



**Agenda Action Form Overview**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000065 appropriating \$186,349.99 of General Fund Fund Balance to cover the cost of construction and installation of five padded cells in the Durham County Detention Facility. The Board is also requested approve a contract with Cornerstone Detention Products Inc. in the amount of \$159,197 for the construction and installation of the cells and authorize the County Manager to execute the contract. The remaining \$27,197.99 requested for the project will cover plumbing costs associated with the project to be completed by Brown Brothers.

**Background/Justification**

This project was developed to support the mental health needs of detainees housed inside the detention facility. These cells will provide additional insulation and protection for the most vulnerable during mental health crisis. In partnership with the Criminal Justice Resource Center and American Correctional Association, padded cells were strongly recommended as a safer option for detainees, designed to decrease the chance of injury to themselves or others. Currently, there are no padded cells inside the facility. This project will require construction from Cornerstone Detention Products Inc. to install the padded cells and Brown Brothers for the necessary plumbing.

As part of the adopted FY19-20 Budget, the Board approved \$193,125 to fund the construction and installation of padded cells inside the detention facility. The project was late to start in fall 2019, with the RFP ultimately not starting until December of 2019. Early in 2020, the County experienced a malware attack followed by the COVID-19 pandemic. This delayed the completion of the project RFP which required an on-site visit at the detention facility. Work on the project started again in September 2020 once safety protocols were implemented at the detention facility. The RFP was finalized in November 2020.

The delay in the project resulted in the project funding inadvertently not being rolled over to the current fiscal year. This budget ordinance amendment in the amount of \$186,349.99 is requested to come from General Fund Fund Balance.

Total project costs are provided in the chart below:

Contract with Cornerstone Detention Products (Bid) for padded cell installation	\$159,197
Contract amount with Brown Brothers for plumbing	\$27,197.99
Total amount requested from Fund Balance	\$186,394.99

**Policy Impact**

This request aligns with the Board’s commitment and efforts to ensure that detainees remain safe and secure while at the detention facility.



**Procurement Background**

**Type of purchase**

- Goods
- Services
- Construction Work

**Did this request for purchase go through a bid process? Yes  No**

*Goods: Bids required if ≥ \$30,000, BOCC approval if ≥ \$90,000*

*Services: Bids required if ≥ \$30,000, BOCC approval if > \$40,000*

*Construction/Repair work: Bids required if ≥ \$30,000, BOCC approval if ≥ \$500,000*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- Sole source exemption
- Cooperative purchasing program exemption
- State and federal contract exemption
- Contract is an amendment to an existing contract
- Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes  No**

If no, why?

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**Fiscal Impact**

Funding for this project was approved in FY19/20 and reverted back to Fund Balance due to the project delay. The requested action makes the approved funding available to complete the project and is less than the estimated project cost by approx. \$6,731.

**Recommendation**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000065 appropriating \$186,349.99 of General Fund Fund Balance to cover the cost of construction and installation of five padded cells in the Detention Facility. The Board is also requested to approve a contract with Cornerstone Detention Products Inc. in the amount of \$159,197 for the project and authorize the County Manager to execute the contact.