



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

---

Monday, June 9, 2025

7:00 PM

Commissioners' Chambers

---

### Regular Session

#### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

#### "Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

#### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### [25-0341](#) Announcements (5min)

##### Agenda Text:

1. Juneteenth Holiday - Most Durham County Government offices will be

closed on Thursday, June 19th for the Juneteenth Holiday. All offices will open with normal business hours on Friday, June 20. For impacts to certain services, go to [www.dconc.gov](http://www.dconc.gov) <<http://www.dconc.gov>>.

2. **Celebrate 25 Years of Progress in Firearm Injury Prevention on June 18** - Join Durham County Government as we commemorate the 25th anniversary of the Durham County Firearm Injury Prevention Partnership on Wednesday, June 18 from 11 a.m. to 1 p.m. at the Human Services Building, 414 E. Main Street! This milestone event honors a quarter-century of dedicated collaboration, community engagement, and life-saving impact in the effort to reduce firearm injuries and promote safety across Durham. Register: <<https://forms.office.com/g/40LqxkzGTM>>.

3. **Free NC Voter Photo ID Outreach Event on June 21** - The Board of Elections will host free NC Voter Photo Identification Card outreach events for registered Durham County voters throughout 2025! Each month, staff will be at one of the Durham County libraries to distribute free IDs, assist with voter registration, and answer any questions. Join us at South Regional Library, 4505 S. Alston Avenue, on Saturday, June 21, from 2 to 5 p.m. For information on NC Voter Photo IDs visit [www.dcovotes.dconc.gov/voters/voter-id](http://www.dcovotes.dconc.gov/voters/voter-id) <<http://www.dcovotes.dconc.gov/voters/voter-id>>.

4. **Check Out Additional Drafts of the Proposed New UDO!** - Durham is work on creating a new Unified Development Ordinance (UDO), which sets the rules for development, as a part of implementing the new Comprehensive Plan. You can view recordings on the proposed content, read engagement materials, submit an online survey, or add comments on the proposed zoning map. Go to <<https://engagedurham.com/NewUDO>> to learn more and provide your feedback!

#### 4. Minutes (5 min)

**25-0348**

##### **Minutes (5min)**

**Agenda Text:**

The Board is requested to approve the May 27, 2025, Regular Session Meeting minutes.

**Alignment With Strategic Plan:** This item aligns with Strategic Plan Goal: High Performing Organization

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board approve the May 27, 2025, Regular Session Meeting minutes.

**Attachments:**

[Regular Session - May 27, 2025](#)

**5. Ceremonial Items - Acknowledgment Only (30 min)****25-0318 Presentation for FY 2025-26 Durham County Budget Book Art Contest Winner**

**Agenda Text:** The Board is requested to recognize Zora J. M. Williams, who designed the cover of the FY 2025-26 Durham County Budget Book. Zora is a student at Roger-Herr Middle School. In addition to being an outstanding artist she is a student athlete, an Alto saxophone player, and a member of the National Junior Honor Society.

Durham County Youth were asked to submit their original artwork describing what they love best about Durham. Submissions were reviewed by a committee consisting of Durham County Staff and Zora's artwork was chosen for the cover art for the FY 2025-26 Budget Book. Zora said she chose to draw her cover because "Many of my fondest memories have been created from experiencing the heart of Durham, which is all of the unique local places that make up my community. These are a few of my favorites that I've placed in picture frames to emphasize their importance."

**Alignment with Strategic Plan:** This item aligns with Strategic focus area Empowered Community, empower the community to enhance their opportunities to thrive.

**Resource Persons:** Keith Lane, Budget Director, Shannon Wright, Budget Analyst

**County Manager's Recommendation:** The County Manager recommends that the Board extend congratulations to Zora and present her with a token of appreciation.

**Attachments:** [Social Media Post](#)  
[FY 2025-26 Budget Book Cover \(Front and Back\) Page 2](#)  
[FY 2025-26 Budget Book Cover \(Front and Back\) Page 1](#)

**25-0239 Resolution - Women Veterans Day 2025**

**Agenda Text:** The Board is requested to adopt the attached resolution proclaiming June 12, 2025, as Women Veterans Day in Durham County in honor of women who have served in the United States Armed Forces.

**Alignment with Strategic Plan:** This request aligns with Strategic Plan Goal, Healthy & Inclusive Community. This resolution recognizes and expresses gratitude for the military service of women veterans whose contributions to the national security of our country have historically been invisible and underappreciated. Furthermore, this resolution will be read during Durham County Veteran Services' Women Veterans Recognition Program on June 12, 2025, an event that will honor Durham County's women veterans and connect them to resources and services.

**Resource Persons:** Hellen W. Juarez-Ruiz, Durham County Veterans Service Officer; Jonathan T. Crooms, Durham County Veterans Service Officer.

**County Manager's Recommendation:** The County Manager recommends that the Board adopt the resolution proclaiming June 12, 2025, as Women Veterans Day in Durham County.

**Attachments:** [Resolution - Women Veterans Day - June 2025](#)

### **25-0284**

### **Proclamation - World Elder Abuse Awareness Day**

**Agenda Text:**

The Board is requested to proclaim June 15, 2025, as World Elder Abuse Awareness Day and to assist in spreading the word about recognizing and reporting elder abuse in the form of neglect, abuse, or financial exploitation. Seniors deserve the right to live independent and safe in their homes and communities.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal - Safe and Resilient Community.

**Resource Persons:** Maggie Clapp, Director; Valery Dambreville, Deputy Director; Travis Williams, Assistant Director; Contessa Sawyer, Program Manager.

**County Manager's Recommendation:** The County Manager recommends that the Board proclaim June 15, 2025, as World Elder Abuse Awareness Month.

**Attachments:** [Proclamation - World Elder Abuse Awareness Day - June 2025](#)

### **25-0332**

### **Proclamation - Celebrating Juneteenth 2025**

**Agenda Text:**

The Board has been requested to proclaim, celebrating and honor Juneteenth in Durham County.

The purpose of this resolution is to acknowledge and honor Juneteenth as we approach the holiday in Durham County, bringing awareness and celebration to the contributions of the Black and African American community in Durham County and across our country and world. We are committed to fostering a culture of inclusivity, diversity, and understanding within Durham County. Together, we strive to acknowledge, learn from, and appreciate the diverse narratives that shape our collective history.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal - Healthy & Inclusive Community

**Resource Persons:** Dr. Brent Lewis, Director of Equitable Well-being

**County Manager's Recommendation:** The County Manager recommends that the Board issues a resolution celebrating and honoring Juneteenth in June 2025.

**Attachments:** [Proclamation - Juneteenth - June 2025](#)

### **25-0333**

### **Proclamation - Pride Month 2025**

**Agenda Text:**

The Board is requested to issue a proclamation celebrating Pride Month for June

2025 in Durham County. The purpose of the proclamation is to acknowledge and honor Pride Month, bringing awareness and celebration to the experiences and contributions of the LGBTQIA+ community in Durham County. Pride Month, celebrated nationally in June, commemorates the 1969 Stonewall uprising, a pivotal moment in the LGBTQIA+ rights movement in the United States. We are committed to fostering a culture of inclusivity, diversity, and understanding within Durham County. Together, we strive to acknowledge, learn from, and appreciate the diverse narratives that shape our collective history.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal - Healthy & Inclusive Community

**Resource Persons:** Dr. Brent Lewis, Director, Equitable Well-Being

**County Manager's Recommendation:** The County Manager recommends that the Board issues a resolution celebrating Pride Month for June 2025.

**Attachments:** [Proclamation - Pride Month - June 25](#)

#### **25-0340** Proclamation - Durham Refugee Day

**Agenda Text:** The Board is requested to proclaim June 21, 2025, as Durham Refugee Day.

Durham Refugee Day celebrates the courage, strength, and determination of refugees and immigrants living in Durham and showcases the Durham community's support for our refugee and immigrant communities.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal - Healthy & Inclusive Community.

**Resource Persons:** Kokou Nayo, Durham City-County Immigrant & Refugee Affairs Coordinator.

**County Manager's Recommendation:** The County Manager recommends that the Board proclaim June 21, 2025 as Durham Refugee Day.

**Attachments:** [Proclamation - Durham Refugee Day - June 2025](#)

### **Ceremonial Items - To Be Read (20 min)**

#### **25-0263** Resolution - Honoring the Life and Legacy of Dr. John Harding Lucas, Sr.

**Agenda Text:** The Board is requested to issue a resolution honoring the life of Dr. John Harding Lucas Sr who made his transition on March 31, 2025, at the remarkable age of 104. Dr. Lucas, a longtime principal of historic Hillside High School, was indeed a pioneering educator, mentor, and lifelong advocate for excellence in education and athletics and went on to make his mark in helping to bring down walls of segregation among professional educational associations. Dr. Lucas dedicated his life to shaping generations of students and breaking down racial barriers in leadership across North

Carolina and beyond.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Regional Leadership

**Resource Persons:** Nida Allam, Chair, Durham County Board of Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board approve this resolution honoring the tremendous life and legacy of Dr. John Harding Lucas Sr. and extend heartfelt condolences to the entire local family.

**Attachments:** [Resolution - Dr John Harding Lucas Sr](#)

**25-0262**

**Resolution- Honoring Dr. Karrie G. Dixon, 13th Chancellor, North Carolina Central**

**Agenda Text:**

The Board is requested to issue a resolution honoring Dr. Karrie G. Dixon, who has been installed as the 13th chancellor of North Carolina Central University. She was officially appointed to the position on June 6, 2024, and began her duties on July 1, 2024. Her official installation was recently held on April 11th, kicking off a celebratory weekend of activities also attended by many county officials and staff. We extend sincere congratulations, and best wishes to Dr. Dixon for a successful tenure as chancellor of NCCU.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Regional Leadership

**Resource Persons:** Nida Allam, Chair, Durham Board of County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board approve this resolution honoring Dr. Karrie G. Dixon, 13th chancellor of North Carolina Central University and extend to her best wishes for many years of successful leadership at the historic educational institution.

**Attachments:** [Resolution - Dr. Karrie Dixon](#)

## 6. Consent Agenda (15 min)

**25-0209**

**Approval to Enter into Contracts for Purchase of Books and Cataloging/Processing Services for a total not to exceed \$760,000.00**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into two contracts with Baker & Taylor, Inc. and Ingram Library Services, LLC for the purchase of books and cataloging and processing services as specified in RFP #25-031 for a total not to exceed \$760,000.00 between both contracts. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments and/or change orders, if necessary, in an amount not to exceed \$930,000 in any year of either contract. The term of the original contracts is from July 1, 2025 through June 30, 2026, with the option to renew for five (5) successive one

(1) year periods. The funds for this contract will come from the Library's existing FY26 budget.

Library and Purchasing staff developed the specifications for RFP #25-031 for the primary vendor to deliver books and to provide cataloging/processing services on an as-needed basis. The RFP was advertised on February 19, 2025. A total of two (2) responses were received and evaluated, one from Baker & Taylor, LLC and one from Ingram Library Services, LLC. The specifications allow the County the right to award to multiple contractors deemed to be fully qualified on the basis of the evaluation factors included in the Request for Proposals. Both vendors provide comparable services at comparable prices, factoring in projected discounts on materials. Given this relative parity, Library staff propose that the contract for the provision of books and cataloging/processing services be divided between the two proposers. This will allow Library staff to submit orders to whichever vendor will fill a given order in the shortest timeframe possible, thus allowing for greater flexibility for Library staff and better service for Library customers.

**Alignment with Strategic Plan:** Choosing the two vendors aligns with the strategic focus areas of Empowered Community and Finance.

**Resource Persons:** Tammie Hall, Assistant County Manager; Stephen Zibrat, Collections and Acquisitions Manager; Katherine Makens, Assistant Library Director for Resources and Finance.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into two contracts with Baker & Taylor, Inc. and Ingram Library Services, LLC for the purchase of books and cataloging and processing services as specified in RFP #25-031 for a total not to exceed \$760,000.00 between both contracts. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments and/or change orders, if necessary, in an amount not to exceed \$930,000 in any year of either contract. The term of the original contracts is from July 1, 2025 through June 30, 2026, with the option to renew for five (5) successive one (1) year periods.

**Attachments:**

[RFP 25 031 Discount-Price Comparison](#)

[RFP 25-031 Bid evaluation form total](#)

[AAF Supplemental Form Purchase of Books and Cataloging and Processing](#)

[MWBE Compliance Review Form-Agenda Action Form RFP 25-031 Books and](#)

**25-0232**

**Approval of Budget Ordinance Amendment No. 25BCC0090 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2025 "Share the Light" (STL) funds in the amount of \$35,000.00 for Residents in Crisis Energy Situations**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 25BCC0090 for the Department of Social Services to recognize Duke Energy Carolinas, LLC -

2025 “Share the Light” (STL) funds in the amount of \$35,000.00 for Residents in Crisis Energy Situations.

Duke Energy Carolinas, LLC - 2025 “Share the Light” (STL) is used exclusively to provide assistance to people in crisis situations pay energy costs, unpaid deposits for utility services or unpaid reconnection charges for utility services. This program will follow the same guidelines as our state energy programs. No County dollars required.

**Alignment with Strategic Plan:** Increase equitable healthy outcomes and quality of life for all. Increase equitable outcomes through County operations and services. Expand and provide services that support residents across their entire lifespan.

**Resource Persons:** Maggie Clapp, Director, Department of Social Services, Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services and Travis Williams, Assistant Director of Social Services.

**County Manager’s Recommendation:** The County Manager recommends that the Board of County Commissioners approve Approval of Budget Ordinance Amendment No. 25BCC0090 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2025 “Share the Light” (STL) funds in the amount of \$35,000.00 for Residents in Crisis Energy Situations.

**Attachments:**

[Duke Energy 2025 STL-EEF \\$35,000.00-Legistar](#)  
[Duke Energy 2025 \\$35,000.00 STL-STW AAF Supplemental](#)  
[STL SAP Signed form 2024-25 35k](#)  
[STL MOU-SUMMARY 010125-12312025](#)  
[AAF-90 Legal Form](#)

**25-0233**

**Approval of Contract with Wall Recycling, LLC for Solid Waste Hauling Services and Equipment Maintenance at Durham County Convenience Sites for an amount not to exceed \$128,000.**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract with Wall Recycling, LLC to provide hauling services for solid waste hauling services and equipment maintenance at Durham County Convenience Sites for an amount not to exceed \$128,000 beginning July 1, 2025 through June 30, 2026, and to execute future amendments including renewals so long as the cost has been allocated within the Solid Waste Divisions operation budget.

The contract may be renewed for four (4) successive one (1) year periods under the same terms and conditions with the ability at the time of renewal to adjust the compensation payable to the Contractor based on the increase or decrease the Consumer Price Index (CPI), not to exceed three percent (3%). This contract will have no new fiscal impact for FY 25 as funds are part of the FY 2025-26 Budget.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic



Goal: Sustainable Infrastructure & Environment.

**Resource Persons:** Motiryo Keambiroiro, General Services Director; Chrissie Koroivui, Solid Waste Program Manager; Darius Allen, Waste Reduction Supervisor

**County Manager's Recommendation:** authorize the County Manager to enter into a contract with Wall Recycling, LLC to provide hauling services for solid waste hauling services and equipment maintenance at Durham County Convenience Sites for an amount not to exceed \$128,000 beginning July 1, 2025 through June 30, 2026, and to execute future amendments including renewals so long as the cost has been allocated within the Solid Waste Divisions operation budget.

**Attachments:**

[AAF Supplemental Document - Wall](#)

[RFP- 25-030 Convenience sites](#)

[addendums CS](#)

[RFP 25-030 - Bid Tabulation -Solid Waste Hauling Services and Equipment Mai](#)

[Service Contract \\_FY2026\\_Wall](#)

[Attachment 1 - Scope Of Work Wall FY2025](#)

[Proposal form Wall](#)

[MWBE Compliance Review Form-Agenda Action Form RFP 25-030 Solid Waste](#)

**25-0242**

**Approval of Capital Project Amendment No.25CPA042 Recognizing \$637,195.00 in Community Project Grant Funding (CPF) for the Emergency Operations Center & Backup 911 Capital Project (47302635DC158)**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA042 recognizing \$637,195.00 in Community Project Grant Funding (CPF) for the Emergency Operations Center & Backup 911 Capital Project (47302635DC158).

Durham County Capital Projects	Current Budget	Increase/Decrease	Updated Budget
Emergency Operations Center (EOC) & Backup 911 Capital Project (4730C158)			\$5,600,000.00
\$637,195.00	\$6,237,195.00		

As part of the annual appropriation process, Congress provides funding directly for specific projects within communities based on requests submitted by individual Senators or Representatives. These earmarks, referred to as Community Project Funding (CPF), are approved under an authorized grant program selected by Congress at the start of the appropriation process. Each year, the County's Congressional representatives contact the County to seek proposals for projects to be funded through the following year's appropriation cycle. Because these earmarks represent opportunities to obtain external funding for important projects, the County endeavors to select and submit several proposals each year for consideration.

Durham County submitted a proposal in FY2023 for funding for design services for the Durham County Emergency Operations Center project through the Department of

Homeland Security's Emergency Operations Center Grant Program.

The EOC grants are intended to improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, strategically located, and fully interoperable EOCs with a focus on addressing identified deficiencies and needs. According to the National Fire Protection Association, an EOC is defined as a "facility or capability from which direction and control is exercised in an emergency. This type of center or capability is designated to ensure that the capacity exists for leadership to direct and control operations from a centralized facility or capability in the event of an emergency."

Formal notification was received by Congresswoman Foushee's Office on March 24, 2024, that the House had passed its second and final set of FY24 bipartisan omnibus funding, including the funds secured by Congresswoman Foushee for the Durham County Emergency Operations Center. Durham County was the only county in the state to receive funding through this particular program in FY24. The funds were received by the County on April 16, 2025.

**Alignment with Strategic Plan:** This item aligns with Durham County's Strategic Goal: Safe and Resilient Community.

**Resource Persons:** Elizabeth Schroeder, Office of Emergency Services - Chief of Emergency Management; Joel Jones, Project Manager

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA042 recognizing \$637,195.00 in Community Project Grant Funding (CPF) for the Emergency Operations Center & Backup 911 Capital Project (47302635DC158).

**Attachments:**

[Notification of Secured Funds](#)

[Payment Remittance Advice](#)

[CPA-42 Appropriating \\$637,195 of Grant Funding for OES \(\\$637,195\)](#)

**25-0268**

**Budget Ordinance Amendment No. 25BCC091 Appropriating \$10,000 of New Hope Fire Tax District Fund Balance and Increasing the Distribution to New Hope Fire Department for the Purchase of Computer Equipment**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 25BCC091 appropriating \$10,000 of New Hope Fire Tax District Fund Balance to replace outdated computer equipment. These funds will be distributed to the district at their request. The New Hope Fire Department has requested a fund balance distribution to replace computer equipment that can no longer be upgraded and must be replaced for the department to be able to continue with their current reporting platform and other office functions. The New Hope Fire Department covers a portion of the western edge of Durham County and responds to an average of 120 calls in Durham County annually.

These funds are held in a county-held fund balance for the district. Distribution of this amount is in compliance with Finance's fiscal policies and ensures that the remaining balance reserve level is sufficient for future needs.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Safe and Resilient Community

**Resource Persons:** Mark Lockhart, NRP, Director, Office of Emergency Services

**County Manager's Recommendation:** The County Manager recommends that the Board approves Budget Ordinance Amendment No. 25BCC091 appropriating \$10,000 of New Hope Fire Tax District Fund Balance and increasing the distribution to New Hope Fire Department for the purchase of computer equipment.

**Attachments:**

[NHFD computer upgrade quote](#)

[AAF-91 LEGAL FORM Appropriating \\$10,000 of New Hope Fire Tax District FB](#)

**25-0278**

**Approval of Budget Ordinance Amendment No. 25BCC092 Appropriating Durham County Fire and Rescue (DCFR) Fund Fund Balance of \$1,109,661, for the Purpose of Paying the City of Durham for the Completion of Fire Station 18, as Agreed Under the June 25, 2018 Intergovernmental Agreement with the City of Durham.**

**Agenda Text:**

The Board is requested to Approve Budget Ordinance Amendment No. 25BCC092 Appropriating Durham County Fire and Rescue (DCFR) Fund fund balance of \$1,109,661, for the purpose of paying the City of Durham for the completion of Fire Station 18, as agreed under the June 25, 2018 Intergovernmental Agreement with the City of Durham.

On June 25, 2018, the Board approved an Intergovernmental Agreement (IGA) with the City of Durham for the provision of consolidated fire, rescue and first responder services in the southern part of Durham County. Under this agreement, the County transferred personnel and equipment to the City of Durham Fire Department, whereby the City of Durham Fire Department assumes responsibility for Fire, Rescue and first responder services for all parcels outside the City Limits within in the Southern Fire and Rescue Districts 81 and 83. The IGA included provisions for the joint development and cost share for two new co-located facilities to be built: Station 18 was to replace Station 83 on Seaton Road which is now complete, and Station 19 is replace Station 81 on Old Page Road, which is currently in the design phase.

As part of the agreement, the County agreed to reimburse the City in the amount of 18% of the City's portion of construction cost of the new station 18. This percentage was based on the percentage of parcels within district 83 that are outside the City Limits compared to the number of overall parcels within the district. This agenda item is a request to the Board to appropriate this DCFR payment of \$1,109,661 for payment to the City.

There was also an EMS portion of this Station that was funded directly by the County through a Capital Project (Station #18 Co-location Project (4330DC002) approved by the Board of Commissioners on Sept. 13, 2021). The DCFR District payment amount is based only on the fire portion (without the EMS portion) of the building.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Safe and Resilient Community

**Resource Persons:** Mark Lockhart, Emergency Services Director, Keith Lane, Budget & Management Services Director, Peri Manns, ASLA LEED GA, Deputy Director, James Faress, P.E. Senior Project Manager: Engineering & Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to approve Budget Ordinance Amendment No. 25BCC092 Appropriating Durham County Fire and Rescue (DCFR) Fund fund balance of \$1,109,661, for the purpose of paying the City of Durham for the completion of Fire Station 18, as agreed under the June 25, 2018 Intergovernmental Agreement with the City of Durham.

**Attachments:**

[City County IGA Final July 2018](#)

[FR 22-865 CITY OF DURHAM ILA Station 18-fully executed](#)

[AAF-92 Legal Form Appropriating DCFR FB for payment to City for Station 18 c](#)

**25-0279**

**Approval to increase a Service Contract with Adecco for Temporary Services in the amount of \$254,450.84, for a new total of \$716,902.21.**

**Agenda Text:**

The Board is requested to authorize the County Manager to approve the Durham County Board of Elections' request to increase a Service Contract with Adecco in the amount of \$254,450.84, for a new total of \$716,902.21. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26. Adecco, a trusted temporary staffing agency with years of experience in providing services, is well-versed in our operational needs. The additional temporary employees will support pre- and post-election activities related to the upcoming elections.

- October 7, 2025, Municipal Primary Election
- November 4, 2025, Municipal General Election
- March 3, 2026, Statewide Primary Election

The vendor will also provide additional services as needed for other election related functions.

The current contract amount will increase from \$462,451.37 to \$716,902.21

**Alignment with Strategic Plan:** Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

**Resource Persons:** Derek Bowens, Director of Board of Elections

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to approve Durham County Board of Elections' request to increase a Service Contract with Adecco in the amount of \$254,450.84, for a new total of \$716,902.21 for temporary employee services. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26. The Durham County Board of Elections also requests the Board to extend authorization of future contracts amendments to the Manager.

**Attachments:** [2025\\_05\\_13\\_Adecco\\_Amendment\\_Contract\\_Agreement.pdf](#)

**25-0280**

**Approval to Enter into a Contract with Elections Systems and Software for Hardware, Firmware, Maintenance and Support of Voting Equipment in the Amount of \$76,726.80.**

**Agenda Text:**

The Board is requested to authorize the County Manager to approve the Durham County Board of Elections' request to enter into a contract with Elections Systems and Software for hardware, firmware, maintenance and support fees for the current voting equipment inventory in the amount of \$76,726.80. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26.

This request is consistent with the requirement of, N.C. General Statute §163-165.9(b)(2), which states, "The County Board of Elections shall annually maintain software license and maintenance agreements necessary to maintain the warranty of its voting systems." Outside of the statutory guidelines, the continued maintenance and support of voting equipment and software will also help to ensure fair and accurate elections in Durham County.

**Alignment with Strategic Plan:** The approval of this contract will ensure that the Durham County Board of Elections is in compliance with N.C. General Statute §163-165.9(b)(2), which states; "The County Board of Elections shall annually maintain software license and maintenance agreements necessary to maintain the warranty of its voting systems." This type of service is consistent for the Board of Elections and does not require an exception to Board policy. This request is also consistent with the county's strategic plan.

**Resource Persons:** Derek Bowens, Director of Board of Elections.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to approve Durham County Board of Elections'

request to enter into a contract with Elections Systems and Software for hardware, firmware, maintenance and support fees for the current voting equipment inventory in the amount of \$76,726.80. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26.

**Attachments:**      [2025\\_05\\_13\\_ES&S\\_Maintenance\\_Service\\_Contract\\_Agreement.pdf](#)

**25-0281**

**Approval to increase a Service Contract with Elections Systems and Software for Ballot Layout and Voting Equipment Programming in the Amount of \$19,262.30 for a new total of \$47,437.00.**

**Agenda Text:**

The Board is requested to authorize the County Manager to approve the Durham County Board of Elections' request to increase a Service Contract with Elections Systems and Software LLC in the amount of \$19,262.30, for a new total of \$47,437. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26. Elections Systems and Software will provide ballot layout and voting equipment programming for the following elections:

- October 7, 2025, Municipal Primary
- November 4, 2025, Municipal General Election
- March 3, 2026, Statewide Primary Election

This service contract will cover FY 2025-26.

The contract amount for FY 2025-26 will increase from \$28,174.70 to \$47,437.00.

**Alignment with Strategic Plan:** The approval of this contract will ensure that the Durham County Board of Elections adheres to responsibilities for preparing official ballots and equipment programming in accordance with N.C. General Statute §163-165.3, which states, "The State Board shall be responsible for oversight of all ballot coding. To produce the data necessary for equipment programming, each county shall either contract with a qualified vendor certified by the State Board of Elections or be certified by the State Board to produce the data." This type of service is consistent for the Board of Elections, and it does not require an exception to Board policy. This request is also consistent with the county's strategic plan.

**Resource Persons:** Derek Bowens, Board of Elections Director

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to approve Durham County Board of Elections' request to increase a Service Contract with Elections Systems and Software LLC in the amount of \$19,262.30, for a new total of \$47,437 for ballot layout and voting equipment programming services in FY 2025-26. The contract expansion will be funded with the FY 2025-26 operational funds, contingent upon the Board of County Commissioners' approval of the county budget for FY 2025-26. The Durham County

Board of Elections also requests the Board to extend authorization of future contract amendments to the Manager.

**Attachments:**      [2025\\_05\\_13\\_ES&S\\_Ballot\\_Layout\\_and\\_Voting\\_Equipment\\_Programming\\_Serv](#)

**25-0283**      **Recognition of the Establishment of an Advisory Committee for Opioid Settlement Funding**

**Agenda Text:**      The Board is requested to approve the formal recognition and establishment of an Advisory Committee for Opioid Settlement Funding. The committee will provide guidance on the allocation of opioid settlement funds in alignment with community priorities and evidence-based practices.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal: Community Well-being for All by promoting evidence-based strategies aimed at reducing the risk of overdose among individuals with opioid use disorder, co-occurring substance use disorders, or mental health conditions.

**Resource Persons:** Jaeson Smith, Opioid Settlement Manager; Curtis Massey, Deputy County Attorney; Joanne Pierce, Assistant County Manager; Dwane Brinson, Assistant County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board approve the formal recognition and establishment of the Advisory Committee for Opioid Settlement Funding to ensure transparency, community engagement, and strategic use of settlement resources.

**Attachments:**      [Opioid Settlement Advisory Committee Resolution 2025 FINAL](#)

**25-0296**      **Approve Acquisition of Conservation Easement (19.37 acres, REID 188371 at 505 Mason Road) as Permanently Protected Open Space for \$245,500**

**Agenda Text:**      The Board is requested to approve the County's purchase of a conservation easement from Robin Davis at 505 Mason Road, REID 188371, to use existing open space capital project funds to support 50% of the easement's cost, and to authorize the Manager to execute agreement documents related to this project. Ms. Davis's farm includes 11 acres of gently rolling open land, historic farm structures, and her home where she has lived for over 30 years. The protection of this property supports wildlife habitat, scenic values, soil conservation, and protection of one of the City of Durham's downstream drinking water sources, Little River Reservoir. Durham's Farmland Protection Advisory Board supported the protection of this property in March 2025.

In May 2025, Durham County was awarded funding from the City of Durham's Water Supply Protection Program to support 50%, or \$117,500, of the easement value. The County's estimated cost for this easement (including 50% of the easement



value, survey, appraisal, and closing costs) should not exceed \$128,000. The County's open space and farmland capital project account has sufficient funds to pay the County's portion, so no additional funding is needed for this conservation easement project. A final budget will be brought to the Board for approval prior to closing.

**Alignment with Strategic Plan:** The acquisition of conservation easements for permanent open space aligns with Strategic Plan Focus Area: Sustainable Infrastructure and Environment, Objective SI 3: Preserve and restore the natural and built environment, and SI 3d: Protect and restore natural resources, land, recreational, historical, and rural spaces.

**Resource Persons:** Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve the County's purchase of a conservation easement from Robin Davis at 505 Mason Road, REID 188371, to use existing open space capital project funds to support 50% of the easement's cost, and to authorize the Manager to execute agreement documents related to this project.

**Attachments:**

[AAF Supplemental Document - Robin Davis Conservation Easement - April 202](#)

[Attachment - Robin Davis Conservation Easement - June 2025](#)

**25-0302**

**Approve Budget Ordinance Amendment No.25BCC093 Appropriating \$64,564 of General Fund Fund Balance for Matching Grant Recipient Contracts in the County's Matching Grant Program.**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No.25BCC093 appropriating \$64,564 of General Fund Fund Balance for Matching Grant recipient contracts in the County's Matching Grants program.

At the end of FY 2023-24, several active Matching Grant contracts from previous fiscal years were closed and cancelled during an audit process. Grant recipients are awarded and receive funds through the County's contract process. When these six contracts were closed, obligated funds became unavailable to the award recipients. This budget request provides funds to honor previously approved matching grant contracts to allow community awardees to complete their projects.

The Durham County Matching Grants Program for Open Space and Recreation Projects, now in its 34th year, provides matching funds to community groups for public open space or recreational projects. Over the life of the program, the County has supported 130 projects with a total value of \$6.2 million using just over \$2.1 million in county funds.

**Alignment with Strategic Plan:** The Durham Matching Grants Program aligns with the DCo Forward 2029 Strategic Plan through the Sustainable Infrastructure &



Environment Focus Area's SI 1c Initiative to "create, maintain, and preserve vibrant, inclusive spaces in the County," and SI 3d Initiative to "protect and restore natural resources, land, recreational, historical, and rural spaces."

**Resource Persons:** Brendan Moore, Open Space Land Manager; Celeste Burns, Open Space and Real Estate Division Manager; Jonathan Yeomans, Budget and Management Analyst

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No.25BCC093 appropriating \$64,564 of General Fund Fund Balance for Matching Grant recipient contracts in the County's Matching Grants program.

**Attachments:**

[AAF-93 LEGAL FORM Appropriating General Fund FB for Matching Grants \(\\$6](#)

**25-0307**

**Authorize the County Manager to execute a contract with Perkins & Will, for Architectural Services for Conceptual Design and Analysis of the Shoppes of Hope Valley in the amount not-to- exceed \$140,000.00**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute a contract to engage Perkins & Will for architectural services for the conceptual design and analysis of the 17-acre Shoppes of Hope Valley site in South Durham. The site, currently an underutilized strip center with expansive parking and limited pedestrian access, offers a unique opportunity for mixed-use redevelopment that aligns with Durham's goals for revitalization, connectivity, and economic growth. Funding for this contract is available in Engineering/Project Management budget, which includes funding for the Shoppes of Hope Valley Pre-Development Process.

This RFQ was specifically issued by the County for architectural services for conceptual design and analysis of the site. The request for qualifications (RFQ) for architectural services for the project was advertised in local newspapers on November 7, 2024. Seven (7) responses were received on December 10, 2024 and were evaluated by a selection committee representing the County Engineering Department and the Development Finance Initiative. The firm of Perkins and Will. was determined to be the most qualified firm to provide design services for this project based on the evaluation and their experience with similar projects, studies and conceptual work. Perkins and Will is located in Durham, NC. For M/WBE participation information (See Attachment 2, Page 1).

This initiative will be led by the UNC Development Finance Initiative (DFI) and will include site analysis, exploration of program and land use options, and the creation of a conceptual master plan. The process will be guided by DFI's expertise to ensure alignment with local needs. Funding for this contract is available in the Engineering - Project Management's miscellaneous contracted services account which includes funding for the Shoppes of Hope Valley Pre-Development Process, with the proposed fee and schedule included in the attached materials. Staff recommends

approval to move forward with this important planning effort as this analysis will determine what can be accomplished on the site in accordance with regulatory approvals and aid in future decision making regarding the site uses.

**Alignment with Strategic Plan:** Safe & Resilient Community: The information provided in this study and analysis will aid the County in determining the long-range plan for the balance of the site outside the newly renovated Board of Elections facility. The design team will determine what can be accomplished on the site in accordance with established regulatory guidelines.

**Resource Persons:** Dan Nosbusch, Project Manager, Engineering & Environmental Services (E&ES), Peri Manns, ASLA, Deputy Director of E&ES, Sarah Prio Odio, Assicoate Director UNC SOG DFI

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract with Perkins & Will for architectural conceptual design and analysis services for pre-development planning for the Shoppes of Hope Valley in the amount not-to-exceed \$140,000. Funding for this contract is available in Engineering/Project Management budget, which includes funding for the Shoppes of Hope Valley Pre-Development Process.

**Attachments:** [2025\\_0515\\_DUR\\_Hope Valley Shoppes Final](#)

**25-0309**

**Approval to Change the Name of the Current Ellis Road Fleet Maintenance Facility Capital Project (4730DC164) to the Fleet Maintenance Facility Capital Project; as well as Authorize the County Manager to Execute Contracts for Architectural Design Services with HH Architecture and Preconstruction Services with Samet Corporation for the Fleet Maintenance Facility Capital Project**

**Agenda Text:**

The Board is requested to approve changing the title of the current Ellis Road Fleet Maintenance Facility Capital Project (4730DC164) to the Fleet Maintenance Facility Capital Project, as well authorize the County Manager to execute contracts with HH Architecture to provide architectural services and Samet Corporation to provide Construction Manager at Risk (CMAR) preconstruction services for the Office of Emergency Services and General Services Fleet Maintenance Facility. HH Architectures contract is \$440,700.00 plus reimbursables and contingency fees not to exceed the total budget of \$462,735.00 (See attachment 1, Page 6); Samet Corporations contract is for a fee of \$99,824.00 (See attachment 2, Page 3). The funding is available in the current capital project budget.

**Project Current Budget**

Fleet Maintenance Facility      \$1,000,000.00

**TOTAL \$1,000,000.00**

The project involves renovating and upfitting an existing warehouse facility to suit the needs of the County. The new facility will allow the Office of Emergency Services

(OES) to continue maintenance activities for their ambulance and support vehicles, and administration vehicle fleet. In addition, if space is permitted, this property will provide General Services a facility that will be able to provide maintenance for County vehicles across all departments. Currently, County departments use a variety of automotive service centers across the county. Bringing these services in-house will have many benefits including cost efficiency, improved compliance, increased reliability, optimized performance, better planning, and a positive environmental impact.

The need for this facility is urgent as the current OES Fleet Maintenance Facility needs to be vacated in December 2025 as it will be demolished for railroad construction.

**Alignment with Strategic Plan:** The implementation of this project aligns with our strategic goal: Safe & Resilient Community for allowing us to maintain our fleet of emergency vehicles that provide critical services to our residents.

**Resource Persons:** Peri Manns, ASLA, Deputy Director of Engineering & Environmental Services. Dan Nosbusch, Project Manager, Engineering & Environmental Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve changing the title of the current Ellis Road Fleet Maintenance Facility Capital Project (4730DC164) to the Fleet Maintenance Facility Capital Project, as well authorize the County Manager to execute contracts with HH Architecture to provide architectural services and Samet Corporation to provide Construction Manager at Risk (CMAR) preconstruction services for the Office of Emergency Services and General Services Fleet Maintenance Facility. HH Architectures contract is \$440,700.00 plus reimbursables and contingency fees not to exceed the total budget of \$462,735.00 (See attachment 1, Page 6); Samet Corporations contract is for a fee of \$99,824.00 (See attachment 2, Page 3). The funding is available in the current capital project budget.

**Attachments:** [24-066 - Durham County OES&GS Fleet Maintenance Facility - Fee Proposal F](#)  
[2024.12.13 DCo OES Fleet Precon Proposal R1](#)

**25-0312** **Approve Contract with Waste Industries LLC dba GFL Environmental for Solid Waste Collection and Hauling Services for Durham County Facilities for an amount not to exceed \$80,000.**

**Agenda Text:** The Board is requested to authorize the County Manager to execute a contract with Waste Industries LLC dba GFL Environmental for Solid Waste Collection and Hauling Services for Durham County Facilities for an amount not to exceed \$80,000 beginning July 1, 2025, through June 30, 2026. Contract funding has been requested in the FY 2025-26 Manager's Recommended Budget and will be available contingent on approval of the Durham County Board of Commissioners.

On February 28, 2025, a Request for Proposal (RFP No. 25-036) for Solid Waste

Collection and Hauling Services for Durham County owned and leased Facilities was advertised the selection committed selected Waste Industries LLC dba GFL Environmental as most responsive.

The contract may be renewed for four (4) successive one (1) year periods under the same terms and conditions with the ability at the time of renewal to adjust the compensation payable to the Contractor based on the increase or decrease the Consumer Price Index (CPI), not to exceed three percent (3%). The compensation paid to Waste Industries LLC dba GFL Environmental, for FY 25-26 will not exceed \$80,000.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

**Resource Persons:** Motiryo Keambiroiro, General Services Director, Chrissie Koroivui, Solid Waste Program Manager

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a service contract for Waste Industries LLC dba GFL Environmental for Solid Waste Collection and Hauling Services for Durham County Facilities for an amount not to exceed \$80,000. Contract funding has been requested in the FY 2025-26 Manager's Recommended Budget and will be available contingent on approval of the Durham County Board of Commissioners.

**Attachments:**

[AAF Supplemental Document - GFL](#)

[MWBE Compliance Review Form-Agenda Action Form RFP 25-036 -Solid Was](#)

[RFP 25-036 Solid Waste Collection & Hauling Services for DCo Facilities](#)

[RFP 25-036 Addendum Solid Waste Collection & Hauling Services for DCo Fa](#)

[RFP 25-036 Bid Tabulation Solid Waste Collection & Hauling Svcs for DCo Fa](#)

[Service Contract GFL bldg FY2026](#)

[Attachment 1 GFL bldg- Scope of Services Form FY2026](#)

[CERT-1424891015](#)

**25-0313**

**Amend the Contract with GFL Environmental to provide Curbside Recycling Services to Households in Unincorporated Durham County in an amount not to exceed \$503,798.40.**

**Agenda Text:**

The Board is requested to authorize the County Manager to amend the contract with GFL Environmental to provide Curbside Recycling Services to Households (estimate 14,130) in Unincorporated Durham County in an amount not to exceed \$503,798.40. This amendment will extend the length of the contract for one year, from July 1, 2025, to June 30, 2026, and is a 2% increase from the previous year. This will be the fourth year of this contract. Contract funding has been requested in the FY 2025-26 Manager's Recommended Budget and will be available contingent on approval of the Durham County Board of Commissioners.

**Alignment with Strategic Plan:** This item aligns with focus area Sustainable Infrastructure & Environment.

**Resource Persons:** Motiryo Keambiroiro, Director of General Services; Chrissie Koroivui, Solid Waste Program Manager

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to amend the contract with GFL Environmental to provide Curbside Recycling Services to Households in Unincorporated Durham County in an amount not to exceed \$503,798.40. Contract funding has been requested in the FY 2025-26 Manager's Recommended Budget and will be available contingent on approval of the Durham County Board of Commissioners.

**Attachments:** [Supplemental GFL Curbside Recycling](#)  
[Contract Amendment GFL Curbside FY2026](#)  
[County of Durham Recycle CPI 2025](#)  
[CERT-1424891015](#)

#### **25-0315**

#### **Approval to Enter into a Contract with Kimley-Horn & Associates in the Amount of \$889,178 for the Development of the Durham Bus Rapid Transit (BRT) Vision Plan**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute a contract with Kimley-Horn & Associates in the amount of \$889,178 to develop the Durham Bus Rapid Transit (BRT) Vision Plan ("Plan"). This Plan will identify and prioritize specific projects that can implement the 2023 Durham Transit Plan's Quick and Reliable Regional Connections category.

The Plan will include a technical analysis of a variety of factors in considering future bus rapid transit (BRT) corridors, including but not limited to, current and future traffic conditions, travel propensity, right-of-way availability, environmental conditions, and cost. In addition, substantial community engagement will help identify and prioritize future BRT corridors. During the planning process, we will seek public feedback on potential corridors, priorities the public would like to weigh in evaluation of corridors, and how to prioritize corridors.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Plan Goal: Regional Leadership

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director; Curtis Scarpignato, Transportation Planner

**County Manager's Recommendation:** The County Manager recommends that the Board approve and authorize the County Manager to execute a contract with Kimley-Horn & Associates in the amount of \$889,178 to develop the Durham Bus Rapid Transit Vision Plan.

**Attachments:**      [Memo - Durham BRT Vision Plan](#)  
[Durham BRT Vision Scope](#)  
[Durham BRT Visioning Fee Estimate](#)  
[MWBE Compliance Review Form -RFP 25-014 Durham Bus Rapid Vision Plan](#)

**25-0316**      **Approval of Contract Amendment for FourSquare Integrated Transportation Planning, for the Durham Transit Tracker in the Amount of \$24,887 Bringing the Total Amount to \$85,242**

**Agenda Text:**      The Board is requested to authorize the County Manager to execute a contract amendment (FR # 24-1236) with FourSquare Integrated Transportation Planning in the amount of \$24,887 to further refine and improve the Durham Transit Tracker and provide ongoing support for the maintenance of the Transit Tracker. The improvements will focus on user experience, including updating the Tracker to make it more mobile-friendly. The revised scope of work will also include updating the user guide and developing a tutorial on how to navigate the tracker.

The contract amendment will bring the total contract amount from \$60,355 to \$85,242. Funding is already allocated in the Durham Transit Plan and has been budgeted in the Transportation Fund Center Budget.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Plan Goal: Regional Leadership

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director; Curtis Scarpignato, Transportation Planner

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract amendment with FourSquare Integrated Transportation Planning for the Durham Transit Tracker in the amount of \$24,877, bringing the total contract amount from \$60,355 to \$85,242.

**Attachments:**      [Memo - Transit Tracker Contract Amendment](#)  
[FourSquare Contract Amendment - May 2025](#)  
[Revised Scope of Services Form - Foursquare Contract Amendment - May 2025](#)  
[FR # 24-1236 - Foursquare Integrated Transportation Planning, Inc.](#)  
[Foursquare COI - Workers Comp \(2025\)](#)  
[Foursquare COI - October 2024](#)

**25-0345**      **Budget Ordinance Amendment No. 25BCC094 Appropriating \$2,826,700 of General Fund Fund Balance to Support Increasing Benefits Fund Expense Capacity and Additional General Fund Expenditure Capacity and Transferring General Fund Available Unspent Funds Among Functional Areas for End-of-Year Reconciliations**

**Agenda Text:**      The Board is requested to approve Budget Ordinance Amendment No. 25BCC094, appropriating \$2,826,700 of General Fund fund balance. \$2,000,000 will support

increasing Benefits Fund expense capacity to cover increased medical costs during the current (FY 2024-25) fiscal year. \$326,700 of General Fund fund balance will replenish funds in Office of Emergency Services for expenses paid for outstanding invoices for the EMS Medical Director contract. \$500,000 of General Fund fund balance will offset expenses needs in the Human Services functional area to cover outstanding obligations for the joint City-County funded Unsheltered Coordinating Agency program. Also, \$30,000 will be transferred from personnel lines in the Human Services functional area to the Transportation functional area to ensure adequate funding is available for final fiscal year personnel expenses.

In analyzing Benefits Plan Fund trended spending and assessing where the County's costs for these benefits will be at the end of FY 2024-25, it is expected that expenditures may exceed the currently budgeted amount for medical (health) costs. To proactively budget for this potential overspending issue, the Board is requested to approve a \$2,000,000 increase in the Benefits Plan Fund expenditure budget for medical (health) self-insurance costs and increase the Benefits Plan Fund funding source with a one-time County contribution transfer of \$2,000,000 from the General Fund fund balance.

\$326,700 of General Fund fund balance is requested for the Office of Emergency Services to replenish current year spending authority that was used to pay outstanding invoices from Duke University Health System for multiple years of EMS Medical Director services.

\$500,000 of General Fund fund balance is needed to support the funding of an interlocal agreement between Durham County and the City of Durham for an Unsheltered Coordinating Agency. This agency facilitates housing support for individuals experiencing unsheltered homelessness. Initially established in FY 2019-20, the interlocal agreement automatically renews every three years, with FY 2024-25 marking the third year of the first contract renewal. FY 2025-26 would start the second contract renewal for three years. The requested appropriation will be used to reimburse the City of Durham for outstanding invoices related to the agency's past three years of operation.

This budget amendment also transfers \$30,000 of funds from the Human Services functional area to the Transportation functional area to support personnel expenses through the remainder of FY 2024-25. While this action occurs most fiscal years, due to the effectiveness of a management directed hiring freeze for FY 2024-25, only the Transportation department requires a funding transfer to cover personnel expense overruns.

The use of General Fund fund balance as a revenue source within this budget amendment will be offset with significant General Fund expenditure savings related



“lapsed salary and benefits” that has come from the FY 2024-25 hiring freeze.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Accountable, Efficient and Visionary Government

**Resource Persons:** Claudia O. Hager, County Manager; Keith Lane, Budget Director, Budget and Management Services

**County Manager’s Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC094 appropriating \$2,826,700 of General Fund fund balance, increasing Benefits Fund expense capacity by \$2,000,000, allocating \$326,700 to replenish funds in Office of Emergency Services for expenses paid for outstanding invoices for the EMS Medical Director contract, and allocating \$500,000 to offset expense needs in the Human Services functional area to cover outstanding obligations for the joint City-County funded Unsheltered Coordinating Agency program. This budget amendment also transfers \$30,000 of funds from the Human Services functional area to the Transportation functional area to support personnel expenses through the remainder of FY 2024-25.

**Attachments:**

[AAF-94 Legal Form](#)

[AAF-94 SUPPLEMENTAL Appropriating GF FB for year-end reconciliations and](#)

## 7. Other Business (15 min)

### [25-0337](#)

#### **Adoption of the FY 2025-26 Budget Ordinance (15min)**

**Agenda Text:**

The Durham County Manager presents the FY 2025-26 Annual Budget Ordinance to the Durham County Board of Commissioners for approval. This submission is in accordance with the Local Government Budget & Fiscal Control Act which requires adoption of the annual budget, no later than July 1, 2025.

**Alignment with Strategic Plan:** This aligns with the Strategic Plan Focus Area of High Performing Organization

**Resource Persons:** Claudia Hager, Durham County Manager; Keith Lane, Director, Budget & Management Services.

**County Manager’s Recommendation:** The County Manager recommends that the Board approve the FY 2025-26 Budget Ordinance.

**Attachments:**

[FY 2025-26 Budget Ordinance With DPS Table](#)

[FY 2025-26 Approved Fee Schedule.pdf](#)

[FY 2025-26 Recommended Budget](#)

### [25-0314](#)

#### **Adoption of the FY 2025-26 Annual Opioid Settlement Fund Ordinance and Related Spending Resolutions**

**Agenda Text:**

The Board is requested to approve the adoption of the FY 2025-26 Annual Opioid Settlement Fund Ordinance and related Spending Resolutions



**Alignment with Strategic Plan:** This grant aligns with Focus Area: Community Well-being for all by supporting evidence-based strategies that reduce the risk of overdose among individuals with opioid use disorder or any co-occurring substance use disorder or mental health condition.

**Resource Persons:** Joanne Pierce, Assistant County Manager, Dwane Brinson, Assistant County Manager, Jaeson Smith, Opioid Program Manager

**County Manager's Recommendation:** The County Manager recommends that the Board to approve the Adoption of the FY 2025-26 Annual Opioid Settlement Fund Ordinance and related Spending Resolutions

**Attachments:** [FY26 Resolution for Opioid Spending Authorization](#)  
[FY26 Annual Budget Ordinance for Opioid Settlement Funds](#)

## 8. Items Pulled from the Consent Agenda (20 min)

## 9 Closed Session

### [25-0346](#) Closed Session

**Agenda Text:** The Board is requested to adjourn to Closed Session for the following:

- To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; pursuant to G.S. 143-318.11(a)(5).

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal - High Performing Organization

**Resource Persons:** Peri Manns, Deputy Director of Engineering and Environmental Services; Curtis Massey, Deputy County Attorney; Julio Delgado, Assistant County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn to Closed Session and direct staff as needed.

## 10. Adjournment