



Date: August 19th, 2025

To:

Durham County Purchasing Division
200 E. Main Street
Durham, NC 27701

Subject: Addendum to Proposal – Janitorial Services for Durham County Main Library
RFP No. 25-043

Dear Evaluation Committee,

H3 Cleaning Solutions respectfully submits this addendum to our original proposal in response to **RFP No. 25-043 – Janitorial Services for Durham County**.

Per updated requirements, we are adding **Day Porter coverage on Saturdays and Sundays** from **September through June** to support Durham County Main Library operations.

Scope of Amendment

- **Main Library Service Days:** Saturday and Sunday
Service Hours: 11:00 AM – 3:00 PM (4 hours per day)
- **Service Period:** September – June (43 weeks total)
- **Total Service Days:** 86

Scope of Duties

The Main Library Day Porter will perform the same duties outlined in our original proposal for the Main Library, including but not limited to:

- Ongoing restroom sanitation, supply replenishment, and touchpoint disinfection
- Trash removal and spot cleaning in common/public areas
- Monitoring lobbies, entrances, and public spaces for cleanliness and safety
- Providing immediate response for spills, accidents, or special requests during service hours



Cost Impact

- **Hourly Rate:** \$22.60
- **Hours per Day:** 4
- **Total Days:** 86
- **Total Hours:** 344

Total Additional Cost: 344 hrs × \$22.60/hr = **\$7,774.40**

Statement

This addendum serves as an official adjustment to our pricing and scope of services. All other terms, conditions, and commitments outlined in our original proposal remain unchanged.

We appreciate the opportunity to provide these enhanced services for Durham County and remain committed to delivering high-quality, reliable, and responsive janitorial solutions.

Respectfully submitted,

Bradley Richardson

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