technical Support Analyst moves into another role.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan.

Resource Persons: Greg Marrow, Chief Information Officer

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to amend the current contract and for a total of \$72,000 to be paid with fund in the IS&T operational budget.

Attachments: ROBERT HALF CONTRACT AMENDMENT FY20
AAF Supplemental Document - Contract Approval RHI NOVEMBER2019

19-0508

Budget Ordinance Amendment No. 20BCC000019 - Appropriate Restricted Funds totaling \$1,465,968.03 for the Sheriff's Office, Fire Marshall, Public Health, Social Services and Library

Agenda Text:

The Board is requested to approve a budget amendment in the amount of \$1,465,968.03 to appropriate restricted funds for the Sheriff's Office, Fire Marshall, Public Health, Social Services and Library These revenues are unspent monies that were received in FY2019 for restricted purposes. These monies were restricted in fund balance in FY2019. This is an annual process in which County departments

identify remaining (unspent) restricted revenue (e.g., grant, federal/state award, donations, etc.). Because they are restricted in fund balance, there is no impact on unassigned fund balance or the fund balance as a percentage of total general fund expenditures. This is a budgetary entry only for FY2020 to allow the spending of the restricted monies for the purposes of which they were received.

Below is a list of programs with restricted fund balance to be allocated in FY2020:

Allocation of Restricted Monies	AMOUNT
Sheriff - State Forfeitures; Federal Forfeitures	\$332,628.65
Fire Marshall - Emergency Management Program Grant	\$185.12
Public Health - NALBOH Community Guide, Rural Cancer Prevention Centers, NACCHO - MRC, MEANINGFUL USE, All Together Now (SHIFT-NC), Healthiest Cities and Counties, Shift-NC, Credit Suisse, Triangle Foundation, Brian Grovenstein Donation, Benjamin C. Klein Donation, Tru Deli LLC Donation, NC Cooperative Extension Donation, PCORI, Duke Community Health Assessment	\$102,039.21
Social Services - Adoption Promotion Fund/Special Children Adoption Fund, Child Support Settlement, NC Shift, HOPWA(Housing Opportunities for Persons with AIDS)	\$994,951.27
Library - Durham Library Foundation	\$36,163.78
Total:	\$1,465,968.03

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: The effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Susan Tezai, Chief Financial Officer and Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends approval of Budget Ordinance Amendment No. 20BCC000019 to appropriate restricted fund balance in the amount \$1,465,968.03

Attachments:

AAF-19 Appropriate Restricted Funds from FY19

AAF-19 Legal Form Appropriate Restricted Funds from FY19 (1,465,968.03)

19-0509

Filing Fee for the Office of County Commissioner

Agenda Text:

The Board is requested to set the Board of County Commissioner filing fee for the ensuring 2020 election. The filing fee is set at 1% of the annual salary of the office sought. Therefore, the established fee for Office of County Commissioner is \$214.87 pursuant to provisions outlined in G.S. 163-107. The filing fee was based on the average salary reflected in the attached survey data.

§ 163-107. Filing fees required of candidates in primary

One percent (1%) of the annual salary of the office sought - The salary of any office that is the basis for calculating the filing fee is the starting salary for the office, rather than the salary received by the incumbent, if different. If no starting salary can be determined for the office, then the salary used for calculation is the salary of the incumbent, as of January 1 of the election year.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Kathy Everett-Perry, Chief Human Resources Officer/Chief Employment Counsel; Derek Bowens, Director of Elections; and Lowell Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board set the filing fee as recommended by Human Resources.

Attachments:

County Commissioner Salary Survey data 2019

19-0510**Filing Fee for the Office of Register of Deeds****Agenda Text:**

The Board is requested to set the Register of Deeds filing fee for the ensuring 2020 election. The filing fee is set at 1% of the annual salary of the office sought. Therefore, the established fee for the Register of Deeds is \$851.73 pursuant to provisions outlined in G.S. 163-107. The filing fee was based on the average minimum salary rate reflected in the attached survey data.

§ 163-107. Filing fees required of candidates in primary

One percent (1%) of the annual salary of the office sought - The salary of any office that is the basis for calculating the filing fee is the starting salary for the office, rather than the salary received by the incumbent, if different. If no starting salary can be determined for the office, then the salary used for calculation is the salary of the incumbent, as of January 1 of the election year.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Kathy Everett-Perry, Chief Human Resources Officer/Chief Employment Counsel; Derek Bowens, Director of Elections; and Lowell Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that

the Board set the filing fee as recommended by Human Resources.

Attachments: Register of Deeds Salary Survey data 2019

19-0513 Budget Ordinance Amendment No. 20BCC000022 to Recognize \$90,988 from the NC DHHS Division of Public Health Women's and Children's Health Section/ Women's Health Branch

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 20BCC000022 to recognize funds in the amount of \$90,988 from the Department of Health and Human Services Division of Public Health Women's and Children's Section / Women's Health Branch for Title X funding in the Family Planning Program in Durham County for FY 2019-20.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to the Family Planning Program

Resource Persons: Joanne F. Pierce, Interim Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000022 to recognize funds in the amount of \$90,988 from the Department of Health and Human Services Division of Public Health Women's and Children's Section / Women's Health Branch for Title X funding in the Family Planning Program in Durham County for FY 2019-20.

Attachments: 151-2 FY20 Durham 90 988

AAF-22 Legal Form PH Title X funding in the family planning program (\$90 988)

19-0514 Budget Ordinance Amendment No. 20BCC000021 to Recognize \$1,890 from the NC DHHS Division of Public Health CDI/ Cancer Prevention and Control Branch

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 20BCC000021 to recognize funds in the amount of \$1,890 from the Department of Health and Human Services Division of Public Health for Breast and Cervical Cancer Control Program (BCCCP) services in Durham County. These funds are to be used to pay for clinical services provided to women in the BCCCP.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to the Breast and Cervical Cancer

Control Program

Resource Persons: Joanne F. Pierce, Interim Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000021 to recognize funds in the amount of \$1,890 from the Department of Health and Human Services Division of Public Health for Breast and Cervical Cancer Control Program (BCCCP) services in Durham County.

Attachments:

AAF 2019 Supplemental Document - Noncontract - 452 Breast and Cervical Ca

AAF-21 Legal Form PH NC DHHS CDI Cancer Prevention and control grant (\$

19-0515

Budget Ordinance Amendment No. 20BCC000023 to Recognize \$3,301 from the NC DHHS Division of Public Health Epidemiology Section/Communicable Disease Branch

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000023 to recognize funds in the amount of \$3,301 from the Department of Health and Human Services Division of Public Health Epidemiology Section/Communicable Disease Branch for the Tuberculosis (TB) Control Program in Durham County.

These funds are to be used to enhance latent TB infection (LTBI) screenings and treatment in Durham County.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to the Breast and Cervical Cancer Control Program.

Resource Persons: Joanne F. Pierce, Interim Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000023 to recognize funds in the amount of \$3,301 from the Department of Health and Human Services Division of Public Health Epidemiology Section/Communicable Disease Branch for the Tuberculosis (TB) Control Program in Durham County.

Attachments:

551 - TB Control R-1

AAF-23 Legal Form PH TB Control Program Funds (\$3 301)

19-0516

Budget Ordinance Amendment No. 20BCC000024 to Recognize Funds in the Amount of \$8,000 From the Ann Wolfe Mini Grant for Child Health and Infant Mortality

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.

20BCC000024 to recognize funds in the amount of \$8,000 from the Ann Wolfe Mini Grant for Child Health and Infant Mortality.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Joanne Pierce, MA, MPH, Interim Health Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000024 to recognize funds in the amount of \$8,000 from the Wolfe Mini Grant for Child Health and Infant Mortality.

Attachments:

2019 Wolfe mini grant letter to Durham

AAF-24 Legal Form PH Ann Wolfe Mini Grant (\$8 000)

19-0517

Budget Ordinance Amendment No. 20BCC000025 to Recognize \$7,000 of Additional Medicaid Revenue

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC0000025 to recognize \$7,000 of additional Medicaid revenue.

As a result of Public Health efficiencies in medical claims billing on behalf of The Center for Child and Family Health, the amount of Medicaid revenue will be higher by \$7,000 over what was budgeted.

Alignment with Strategic Plan: This amendment aligns with Strategic Goal 2: Health and Well-being for All by providing newborn postpartum visits to all mothers in Durham County.

Resource Persons: Joanne F. Pierce MA, MPH, Interim Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.20BCC0000025 to recognize \$7,000 of additional Medicaid revenue.

Attachments:

AAF-25 Legal Form PH Additional Medicaid Revenue (\$7,000)

19-0518

Budget Ordinance Amendment No. 20BCC000026 to Recognize Funds in the Amount of \$104,459 From the Division of Social Services, North Carolina Department of Health and Human Services for Durham's Innovative Nutrition Education (DINE) Program Implementation to support 1 FTE nutrition specialist position and operating costs.

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 20BCC000026 to recognize additional grant funds in the amount of \$104,459 from the Division of Social Services, North Carolina Department of Health and Human Services for DINE Program implementation.

Funds will be used to support a new nutrition specialist position (1 FTE) who will provide nutrition programming in Durham Public Schools. The new position was approved in the FY 2019-20 DINE grant award. Additional operational costs were also awarded in the FY 2019-20 grant to support overall DINE programming.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All

Resource Persons: Joanne F. Pierce, Interim Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000026 to recognize additional grant funds in the amount of \$104,459 from the Division of Social Services, North Carolina Department of Health and Human Services for DINE Program implementation.

Attachments: AAF-26 Legal Form PH DINE Program Fund to support 1 new FTE and operati

19-0519 **Budget Ordinance Amendment No. 20BCC000027 to Recognize Funds in the Amount of \$57,110 From the University of North Carolina-Chapel Hill to Support a Second Formerly Incarcerated Transition (FIT) Community Health Worker Position (1 FTE)**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 20BCC000027 to recognize funds in the amount of \$57,110 from the University of North Carolina-Chapel to support a second Formerly Incarcerated Transition Community Health Worker position (1 FTE)

UNC-Chapel Hill received a National Institute of Drug Abuse grant to support a Community Health Worker position to work in collaboration with the Durham County Detention Center's Medication-Assisted Treatment (MAT) Program. The Durham County Department of Public Health is a sub-recipient of the grant and grant funds will be administered by UNC-Chapel.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All

Resource Persons: Joanne Pierce, MA, MPH, Interim Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000027 to recognize funds in the amount of \$57,110 from the University of North Carolina-Chapel to support a second Formerly Incarcerated Transition Community Health Worker position (1 FTE)

Attachments:

AAF Supplemental form-NIDA CHW

AAF-27 Legal Form PH Additional FIT funds to support 1 FTE (\$57,110)

19-0520

Budget Ordinance Amendment No. 20BCC000020 - Recognize \$172,746 in Justice Assistance Grant revenue in the Sheriff's Office, appropriate Restricted Fund Balance of \$503, and allow technical changes to the JAG budget

Agenda Text:

The Board is requested to approve budget amendment No. 20BCC000020 to recognize revenue from the previously approved 2017 Justice Assistance Grant (JAG) (August 13, 2018), as well as appropriate Restricted Fund Balance from prior years in the Sheriff's Office and allow administrative changes to the JAG expenditure budget.

The County Sheriff's Office has received \$172,746 from the 2017 Edward Byrne Memorial Justice Assistance Grant from the United States Department of Justice. The grant, which is split 50/50 with the Durham Police Department, provides funding used by law enforcement agencies to prevent or reduce crime and violence. The Sheriff's Office plans to use the funding to purchase personal protective equipment, such as combat belts, helmets and bulletproof vests, for the Emergency Response Team, Hazardous Devices Unit, and Search and Recovery Team. The city plans to use its funding to purchase surveillance equipment and contracts for leadership training. Despite this being a 2017 grant award, the final reporting period did not close until September 2019. No County match is required for the grant award.

The amendment will also make administrative adjustments to the FY 2019-20 JAG budget reducing expenses by \$59,699 (bringing the total to \$205,713) ensuring only current or prior JAG funds are supporting these expenditures. The revenue budget will be amended to recognize funds received from the 2017 JAG award (\$172,746) and Restricted Fund Balance (\$503).

Alignment with Strategic Plan: Funding aligns with Goal 3 of the strategic plan - Safe Community.

Resource Persons: David LaBarre, Director of Planning and Development, Durham County Sheriff's Office; Keith Lane, Durham County Budget Director.

County Manager's Recommendation: The County Manager recommends that the board approve budget amendment No. 20BCC000020 to recognize new Justice Assistance Grant (JAG) revenue in the Sheriff's Office and allow administrative

changes to the JAG budget.

Attachments:

AAF-20 Legal Form Recognize \$172K in JAG revenue & allow technical change

19-0521

Budget Ordinance Amendment No. 20BCC000028 to Recognize Funds in the Amount of \$13,600 From The University of North Carolina-School of Government for Opioid Crisis Response

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000028 to recognize funds in the amount of \$13,600 from the University of North Carolina-School of Government for Opioid Crisis Response.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All

Resource Persons: Joanne Pierce, MA, MPH, Interim Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000028 to recognize funds in the amount of \$13,600 from the University of North Carolina-School of Government for Opioid Crisis Response.

Attachments:

AAF-28 Legal Form PH UNC SOG Opioid Response Funds (\$13 600)

19-0524

Approve the Final Budget for the Alston Glenn Farm Conservation Easement and Approve Capital Project Amendment No. 20CPA000010 Decreasing the Open Space & Farmland Preservation Capital Project 4730DC083 by \$114,350 and Budget Amendment No. 20BCC000029 transferring \$114,350 to the General Fund to Support the Purchase of the Glenn Farm Conservation Easement

Agenda Text:

The Board is requested to approve the final budget for the Alston Glenn Conservation Easement and approve Capital Project Amendment No.20CPA000010 decreasing the Open Space & Farmland Preservation Capital Project \$114,350 and Budget Amendment No.20BCC000029 transferring \$114,350 to the General Fund to support the purchase of the Alston Glenn Farm conservation easement. The property consists of 53.7 acres located in northern Durham County on the west side of Hampton Road and east and adjacent to NCSU's Hill Forest, shown on Attachments 1 and 2. The Glenn farm was originally purchased by Mr. Glenn's grandparents Mary and Lucius Glenn in 1905, and has been recognized by the State of North Carolina as a century farm (Mr. Glenn's cousin Douglas Daye has received the plaque on behalf of the Glenn farm). Mr. Glenn currently manages his farm for hay and pasture for beef cattle.

The federal Agricultural Lands Easement Program (ALE) grant awarded to the farm

will pay for 50 percent of the federally approved appraisal value of the easement rights. The appraisal approved by the federal program has to meet federal standards, and the approved value for the easement was \$223,100. The federal grant pays for \$111,550 of the land cost of the easement; the remaining 50 percent is provided by Durham County plus associated closing costs. No new county funding is needed since the \$114,350 for the county's share of the acquisition and closing costs was previously set aside from open space capital project funds for this project when the Board approved the purchase option for the easement. The attached budget summarizes the total cost for this easement. The transfer of \$114,350 from the open space and farmland capital project account to the General fund for the purchase of the land is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year. In addition, the County Manager was previously authorized to execute the final easement documents as well.

Alignment with Strategic Plan: This acquisition helps to implement Strategic Plan Goal 4, "Environmental Stewardship and Community Prosperity," by increasing the amount of open space and farmland that has been protected by Durham County.

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Celeste Burns, Open Space and Real Estate Coordinator, Peri Manns, Deputy Director of Environmental Engineering, Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve the final budget for the Glenn Conservation Easement and approve Capital Project Amendment No. 20CPA000010 decreasing the Open Space & Farmland Preservation Capital Project 4730DC083 \$114,350, and Budget Amendment No. 20BCC000029 transferring \$114,350 to the General Fund to support the purchase of the Glenn Farm conservation easement.

Attachments:

Glenn Farm - AAF Supplemental Document - Non-contract

Attachments 1-5 Alston Glenn Conservation Easement

AAF-29 Glenn Farm Easement Purchase (\$114,350)

CPA-10 Legal Form Glenn Farm Easement Purchase (\$114,350)

19-0526

Approve the Final Budget for the Amed Tilley Farm Conservation Easement and Approve Capital Project Amendment No. 20CPA000011 Decreasing the Open Space & Farmland Preservation Capital Project 4730DC083 by \$82,850 and Budget Amendment No. 20BCC000030 transferring \$82,850 to the General Fund to Support the Purchase of the Glenn Farm Conservation Easement

Agenda Text:

The Board is requested to approve the final budget for the Amed Tilley Conservation Easement and approve Capital Project Amendment No. 20CPA000011 decreasing the Open Space & Farmland Preservation Capital Project 4730DC083 by \$82,850

and Budget Amendment No. 20BCC000030 transferring \$82,850 to the General Fund to support the purchase of the 34.5 acre Amed Tilley Farm conservation easement. The property is part of the historic Amed Tilley Farm, originally a tobacco farm, that includes the Amed Tilley House (www.opendurham.org/buildings/amed-tilley-house <<http://www.opendurham.org/buildings/amed-tilley-house>>), a County-registered historic home built in 1904. John Monroe purchased the property for his specialty nursery, Architectural Trees, that was known for its distinctive and unusual plants and large mature trees. In 2010 Mr. Monroe planted over 700 blueberry plants of five different varieties for a U-Pick blueberry farm, which is currently managed by Family Farmstead.

The federal Agricultural Lands Easement Program (ALE) grant awarded to the farm will pay for 50 percent of the federally approved appraisal value of the easement rights. The appraisal approved by the federal program has to meet federal standards, and the approved value for the easement was \$160,500. The federal grant pays for \$80,250 of the land cost of the easement; the remaining 50 percent is provided by Durham County plus associated closing costs. No new county funding is needed since the \$82,850 for the county's share of the acquisition and closing costs was previously set aside from open space capital project funds for this project when the Board approved the purchase option for the easement. The attached budget summarizes the total cost for this easement. The transfer of \$82,850 from the open space and farmland capital project account to the General fund for the purchase of the land is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year. In addition, the County Manager was previously authorized to execute the final easement documents as well.

Alignment with Strategic Plan: This acquisition helps to implement Strategic Plan Goal 4, "Environmental Stewardship and Community Prosperity," by increasing the amount of open space and farmland that has been protected by Durham County.

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Celeste Burns, Open Space and Real Estate Coordinator, Peri Manns, Deputy Director of Environmental Engineering, Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve the final budget for the Amed Tilley Conservation Easement and approve Capital Project Amendment No. 20CPA000011 decreasing the Open Space & Farmland Preservation Capital Project 4730DC083 by \$82,250, and Budget Amendment No. 20BCC000030 transferring \$82,850 to the General Fund to support the purchase of the Glenn Farm conservation easement

Attachments: Amed Tilley Farm - AAF Supplemental Document - Non-contract
Attach 1-5 Amed Tilley Conservation Easement
AAF-30 Legal Form Amed Tilley Farm Easement Purchase (\$82,850)
CPA-11 Amed Tilley Farm Conservation Easement Purchase (\$82,850)

19-0526

Stormwater Utility Planning and Implementation Consultant Contract Amendment and Budget Amendment No. 20BCC000032

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000032, which appropriates \$200,000 of unrestricted General Fund Fund Balance to cover expenses for Consultant Contract with WK Dickson for the Stormwater Utility Planning and Implementation Project.

At the October 7, 2019 Work Session, County Staff and its consultant team presented an update on the Planning and Implementation of a County Stormwater Utility. During the session, Commissioners provided feedback on the methodology to date and identified three areas in which they desired more clarity and perhaps a new approach to the utility's development and implementation. Those three areas were public education, rate structure, and a crediting system.

A follow-up presentation at the November 4, 2019 Work Session provided Commissioners with additional information on these items as well as a project scope to further evaluate these areas, and a schedule by which to complete this work in order to provide Commissioners with the requested information allowing them to provide direction on the path forward.

The total request of the contract amendment is \$200,000. However, the ultimate cost depends upon direction from Commissioners in the upcoming months. By January, the following activities will occur at a cost of approximately \$50,000:

- Digitization of 1,000 total residential parcels
- Data distribution and evaluation of those 1,000 parcels
- Recalculation of the Equivalent Residential Unit (ERU) upon which the rate is based
- Development of Tiered Rate options
- Assessment of credit program options and their costs, challenges, and benefits

At the January Work Session, this information will be presented to the Commissioners, at which time the Board will be able to determine how the utility will be structured, whether to implement a credits program, and how much and what types of public education approaches will be used. Depending on these decisions, a portion of or all the remainder of the contract may be utilized. Items included in the full scope include:

- Digitization of all 13,581 residential parcels
- Final analysis and data distribution of residential parcels

- Computation and finalization of tiers and final quality control
- Final credit program development and benchmarking
- Four additional public education and outreach meetings (total of 10)

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Gentry, PE, Stormwater Manager; Jay Gibson, PE, General Manager; Peri Manns, ASLA, Deputy Director, Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the Budget Amendment No. 20BCC00032 and contract amendment as requested.

Attachments:

Durham County Phase II Stormwater Utility Amended Scope

AAF Supplemental Document - Contract Approval - Stormwater Utility Phase II

AAF-32 Legal Form Stormwater Utility Planning and Implementation Consultant

19-0528

Veterans Day 2019 Proclamation

Agenda Text:

The Board is requested to approve the attached proclamation in honor of Veterans Day 2019 and the county's nearly 15,000 veterans. The proclamation will be read during Durham County Veteran Services' annual Veterans Day Celebration which will take place from 11 a.m.-1 p.m. on Friday, November 8 in the Durham County Health and Human Services Building.

Alignment With Strategic Plan: This request for Board action aligns with Strategic Goal #1: Community Empowerment and Enrichment. The proclamation enriches the community by honoring and expressing gratitude to Durham County's nearly 15,000 Veterans for their contributions and sacrifices in defense of our nation.

Resource Persons: Jonathan Crooms, Veteran Services Officer, Durham County Veteran Services.

County Manager's Recommendation: The County Manager recommends that the Board approve the attached proclamation in honor of Veterans Day 2019.

Attachments:

Proclamation - Veterans Day - Nov2019

19-0529

Capital Project Amendment No. 20CPA000012 to Amend the Main Library Upgrade Project to Accept Funding from the Library Foundation for Main Library furniture as well as Approval of the Purchase of Goods contract(s) with various vendors for the Public Seating, Tables, Side Chairs and miscellaneous furnishings from the U.S. Communities/GSA and/or NC State Contracts Buying Programs for the Main Library Renovation Project 6110DC094

Agenda Text:

The Board is requested to authorize the County Manager to approve Capital Project

Amendment No. 20CPA000012 appropriating \$400,000 of Library Foundation donation funding to the Main Library Renovation Project for furniture. As part of the Main Library Renovation project, the Durham County Library Foundation is continuing fundraising efforts to help bring the library's mission of encouraging discovery, connecting the community and leading in literacy. Through this effort \$400,000 is being donated to assist with the furniture procurement and STEAM technology for the project.

This Library Foundation funding and related furniture purchases is separate and in addition to the furniture contract being described below.

The Board is requested to authorize the County Manager to enter into contracts with the following furniture suppliers for the purchase of furniture for the Main Library renovation project located at 300 N. Roxboro Street in the amount of \$795,852.38 plus owners contingency at \$39,792.62 and to execute any other related contracts, if necessary, not to exceed the budget of \$835,645.00. (See Attachment 1, Pages 1-120)

- 1) Carolina Business and Interiors: \$109,029.50 (tables, guest chairs, etc)
- 2) Price Modern Carolinas: \$686,822.88 (Ancillary - public seating, tables, side chairs and etc.)

Furniture Subtotal: \$795,852.38
 Contingencies@5%: \$39,792.62
 Total: \$835,645.00

The private office, conference, seating and other furnishings for the Main Library Renovation project, from previous vendors used for the Admin II Building furniture, purchased through the U.S. Communities Buying Program, NC State Contracts, GSA and/or other buying programs. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs. This provides Durham County the deepest discount possible for purchases under this program (See attachment 1, pages 1-176). The Engineering Department has reviewed the recommendations with Vines Architecture and the Purchasing Department and recommends that the County proceed with the procurement of the items referenced in the attached proposals. For M/WBE participation information (See Attachment 2, Page 1).

Many of the new furnishings have extensive lead times due to upholstering and fabrication which requires us to bring these contracts for approval timely to meet the anticipated occupancy schedule for the project. The Main Library has received substantial completion. Durham County anticipates staff occupancy in the Fall of 2019. This package includes additional furniture purchases required for the public

spaces for complete fit-up of the facility. Funding for these contracts is available in the Durham County Main Library Renovation account.

Alignment with Strategic Plan: This aligns with Goal 4- Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager, Engineering Department; and Kaitlan Phelps, IIDA, Vines Architecture - Interior Designer

County Manager's Recommendation: The County Manager recommends Board approval of Capital Project Amendment No. 20CPA000012, appropriating \$400,000 of Library Foundation donation funding to the Main Library Project for furniture as well as authorize the execution of the various Purchase of Goods contracts with Carolina Business Interiors and Price Modern Carolinas for the purchase of the public seating, tables, side chairs and misc. furnishings from the various Federal and/or State Buying Programs for the Main library building Renovation in the amount of \$795,852.38, and to execute any other related contracts, if necessary, not to exceed the budget of \$835,645.00.

Attachments:

Attachment 1 Main Library Furniture Package 2 111219

AAF Supplemental Document Main Library Furniture 2 101819

CPA-12 Legal Form Main Library Upgrade Project Donation (\$400,000)

19-0537

Budget Ordinance Amendment No. 20BCC00031 Recognizing a \$10,000 Duke Energy donation to the Emergency Management Division's Emergency Evacuation Center program.

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC00031 recognizing a \$10,000 donation from Duke Energy to the City/County Emergency Management Division's emergency evacuation center program. This is the first donation that the Emergency Management Division has received from Duke Energy. A representative from Duke Energy will attend the November 12, 2019 Board meeting and present the donation.

This investment comes as a result of damages that have occurred in Durham County due to Hurricane Florence and Tropical Storm Michael in 2018. Funds from this donation will be used to bolster Durham's sheltering capabilities by ensuring that mobile equipment trailers are mechanically reliable and capable of delivering shelter supplies when needed and where they are needed. Any remaining funds will be used to procure shelter signage and to conduct emergency shelter training.

The Duke Energy Foundation's Powerful Communities programs make strategic

investments to build powerful communities where natural resources thrive, students can excel, and a talented workforce drives economic prosperity for all. The Foundation annually funds more than \$30 million to communities throughout Duke Energy's seven state service area.

No additional matching County funds are required.

Alignment with Strategic Plan: This donation aligns with the County's Strategic Goal 3: Safe Community.

Resource Persons: Jim Groves, Emergency Services Director; Indira Everett, District Manager, Duke Energy Government and Community Relations

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC00031 recognizing a \$10,000 donation from Duke Energy to the City/County Emergency Management Division's emergency evacuation center program.

Attachments:

AAF Supplemental Document - Non-contract v. 1

AAF-31 Legal Form Duke Energy Donation for Emergency Evacuation Center P

19-0544

Black & Veatch Efficiency and Resiliency Improvements Project Contract Amendment

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing design consultant contract with Black & Veatch International Company (FR# 17-832) for the Efficiency and Resiliency Improvements Project (RFQ 17-012) in the amount of \$41,500, bringing the total contract amount from \$471,400 to \$512,900, and to execute any other related contracts, including amendments, not to exceed \$560,000.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity".

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Vince Chirichella PE, Senior Project Manager

County Manager's Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a contract amendment to increase the existing design consultant contract with Black & Veatch International Company (FR# 17-832) for the Efficiency and Resiliency Improvements Project (RFQ 17-012) in the amount of \$41,500, bringing the total contract amount from \$471,400 to \$512,900, and to execute any other related contracts, including amendments, not to exceed \$560,000.

Attachments:AAF Supplemental Document 11.04.19Signed Original ContractAmendment #1Amendment #2Amendment #3Amendment #4Amendment #5Amendment #6Amendment #7MWBE Compliance Review Form - AAFScope & Fee Letter for Sodium Hypochlorite Chemical Feed System ImproveScope & Fee Letter for Aeration System Improvements**19-0545****Stirrup Iron Creek Basin Collection System Modeling Contract Amendment with AECOM****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing design consultant contract with AECOM Technical Services of North Carolina, Inc. (AECOM) (FR# 17-1056) to provide additional engineering services for the Stirrup Iron Creek Basin Collection system capacity analysis tasks (RFQ 17-011) in the amount of \$126,180, bringing the total contract amount from \$94,970 to \$221,150.

To continue economic development in the Stirrup Iron Creek Watershed it is necessary to increase the capacity of the sanitary sewer. Initially, it was believed that a parallel sewer may solve the issue but with continuous development in the area, additional evaluations and modeling need to be completed to determine a size for a new pump station and force main. Stirrup Iron Creek Pump Station upgrades are almost complete and with greater than anticipated growth in the area it is already nearing or at capacity. There are no additional upgrades that can be completed at this pump station to allow for any increase in capacity. The additional engineering services will consist of evaluating Page Point Pump Station and Page Park Pump Station to determine the volume of flow each discharge to Stirrup Creek Pump Station, complete collection system model scenarios of the Stirrup Iron Creek Basin and provide on-call evaluation of capacity requests from new development.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity".

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Vince Chirichella PE, Senior Project Manager

County Manager's Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a contract amendment to

increase the existing design consultant contract with AECOM Technical Services of North Carolina, Inc. (AECOM) (FR# 17-1056) to provide additional engineering services for the Stirrup Iron Creek Basin Collection system capacity analysis tasks (RFQ 17-011) in the amount of \$126,180, bringing the total contract amount from \$94,970 to \$221,150.

Attachments: AAF Supplemental Document - Contract Approval - AECOM - 11.04.2019
FR 17-1056 AECOM CONTRACT ONLY ORIGINAL
FR 17-1056 AECOM AMENDMENT #1 SOS ONLY
FR17-1056 AECOM AMENDMENT #2 EXTEND TO 6-30-19 ONLY
FR17-1056 AECOM AMENDMENT #3 EXTEND TO 6-30-20 ONLY
2019.10.23 AECOM Stirrup Iron Creek SIGNED

19-0550 Lease Agreement Between Durham County and SRI 2609 800 Holdings LLC

Agenda Text: The Board is requested to approve a Lease Agreement with SRI 2609 800 Holdings LLC for temporary office space located at 2609 N Duke Street, Suite 802-A, in the amount of \$22,770 annually, and to authorize the County Manager to execute the lease.

The Administration recommends approval of the attached lease to secure approximately 1265 square feet of office space, which is needed to provide a temporary location to support EMS crews normally stationed at EMS Station 1 while the renovation of EMS Station 1 is underway. This is an 18 month lease with the option of extending on a month to month basis as needed. The base lease rate is \$18.00 per square foot.

Alignment with Strategic Plan: This agenda item supports Goal 2: Health and Well-being for All, and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Jane Korest, Open Space and Real Estate Division Manager; Nancy Mitchell, Sr. Real Estate Officer.

County Manager's Recommendation: The County Manager recommends that the Board approve a Lease Agreement with SRI 2609 800 Holdings LLC for temporary office space located at 2609 N Duke Street, Suite 802-A, in the amount of \$22,770 annually, and to authorize the County Manager to execute the lease.

Attachments: Final Lease with Exhibits
AAF Supplemental Rev 1
2609 N Duke LEASE SUMMARY

19-0556 Appointment to GoTriangle Board of Directors

Agenda Text: The Board is requested to appoint Chair Wendy Jacobs to a four-year term on the GoTriangle Board of Directors.

Chair Jacobs was appointed in January 2017 to serve a partial term filled by Former Commissioner Fred Foster, Jr. That appointment will end on November 30, 2019.

The new four-year term will run through November 30, 2023.

Alignment with Strategic Plan: (brief statement and relevant goal)

Resource Persons: Wendy Jacobs, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board appoint Chair Wendy Jacobs to the GoTriangle Board of Directors for a four-year term.

Attachments:

Dur Co Board Appointments - GoTriangle

2. Discussion Items (240min)

19-0536

Discussion of Mid-Year Allocation for Street Outreach Collaboration with the City of Durham (20min)

Agenda Text:

The Board is requested to discuss the possibility of a mid-year allocation of \$69,000 to revive street outreach to the homeless through a partnership with the City of Durham and one or more local service providers.

Street outreach to the unsheltered homeless was provided for many years by Housing for New Hope (H4NH), first with state funds and then with discretionary funds from Alliance Behavioral Healthcare (ABH). ABH, facing steep funding cuts from the state, defunded street outreach at H4NH in early FY19-20. Many conversations have taken place since then regarding the future of this essential piece of our homeless continuum of services. The basics of a proposal were brought to the Joint City-County Committee meeting on October 8th, 2019, and a more developed proposal is being brought forward today for Commissioners' consideration.

The current proposal is for the County to contribute \$69,000 through the City for the remainder of FY19-20 to a service provider who can provide an expanded suite of street outreach services, including helping with the homeless in our libraries, training emergency shelter staff, serving as the Encampment Lead Agency, and also continuing the kind of street outreach that was being done before. Further, staff would work with City staff to develop a two-year interlocal agreement for continuation of this work through the end of FY21-22. This interlocal would be brought back for discussion and approval before the end of FY19-20, as the associated, full-year service costs (not to exceed \$215,000) would need to be built into the FY20-21 budget.

Alignment with Strategic Plan: Improving our continuum of services for the homeless improves outcomes in Goal areas 1-4 of the Durham County Strategic Plan.

Resource Persons: Hanaleah Hoberman, Senior Homeless Project Manager (City of Durham Dept. of Community Development); Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board discuss the possibility of a mid-year allocation of \$69,000 to revive street outreach to the homeless through a partnership with the City of Durham and one or more local service providers.

Attachments:

County Street Outreach Joint Budget Ask Presentation Final for 11-4-19

19-0541**Stormwater Utility Planning and Implementation Follow-Up (20min)****Agenda Text:**

The Board is requested to receive a follow-up presentation on the development of a County Stormwater Utility. At the October 7, 2019 Work Session, County Staff and its consultant team presented an update on the Planning and Implementation of a County Stormwater Utility. During the session, Commissioners provided feedback on the methodology to date and identified three areas in which they desired more clarity and perhaps a new approach to the utility's development and implementation. Those three areas were public education, rate structure, and a crediting system. County Staff and its consultant team have developed a scope to further evaluate these areas, as well as a schedule by which to complete this work in order to provide Commissioners with the requested information allowing them to provide direction on the path forward. This presentation will provide additional information on the follow-up items as well as the proposed approach and its associated costs.

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Gentry, PE, Stormwater Manager; Jay Gibson, PE, General Manager; Peri Manns, ASLA, Deputy Director, Engineering and Environmental Services; Tom Murray, PE, WK Dickson; Keith Reading, PE, Raffelis.

County Manager's Recommendation: The County Manager recommends that the Board receives an update on the development of the County's stormwater utility and offers feedback to further inform the next steps on its planning and implementation.

Attachments:

Stormwater Utility Follow-Up Discussion 11-4-19 Work Session

19-0543**Durham County Transportation Issues Update (30min)****Agenda Text:**

The Board is requested to receive a presentation and provide comments on the Transportation Issues Update.

Summary. The 2009 North Carolina Department of Transportation Complete Streets Policy was updated this August to better assist transportation engineers and planners include all modes of transportation in development projects. The new

guidelines enhance the previous 2009 Complete Streets Policy's processes for planning, programming, design, and maintenance. The new policy will better assist in the construction and maintenance of bicycle, pedestrian and transit infrastructure within Durham County. Additionally, the Planning Department staff intends to bring forward a blanket resolution for a process improvement regarding the State Maintenance System on October 28, 2019.

Attachments:

Attachment 1: Transportation Issues Update Memorandum

Alignment with Strategic Plan: The New NCDOT Complete Streets Policy update adheres to Goal 2 "Health and Well-Being for All", by providing an integrated strategy to improve mobility, service and access throughout Durham County. Goal 3, "Safe Community", will be addressed through the consideration of facility improvements for vulnerable modes of travel. Since the policy focuses on improving funding for highly valued and sustainable forms of transportation in NC, it will also align with Goal 4, "Environmental Stewardship and Community Prosperity". Lastly, the New Complete Streets Policy update aligns with Goal 5, "Accountable, Efficient and Visionary Government", as it is focused on improving the quality of service for residents walking, bicycling, and riding transit in the community. The State Maintenance System resolution update aligns with Goal 5 as well to improve the process of including roadways into the system.

Resource Persons: Brooke Ganser, Planner, Durham City-County Planning, and Scott Whiteman, AICP, Planning Manager, Durham City-County Planning

County Manager's Recommendation: The County Manager recommends that the Board receive a monthly update on transportation issues and provide any comments and questions regarding the project.

Attachments:

Transportation Issues Update Memo 11 4 2019

2019 Complete Streets Policy Update

19-0542

Durham County Transit Plan Update on Existing Conditions and Pipeline Projects (60min)

Agenda Text:

The Board is requested to receive a presentation and provide comments on the Durham County Transit Plan Update on Existing Conditions and Pipeline Projects.

Summary. The Durham Transit Team has collected existing conditions and pipeline project data to provide background context for future phases of the Durham County Transit Plan. Specifically, this information will be incorporated into the November Listening and Learning Sessions as part of the ENGAGEDurham Comprehensive Plan outreach.

Attachments:

Attachment 1: Durham County Transit Plan Update on Existing Conditions and Pipeline Projects Memorandum

Alignment with Strategic Plan: The Durham County Transit Plan Update on Existing Conditions and Pipeline Projects adheres to Goal 1 "Community Empowerment and Enrichment" by providing Durham residents with better access to educational, vocational, economic and cultural opportunities throughout the community. It also follows Goal 2 "Health and Well-Being for All", by providing an integrated strategy to improve transit mobility, service and access throughout Durham County. Goal 3, "Safe Community", will be addressed through the consideration of facility improvements for transit travel. Since the Durham County Transit Plan focuses on improving funding for a highly valued and sustainable form of transportation, it will also align with Goal 4, "Environmental Stewardship and Community Prosperity". Lastly, the Durham County Transit Plan Update on Existing Conditions and Pipeline Projects aligns with Goal 5, "Accountable, Efficient and Visionary Government", as it is focused on improving the quality of service for residents riding transit in the community.

Resource Persons: Brooke Ganser, Planner, Durham City-County Planning, and Scott Whiteman, AICP, Planning Manager, Durham City-County Planning

County Manager's Recommendation: The County Manager recommends that the Board receive a monthly update on transportation issues and provide any comments and questions regarding the project.

Attachments:

Durham County Transit Plan Update on Existing Conditions and Pipeline Project
PRES Existing-Conditions Draft V5.7 (Transit Item)

3. Lunch

19-0533

Resolution to Support Durham Becoming a Medicaid Healthy Opportunities Community (20min)

Agenda Text:

The Board is requested to adopt the attached resolution supporting Duke University in its attempt to get Durham designated a Medicaid Healthy Opportunities Community.

The Center for Medicaid Services (CMS), part of the federal Health and Human Services Administration, is allowing some areas in some states to begin piloting more flexible spending of Medicaid dollars in order to drive positive outcomes in a broader range of social determinants of health. Two to Four Medicaid regions in North Carolina will be selected by NC DHHS to be part of a five year pilot which will allow for flexible spending of up to \$650 million (up to \$100 million in capacity building for service providers). Eligible beneficiaries, who must have at least one physical or behavioral risk factor as well as at least one social risk factor (see attached PowerPoint for more information), will be available for additional assistance through approved service providers in the areas of housing, food, transportation, and toxic stress / interpersonal violence.

An RFP for this regional selection will become available this month (November 2019). Duke University along with its Medicaid Integrated Network has assembled a coalition of six counties to comprise our regional application. Wake, Vance, Granville, Franklin, and Warren County join Durham County to form "WD4C". Duke Representatives believe the combination of urban and rural counties as well as counties with both generally good and generally very poor health outcomes will make for a compelling application. The attached resolution of support would be submitted along with the official WD4C application. If the WD4C region is selected by the state, supported services would begin to be provided in late 2021.

Representatives from Duke University's Division of Community Health have taken a lead role in this process, meeting with officials and service providers in each of the counties, including Durham County. They are in attendance to answer questions.

Alignment with Strategic Plan: Enhanced supports for vulnerable Durhamites around social determinants of health would have significant impacts across goal areas 1, 2, 3, and 4 of the Durham County strategic plan.

Resource Persons: Michelle Lyn, Chief (Duke University School of Medicine, Division of Community Health); Fred Johnson, Vice Chief Duke University School of Medicine, Division of Community Health)

County Manager's Recommendation: The County Manager recommends that the Board adopt the attached resolution supporting Duke University in its attempt to get Durham designated a Medicaid Healthy Opportunities Community.

Attachments:

Resolution to Support Durham Becoming A Medicaid Healthy Opportunities Community
WD4C Summary Presentation 10-19-19

19-0534

300 and 500 E. Main St. Redevelopment (Structured Parking) Programming/Parking Needs Analysis Update and Discussion (45min)

Agenda Text:

The Board is requested to receive an update on the programming phase/parking needs analysis for the 300 and 500 E. Main Street Structured Parking projects. On April 8, 2019, the BOCC authorized the execution of an architectural service agreement with Little Diversified Architectural Consulting for the programming phase of the design for the (2) downtown sites. Since then, Little has been working with County staff to determine the parking space requirements needed to support County employees, citizens using County facilities and to provide support for the potential mixed used development project(s).

The discussion and update will include an analysis of the County's future parking needs based on trends in multimodal transportation, coordination with the City of Durham's Comprehensive parking plan, evolutions in vehicular technology and etc. In addition to providing a parking solution that addresses Durham County's parking

needs, the overall mixed-use project is expected to involve retail, residential, office/commercial and civic uses.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Eric Schoenagel, AIA, Project Manager/Director of Operational Excellence; Joel Dabrowski, AIA, Senior Design Architect; Julie McLaurin, AIA, NCARB, Community Studio Principal; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; Jay Gibson, P.E., General Manager - Goal 4

County Manager's Recommendation: The County Manager recommends that the Board receive the update and project direction to Little and County staff if appropriate.

Attachments:

2019-11.04 Parking Recommendations

19-0549

Program Update for the Durham County Open Space Program (30min)

Agenda Text:

The Board is requested to receive an update report on the County Open Space program and to affirm current program priorities. Since the late 1990s the County Open Space program has worked to protect significant open spaces in Durham and provide sustainable, low impact recreational access to the lands. Staff work towards implementation of the County's five adopted open space plans. The Open Space program has a strong emphasis on partnership projects and the pursuit of grants and other funding opportunities to leverage limited county open space resources.

Staff are continuing to work on projects that are a continuation of past efforts such as the phased development of Hollow Rock Nature Park. In other instances, staff are working on new open space protection and/or recreational projects that will then be brought to the Board for feedback when ready. The attached program report summarizes the overall program and provides priorities for the next two years within each planning area.

The Durham Open Space and Trails (DOST) Commission reviewed these county open space priorities at their October 16 meeting, and recommended support; a letter of support is attached. Board concurrence of these Open Space Program priorities confirms direction and supports staff efforts to work with partners on specific land protection projects that would be reviewed by the Board of County Commissioners.

Alignment with Strategic Plan: Continued protection of open space supports implementation of Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," by increasing the amount of open space and farmland that has been

protected by Durham County. Additional recreational trails support Goal 2: "Health and Well-Being for All." The funding goals which leverage local partners and outside grant funds to stretch Durham County open space funds support Goal 5: "Accountable, Efficient and Visionary Government".

Resource Persons: Jane Korest, Division Head for Open Space & Real Estate; Celeste Burns, Open Space Coordinator, Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager requests that the Board receive the 2019 Open Space Program Update Report and affirm the Open Space Program project priorities.

Attachments:

Attach 1 Durham Co Open Space Program Report Nov 2019

Attach 2 DOST County OS Priorities letter 10-19

OS Program Update BOCC WS Nov 4 2019 Presentation

19-0553

Commissioner Directives Follow-Up (15min)

Agenda Text:

The Board is requested to review staff follow-up regarding previously issued directives.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly Work Sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The Board is requested to review staff follow-up regarding previously issued directives.

19-0557

BOCC Discussion - In This Together Resolution (15min)

Agenda Text:

The Board is requested to review and discuss the In This Together Resolution.

Alignment with Strategic Plan: This item aligns with Goal 1: Community Empowerment and Enrichment

Resource Persons: Wendy Jacobs, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board review and discuss the In This Together Resolution.

Attachments:

Resolution - In This Together.Nov2019

4. Closed Session

19-0555

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations pursuant to G.S. 143-318.11(a)(4).
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged, pursuant to G.S. 143-318.11(a)(3)

Alignment with Strategic Plan: This item aligns with Strategic Goal 4: Environmental Stewardship and Economic Prosperity.

Resource Persons: Andy Miracle, Economic Development Officer; Lowell Siler, County Attorney

County Manager's Recommendation: The County Manager Recommends that the board adjourns into closed session for economic development purposes.

5. Adjournment