



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, April 8, 2024

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

As a courtesy, please turn off your cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[24-0202](#) Announcements (5min)

Agenda Text:

1. **Connect. Inspire. Lead.** - Youth in grades 9-12 are invited to participate in the DCo ForwardTogether Youth Leadership & Community Building Summit on April 11. Durham County Government invites youth to increase their knowledge and understanding of public administration and interest in pursuing careers in local government. All high schoolers are encouraged to register, young people involved in student government associations, taking government related coursework, or serving in student leadership positions may find this event of particular interest. Visit <https://bit.ly/DcoForwardTogetherYouthSummit> to register. For more information at <https://www.dconc.gov/Home/Components/News/News/10060/31?backlist=%2f>
2. **Launching Emerging Employees Program** - Do you know a young person, ages 15-19, interested in a summer internship program working in local government? Durham County Human Resources Department is now accepting applications for their Launching Emerging Employees Program (LEEP) created to develop and strengthen the lives of young people through job opportunities and career development programs. LEEP opportunities include entry-level positions and soft skills training June to August 2024. The deadline to apply is April 12, 2024. Get eligibility requirements and compensation details at https://www.dconc.gov/county-departments/departments-f-z/internship-programs?fbclid=IwAR1KR965TSZqg_vojMn8peZvzSFAX2_6GpmlEe1sO2A8nzNY8KJF5WsX-M0_aem_AfB1Ajr7GjFxZRARSQYomw3_4VHHDCWle-3Uukbbk0rzaCdFGZJMGBOP2i0v1s8v_h0qsDhc0Wj13E9FbEIcz-Ok Access an application at <https://dconc2.jotform.com/240586123182857>
3. **Art in Motion** - The deadline is quickly approaching for the DCo On the Go Design Contest! Artists are needed to help create the design work for the exterior of the newly ordered “mobile office” for Durham County. The DCo On the Go Design Contest ends on April 12! Artists 18 years and up will be eligible for cash prizes up to \$1,000. Younger residents, in grades 6-12, can help design art for a rear panel of the vehicle, with prizes up to \$250. Get contest details at www.dconc.gov/DcoOnTheGo <http://www.dconc.gov/DcoOnTheGo>.
4. **Help Inform the UDO** - Durham City-County Planning has launched a new online survey for the Unified Development Ordinance (UDO). Take the survey to share your thoughts on some of the key issues addressed by the new UDO. Responses to this project survey will be used to help guide thinking related to housing, transportation, and environmental issues. The

deadline to complete the survey has been extended to April 15. Visit the EngageDurham webpage to learn more!

More survey details at <https://www.engagedurham.com/CivicAlerts.aspx?AID=62>. Bilingual survey at <https://www.surveymonkey.com/r/W8CZBZ9>.

5. **Watch “In Touch with Durham County”** - On this month’s edition of the “In Touch with Durham County” show, Durham County Chief Communications Officer Deborah Craig-Ray welcomes Durham Women’s Commission Chair Kathleen Lockwood to share the commission’s pivotal role in championing the welfare and rights of women across the community. Agriculture Development Coordinator Sherry Scully also visits the show to shed light on the Agricultural Economic Development Grant Program’s essential role in endorsing sustainable farming practices and invigorating the local agricultural sector. Enjoy this discussion on the County’s Youtube page, the Durham Television Network, or visit <https://youtu.be/iaHFuCoFHPg?si=9V5trqJf4-bzetIO>
6. **Get Involved, it’s your County!** Durham County Government has approximately 43 active advisory boards referred to as Boards and Commissions. Citizens of Durham County may volunteer to participate by applying for a vacancy. Interested citizens should fill out an application and send it to the Clerk to the Board’s Office. A description of the boards as well as a list of vacancies can be found on the County’s website at: <https://www.dconc.gov/county-departments/departments-a-e/board-of-commissioners/boards-and-commissions>. If you need additional information, please contact the Clerk’s Office at 919-560-0025 or send an email to: BoardsandCommissions@dconc.gov BoardsandCommissions@dconc.gov.

4. Minutes (5 min)

[24-0203](#) Minutes (5min)

Attachments: [March 25, 2024 Regular Session](#)

5. Ceremonial Items (60 min)

[24-0191](#) Introduction of the New Office of Emergency Services (OES) Director (10min)

Agenda Text: Mr. Mark Lockhart has been selected as the new Durham County Office of

Emergency Services (OES) Director. In this role he will oversee Emergency Medical Services (EMS), Emergency Management, Fire Marshal and Business Services.

Prior to his arrival here in 2020, where he served as Chief Paramedic, Mark was the EMS Section Chief for the Division of Public Health at the Wisconsin Department of Health Services and is a 40-year veteran of fire and EMS service. Prior to that, Mark served Stafford County, VA for three years as an Assistant Chief and then five years as County Fire and EMS Chief. He served for 23 years with the Maryland Heights Fire Protection District in St. Louis, MO including 12 years as the Chief Medical Officer, two separate stints as the Interim Chief and then three years as Chief of the District. Mark's earlier career includes working for a rural ambulance district, an air medical flight program, a level 1 trauma center, and teaching EMS professionals in the US, Mexico, England, and Sweden.

Mark has served in leadership positions with the National Association of Emergency Medical Technicians and the International Association of Fire Chiefs (IAFC) EMS Section. He is the recipient of several awards from both organizations, most notably as the 2009 recipient of the James O. Page EMS Achievement Award and a 2012 recipient of the Meritorious Service Medal from the IAFC. Mark is a 2013 graduate of the University of Virginia Weldon Cooper Center for Public Service Senior Executive Institute.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Community Safety

Resource Persons: Dwane Brinson, Assistant County Manager.

County Manager's Recommendation: The County Manager recommends the Board receive the announcement of Mr. Mark Lockhart as the new Office of Emergency Services Director.

24-0187

Proclamation - Second Chance Month (10min)

Agenda Text:

The Board is requested to proclaim the month of April 2024 as Second Chance Month in Durham County. The US Department of Justice has declared April as Second Chance Month and encourages communities across the country to host appropriate events, ceremonies, and activities in observance.

Alignment with Strategic Plan: This item aligns with Strategic Goal Three: Community Safety

Resource Persons: Roshanna S. Parker, Director, Justice Services Department, Robin Heath, Assistant Director, Justice Services Department and Ontario Joyner, Local Reentry Council Coordinator

County Manager's Recommendation: The County Manager recommends that the Board proclaim April 2024 as Second Chance Month in Durham County.

Attachments: [Proclamation - Second Chance Month - April 2024](#)

24-0195

Proclamation - April Fair Housing Month 2024 (10min)

Agenda Text:

The Board is requested to proclaim April as Fair Housing Month in Durham County.

Durham County as an inclusive community committed to fair housing and to promoting appropriate activities by private and public entities to provide and advocate for equal housing opportunities for all residents and prospective residents in Durham County

Alignment with Strategic Plan: This item aligns with Strategic Goal - Community Well-Being

Resource Persons: Grace Jones, President, Durham Regional Association of REALTORS, Inc.

County Manager's Recommendation: The County Manager recommends that the Board proclaim April as Fair Housing Month in Durham County

Attachments: [Proclamation - Fair Housing Month - April 2024](#)

24-0204

Proclamation - Child Abuse Prevention Month April 2024 (10 min)

Agenda Text:

The Board is requested to proclaim April as Child Abuse Prevention Month in Durham County.

Child maltreatment is a national tragedy that crosses racial, ethical, and socioeconomic boundaries and endangers the most precious resources of children who will shape the future of North Carolina. This month of acknowledgement increases the awareness, education, and opportunities that members of our community can engage in to support children that have been mistreated. The celebration provides the opportunity to raise awareness and to educate the community about the many ways to support families and to prevent child abuse and neglect.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2: Community Well-Being

Resource Persons: Maggie Cvetican, Social Services

County Manager's Recommendation: The County Manager recommends that the Board proclaims April 2024 as Child Abuse Prevention Month

Attachments: [Proclamation - Child Abuse Prevention Month - April 2024](#)

24-0201

Proclamation - Omega Zeta Chapter of Omega Psi Phi Fraternity, Inc., 50th Anniversary at Duke University (10min)

Agenda Text:

The Board is requested to recognize the 50th Anniversary of the Omega Zeta Chapter of Omega Psi Phi Fraternity, Inc., at Duke University.

April 12, 1974: The arrival of the first Black Greek student organization - the Omega Zeta Chapter of Omega Psi Phi - signaled a new day in Black student life on a campus that welcomed Black students only 11 years before. That a Black fraternity would be allowed, much less be successful, on a campus that was generally unaccustomed to the Black experience, with a Black male population of fewer than 100 - was profound, unprecedented, and courageous.

The university administration, under the leadership of President Terry Sanford, appreciated the bold vision of Omega Zeta's charter, which heralded a new era for Black students at Duke and the University as a whole. As current Duke University President Vincent Price describes in his letter announcing Duke's Centennial Celebration in 2024, the university's transformation essentially began during Sanford's tenure: "It's a story of outrageous ambition - as Terry Sanford put it - of buildings built, programs created, and a reputation grown. It's a story of the slow and belated transition from a closed campus of the few to an open community for all - a transition that is still continuing."

In the years since, hundreds of Black students began life-long associations with Omega and six other Black Greek- Lettered Organizations later established on campus. Beyond the significance to Duke University, the establishment of the Omega Zeta chapter of Omega Psi Phi reflected a need of a new generation of Black collegians to reconnect with the traditions fundamental to the progress of Black Americans over the previous century. This reconnection included efforts to forge meaningful relations with Durham's Black community and with undergraduates, particularly those attending HBCUs, across the country. Through community service, civic engagement and campus leadership over the years, Omega Zeta led the way at Duke.

Alignment With Strategic Plan: This item aligns with Strategic Goal: Community Prosperity

Resource Persons: Michelle Rouse, for Omega Zeta Chapter

County Manager's Recommendation: The County Manager recommends that the Board recognize the 50th Anniversary of the Omega Zeta Chapter of Omega Psi Phi Fraternity, Inc., at Duke University.

Attachments: [Proclamation - Omega Zeta Semi-Centennial Celebration - April 2024](#)

24-0213 **Proclamation - Black Maternal Health Week (10min)**

Agenda Text: The Board is requested to proclaim April 11-17, 2024 as Black Maternal Health Week in Durham County.

The Durham Women's Commission recognize the issues recognized by this draft proclamation are of high importance to the health of women and girls in Durham.

Alignment With Strategic Plan: The item aligns with Strategic Goal 1: Community & Family Prosperity and Enrichment

Resource Persons: Kathleen Lockwood, Chair, Durham Women's Commission

County Manager's Recommendation: The County Manager recommends that the Board proclaim April 11-17, 2024 as Black Maternal Health Week in Durham County.

Attachments: [Proclamation - Black Maternal Health Week - April 2024](#)

6. Consent Agenda (15 min)

24-0113 Authorization of an Amendment to Design Contract with RND Architects, PA for Design Development and Construction Administration Services Related to the Stanford L. Warren Interior Upgrades Project in the Amount of \$58,640, plus approval of a 7% design contingency in the amount of \$14,929 for a Total Revised Contract Amount of \$228,199.

Agenda Text: The Board is requested to authorize the County Manager to execute a contract amendment with RND Architects, PA in the amount of \$58,640 plus 7% contract contingency (\$14,929) for a total revised contract amount of \$228,199 for architectural and interior design services required for interior upgrades at Stanford L. Warren Library.

As interior renovations at SL Warren Library are currently underway, additional services to assist the County with artwork and exhibit installations have been requested by the library which have required additional planning meetings and coordination of plan revisions required in the renovation project. RND Architects has also revised furniture selections/layouts and electrical devices needed to coincide with the vision for incorporation of artwork throughout the library.

In addition, additional services for parking lot improvements are included in this fee amendment. The parking lot improvements will entail a revised layout of handicap accessible spaces for both public and employee parking and will receive ADA certification at completion of the project.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government - by providing infrastructure for efficient service delivery and improved customer service.

Resource Persons: Joel T. Jones, Project Manager; James Faress, Senior Project Manager; Peri Manns, Deputy Director; Engineering and Environmental Services; Charles Nickelson, AIA, Principal, RND Architects.

County Manager's Recommendation: The County Manager recommends that

the Board authorize the County Manager to execute a contract amendment with RND Architects, PA in the amount of \$58,640 plus 7% contract contingency (\$14,929) for a total revised contract amount of \$228,199 for architectural and interior design services required for interior upgrades at Stanford L. Warren Library.

Attachments: [DCo SLW Library Interiors_Fee_Add03_02.23.2024](#)
[Supplemental Document, A3](#)

24-0126 **Budget Ordinance Amendment No. 24BCC00091 Public Health to Recognize \$15,000 from the NC DHHS Division of Public Health Epidemiology/ Communicable Disease Section Branch for Increased Refugee Screening**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC00091 Public Health to Recognize \$15,000 from the NC DHHS Division of Public Health Epidemiology/ Communicable Disease Section Branch for Increased Refugee Screening

This grant provides funding to the Department of Public Health (DPH) to help support activities associated with the higher-than-anticipated number of refugee arrivals to Durham County. DPH will increase the number of screenings provided to an additional 250 screenings, for a new total of 925 screenings for the State Fiscal Year.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing additional resources for Refugee Health Assessments for the increased numbers of refugees arriving in Durham County.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00091 Public Health to Recognize \$15,000 from the NC DHHS Division of Public Health Epidemiology/ Communicable Disease Section Branch for Increased Refugee Screening

Attachments: [AA 583-1 Refugee Health Assessment - signed](#)
[AAF - AA 583 Refugee Health of \\$15,000](#)
[AAF 91-Legal Form](#)

24-0134 **Approval of Capital Project Amendment No.24CPA00020 to Reduce the County Courthouse Elevator Repair Capital Project (4190DC085) to \$0 through a \$91,495.36 Reduction in PAYGO Funding, and Appropriate \$91,495.36 in PAYGO Funding to the New Ongoing Facilities Systems Capital Project (4190DC087) to Begin the Upgrade and Replacement of the Durham County Detention Center Fire Alarm System Devices**

Agenda Text: The Board is requested to approve Capital Project Amendment No.24CPA00020 to

reduce the County Courthouse Elevator Repair Capital Project (4190DC085) to \$0 through a \$91,495.36 reduction in PAYGO funding, and appropriate \$91,495.36 in PAYGO funding to the New Ongoing Facilities Systems Capital Project (4190DC087) to begin the upgrade and replacement of the Durham County Detention Center fire alarm system devices.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
County Courthouse Elevator Repair Capital Project (4190DC085)				\$ 231,495.36 \$
(91,495.36)	\$ 140,000.00	Amended		
Ongoing Facilities Systems Capital Project (4190DC087)			\$ -	\$ 91,495.36
	\$ 91,495.36	NEW		

The Detention Center needs to replace its fire alarm system. The current smoke detectors are no longer manufactured and very difficult to procure due to their scarcity. Also, their cost has been driven up due to lack of inventory. The new Facilities Systems Capital Project will phase in the existing smoke detectors, and those smoke detectors that are removed will be kept for replacement purposes on the remaining floors until all are replaced. The Courthouse Elevator Repair Capital project is complete and will not require any additional capital funding.

Funding has been requested for the Facilities Systems project for the replacement of the fire alarm system devices and other electrical and plumbing systems.

Alignment with Strategic Plan: This transfer of funds and project align with Goal 5- Accountable, Efficient and Visionary Government by reallocating existing funds for new projects/programs and keeping our citizens and employees safe.

Resource Persons: Shawn Swiatocha- Assistant Director of General Services, Motiryo Keambiroiro- Director of General Services, Matthew Parrott- Electrical Supervisor

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.24CPA00020 to reduce the County Courthouse Elevator Repair Capital Project (4190DC085) to \$0 through a \$91,495.36 reduction in PAYGO funding, and appropriate \$91,495.36 in PAYGO funding to the New Ongoing Facilities Systems Capital Project (4190DC087) to begin the upgrade and replacement of the Durham County Detention Center fire alarm system devices.

Attachments:

[AAF Supplemental Document- Funds Transfer for DCDC Fire Alarm](#)

[Proposal DCDC Loop Breakout](#)

[CPA-20 LEGAL FORM Reducing Finished Elevator Project and Creating Faciliti](#)

24-0136

Approval Request to Relocation of all Graves within the Abandoned Cemetery Identified as the "Emory Cemetery."

Agenda Text:

The Board is requested to approve the relocation of all graves within the abandoned

cemetery identified as the “Emory Cemetery” under the supervision of the Health Director or the Health Director’s designee pursuant to NCGS 65-106.

The Board previously approved the relocation of five (5) particular gravesites within Emory Cemetery (Action Item 23-0854, 12/11/2023). The subsequent discovery of additional graves was not expected, and so this additional request for approval applies the additional seventeen (17) graves located within Emory Cemetery.

The request for Board approval is being made pursuant to NCGS 65-106 by the current property owner JOHN G. UPCHURCH (Deed Book 9967, Page 285-287) to provide for perpetual care, safer access, protection from further vandalism, and interment of all decedents interred in Emory Cemetery in a cemetery more suitable to their memory and proper care. The gravesites are proposed to be disinterred from the current location at 3014 Carpenter Pond Rd, Raleigh, NC 27613 (Durham County) to be reinterred in a perpetual care cemetery pursuant to the direction and supervision of the Health Director or the Health Director’s designee.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5 - Accountable, Efficient and Visionary Government.

Resource Persons: Rodney Jenkins, MHA, Public Health Director and Patrick C. Eaton, REHS, Onsite Water Protection Supervisor

County Manager’s Recommendation: The County Manager recommends that the Board approve relocation of the seventeen (17) additional gravesites located within the abandoned cemetery identified as the “Emory Cemetery,” that the relocation shall take place under the supervision of the Health Director or Health Director’s designee pursuant to NCGS 65-106.

Attachments:

- [1\) GS 65-106](#)
- [2\) Owner's Request Addendum](#)
- [3\) Ownership and due diligence documentation](#)
- [4\) 12.11.2023--23-0854 Approval of Relocation of Abandoned Emory Cemetery](#)
- [AAF - Emory Cemetery - March 2024 v4](#)
- [AAF Supplemental Document Emory Cemetery March2024 v4](#)
- [Grave Relocation](#)

24-0146

Approval of Purchase of Goods contracts with Storr Office Environments and Interior Elements for library, administrative office, and miscellaneous furnishings from the NC State Contract Buying Program (420A-Furniture) for S.L. Warren Library in a total amount not to exceed \$359,467.29

Agenda Text:

The Board is requested to authorize the County Manager to enter into contracts with the following furniture suppliers for the purchase of furniture, fixtures, and equipment

(FF&E) related to the interior renovation of Stanford L. Warren Library located at 1201 Fayetteville Street, Durham, NC in the amount of \$342,349.80 plus 5% owner's contingency at \$17,117.49 and to execute any other related contracts, if necessary, not to exceed the budget of \$359,467.29. (See attached vendor quotes)

1. Storr Office Environments: \$156,341.28 (shelving, bookcases, specialty seating, etc.)
2. Interior Elements: \$186,008.52 (task seating, tables, office workstations, etc.)

Furniture Subtotal: \$342,349.80
Contingencies@5%: \$ 17,117.49
Total: \$359,467.29

G.S. 143-129(e) allows local governments to be exempted from competitive bidding requirements in lieu of purchasing furnishings/equipment through group purchasing programs. This provides Durham County with the deepest discount possible for purchases under the respective purchasing programs. Purchases under this request will be made in accordance with the NC Department of Administration (DOA) Statewide Term Contract 420A-Furniture (see 420A attachment).

Many of the new furnishings have extensive lead times due to upholstering and fabrication which requires us to bring these contracts for approval in a timely manner to meet the anticipated occupancy schedule for the project. Interior renovations of S.L. Warren Library are currently underway and are scheduled for substantial completion in August 2024, with anticipated occupancy by staff the following month. This will require all furniture installations to be in place prior to occupancy by staff. The Library and Engineering Departments have collaborated with RND Architects and agree with their recommendation that the County proceed with the procurement of the items referenced in the attached proposals.

Funding for these purchases is available in the SL Warren Library Envelope and Interior Upgrades project account.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 4: Environmental Stewardship & Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Joel T. Jones, Project Manager; James Faress, Senior Project Manager; Peri D. Manns, Deputy Director of Engineering & Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into contracts with Storr Office Environments and Interior Elements for the purchase of furniture, fixtures, and equipment (FF&E) related to the interior renovation of Stanford L. Warren Library in the amount of \$342,349.80 plus 5% owner's contingency at \$17,117.49 and to

execute any other related contracts, if necessary, not to exceed the budget of \$359,467.29.

Attachments:

[Interior Elements Quote 2-20-2024](#)

[Storr Quote 3-7-2024](#)

[FURNITURE PACKAGE SL Warren Library FINAL 2.23.24](#)

[Supplemental Document](#)

[420A](#)

[MWBE Compliance Review Form-AAF for SL Warren Library Furniture 032124](#)

24-0159

Approval of Capital Project Amendment No. 24CPA00021 and Budget Amendment No. 24BCC00087 Appropriating \$200,000 of Sewer Utility Fund Fund Balance and Transferring those Funds to the Collection System Rehabilitation Capital Project (SE051) to Cover Contract Amendments.

Agenda Text:

The Board is requested to approve Budget Amendment No.24BCC00087 and Capital Project Amendment No.24CPA00021 appropriating \$200,000 of Sewer Utility Fund Fund Balance (Enterprise Fund) to the Collection System Rehabilitation (SE051) capital project to cover contract amendments. The new total project budget will be \$6,098,592.13.

Name / Location of Project	Current Budget	Increase/ Decrease	Revised Budget	Project Status
Collection System Rehabilitation (SE051)	\$5,898,592.13	\$200,000.00	\$6,098,592.13	ONGOING

Project SE051 is located in Fund 600669000 that is an ongoing project where contracts pertaining to the collection system are funded. These contracts include Collection System Scheduled & Emergency Repairs, Easement Mowing, Line Cleaning, Manhole Inspections, etc.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this allows continued compliance with Collection System permit WQCS00038 and aids in the reduction of negative environmental impacts.

Resource Persons: Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Jonathan Yeomen, Budget Analyst.

County Manager’s Recommendation: The County Manager recommends the Board approve Budget Amendment No.24BCC00087 and Capital Project Amendment No.24CPA00021 appropriating \$200,000 of Sewer Utility Fund Fund Balance (Enterprise Fund) to the Collection System Rehabilitation (SE051) capital project to cover contract amendments. The new total project budget will be \$6,098,592.13.

Attachments: [AAF Supplemental Document - Non-contract April 2024](#)
[AAF-087 & CPA-21 LEGAL FORM Appropriate Sewer Utility Fund Fund Balanc](#)
[CPA-21 LEGAL FORM Appropriating \\$200K of Sewer Utility Fund Fund Balanc](#)

24-0167 **Approval of Carolina Management Team, LLC Contract Amendment for Painting and Coating Services for Utilities Division in the Amount of \$25,000 Increasing the Contract Amount from \$190,000 to \$215,000**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract amendment with Carolina Management Team, LLC for painting and coating services (RFP 21-039) (FR 24-266) for the Utilities Division in the amount of \$25,000, bringing the total contract amount from \$190,000 to \$215,000. Funding for these services comes from the Sewer Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this contract ensures we continue to rehabilitate the aging infrastructure to allow for continued growth in the service area.

Resource Persons: Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Wade Shaw, Utility Superintendent

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment with Carolina Management Team, LLC for painting and coating services (RFP 21-039) (FR 24-266) for the Utilities Division in the amount of \$25,000, bringing the total contract amount from \$190,000 to \$215,000. Funding for these services comes from the Sewer Enterprise Fund.

Attachments: [1. AAF Supplemental Doc](#)
[2. CMT FR24-66 Legistar pkg 1 all](#)
[3. Durham County Basin Injection Quote](#)

24-0173 **Budget Ordinance Amendment No. 24BCC00088 Approval of Amending the Lebanon Fire District Fund Budget to Decrease the Transfer to the County’s General Fund for Personnel Expenses and Increase the Distribution Directly to Lebanon Volunteer Fire Department in the Amount of \$37,086.51**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC00088 decreasing the transfer to the County’s General Fund for Personnel expenses and increasing the distribution directly to Lebanon Volunteer Fire Department in the amount of \$37,086.51. This amount is the remaining balance that was appropriated to cover the Lebanon firefighters who were Durham County employees during the first five months of FY 2023-24.

Beginning on December 1, 2023, the district requested that they no longer have County-employed firefighters. Similar to other fire districts, the Lebanon Fire District

is now responsible for all firefighter protective coverage for its residents. Lebanon VFD intends to use these remaining funds to cover current personnel costs. This transfer will assist Lebanon VFD in maintaining its minimum staffing needed for district coverage.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 3: Safe Community

Resource Persons: Tyler Fitts, Interim Fire Marshal

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00088 decreasing the transfer to the County's General Fund for Personnel expenses and increasing the distribution directly to Lebanon Volunteer Fire Department in the amount of \$37,086.51. This transfer will fund personnel costs associated with maintaining the minimum staffing needed for district coverage.

Attachments: [AAF-088 LEGAL FORM Decrease transfer to GF for personnel expenses and ir](#)

24-0178

Approve NC Division of Water Infrastructure State Revolving Fund Application for Utilities Division Triangle WWTP Rehabilitation and Upgrade Project and Authorize Chair and County Manager to execute certain documents related to the application.

Agenda Text: The Board is requested to review the NC Division of Water Infrastructure State Revolving Fund Application for Funding for the Triangle WWTP Rehabilitation and Upgrade Project, authorize the Chair to sign the Resolution for submission, and authorize the County Manager to complete the Certification and sign the application. A copy of the application which includes the Resolution is attached.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 1 "Community and Family Prosperity and Enrichment," as well as supporting Strategic Plan Goal 4 "Environmental Stewardship."

Resource Persons: Jay Gibson PE, Director of Engineering and Environmental Services; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Wade Shaw, Utilities Superintendent

County Manager's Recommendation: The County Manager recommends that the Board review the NC Division of Water Infrastructure State Revolving Fund Application for Funding for the Triangle WWTP Rehabilitation and Upgrade Project and sign the Resolution for submission and approve the County Manager to complete the Certification and sign the application.

Attachments:

- [1. AAF Supplemental Document - Non-contract](#)
- [2. Triangle SRF Application - Spring 2024](#)
- [3. Resolution Durham County Spring 2024 BOCC Chair Signature](#)
- [4. Application Pages for Signature by County Manager](#)

24-0184**Approval of the FY25 Durham Transit Work Program****Agenda Text:**

The Board is requested to approve the Final Recommended FY25 Durham Annual Transit Work Program. ("Work Program").

As part of the appropriations process for the Durham County Transit Plan, an annual Work Program is developed and includes a budget for the upcoming fiscal year. The 2023 Transit Governance Interlocal Agreement ("ILA") determines the process by which the annual budget is developed and approved. Under the guidance of the ILA, the Work Program requires approval by the Durham County Board of Commissioners and the GoTriangle Board of Trustees.

The Durham County Board of Commissioners received an informational presentation at the Work Session held on February 5th. At the Staff Working Group (SWG) meeting held on March 20th, the final FY25 Work Program was recommended for approval by a vote of 4-0. The recommended Work Program and public comments received on the draft Work Program are attached for reference.

Alignment with Strategic Plan: This item aligns with Goal 4 (Environmental Stewardship and Community Prosperity). Transportation affects many aspects of our residents' lives including access to education, jobs, and healthcare which may all provide better opportunities and quality of life.

Resource Persons: Ellen Beckmann, Transportation Director; Brandi Minor, CLGFO, Senior Administrative Officer

County Manager's Recommendation: The County Manager recommends that the Board approve the FY25 Durham Annual Transit Work Program.

Attachments:

[FY25 Transit Work Program Agenda Memo \(Legistar\) - Final Recommended](#)

[FY25 Durham Annual Transit Work Program - Public Comments Packet v2](#)

[FY25 Durham Transit Work Program - Final Recommended](#)

[Durham Transit Workplan Presentation](#)

24-0186**Approval of a Contract Amendment with Hayti Reborn - Justice Movement in the amount of \$70,000.00 for a total contract amount of \$770,000.****Agenda Text:**

The Board is requested to authorize the County Manager to amend the contract with Hayti Reborn - Justice Movement in the amount of \$70,000.00 for a total amount of \$770,000 to provide coordinated programmatic support and systems-level strategies, in partnership with the community, to promote resident and community safety and prosperity. These funds have been allocated from the Interlocal Agreement with the City of Durham.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 2: Community Health and Well-Being.

Resource Persons: Krystal Harris, MSW - Community Intervention & Support Services Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve a contract amendment with Hayti Reborn - Justice Movement in the amount of \$70,000 for a total amount of \$770,000.

Attachments:

[ILA - Community Intervention & Support Services Signed](#)

[6.26.2023--23-0467 Bdgt Ord Amdt No. 21BCC00101 Recognize \\$70,000 Rev](#)

24-0193

Approval of Interlocal Agreement between the City of Durham and Durham County Government to use American Rescue Act (ARPA) funds to support Culture and Arts Recovery Efforts totaling \$1,000,000.

Agenda Text:

The Board is requested to approve an interlocal cooperation agreement between the City of Durham and the County of Durham, to support Culture and Arts Recovery Efforts funded by \$1,000,000 in American Rescue Plan Act funds. Durham County's culture and arts sector is a key economic driver and contributor to making Durham a vibrant, successful community and an attractive environment for investment. Based on data from the Durham Arts Council, Durham's non-profit cultural and arts sector contributes over \$230 million annually to Durham County's economy, support over 3,000 jobs, and provides more than 2 million cultural and/or arts experiences for citizens and visitors each year. While recovery has started for the culture and arts sector since 2022, the sector has still not fully regained its pre-pandemic status and capacity, highlighting the need for further investment to help boost recovery from the pandemic's negative economic impacts.

On November 21, 2022, the Durham City Council approved an initial subgrant award from its SLFRF funding to the Durham Arts Council to support grant programs aimed at bolstering the recovery of organizations, venues, and independent artists operating within Durham's culture and arts sector. The \$1,000,000 provided to the City pursuant to this agreement, will reserve \$800,000 to be used to partner with the Durham Arts Council and the Hayti Heritage Center/St. Joseph's Historic Foundation to support the development of minority-owned businesses and organizations operating in the culture and arts sector in the Hayti community. The remaining \$200,000 will be used to support recommendations included in the Durham Cultural Arts Plan update, which the City of Durham and Durham County jointly sponsor, including support for small businesses operating in the cultural and arts sector.

Alignment with Strategic Plan: Goal 1: Community Empowerment and Enrichment; Goal 2: Health and Well Being for All; Goal 3: Safe Community; Goal 4: Environmental Stewardship & Community Prosperity; Goal 5, Accountable, Efficient and Visionary Government.

Resource Persons: Claudia Hager, Deputy County Manager; John Keefer, Grants

Administrator

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve the Interlocal Agreement between the City of Durham and Durham County Government to use American Rescue Act (ARPA) funds to support Culture and Arts Recovery Efforts totaling \$1,000,000.

Attachments: [ILA with City of Durham and Durham County for Culture and Arts.v3](#)

24-0196

Approval of Interlocal Agreement between Central Pines Regional Council and Durham County Government to use American Rescue Plan Act (ARPA) funds to support a Senior Home Repair Program totaling \$750,000.

Agenda Text: The Board is requested to approve an interlocal cooperation agreement Central Pines Regional Council (CPRC) and Durham County Government to use American Rescue Plan Act (ARPA) funds to support a Senior Home Repair Program totaling \$750,000. As part of the County's response to the negative economic impacts of the COVID-19 pandemic, the Durham County Board of County Commissioners (BOCC) included within its framework for expending SLFRF funds a reservation of funding to operate a minor home repair program for senior citizens 60 years of age or older who are at or below 80% of the County's area median income (AMI).

The purpose of this program is to help address the negative economic impacts of the COVID-19 pandemic on low-income senior citizens in the Durham community, correct substandard housing conditions that pose an imminent threat to life, safety, or accessibility for the target population, and to the greatest extent possible, allow seniors living in Durham County to age in place. The program should allow service recipients to stay in their homes safely while protecting the County's current affordable housing stock.

To implement this senior minor home repair program, Durham County, will convey funds from the County's SLFRF grant award not to exceed \$750,000 to CPRC, which CPRC will subsequently utilize to administer a senior minor home repair program in Durham. The agreement is an Interlocal Cooperation Agreement (ILCA) pursuant to the General Statutes of North Carolina at Chapter 160A, Article 20, Part 1.

Alignment with Strategic Plan: Goal 1: Community Empowerment and Enrichment; Goal 2: Health and Well Being for All; Goal 3: Safe Community; Goal 4: Environmental Stewardship & Community Prosperity; Goal 5, Accountable, Efficient and Visionary Government.

Resource Persons: Claudia Hager, Deputy County Manager; John Keefer, Grants Administrator

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve the Interlocal Agreement between

Central Pines Regional Council and Durham County Government to use American Rescue Act (ARPA) funds to support a Senior Home Repair Program totaling \$750,000.

Attachments: [CPRC ARPA Senior Home Repair Services ILA.Final](#)

24-0198

Juvenile Crime Prevention Council Appointment

Agenda Text:

The Board is requested to appoint Timothy Dwane Brinson, Assistant County Manager, to the Juvenile Crime Prevention Council in the “County Manager or Designee” seat-a designated position on the JCPC.

The Juvenile Crime Prevention Council (JCPC) reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners for its approval.

Alignment with Strategic Plan: This appointment aligns with the strategic plan goal of safe and secure community.

Resource Persons: Roshanna Parker, Director, Criminal Justice Resource Center

County Manager’s Recommendation: The County Manager recommends that the Board appoint Timothy Dwane Brinson, Assistant County Manager, to the Juvenile Crime Prevention Council in the “County Manager or Designee” seat.

Attachments: [JCPC - Timothy Dwane Brinson](#)

24-0199

Approval of Property Tax Releases and Refunds for March 2024

Agenda Text:

The Board is requested to approve the Releases & Refunds for the month of March 2024, which includes adjustments to the current year’s levy as well as prior years’ levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports detail releases and refunds for the month of March 2024.

This month’s report includes releases and refunds for tax year 2023 totaling \$ 119,763.68. Prior tax years’ (2019-2022) releases and refunds are in the amount of \$2,238.04. February 2024 releases and refunds total \$ 122,001.72.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. The reason for the request is to ensure the county complies with North Carolina General Statutes which ensure we are accountable to our citizens.

Resource Persons: Keyar J. Doyle, Tax Administrator

County Manager’s Recommendation: The County Manager recommends that the Board approve the property tax release and refund report for March 2024 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-March 2024-April 8, 2024](#)
[Backup-Bill Release Report March 2024-April 8, 2024](#)
[Backup-Pending Refund Report March 2024-April 8, 2024](#)
[NCVTS February Refunds](#)

24-0209 **Approval of a Contract Amendment with ElectroRent Corporation for Laptops to Support Execution of the 2024 Statewide Republican Second Primary Election in the Amount of \$14,929 for a (new total amount \$84,909).**

Agenda Text: The Board is requested to authorize the County Manager to amend a contract with ElectroRent Corporation for Laptops to Support Execution of the 2024 Statewide Republican Second Primary Election in the Amount of \$14,929 for a (new total amount \$84,909) using Board of Elections current fiscal year 2023-2024 operating budget. Service will include the delivery and pickup of laptops that are pre-loaded with items listed on the attached quote. A certified standard wipe is also included prior to delivery to the Board of Elections and after pick-up to ensure that there is no transfer of secure information.

The current contract amount will increase from \$69,980.00 to \$84,909.00 per the attached quote for the May 14, 2024, Statewide Republican Second Primary Election.

The Durham County Board of Elections also requests the Board to extend authorization of future contract amendments to the Manager.

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Derek Bowens, Elections Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve the contract amendment with Electro Rent Corporation to provide critical election services to the residents of Durham County ahead of the 2024 Republican Statewide Primary Election, in the amount of \$14,929.00 for a (new total amount of \$84,909.00) using Board of Elections current fiscal year 2023-2024 operating budget. The County Manager also recommends that the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [2024_04_03_Rush_Supplemental_AAF.docx](#)
 [2024_Rush_Second_Primary_Quote.pdf](#)
 [2023_09_04_Rush_Executed_Contract.pdf](#)

24-0210 **Approval of a Contract Amendment with Coastal Carriers Inc. for Election Delivery Services to Support the Execution of the 2024 Statewide Republican Second Primary Election in the Amount of \$27,540 (for a new total amount of \$57,540).**

Agenda Text: The Board is requested to authorize the County Manager to amend a contract with Coastal Carriers, Inc., a delivery service vendor, in the amount of \$27,540 for a (new total amount of \$57,540), using the Board of Elections current fiscal year 2023-2024 operating budget. Preceding the election, service will include the delivery of Election Supplies and Equipment from the Board of Elections Warehouse to Early Voting and Election Day Voting Sites. Once voting has ended, the service will include the pick-up of the same items, which will be delivered back to the Board of Elections Warehouse.

The current contract amount will increase from \$30,000.00 to \$57,540.00 per the attached quote for the May 14, 2024, Statewide Republican Second Primary Election.

The Durham County Board of Elections also requests the Board to extend authorization of future contract amendments to the Manager. A bid for this contract was completed in FY23-24 with Coastal Carrier as the sole bidder.

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate efficiently and effectively, consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Derek Bowens, Elections Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve the contract amendment with Coastal Carriers Inc. to provide critical election services to the residents of Durham County ahead of the 2024 Statewide Republican Second Primary Election in the amount of \$27,540.00. The new contract amount totals \$57,540 and will be funded from the current year's budget. The County Manager also recommends that the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [2024_01_16_Coastal_Carrier_Executed_Contract.pdf](#)
 [2024_Coastal_Quote_Second_Primary.pdf](#)
 [2024_04_03_Coastal_Carrier_Supplemental_AAF.docx](#)

7. Items Pulled from the Consent Agenda (20 min)

8. Adjournment