



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, December 1, 2025

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and residents to conduct themselves in a respectful, courteous manner, both with the Board and fellow residents. At any time, should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

9:00 am Work Session Agenda

1. Other Business (20 min)

[25-0638](#)

Election of the Chair and Vice Chair of the Board of County Commissioners (15min)

Agenda Text:

County Attorney Larissa Williamson will preside over the election of the Board's Chair. The newly elected Chair will preside over the election of the Vice Chair.

Alignment With Strategic Plan: This item aligns with Strategic Plan Goal: High Performing Organization.

Resource Persons: Larissa Williamson, County Attorney

County Manager's Recommendation: The County Manager recommends that the County Attorney preside over the election of the Board Chair.

2. Citizen Comments (30 min)

25-0640

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any resident of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Resident engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive resident comments and direct staff to respond, as deemed appropriate.

3. Consent Agenda (15 min)

25-0602

Approval of Budget Ordinance Amendment No. 26BCC040 for the Library to Recognize a Gift of \$10,000.00 from the Carnegie Corporation of New York

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 26BCC040 to recognize additional funds in the amount of \$10,000.00 from the Carnegie Corporation of New York.

To celebrate the 250th anniversary of the signing of the Declaration of Independence, each of the original Carnegie Libraries still in operation will receive a gift of \$10,000.00 each. The libraries "May use the funds however they wish to celebrate the 250th anniversary, further their mission, and benefit their community."

A Carnegie Library is a library building constructed using funds from the Carnegie Corporation between 1883 and 1929. In 1917, the Durham Public Library received \$32,000 from the Carnegie Corporation to help build a new library building which opened on July 6th, 1921.

Alignment with Strategic Plan: This aligns with Strategic Goal 7: High Performing Organization

Resource Persons: Stephanie Fennell, Interim Library Director; Kathy Makens,

Assistant Library Director.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 26BCC040 to recognize additional funds in the amount of \$10,000.00 from the Carnegie Corporation of New York.

Attachments: [\\$10,000 Gifts for Carnegie Libraries; J. Award Letter](#)
[25-0602 AAF Supplemental Form Gift from Carnegie Corporation](#)
[BCC-40 Legal Form](#)

25-0605 **Approval of Contract with Stryker for the Purchase of eleven (11) Power-LOAD units in the amount of \$ \$364,334.85, forty-five (45) Stair chairs in the amount of \$319,707.45, and seven (7) LUCAS devices in the amount of \$181,231.27 for a total purchase price of \$865,273.57**

Agenda Text: The Board is requested to approve a contract with Stryker for the purchase of eleven (11) Power-LOAD units in the amount of \$ \$364,334.85, forty-five (45) Stair chairs in the amount of \$319,707.45, and seven (7) LUCAS devices in the amount of \$181,231.27 for a total purchase price of \$865,273.57. The Office of Emergency Services (OES) will utilize existing capital budget funds for EMS equipment replacement in the amount of \$865,273.57 utilizing the SAVVIK Cooperative Agreement Consortium. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs.

In 2021, the Office of Emergency Services - Emergency Medical Services (OES-EMS) implemented a system-wide upgrade by acquiring and deploying Stryker stretchers and Power-LOAD systems across all EMS ambulances. These systems have significantly improved both patient safety and provider ergonomics by automating the loading and unloading process. As part of this standardization, all new ambulances are now required to be equipped with Power-LOAD units to ensure full compatibility with the Stryker stretchers. With the anticipated delivery of eleven (11) new ambulances in the spring of 2026, OES-EMS must procure an additional eleven (11) Power-LOAD systems to maintain operational consistency and readiness.

For the past ten (10) years, OES-EMS has relied on Ferno stair chairs to assist with patient transport in environments where stretcher access is limited, such as stairwells or narrow spaces. These stair chairs have reached the end of their useful life and are no longer considered reliable for safe and effective patient handling. To ensure continued safety for both patients and EMS personnel, OES-EMS conducted a thorough evaluation of available options and selected Stryker stair chairs as the preferred replacement. The new stair chairs offer enhanced safety features, improved maneuverability, and greater durability, aligning with the department's commitment to high-quality patient care.

OES-EMS has also utilized LUCAS mechanical CPR devices for the past eight (8) years to deliver consistent, high-quality chest compressions during cardiac arrest incidents. These devices have been critical in improving outcomes during resuscitation efforts by reducing fatigue and ensuring uninterrupted compressions. However, seven (7) of the current devices have now reached the end of their service life and are no longer supported by the manufacturer. To maintain clinical effectiveness and ensure compliance with current resuscitation standards, OES-EMS must replace these aging units with updated models capable of meeting the demands of modern EMS operations.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safe and Resilient Community.

Resource Persons: Mark Lockhart, OES Director and Marc Ferguson, OES Business Operations Officer.

County Manager's Recommendation: The County Manager recommends that the BOCC approve the contract with Stryker in the amount of \$865,273.57 and authorize the County Manager to sign and execute all contract documents for the purchase of eleven (11) Power-LOAD units in the amount of \$364,334.85, forty five (45) Stair chairs in the amount of \$319,707.45, and seven (7) LUCAS devices in the amount of \$181,231.27 for a total purchase price of \$865,273.57

Attachments:

[AAF Supplemental Document - Contract Approval Template -Stryker PowerLOA](#)

[Pricing worksheet](#)

[2025 PowerLOADS \(X11\) Updated \(11.1.25\)](#)

[2025 Stair Chair Proposal Updated \(11.1.25\)](#)

[2025 Durham County EMS LUCAS \(x7\) with Trade Ins and ProCARE \(11.3.25\)](#)

[SAVVIK 2024](#)

[SAVVIK-Price-File-October-2025.10012025](#)

[SIGNED Agreement-Stryker-PSAI-RFB-2024-04-Stretchers-and-Power-Cots-K](#)

25-0631

Approval of Budget Ordinance Amendment 26BCC041 Cooperative Extension to Recognize \$1,500 in Grant Funds for Disaster Risk Management Training from NC A&T State University

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment 26BCC041 Cooperative Extension to Recognize \$1,500 in Grant Funds for Disaster Risk Management Training from NC A&T State University. These funds are designated as a stipend for Agriculture Agent John Lyttle's participation in a professional development training on disaster risk management for agricultural producers.

Durham County Cooperative Extension is participating in a Southern SARE (Sustainable Agriculture Research and Education) Professional Development Program

(PDP) grant project titled “*Developing a Training Program on Surviving Disasters through Risk Management Preparation and Best Management Practices for Agricultural Producers.*” The project is led by Dr. Michelle Eley at NC A&T State University and funded through the USDA via the University of Georgia Research Foundation.

As part of this initiative, Agriculture Agent John Lyttle attended a Train-the-Trainer Disaster Risk Management Workshop in Cordova, Tennessee. The training equips Extension professionals to support small-scale farmers in identifying and managing risks related to natural disasters, climate change, and other hazards.

The \$1,500 stipend is intended to support the Agent’s continued work in delivering localized risk management education to farmers in Durham County. The funds may be used to offset travel and programming costs associated with this effort. John Lyttle led the first 2-day disaster risk management training in October 2025 at the Durham County Agriculture Building.

Alignment with Strategic Plan: This item aligns with DCo Strategic Plan focus areas of Empowered Community and Sustainable Infrastructure and Environment.

Resource Persons: Donna Rewalt, County Extension Director; John Lyttle, Agriculture Agent-Small Farms & Local Foods

County Manager’s Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment 26BCC041 Cooperative Extension to Recognize \$1,500 in Grant Funds for Disaster Risk Management Training from NC A&T State University

Attachments: [Durham Co. Extension SARE PDP Project Award Letter](#)
[AAF-41 Legal Form](#)

25-0635 **Budget Ordinance Amendment No. 26BCC039 FY 2025-26**
Encumbrance Rollover - Increasing Multiple Funds Budgeted
Expenditures and Revenues by a total of \$14,194,990.03

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 26BCC039 FY 2025-26 Encumbrance Rollover - Increasing Multiple Funds Budgeted Expenditures and Revenues by a total of \$14,194,990.03 for the outstanding encumbrances at fiscal year-end FY 2024-25. Encumbrances outstanding at fiscal year-end represent obligations/commitments entered by the County for either services not yet completed or performed, or goods not yet received. This money must be restricted in the fund balance within the equity section of the balance sheet for FY 2024-25 to honor these obligations/commitments once completed and/or received. These encumbrances outstanding at year-end do not represent expenditures or liabilities. These encumbrances outstanding are included in the amount reported as “Restricted Stabilization by State Statute” in the fund balance section of the Balance Sheet in the Annual Comprehensive Financial Report (ACFR).

According to generally accepted accounting principles (GAAP), governmental type funds are the only funds to record encumbrances in the ACFR. However, during the fiscal year, the County maintains encumbrances (purchase orders and service contracts) for all fund types (governmental and proprietary) to ensure funds are set aside for obligations and commitments appropriately at the time that they are ordered and/or entered into.

Because these encumbrances lapse at year-end and are re-appropriated in the subsequent fiscal year, they do not affect unassigned fund balance. It is merely a re-appropriation in the subsequent fiscal year of funds for obligations and commitments for goods and services already ordered but not yet received in the prior fiscal year. Encumbering these funds is a statutory requirement.

Therefore, authorization is requested to amend the following funds' budgets in FY 2025-26 to honor the outstanding purchase orders and service contracts as of the end of FY 2024-25:

General Fund (1001010000)	\$ 12,331,848.64
Risk Management Fund (1001020000)	\$ 17,194.39
Public Art Fund (1001050000)	\$ 15,680.62
Stormwater Fund (5005500000)	\$ 205,567.66
Sewer Utility Fund (6006600000)	\$ 1,624,698.72
Total	\$ 14,194,990.03

Alignment with Strategic Plan: This request relates to the following elements of the Durham County DCO Forward 2029: Efficient, Effective Government

Resource Persons: Crystally Wright, Interim Chief Financial Officer; Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 26BCC039 FY 2025-26 Encumbrance Rollover - Increasing Multiple Funds Budgeted Expenditures and Revenues by a total of \$14,194,990.03

Attachments: [AAF-39 Supplemental Form](#)
[AAF-39 Legal Form](#)

5. Adjournment