



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, April 1, 2024

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[24-0192](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the

concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (30 min)

24-0112 Approval of Capital Project Amendment No.24CPA00017 and Budget Ordinance Amendment No.24BCC00085 Appropriating \$300,000 of Debt Service Fund Fund Balance, Transferring \$300,000 from the Debt Service Fund to the PAYGO Fund to Create the New 826 E Pettigrew Street Renovation Capital Project (47302635DC160), and Authorize the County Manager to Execute a Contract for Architectural Design Services with Andre Johnson Architects for Building Renovation

Agenda Text:

The Board is requested to approve Capital Project Amendment No.24CPA00017 and Budget Amendment No.24BCC00085 appropriating \$300,000 of Debt Service Fund Fund Balance, transferring \$300,000 from the Debt Service Fund to the PAYGO Fund to create the 826 E. Pettigrew Street Renovation Capital Project (47302635DC160), as well as authorize the County Manager to execute a contract with Andre Johnson Architects (AJA) to provide programming and planning services for the project, which is located at 826 E Pettigrew St., Durham and consists of two parcels: 802 and 808 East Pettigrew Street. The total project budget will be divided between \$150K for architectural design services, reimbursables and contingency fees, and \$150K for preliminary activities including, but not limited to, surveys, geotechnical evaluations, environmental assessments, and potential pre-construction services. (See Attachment 1, Pages 1-6).

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
826 E. Pettigrew Street Renovation Capital Project (NEW)			\$	- \$
	300,000.00	\$ 300,000.00	NEW	

On May 11, 2022, the County executed a contract with Andre Johnson Architects to complete a Feasibility study for the Pettigrew Street Renovation project. The request for qualifications (RFQ No.23-026) for the Architectural Design Services for the Renovation of the 826 East Pettigrew Street property was advertised on March 17, 2023, and five (5) responses were received on April 20, 2023. The responses were

reviewed by representatives from Engineering, General Services, and CISS (Community Intervention & Support Services). Two (2) firms were short-listed and interviewed on July 10, 2023. Andre Johnson Architects was selected as the appropriate firm for these projects.

The project includes the development of the programming and conceptual planning of the 826 East Pettigrew Street property. The facility is approximately 13,767 square feet and is a multi-story building with an apparent ground-level plan that is partially exposed to daylight on multiple sides. The facility has offices, meeting rooms, support spaces, and an open gymnasium. It is noted that the design team completed a detailed facility assessment of the existing facility in 2023. During that effort, the design team developed a preliminary program that will be reevaluated during this proposed scope of work. Based on the preliminary program developed, the proposed program is approximately 15,000 gross square feet. The design team will develop programming and planning efforts and provide community engagement and public awareness. Additional scope that will be provided but not included in this scope of services will be branding, marketing, and communication services for programming delivered in the facility. The renovation will consolidate services, improve efficiency, and increase the ability to serve the Community.

For MWBE participation, Andre Johnson Architect, PLLC is an MWBE Certified Black American business and will utilize 70% of the MWBE Certified Black American business and 3.7% MWBE Certified Hispanic American business will be used as MWBE subcontracting participation to perform work on the project. (See attachment 2)

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; Jay Gibson, P.E., Director of Engineering and Environmental Services; Keith Lane, Budget Director and Andre Johnson, AIA, Andre Johnson Architects

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.24CPA00017 and Budget Amendment No.24BCC00085 appropriating \$300,000 of Debt Service Fund Fund Balance, transferring \$300,000 from the Debt Service Fund to the PAYGO Fund to create the new 826 Pettigrew Street Renovation Capital Project (47302635DC160), as well as authorize the County Manager to execute a contract with Andre Johnson Architects (AJA) to provide programming and planning services for the project, which is located at 826 E Pettigrew St., Durham and consists of two parcels: 802 and 808 East Pettigrew Street. The total project budget will be divided between \$150K for architectural design services, reimbursables and contingency fees, and \$150K for

preliminary activities including, but not limited to, surveys, geotechnical evaluations, environmental assessments, and potential pre-construction services.

Attachments:

[AAF Supplemental Document AJAContract BGCB03012024](#)

[Attachment 1 Design Fee Proposal Durham BGC Programming R02252024](#)

[Attachement 2 MWBE Compliance Review-AAF for 23-026 RFQ 022824](#)

[CPA-17 & BCC-85 LEGAL FORM Appropriating \\$300K of Debt Service Fund FI](#)

[AAF-085 & CPA-17 Legal Form Appropriate Debt Service Fund FB to B&G \(\\$30](#)

24-0113

Authorization of an Amendment to Design Contract with RND Architects, PA for Design Development and Construction Administration Services Related to the Stanford L. Warren Interior Upgrades Project in the Amount of \$58,640, plus approval of a 7% design contingency in the amount of \$14,929 for a Total Revised Contract Amount of \$228,199.

Agenda Text:

The Board is requested to authorize the County Manager to execute a contract amendment with RND Architects, PA in the amount of \$58,640 plus 7% contract contingency (\$14,929) for a total revised contract amount of \$228,199 for architectural and interior design services required for interior upgrades at Stanford L. Warren Library.

As interior renovations at SL Warren Library are currently underway, additional services to assist the County with artwork and exhibit installations have been requested by the library which have required additional planning meetings and coordination of plan revisions required in the renovation project. RND Architects has also revised furniture selections/layouts and electrical devices needed to coincide with the vision for incorporation of artwork throughout the library.

In addition, additional services for parking lot improvements are included in this fee amendment. The parking lot improvements will entail a revised layout of handicap accessible spaces for both public and employee parking and will receive ADA certification at completion of the project.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government - by providing infrastructure for efficient service delivery and improved customer service.

Resource Persons: Joel T. Jones, Project Manager; James Faress, Senior Project Manager; Peri Manns, Deputy Director; Engineering and Environmental Services; Charles Nickelson, AIA, Principal, RND Architects.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract amendment with RND Architects, PA in the amount of \$58,640 plus 7% contract contingency (\$14,929) for

a total revised contract amount of \$228,199 for architectural and interior design services required for interior upgrades at Stanford L. Warren Library.

Attachments: [Dco SLW Library Interiors_Fee_Add03_02.23.2024](#)
[Supplemental Document, A3](#)

24-0126 **Budget Ordinance Amendment No. 24BCC00091 Public Health to Recognize \$15,000 from the NC DHHS Division of Public Health Epidemiology/ Communicable Disease Section Branch for Increased Refugee Screening**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC00091 Public Health to Recognize \$15,000 from the NC DHHS Division of Public Health Epidemiology/ Communicable Disease Section Branch for Increased Refugee Screening

This grant provides funding to the Department of Public Health (DPH) to help support activities associated with the higher-than-anticipated number of refugee arrivals to Durham County. DPH will increase the number of screenings provided to an additional 250 screenings, for a new total of 925 screenings for the State Fiscal Year.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing additional resources for Refugee Health Assessments for the increased numbers of refugees arriving in Durham County.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00091 Public Health to Recognize \$15,000 from the NC DHHS Division of Public Health Epidemiology/ Communicable Disease Section Branch for Increased Refugee Screening

Attachments: [AA 583-1 Refugee Health Assessment - signed](#)
[AAF - AA 583 Refugee Health of \\$15,000](#)
[AAF 91-Legal Form](#)

24-0134 **Approval of Capital Project Amendment No.24CPA00020 to Reduce the County Courthouse Elevator Repair Capital Project (4190DC085) to \$0 through a \$91,495.36 Reduction in PAYGO Funding, and Appropriate \$91,495.36 in PAYGO Funding to the New Facilities Systems Capital Project (4190DC087) to Begin the Upgrade and Replacement of the Durham County Detention Center Fire Alarm System Devices**

Agenda Text: The Board is requested to approve Capital Project Amendment No.24CPA00020 to reduce the County Courthouse Elevator Repair Capital Project (4190DC085) to \$0 through a \$91,495.36 reduction in PAYGO funding, and appropriate \$91,495.36 in

PAYGO funding to the New Facilities Systems Capital Project (4190DC087) to begin the upgrade and replacement of the Durham County Detention Center fire alarm system devices.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
County Courthouse Elevator Repair Capital Project (4190DC085)			\$ 231,495.36	\$
(91,495.36)	\$ 140,000.00	Amended		
Facilities Systems Capital Project (4190DC087)			\$ -	\$ 91,495.36
91,495.36	NEW			

The Detention Center needs to replace its fire alarm system. The current smoke detectors are no longer manufactured and very difficult to procure due to their scarcity. Also, their cost has been driven up due to lack of inventory. The new Facilities Systems Capital Project will phase in the existing smoke detectors, and those smoke detectors that are removed will be kept for replacement purposes on the remaining floors until all are replaced. The Courthouse Elevator Repair Capital project is complete and will not require any additional capital funding.

Funding has been requested for the Facilities Systems project for the replacement of the fire alarm system devices and other electrical and plumbing systems.

Alignment with Strategic Plan: This transfer of funds and project align with Goal 5-Accountable, Efficient and Visionary Government by reallocating existing funds for new projects/programs and keeping our citizens and employees safe.

Resource Persons: Shawn Swiatocha- Assistant Director of General Services, Motiryo Keambiroiro- Director of General Services, Matthew Parrott- Electrical Supervisor

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.24CPA00020 to reduce the County Courthouse Elevator Repair Capital Project (4190DC085) to \$0 through a \$91,495.36 reduction in PAYGO funding, and appropriate \$91,495.36 in PAYGO funding to the New Facilities Systems Capital Project (4190DC087) to begin the upgrade and replacement of the Durham County Detention Center fire alarm system devices.

Attachments: [AAF Supplemental Document- Funds Transfer for DCDC Fire Alarm Proposal DCDC Loop Breakout](#)
[CPA-20 LEGAL FORM Reducing Finished Elevator Project and Creating Faciliti](#)

24-0136

Approval Request to Relocation of all Graves within the Abandoned Cemetery Identified as the "Emory Cemetery."

Agenda Text: The Board is requested to approve the relocation of all graves within the abandoned cemetery identified as the "Emory Cemetery" under the supervision of the Health Director or the Health Director's designee pursuant to NCGS 65-106.

The Board previously approved the relocation of five (5) particular gravesites within Emory Cemetery (Action Item 23-0854, 12/11/2023). The subsequent discovery of additional graves was not expected, and so this additional request for approval applies the additional seventeen (17) graves located within Emory Cemetery.

The request for Board approval is being made pursuant to NCGS 65-106 by the current property owner JOHN G. UPCHURCH (Deed Book 9967, Page 285-287) to provide for perpetual care, safer access, protection from further vandalism, and interment of all decedents interred in Emory Cemetery in a cemetery more suitable to their memory and proper care. The gravesites are proposed to be disinterred from the current location at 3014 Carpenter Pond Rd, Raleigh, NC 27613 (Durham County) to be reinterred in a perpetual care cemetery pursuant to the direction and supervision of the Health Director or the Health Director's designee.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5 - Accountable, Efficient and Visionary Government.

Resource Persons: Rodney Jenkins, MHA, Public Health Director and Patrick C. Eaton, REHS, Onsite Water Protection Supervisor

County Manager's Recommendation: The County Manager recommends that the Board approve relocation of the seventeen (17) additional gravesites located within the abandoned cemetery identified as the "Emory Cemetery," that the relocation shall take place under the supervision of the Health Director or Health Director's designee pursuant to NCGS 65-106.

Attachments:

[1\) GS 65-106](#)

[2\) Owner's Request Addendum](#)

[3\) Ownership and due diligence documentation](#)

[4\) 12.11.2023--23-0854 Approval of Relocation of Abandoned Emory Cemetery](#)

[AAF - Emory Cemetery - March 2024 v4](#)

[AAF Supplemental Document Emory Cemetery March2024 v4](#)

[Grave Relocation](#)

24-0146

Approval of Purchase of Goods contracts with Storr Office Environments and Interior Elements for library, administrative office, and miscellaneous furnishings from the NC State Contract Buying Program (420A-Furniture) for S.L. Warren Library in a total amount not to exceed \$359,467.29

Agenda Text:

The Board is requested to authorize the County Manager to enter into contracts with the following furniture suppliers for the purchase of furniture, fixtures, and equipment (FF&E) related to the interior renovation of Stanford L. Warren Library located at 1201 Fayetteville Street, Durham, NC in the amount of \$342,349.80 plus 5%

owner's contingency at \$17,117.49 and to execute any other related contracts, if necessary, not to exceed the budget of \$359,467.29. (See attached vendor quotes)

1. Storr Office Environments: \$156,341.28 (shelving, bookcases, specialty seating, etc.)
2. Interior Elements: \$186,008.52 (task seating, tables, office workstations, etc.)

Furniture Subtotal: \$342,349.80
Contingencies@5%: \$ 17,117.49
Total: \$359,467.29

G.S. 143-129(e) allows local governments to be exempted from competitive bidding requirements in lieu of purchasing furnishings/equipment through group purchasing programs. This provides Durham County with the deepest discount possible for purchases under the respective purchasing programs. Purchases under this request will be made in accordance with the NC Department of Administration (DOA) Statewide Term Contract 420A-Furniture (see 420A attachment).

Many of the new furnishings have extensive lead times due to upholstering and fabrication which requires us to bring these contracts for approval in a timely manner to meet the anticipated occupancy schedule for the project. Interior renovations of S.L. Warren Library are currently underway and are scheduled for substantial completion in August 2024, with anticipated occupancy by staff the following month. This will require all furniture installations to be in place prior to occupancy by staff. The Library and Engineering Departments have collaborated with RND Architects and agree with their recommendation that the County proceed with the procurement of the items referenced in the attached proposals.

Funding for these purchases is available in the SL Warren Library Envelope and Interior Upgrades project account.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 4: Environmental Stewardship & Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Joel T. Jones, Project Manager; James Faress, Senior Project Manager; Peri D. Manns, Deputy Director of Engineering & Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into contracts with Storr Office Environments and Interior Elements for the purchase of furniture, fixtures, and equipment (FF&E) related to the interior renovation of Stanford L. Warren Library in the amount of \$342,349.80 plus 5% owner's contingency at \$17,117.49 and to execute any other related contracts, if necessary, not to exceed the budget of \$359,467.29.

Attachments: [Interior Elements Quote 2-20-2024](#)
[Storr Quote 3-7-2024](#)
[FURNITURE PACKAGE SL Warren Library FINAL 2.23.24](#)
[Supplemental Document](#)
[420A](#)
[MWBE Compliance Review Form-AAF for SL Warren Library Furniture 032124](#)

24-0159 **Approval of Capital Project Amendment No. 24CPA00021 and Budget Amendment No. 24BCC00087 Appropriating \$200,000 of Sewer Utility Fund Fund Balance and Transferring those Funds to the Collection System Rehabilitation Capital Project (SE051) to Cover Contract Amendments.**

Agenda Text: The Board is requested to approve Budget Amendment No.24BCC00087 and Capital Project Amendment No.24CPA00021 appropriating \$200,000 of Sewer Utility Fund Fund Balance (Enterprise Fund) to the Collection System Rehabilitation (SE051) capital project to cover contract amendments. The new total project budget will be \$6,098,592.13.

Name / Location of Project	Current Budget	Increase/ Decrease	Revised Budget	Project Status
Collection System Rehabilitation (SE051)	\$5,898,592.13	\$200,000.00		
	\$6,098,592.13			ONGOING

Project SE051 is located in Fund 600669000 that is an ongoing project where contracts pertaining to the collection system are funded. These contracts include Collection System Scheduled & Emergency Repairs, Easement Mowing, Line Cleaning, Manhole Inspections, etc.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this allows continued compliance with Collection System permit WQCS00038 and aids in the reduction of negative environmental impacts.

Resource Persons: Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Jonathan Yeomen, Budget Analyst.

County Manager’s Recommendation: The County Manager recommends the Board approve Budget Amendment No.24BCC00087 and Capital Project Amendment No.24CPA00021 appropriating \$200,000 of Sewer Utility Fund Fund Balance (Enterprise Fund) to the Collection System Rehabilitation (SE051) capital project to cover contract amendments. The new total project budget will be \$6,098,592.13.

Attachments: [AAF Supplemental Document - Non-contract April 2024](#)
[AAF-087 & CPA-21 LEGAL FORM Appropriate Sewer Utility Fund Fund Balance](#)
[CPA-21 LEGAL FORM Appropriating \\$200K of Sewer Utility Fund Fund Balance](#)

24-0167 **Approval of Carolina Management Team, LLC Contract Amendment for Painting and Coating Services for Utilities Division in the Amount of \$25,000 Increasing the Contract Amount from \$190,000 to \$215,000**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract amendment with Carolina Management Team, LLC for painting and coating services (RFP 21-039) (FR 24-266) for the Utilities Division in the amount of \$25,000, bringing the total contract amount from \$190,000 to \$215,000. Funding for these services comes from the Sewer Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this contract ensures we continue to rehabilitate the aging infrastructure to allow for continued growth in the service area.

Resource Persons: Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Wade Shaw, Utility Superintendent

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment with Carolina Management Team, LLC for painting and coating services (RFP 21-039) (FR 24-266) for the Utilities Division in the amount of \$40,000, bringing the total contract amount from \$150,000 to \$190,000. Funding for these services comes from the Sewer Enterprise Fund.

Attachments: [1. AAF Supplemental Doc](#)
[2. CMT_FR24-66_Legistar pkg 1_all](#)
[3. Durham County Basin Injection Quote](#)

24-0173 **Budget Ordinance Amendment No. 24BCC00088 Approval of Amending the Lebanon Fire District Fund Budget to Decrease the Transfer to the County’s General Fund for Personnel Expenses and Increase the Distribution Directly to Lebanon Volunteer Fire Department in the Amount of \$37,086.51**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC00088 decreasing the transfer to the County’s General Fund for Personnel expenses and increasing the distribution directly to Lebanon Volunteer Fire Department in the amount of \$37,086.51. This amount is the remaining balance that was appropriated to cover the Lebanon firefighters who were Durham County employees during the first five months of FY 2023-24.

Beginning on December 1, 2023, the district requested that they no longer have County-employed firefighters. Similar to other fire districts, the Lebanon Fire District

is now responsible for all firefighter protective coverage for its residents. Lebanon VFD intends to use these remaining funds to cover current personnel costs. This transfer will assist Lebanon VFD in maintaining its minimum staffing needed for district coverage.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 3: Safe Community

Resource Persons: Tyler Fitts, Interim Fire Marshal

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00088 decreasing the transfer to the County's General Fund for Personnel expenses and increasing the distribution directly to Lebanon Volunteer Fire Department in the amount of \$37,086.51. This transfer will fund personnel costs associated with maintaining the minimum staffing needed for district coverage.

Attachments: [AAF-088 LEGAL FORM Decrease transfer to GF for personnel expenses and ir](#)

24-0178

Approve NC Division of Water Infrastructure State Revolving Fund Application for Utilities Division Triangle WWTP Rehabilitation and Upgrade Project and Authorize Chair and County Manager to execute certain documents related to the application.

Agenda Text: The Board is requested to review the NC Division of Water Infrastructure State Revolving Fund Application for Funding for the Triangle WWTP Rehabilitation and Upgrade Project, authorize the Chair to sign the Resolution for submission, and authorize the County Manager to complete the Certification and sign the application. A copy of the application which includes the Resolution is attached.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 1 "Community and Family Prosperity and Enrichment," as well as supporting Strategic Plan Goal 4 "Environmental Stewardship."

Resource Persons: Jay Gibson PE, Director of Engineering and Environmental Services; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Wade Shaw, Utilities Superintendent

County Manager's Recommendation: The County Manager recommends that the Board review the NC Division of Water Infrastructure State Revolving Fund Application for Funding for the Triangle WWTP Rehabilitation and Upgrade Project and sign the Resolution for submission and approve the County Manager to complete the Certification and sign the application.

Attachments: [1. AAF Supplemental Document - Non-contract](#)
[2. Triangle SRF Application - Spring 2024](#)
[3. Resolution Durham County Spring 2024 BOCC Chair Signature](#)
[4. Application Pages for Signature by County Manager](#)

24-0179 Approval of Capital Project Amendment No.24CPA00023 and Budget Ordinance Amendment No.24BCC00093 Appropriating \$350K of Debt Service Fund Balance, Transferring \$350K of Debt Service Fund Fund Balance to the PAYGO Fund, and Appropriating \$350K from the PAYGO Fund to the Durham County Sheriff's Training Facility Capital Project (4310DC091) for Preconstruction activities; as well as Execution of a Contract for Preconstruction Services in the Amount of \$202,003.00 with CT Wilson Construction Co./Rankin III Grading for the Durham County Sheriff's Training Facility Project

Agenda Text:

The Board is requested to approve Capital Project Amendment No.24CPA00023 and Budget Ordinance Amendment No.24BCC00093 appropriating \$350K of Debt Service Fund Fund Balance, transferring \$350K of Debt Service Fund Fund Balance to the PAYGO Fund, and appropriating \$350K of PAYGO funding to the Durham County Sheriff's Training Facility Capital Project (4310DC091). The Board is also requested to authorize the County Manager to execute a contract with CT Wilson Construction Company and Rankin III Grading for Pre-Construction Services required for the Durham County Sheriff's Training Facility located at 100 Electra Road, Durham NC, in an amount not to exceed \$202,003.00. (See Attachment 1). The balance of transferred funding not used for the pre-construction services contract will be utilized for other required project costs to include site surveying, envelope commissioning services, permit/design fees, site logistics, etc.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
Sheriff's Training Facility (4310DC091)		\$ 1,254,608.00	\$ 350,000.00	\$ 1,604,608.00
Amending				

The Request for Qualifications (RFQ) for Construction Manager at Risk Services for the Durham County Sheriff's Training Facility was advertised in local newspapers on July 27, 2023. A pre-proposal conference was held on August 8, 2023, and three proposals were received on August 31, 2023. An evaluation committee comprised of representatives from the County Manager's Office, Durham County Sheriff's Office, General Services, and Engineering Department reviewed proposals, interviewed all three firms, and found CT Wilson Construction/Rankin III Grading as the most qualified for the project.

The Pre-Construction Services phase of the project is the first step in the Construction Manager at Risk process in which the contracting team will provide cost estimates, constructability reviews, schedule development and value analysis of the project design. This initial contract is necessary for the CM @ R to provide analysis of the schematic design and design development of the project. Funding for this service will be available in the Durham County Sheriff's Training Facility Capital Project account provided this associated CPA is approved.

This project will entail construction of a new 10,000 square foot training and administrative building, fully renovated outdoor firing range facilities, and site improvements to include improved drainage, walkways, driveways, and parking at the existing Sheriff's Firing Range. The project is scheduled to receive LEED Silver Certification upon completion. The work will be completed in compliance with the North Carolina Existing Building Code and Durham County's construction standards.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of an existing facility while repurposing land that is the site of a closed landfill. Goal 5 - Accountable, Efficient, and Visionary Government - by providing consolidated Basic Law Enforcement Training (BLET) services into one facility, providing more efficient training/service delivery.

Resource Persons: Joel T. Jones, Project Manager; James Faress, P.E., Senior Project Manager; Peri D. Manns, Deputy Director of EE&S; David LaBarre, DCSO Director of Planning & Development

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.24CPA00023 and Budget Ordinance Amendment No.24BCC00093 appropriating \$350K of Debt Service Fund Fund Balance, transferring \$350K of Debt Service Fund Fund Balance to the PAYGO Fund, and appropriating \$350K of PAYGO funding to the Durham County Sheriff's Training Facility Capital Project (4310DC091). The Board is also requested to authorize the County Manager to execute a contract with CT Wilson Construction Company and Rankin III Grading for Pre-Construction Services required for the Durham County Sheriff's Training Facility located at 100 Electra Road, Durham NC, in an amount not to exceed \$202,003.00. (See Attachment 1). The balance of transferred funding not used for the pre-construction services contract will be utilized for other required project costs to include site surveying, envelope commissioning services, permit/design fees, site logistics, etc.

Attachments: [Durham County Sheriff's Training Facility Preconstruction Work - CTWilson Rev CPA-23 & BCC93 LEGAL FORM Appropriating \\$350K of Debt Service FB to PAYGO Fund](#)
[AAAF-093 and CPA-23 LEGAL FORM Appropriating \\$350K in Debt Service FB to PAYGO Fund](#)
[AAAF Supplemental Document Sheriff's Training Facility - Funding Increase & I](#)

24-0183

Approval of Capital Project Amendment No. 24CPA00022 and Budget Ordinance Amendment No. 24BCC00092 Appropriating \$200K of Debt Service Fund Fund Balance to the PAYGO Fund for a New Capital Project: Project Build Renovation at Shoppes of Hope Valley (47302635DC161), as well as Authorize the County Manager to Execute a Contract for Architectural Design Services with RND Architects for the Project Build Renovation at Shoppes of Hope Valley Capital Project.

Agenda Text:

The Board is requested to approve Capital Project Amendment No.24CPA00022 and Budget Ordinance Amendment No.24BCC00092 appropriating \$200K in Debt Service Fund fund balance, transferring \$200K in Debt Service Fund fund balance to the PAYGO Fund, and appropriating \$200K of PAYGO Fund funding to the new Project Build Renovation at Shoppes of Hope Valley Capital Project (47302635DC161), as well as authorize the County Manager to execute a contract with RND Architects to provide Programming and Planning services for the Project Build Renovation Capital Project, located at 3825 S. Roxboro St, Suite 122, Durham 27713. The total including architectural fees, reimbursables and contingency fees not-to-exceed the budget of \$153,035.00. (See Attachment 1, Pages 1-5). The remaining \$46K balance will be used as needed to cover expenses such as construction documentation.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
Project Build Renovation at SOHV (4730DC161)	\$	-	\$	200,000.00
200,000.00	NEW			

On June 7, 2022, the County executed a contract with RND Architects to complete space programming and conceptual design for Project Build at Shoppes of Hope Valley Suite 122. The request for qualifications (RFQ No.24-014) for the Architect Design Services - Renovation - Shoppes of Hope Valley was advertised on October 19, 2023 and two (2) responses were received on November 16, 2023. The responses were reviewed by representatives from Engineering, General Services and the County Manager's Office. The two (2) firms were interviewed on January 5, 2024. RND Architects was selected as the appropriate firm for these projects.

The project includes the development of the design and construction documentation for suite 122 at the Shoppes of Hope Valley located at 3825 South Roxboro Street, Durham, NC 27713. The suite is approximately 5,046 square feet and is a single-story building. The suite was previously a shoe store and currently presents an almost completely open floor plan with storefront on the West facing wall. During the space programming and conceptual design in 2022, the design team developed a preliminary program that will be re-evaluated during this proposed scope of work. From the preliminary program developed, the renovation will include private offices for senior staff, open workstations for supporting staff, a medium sized meeting space, small conference room, and supporting facilities. The renovation will consolidate services, improve efficiency and increase the ability to serve the Community. For MWBE participation (see attachment 2)

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Dan Nosbusch, Project Manager, Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager, Keith Lane, Budget Director and

Charles Nicholson, AIA, RND Architects.

County Manager's Recommendation: The Board is requested to approve Capital Project Amendment No.24CPA00022 and Budget Ordinance Amendment No.24BCC00092 appropriating \$200K in Debt Service Fund fund balance, transferring \$200K in Debt Service Fund fund balance to the PAYGO Fund, and appropriating \$200K of PAYGO Fund funding to the new Project Build Renovation at Shoppes of Hope Valley Capital Project (47302635DC161), as well as authorize the County Manager to execute a contract with RND Architects to provide Programming and Planning services for the Project Build Renovation Capital Project, located at 3825 S. Roxboro St, Suite 122, Durham 27713. The total including architectural fees, reimbursables and contingency fees not-to-exceed the budget of \$153,035.00. (See Attachment 1, Pages 1-5). The remaining \$46K balance will be used as needed to cover expenses from third parties such as construction documentation.

County Manager: _____

Attachments:

[AAF Supplemental Document RNDContract](#)

[Attachment 1 RND Fee for Project Build 2024-04-08](#)

[AAF-092 and CPA-22 LEGAL Form Appropriating \\$200K in Debt Service FB to](#)

[CPA-22 & BCC92 LEGAL FORM Appropriating \\$200K of Debt Service FB to P/](#)

[MWBE Compliance Review Form-AAF for 24-014 RFQ_032524](#)

24-0186

Approval of a Contract Amendment with Hayti Reborn - Justice Movement in the amount of \$70,000.00 for a total contract amount of \$770,000.

Agenda Text:

The Board is requested to authorize the County Manager to amend the contract with Hayti Reborn - Justice Movement in the amount of \$70,000.00 for a total amount of \$770,000 to provide coordinated programmatic support and systems-level strategies, in partnership with the community, to promote resident and community safety and prosperity. These funds have been allocated from the Interlocal Agreement with the City of Durham.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 2: Community Health and Well-Being.

Resource Persons: Krystal Harris, MSW - Community Intervention & Support Services Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve a contract amendment with Hayti Reborn - Justice Movement in the amount of \$70,000 for a total amount of \$770,000.

Attachments:

[ILA - Community Intervention & Support Services Signed](#)

[6.26.2023--23-0467 Bdgt Ord Amdt No. 21BCC00101 Recognize \\$70,000 Rev](#)

3. Discussion Items (270 min)**24-0163****BULLS Academies Update Presentation from Made in Durham (30min)****Agenda Text:**

The Board is requested to receive an update presentation on the BULLS Academies from Made in Durham.

The goals of the BULLS Academy - Life Sciences are to align, strengthen and scale the current system that supports Durham residents in obtaining a life science credential and career that provides the higher incomes essential to their ability to create wealth, while scaling a dedicated track that provides Durham young adults with this transformational opportunity.

In January, the Board of County Commissioners approved \$3 million in ARPA funding to support the continuation and scaling of BULLS Biotech stipends and comprehensive support services that are administered in partnership with Durham Technical Community College (DTCC). Funding will also support the creation of a second industry certificate program that will follow the same BULLS model of providing financial and academic support as well as connection to resources.

In early 2020, a collaborative of Durham organizations banded together to form what is now known as the BULLS Academy. The initiative's purpose was to explore ways to scale and connect Durham's Education-to-Career system to the Triangle's high growth-high wage industry sectors. The effort grew in response to concern that area talent demand was outpacing workforce development supply systems in the region, especially in specific growth industry sectors.

The BULLS collaborative engaged key institutions in the community that played a role in the current Education-to-Career system in a series of discussions to identify the most effective solutions. The goal was to learn how to scale best practices while also addressing the system's existing inequities, specifically for Durham's opportunity youth and young adults of color. The result was a BULLS System Scale Plan that identified the process for creating Academies within existing Durham Tech's industry certification programs designed specifically for these population groups by addressing those inequities in the design. Employing this process, the BULLS collaborative identified Biopharma Manufacturing as the most appropriate first industry sector to scale and create the BULLS Biotech Academy to support.

Today's presentation will provide an update on program accomplishments to date as well as future milestones.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and

economic vitality for all residents.

Resource Persons: Andrew Miracle, Economic Development Director, Durham County; Casey Steinbacher, Executive Director, Made in Durham

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation from Made in Durham on the BULLS Academies.

Attachments: [BULLS Academies Made in Durham PPT](#)

24-0181

Safety and Wellness Task Force Final Report Discussion (45min)

Agenda Text:

The Board is requested to listen and respond to the final updates and recommendations of the Community Safety and Wellness Task Force.

The presentation will be limited to those recommendations that would fall under the county's purview. The topics will include: expanding pre and post-arrest diversion, addressing conditions in the county jail, reforming DSS and Abuse/Neglect/Dependency Court, supporting local re-entry services, enhancing Durham's response to the opioid epidemic, building communities resilient to trauma and violence, expanding H.E.A.R.T. program countywide, implementing wellness and restorative practices for youth and adults serving youth, and responses to gun violence and domestic violence.

Please know that all attachments with the full recommendations and final report overview was submitted and those documents are to be found here

[<https://www.durhamnc.gov/4448/Community-Safety-Wellness-Task-Force>](https://www.durhamnc.gov/4448/Community-Safety-Wellness-Task-Force)

Alignment with Strategic Plan: The recommendations presented by the Safety and Wellness Task Force would help the county achieve its strategic goals of creating a safe community, improving health and well-being for all, and promoting community empowerment and enrichment. Specifically, the recommendations could help improve the drug overdose death rate, resident perceptions of safety, the number of residents involved in the criminal legal system, and other indicators of health and wellness for Durham residents.

Resource Persons: Xavier Cason, Marcia Owen, Dr. Jennifer Carroll, Mike Sistrom, Andrea "Muffin" Hudson, Manju Rajendran

County Manager's Recommendation: The County Manager recommends that the Board listen and respond to the final updates and recommendations of the Community Safety and Wellness Task Force.

24-0175

Update Presentation on Retail Space Occupancy process for 115 N. Queen St. Development (former 300 E. Main St.) (30min)

Agenda Text:

The Board is requested to receive an update from staff on the occupancy process for the retail spaces along the 115 N. Queen St. storefront of the deck. To date, the spaces have been targeting "non-profits and other organizations that have a positive social impact with Urban Ministries, Human Services, and/or the Justice Services

Center. County staff will be reviewing the efforts to fill the spaces to date, established guidelines and next steps for tenant occupancy.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Nancy Mitchell, Senior Real Estate Officer and Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board receives the update and provide feedback/input to staff if appropriate.

Attachments: [115 N Queen Leasing Update to BOCC 040124 - Final](#)

24-0176

Update Presentation on Childcare/Pre-K Operator Selection Process for 115 N. Queen St. Development (former 300 E. Main St.) (30min)

Agenda Text: The Board is requested to receive an update from CCSA and staff on the Childcare/Pre-K Operator Selection process for the Childcare/Pre-K space within the 115 N. Queen St. Development. CCSA and County staff will be reviewing the selection process to date, receiving input from the BOCC and discussing next steps in finalizing the selection.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Linda Chappel, Ed.D, Senior Vice President, Triangle Area Childcare Resources and Referral Services; Nancy Mitchell, Senior Real Estate Officer and Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board receives the update and provide feedback/input to the project team if appropriate.

Attachments: [300 East Main County Commission - PP - 4-1-24 \(final\)](#)

LUNCH

24-0184

Presentation on FY25 Durham Transit Work Program (30min)

Agenda Text: The Board is requested to receive a presentation on and approve the Final Recommended FY25 Durham Annual Transit Work Program. ("Work Program").

As part of the appropriations process for the Durham County Transit Plan, an annual Work Program is developed and includes a budget for the upcoming fiscal year. The

2023 Transit Governance Interlocal Agreement (“ILA”) determines the process by which the annual budget is developed and approved. Under the guidance of the ILA, the Work Program requires approval by the Durham County Board of Commissioners and the GoTriangle Board of Trustees.

The Durham County Board of Commissioners received an informational presentation at the Work Session held on February 5th. At the Staff Working Group (SWG) meeting held on March 20th, the final FY25 Work Program was recommended for approval by a vote of 4-0. The recommended Work Program and public comments received on the draft Work Program are attached for reference.

Alignment with Strategic Plan: This item aligns with Goal 4 (Environmental Stewardship and Community Prosperity). Transportation affects many aspects of our residents’ lives including access to education, jobs, and healthcare which may all provide better opportunities and quality of life.

Resource Persons: Ellen Beckmann, Transportation Director; Brandi Minor, CLGFO, Senior Administrative Officer

County Manager’s Recommendation: The County Manager recommends that the Board receive a presentation and approve the FY25 Durham Annual Transit Work Program.

Attachments: [FY25 Transit Work Program Agenda Memo \(Legistar\) - Final Recommended](#)
[FY25 Durham Annual Transit Work Program - Public Comments Packet v2](#)
[Final Recommended FY25 Work Program](#)
[Durham Transit Workplan Presentation](#)

24-0166

Presentation from the City of Durham of the FY23 GoDurham Annual Report (30min)

Agenda Text: The Board is requested to receive a presentation from the City of Durham Transportation Department of the FY23 GoDurham Annual Report.

The presentation includes the highlights and key metrics for GoDurham and GoDurham ACCESS for FY23.

Alignment with Strategic Plan: Transportation affects many of Durham County’s goals including environmental stewardship and community prosperity, access to education, jobs, healthcare, and quality of life.

Resource Persons: Sean Egan, City of Durham Transportation Director

County Manager’s Recommendation: The County Manager recommends that the Board receive a presentation from the City of Durham Transportation Department of the FY23 GoDurham Annual Report.

Attachments: [GoDurham Annual Report Memo FY23 BOCC](#)
[GoDurham FY23 Annual Report Presentation](#)

24-0168 **Presentation from GoTriangle (30min)**

Agenda Text: The Board is requested to receive a presentation from GoTriangle on the transit agency's services, current initiatives, and capital projects.

Alignment with Strategic Plan: Transportation affects many of Durham County's goals including environmental stewardship and community prosperity, access to education, jobs, healthcare, and quality of life.

Resource Persons: Chuck Lattuca, GoTriangle President and Chief Executive Officer

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation from GoTriangle.

Attachments: [240315-GoTriangle-Update-Presentation](#)

24-0194 **Minority and Women Business Enterprise (MWBE) Update (45min)**

Agenda Text: The Board is requested to receive an update from C2 Contractors, LLC., Durham County's MWBE Program Manager, on the work that is being done to support the County's MWBE program along with work being done to assist with development options for vacant/underutilized sites.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity

Resource Persons: Shannon Trapp, Chief of Staff; CC Lamberth, President, C2 Contractors, LLC; Richard Fuqua, Director of Real Estate and Community Development, C2 Contractors, LLC.

County Manager's Recommendation: The County Manager recommends that the Board receive an update from C2 Contractors, LLC.

Attachments: [Item 24-0194 - MWBE Presentation](#)

4. Adjournment