Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda

Board of County Commissioners

Monday, June 25, 2018 | **7:00 PM** | **Commissioners' Chambers**

Regular Session

Closed Session

18-0891 **Closed Session (To Begin at 5:00 pm)**

Agenda Text:

The Board is requested to adjourn to Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session per G.S.143-318.11(a)(6).

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)

2. Agenda Adjustments (5 min)

3. Announcements (5 min)

18-0873 **Announcements**

Agenda Text:

1. Reimagining 15-501 Corridor Study Public Workshop: The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) and the

North Carolina Department of Transportation (NCDOT) are co-hosting a public workshop and visioning activity for this corridor study on Tuesday, June 26, 2018 from 5:00 p.m. to 8:00 p.m. at the Church of the Good Shepherd, 3741 Garrett Road, Durham. Parking is available in the church parking lot.

For more information about the project, visit the Reimagining 15-501 Corridor Study website at <http://www.reimagining15501.com/>. Residents who are unable to attend the June 26, 2018 workshop are encouraged to provide their input on the interactive map located on the website by Tuesday, July 10, 2018. Interested residents may also follow the DCHC MPO on Facebook and Twitter for #reimagining15501 updates.

2. The Durham County Juvenile Crime Prevention Council Presents LET'S TALK: A Community Conversation on Wednesday, June 27, 2018 at the Hayti Heritage Center located on 804 Old Fayetteville Street. Refreshments will be served from 5:00 p.m. to 6:00 p.m. with the program immediately starting from 6:00 p.m. to 8:00 p.m. Please RSVP at <http://durhamjcpc.eventbrite.com> or contact Nisha Williams at 919-748-2964 for more information.

3. National HIV Testing Day: Free HIV and STI Testing will take place on Friday, June 29, 2018 from 11 a.m. to 2:00 p.m. at 515 W. Pettigrew Street. Confidential testing includes the following: HIV, Syphilis, Chlamydia, Gonorrhea and Hepatitis C. For more information call or text 919-323-5346.

4. Libraries ROCK: Summer Reading 2018 - Join Durham County Library for a spectacular summer reading kickoff at Northgate Mall (on the plaza), at 1058 W. Club Blvd. This program runs through August 11, 2018. For more information please visit <http://durhamcountylibrary.org>.

5. Durham Neighborhood College Makes a Come Back: Residents looking to play a more active role in their neighborhoods and the Durham community will get their chance to learn more about the strategic plans in the 2018 Durham Neighborhood College, a class designed specifically for residents to learn about the organization, operations and services of their local City and County governments. After a two-year hiatus, the award-winning Durham Neighborhood College program will return this fall with an emphasis on showing participants how the strategic plans guide government officials in the development of sound planning and operations.

   City and County employees are invited to apply for the seven-week course. For more information or to apply online, visit the County's Neighborhood

College webpage <https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.dconc.gov%2Fgovernment%2Fdepartments-a-e%2Fboard-of-commissioners%2Fspecial-projects%2Fdurham-neighborhood-college&data=02%7C01%7C%7C6fc96dca1dac4029e9e708d5c7f158bd%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636634761756975183&sdata=Y9KdSQh02Z%2FE3wCiaYJns%2Bz4qaLWf38EshO9JNIWJCs%3D&reserved=0>. The application deadline is August 3rd.

6. Durham Seeks Input on Zoning Changes to Expand Housing Choices. Fast-paced population growth, limited availability of developable tracts and a renewed preference for in-town living has led to a housing availability and affordability challenge for Durham. To address this issue, the Durham City-County Planning Department is now seeking input on changes that are needed to Durham's existing zoning rules to help eliminate regulatory barriers and expand housing options.

   The deadline to complete the online survey is August 15, 2018. For more information about this project, contact Jacobson at (919) 560-4137, ext. 28247 or by email at Hannah.Jacobson@DurhamNC.gov <mailto:Hannah.Jacobson@DurhamNC.gov>.

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   This information can also be found on our Durham County Website: www.dconc.gov <http://www.dconc.gov>

These announcements along with additional details may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

4. Minutes (5 min)

18-0894 **Minutes**

Attachments: Worksession - April 2 2018
Regular Session - May 29, 2018

5. Ceremonial Items

18-0888 **Durham County Emergency Medical Services (EMS) Receives 'Gold Plus' Recognition from American Heart Association's Mission: Lifeline Program**

Agenda Text: The Board is requested to recognize Durham County EMS for receiving 'Gold Plus' Recognition from American Heart Association's (AHA) Mission: Lifeline Program.

The Durham County Emergency Medical Services Department has received the

American Heart Association's Mission: Lifeline® EMS Gold Plus Award for implementing quality improvement measures for the treatment of patients who experience severe heart attacks. This is the highest level of recognition available to EMS agencies under the AHA's Mission: Lifeline program that works to improve systems of care for cardiac patients in both the pre-hospital and hospital settings using the most up-to-date evidence-based treatment guidelines to improve patient care and outcomes in Durham County.

Mission: Lifeline's EMS recognition program recognizes emergency medical services for their efforts in improving systems of care to rapidly identify suspected heart attack patients, promptly notify the medical center and trigger an early response from the awaiting hospital personnel.

Alignment With Strategic Plan: This achievement supports Strategic Plan Goal 3: Safe Community Strategy 3.1A: Timely Service - Provide timely emergency response services in collaboration with public safety partners, Strategy 3.1C: Agency Collaboration - Strengthen collaborative planning and preparation with public safety stakeholders to promote coordinated and efficient emergency services.

Resource Persons: Assistant Chief Lee Van Vleet and Interim EMS Director Kevin Underhill

County Manager's Recommendation: The County Manager recommends that the Board to recognize Durham County EMS for receiving 'Gold Plus' Recognition from American Heart Association's Mission: Lifeline Program.

Attachments: Durham County Emergency Medical Services - ML_EMS_GoldPlus_Certificate_

6. Consent Agenda (15 min)

18-0848 **Interlocal Agreement With the City of Durham for the Provision of Consolidated Fire, Rescue and First Responder Services in the Southern Part of the County**

Agenda Text: The Board is requested to authorize the County Manager to enter into an Interlocal Agreement (ILA) with the City of Durham for the provision of consolidated fire, rescue and first responder services. The Board is also requested to approve two (2) separate lease agreements that are contained within the ILA. One is for the lease of Durham County Fire Rescue (DCFR) Station 81 and the other is for DCFR Station 83. These two (2) stations will be used by the consolidated DCFR and Durham Fire Department (DFD) until two (2) new DFD stations are built and occupied.

The ILA consolidates the DCFR and the DFD, an accredited CFAI department in an effort to provide the same or higher level of fire, rescue and first responder services than are currently being provided by DCFR. The consolidated DFD will function under a single operational plan and point of coordination in the delivery of fire, rescue and first responder services to the residents and businesses in the DCFR Fire Service District, as well as the City of Durham. The proposed ILA will achieve the following goals: 1.

provide the same or higher level fire service for the District, 2. mitigate future capital costs for the District, and 3. protect and provide career advancement opportunities for DCFR employees. The ILA is drafted to achieve all of the stated goals using tax revenue collected for the Durham County Fire and Rescue Service District. A copy of the "Fire Consolidation White Paper" presented during the Joint City/County Committee meeting in October 2017 has been attached for additional background information.

The ILA transfers 53 DCFR employees, front line and training fire and support apparatus to DFD. The Agreement includes a cost share for the construction of two (2) new facilities and the purchase of new fire-fighting apparatus to serve the population in southern Durham County and to maintain and improve on Insurance Services Office (ISO) ratings in an effort to achieve the lowest insurance rates for residents and businesses in the DCFR Fire Service District (including the Research Triangle Park).

The proposed ILA has been reviewed and approved by the County Attorney's Office.

Alignment with Strategic Plan: The agreement aligns the County's Strategic Plan Goal 3: Safe Community and Strategic Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Jodi Miller, General Manager and Jim Groves, EM/FM Director.

County Manager's Recommendation: The Manager recommends that the Board consider the proposed ILA with the City of Durham and authorize the Manager to sign and execute the ILA for the provision of consolidated fire, rescue, and first responder services in the DCFR Fire Service District, as well as sign and execute the leases with the City of Durham for DCFR Station 81 and DCFR Station 83.

Attachments:

AAF Supplemental Fire ILA_vFinal.docx

FireConsolidation ILA 061818 vFinal

Fire Consolidation White Paper 10-6-17

DCFR assessment letter

FW_ ILA-FIRE CONSOLIDATION

18-0853 Reappointment of Tax Administrator

Agenda Text:

The Board is requested to reappoint Kimberly Simpson as Tax Administrator for the period beginning July 1, 2018 through June 30, 2022 and to approve the purchase of a Public Official Bond in the amount of $250,000.

On June 28, 2010, the Board of Commissioners appointed Kimberly Simpson as Tax Administrator (Tax Assessor/ Tax Collector) for the period July 1, 2010 through June 30, 2018. Ms. Simpson is a Certified Assessor as required under N.C.G.S. 105-294 by the NC Department of Revenue. Ms. Simpson is also certified as a Real Property Appraiser, Personal Property Appraiser by the NC Department of Revenue and the NC Association of Assessing Officers. She also holds a certification as a Certified Tax Collector by the NC Tax Collectors Association.

N.C.G.S. 105-294 and 105-349 require the appointment of a Tax Assessor and Tax Collector. The appointment period may not be less than two nor more than four years. The Board of County Commissioners has established an appointment period for the Durham County Tax Administrator of four years. As Ms. Simpson's current appointment will end June 30, 2018, the Board must appoint a Tax Administrator (Tax Assessor/Tax Collector) before July 1, 2018 to remain in compliance with NC General Statutes.

N.C.G.S.105-349(c) states that no Tax Collector shall be allowed to begin her duties until she has furnished a bond conditioned upon her honesty and faithful performance in such amount as the governing body may prescribe. With the reappointment of Ms. Simpson as Tax Administrator, the bond covering her in her official capacity must also be renewed.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government by providing collaborative leadership, exceptional customer service, innovation, transparency and fiscal responsibility.

Resource Persons: Wendy Jacobs, Chair, Durham County Commissioner

County Manager's Recommendation: The County Manager recommends that the Board reappoint Kimberly Simpson as the Tax Administrator (Tax Assessor/Tax Collector) and approve the purchase of a Public Official Bond in the amount of $250,000. The effective date of the four year appointment is July 1, 2018.

18-0854 Property Tax Releases and Refunds for May 2018

Agenda Text:

The Board is requested to approve the Releases and Refunds for the month of May 2018. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, clerical errors, etc. The attached report details releases and refunds for the month of May 2018.

Releases and Refunds for 2018 total $13,661.40. Prior year's (2017) releases and refunds for May 2018 are in the amount of $66,386.66. The current year and prior year's releases and refunds amount to $80,048.06.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of Evaluation and Review ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Kimberly H. Simpson, Tax Administrator

County Manager's Recommendation: The County Manger recommends that the

Board accept the Property Tax Release and Refund Report of May 2018 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: AAF-Releases & Refunds-May 2018-June 25, 2018
Backup - Tax Release and Refunds - May 2018 - June 25, 2018
Releases and Refunds Backup Detail-May 2018-June 25, 2018

18-0857 **Request to Approve Expenditures for the Purchase of eBooks, eAudiobooks and Streaming Video From Overdrive**

Agenda Text: The Board is requested to approve the purchase of individual eBooks, eAudiobooks, and streaming video from Overdrive in an amount not to exceed $268,000 for Fiscal Year (FY) 2019. In addition, the Board is requested to provide approval for the County Manager to execute any other related contracts such as amendments, if necessary, for purchases not to exceed $320,000 annually in the remaining year of the contract.

On June 26, 2017, the Board approved a sole source exemption for the purchase of digital content management services from Overdrive in the amount of $10,000 annually for three years. The Board also approved expenditures for goods not to exceed $223,000 in FY18 for the purchase of individual eBooks, eAudiobooks and streaming video from Overdrive. No additional funding is requested for the purchase of FY19 goods.

Alignment With Strategic Plan: This request aligns with the Strategic Plan Goal 1: Community and Family Prosperity and Enrichment by providing library materials which support and enhance the educational, creative and cultural opportunities available to library users.

Resource Persons Tammy Baggett, Library Director; Katherine Makens, Resources and Finance Officer and Jan Seabock, Collection Development Administrative Librarian

County Manager's Recommendation: The County Manager recommends that the Board approve the purchase of individual eBooks, eAudiobooks, and streaming video from Overdrive in an amount not to exceed $268,000 for FY19. In addition, the Board is requested to provide approval for the County Manager to execute any other related contracts such as amendments, if necessary, for purchases not to exceed $320,000 annually in the remaining year of the contract.

Attachments: 6.26.2017--17-0267 OverDrive Contract for Sole Source Purchase of Digital Co
Overdrive DRT Digital Library Reserve Order Form fully executed 7 1 2017
AAF Supplemental Form Overdrive

18-0858 **The Library Requests to Approve an Amendment to the Existing Contract for Books, Cataloging, and Processing Services with**

Baker & Taylor

Agenda Text:

The Board is requested to approve an amendment to the existing contract for Books and Cataloging and Processing Services with Baker & Taylor Inc. for an expenditure not to exceed $1,019,183 by June 30, 2019.

The expenditures for this contract amendment will include $143,870 for the second year of purchasing for the Opening Day Collection of the Main Library, as well as $34,802 for the purchase of a replacement collection for the Bragtown Library. There was extensive damage to the building and collection at Bragtown after a water pipe burst. No additional funding is requested.

The existing contract, approved by the Board on November 13, 2017, added the first year of an Opening Day Collection for the Main Library to the existing contract for Books and Cataloging and Processing Services with Baker & Taylor Inc.

On May 12, 2014, Baker & Taylor Inc was awarded the contract to serve as the primary vendor for the Library's purchase of books and cataloging and processing services as specified in Request for Proposal (RFP) #14-017. The specifications of RFP #14-017 included the provision of Opening Day Collection services on an as needed basis.

The initial term of the contract was from July 1, 2014 through June 30, 2015, with the option to renew for five (5) successive one (1) year periods. The Library has renewed this contract for three fiscal years based on the satisfactory performance of the vendor.

Alignment With Strategic Plan: This request aligns with the Strategic Plan Goal 5 Accountable, Efficient and Visionary Government in seeking the best combination of services, cost and discount for the provision of library materials.

Resource Persons: Tammy Baggett, Library Director; Katherine Makens, Resources and Finance Officer and Jan Seabock, Collection Development Administrative Librarian

County Manager's Recommendation: The County Manager recommends that the Board approve an amendment to the existing contract for Books and Cataloging and Processing Services with Baker & Taylor Inc. for an expenditure not to exceed $1,019,183 by June 30, 2019.

Attachments:

11.13.2017--17-0478 Baker & Taylor Inc. Contract Amdt - Opening Day Collecti

AAF Supplemental Form Baker & Taylor

Baker & Taylor 5th Contract Amendment FY19

Attachment 1 - Scope of Services Amendment #5 FY19

18-0860 Contract Amendment for Relate Advocacy

Agenda Text:

The Board is requested to approve an amendment to the contract with Relate Advocacy. The amendment is to extend the services from the 2017/2018 fiscal year through the 2018/2019 fiscal year in an amount not to exceed $62,500.

Relate Advocacy is an advertising and public relations organization that will assist the Tax Administration Office communicate efficiently with the public on all aspects of the upcoming County-wide revaluation.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient Visionary Government. Relate Advocacy will assist the Tax Administration with efficient communication with our citizens through all aspects of the Revaluation.

Resource Persons: Kimberly H. Simpson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve an amendment to a contract with Relate Advocacy through Fiscal Year 2018/2019 in an amount to exceed $62,500.

Attachments:
Relate Advocacy Scope of Work 18-19
Relate Advocacy Contract Amendment
AAF Supplemental Document - Relate Advocacy 18-19 amendment

18-0866 Approval of Contract With Child Care Services Association for Pre-K Expansion Management

Agenda Text:

The Board is requested to approve the proposed contract with Child Care Services Association for Pre-K Expansion Management and authorize the County Manager to execute it.

Durham County has been working towards the expansion of high quality Pre-K for a long time. Eight new, County-funded Pre-K classrooms were opened in the Fall of 2017. It is with the bringing on of expert assistance to help the County manage this expansion, however, that the County expects to reap the full benefits of those classrooms as well as additional new and converted classrooms. Converted classrooms are existing classrooms at public or private facilities that receive North Carolina Pre-K, County, and/or other public subsidies and agree to be a part of our Durham Pre-K expansion. The proposed expansion covers 13 new Pre-K classrooms and 25 conversion classrooms (including Whitted's eight classrooms) over the next two fiscal years.

The total costs of Durham Pre-K expansion in Fiscal Year (FY) 2018-2019 is estimated to be $2.15 million and $3.75 million in FY19-20. The costs of expansion management and system building in those two years are approximately $770,000 and $815,000, respectively.

Increased reimbursements to providers are a central, procedural component of the Durham Pre-K expansion. These increases will provide for many of the quality improvements we hope to see in Durham Pre-K, including teacher experience and quality (attracted through higher pay and improved benefits), teacher training /

professional development, supplemental staff (e.g. ESL-certified staff), site modifications and improved instructional materials. The reimbursements also cover the cost of additional reporting requirements, as all participating providers will be required to participate in intensive evaluation of this program.

The attached scope of work for the proposed contract includes a detailed plan by which Child Care Services Association proposes to carefully manage the expansion of Durham Pre-K over the next two fiscal years.

Alignment With Strategic Plan: A strong, high-quality Pre-K program available at low or no cost to all lower income Durham four-year-old will help educational success and quality of life for the individuals and households that receive it, but will have ripple effects (and be affected) across multiple County goal areas.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the to approve the proposed contract with Child Care Services Association for pre-K expansion management and authorize the County Manager to execute it.

Attachments:

Service Contract
Attachment 1 - Scope of Services Form FY19
Attachment 2 - Detailed SOW and Timeline
Attachment 3 - Graphic SOW and timeline
Attachment 4 - 2 year detailed budget
Attachment 5 - MWBE Compliance Review Form
Attachment 6 - Funds Spend Report template
Attachment 7 - Monthly Reporting Template

18-0867 Approval of Memorandum of Understanding (MOU) for Community use of Renovated WG Pearson Building

Agenda Text:

The Board is requested to approve the attached MOU and authorize the manager to execute it and append it to the Public Private Partnership agreement for renovation and use of the old WG Pearson building.

The Board of County Commissioners contributed $4.25 million towards the nearly $11 million purchase and renovation costs for the old WG Pearson building to receive new life as the headquarters of Student U. Part of the Public Private Partnership (PPP) agreement stipulated that an MOU describing public / community use of certain parts of the building at certain times. Student U has provided periodic updates on their community engagement process and the progression of their own thinking on this question. The proposed MOU represents the culmination of that thinking and is proposed as a legal addendum to the PPP.

Student U agrees through this MOU to provide regular updates on their program metrics as well as community use of this facility, starting in early 2019.

Alignment With Strategic Plan: Strong support services for Durham students are strongly aligned with Goal 1: Community Empowerment and Enrichment, but also support and are supported by objectives in multiple other goal areas of the County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve the attached MOU and authorize the manager to execute it and append it to the Public Private Partnership agreement for renovation and use of the old WG Pearson building.

Attachments: Student U MOU for 6-25-18

executed MOU w DCO Self Help and Student U for WG Pearson minus cover p

18-0874 **Approval of Increase in the Contract Amount for Intermedix for Emergency Medical Services (EMS) Billing and Collections in the Amount of $85,000 to be Funded within the Current EMS Budget**

Agenda Text: The Board is requested to approve increasing the contracted services amount for Intermedix (IMX) for the EMS Billing and Collections in the amount of $85,000 to be funded within the current EMS budget.

IMX receives an agreed upon amount of the revenues collected. The monthly revenues collected are multiplied by the agreed upon amount in the current contract (e.g., 0.054 per $1 collected). However, the not to exceed amount on the current contract is not sufficient to cover the estimated amount that will be owed to IMX for the fiscal year. Therefore, County staff are requesting the amount of the contract be increased by $85,000 to be funded within the current EMS budget. No budget amendment is required.

Increasing the contract amount will ensure that EMS adheres to the County's contract processes, procedures and policy as well as adhering to general statutes regarding the encumbrance of funds and the pre-audit.

Alignment With Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the amendment aligns with Goal 5 (Accountable, Efficient and Visionary Government).

Resource Persons: Kevin Underhill, Interim Director of EMS and Susan Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board approve increasing the contract amount with IMX for EMS Billing and Collections by $85, 000 to ensure that EMS adheres to the County's contract processes, procedures and policy as well as adhering to general statutes regarding encumbrances and satisfying the pre-audit.

Attachments: AAF Supplemental Document - June 25, 2018 IMX

18-0876 **Budget Ordinance Amendment No. 18BCC000043 to Recognize $250,000 from North Carolina Biotechnology Center for Local Economic Development Awards**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 18BCC000043 to recognize $250,000 from the North Carolina Biotechnology Center for Local Economic Development Awards (EDA) to be disbursed by the County. The funds are to be recognized by Durham County as the local unit of government and then awarded to Aurobindo ($100,000), Braeburn ($50,000) and Novozymes ($100,000). The NC Biotechnology Center has agreed to provide an economic development grant award though the County to incentivize companies to expand and maintain new business operations in Durham County while the disbursements of funds to the local government allows the County to maintain a direct relationship with the identified companies. The NC Biotechnology Center has three agreements in place with the County for each award and in turn the County has three agreements in place with each company to receive their award.

The North Carolina Biotechnology Center collaborates with North Carolina communities to attract life science economic development projects. Its Bioscience Industrial Development team provides industry-specific expertise and resources. The Center also supports community efforts through its Economic Development Award (EDA) Program. The EDA Program provides performance-based grants to local units of government in support of life science company projects. Grants are linked to job creation and retention milestones for specific company projects in the locality of interest. The local government administers the grant and allocates funds to the company to be used for project-related investments providing sustainable benefit to the company and community. The Center partners with both community and company to determine the appropriate use of EDA funds. In the case of the three agreements receiving the awards, funds will be used to contribute to the cost of real and tangible personal property investments with portions to be either spent on machinery and/or equipment or operations and/or research and development.

As part of their individual agreements, Aurobindo has agreed to create 180 jobs by April 26, 2019; Braeburn has agreed to create 30 jobs by March 15, 2019 and Novozymes created a minimum of 100 new jobs by April 22 of 2017. The minimum number of jobs must be maintained for one year after the jobs end date listed above per the respective agreement. If by the end of the maintenance date, the company has

failed to maintain the new minimum job requirement, the company shall be required to pay the County $1,000 for each job below the established new minimum job requirement threshold. The number of jobs in relation to the jobs start date are provided annually.

Aurobindo is a pharmaceutical manufacturing company that manufactures generic pharmaceuticals and active pharmaceutical ingredients. Braeburn focuses on the development and commercialization of medications for serious disorders of the central nervous system, including opioid addiction. Novozymes is a biotechnology company that focuses on research, development and production of industrial enzymes, microorganisms and biopharmaceutical ingredients.

Alignment With Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Andy Miracle, Economic Development Officer and Jay Gibson, General Manager

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 18BCC000043 to recognize $250,000 from the North Carolina Biotechnology Center for Local Economic Development awards.

Attachments: AAF 43 NC Biotech Supplemental Form

AAF-43 Legal Form Economic Development NC Biotech Awards ($250,000)

18-0877 Approve Fiscal Year (FY) 2018-19 Contract with Greater Durham Chamber of Commerce for Industrial Recruitment and Economic Development Services

Agenda Text: The Board is requested to authorize the County Manager to execute the attached contract with the Greater Durham Chamber of Commerce (Chamber) for services related to industrial recruitment and economic development in the amount of $265,000. A proposed budget is attached regarding how the Chamber proposes to utilize these funds in pursuit of the specified tasks and outcomes on behalf of the County. Funds were approved in the FY18-19 Manger's Recommended Budget for this work equaling the proposed amount.

Included with the supporting documentation are the Chamber's most recent quarterly report for the current year (2nd quarter, calendar year) that is in draft form until the current period is completed as well as a high-level end of year summary. The reports include the Chamber's metric actuals for the current year that were identified in their scope of services. Additional reports are available upon request. As discussed with the Board of County Commissioners during the recent budget process, staff will continue working with Chamber staff to develop more robust, outcome-based metrics for these services to better align this dimension of County Economic Development

efforts with the recently-adopted DCo. Strategic Plan goals and Managing For Results (MFR) processes. Additionally, we will be working towards a goal of a multi-year contract with the Chamber to provide a more streamlined approach towards these new goals. These elements can be further discussed with the Board of County Commissioners as we move through the new fiscal year.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Andy Miracle, Economic Development Officer, Jay Gibson, General Manager and Geoff Durham, President of Greater Durham Chamber of Commerce

County Manager's Recommendation: The County Manager recommends that the Board authorize the Manager to execute the attached contract with the Greater Durham Chamber of Commerce (Chamber) for services related to industrial recruitment and economic development-related services $265,000.

Attachments:

Chamber of Commerce FY 2018-2019 - Scope of Services

Chamber-County Budget Request Cover Letter

Chamber Second Quarter Report 2018 - Draft

Chamber End of Year Summary

AAF Chamber Contract Supplemental Form

Chamber Service Contract FY19

County Budget Financials Proposed 2018.19_rev.

18-0878 Approve of Fiscal Year (FY) 2018-2019 Contract with Downtown Durham, Inc. for Identified Downtown Economic Development and Business Support Services

Agenda Text:

The Board is requested to authorize the County Manager to execute the agreement in the amount of $160,000 with Downtown Durham Inc. (DDI) for services relating to downtown area business support and economic development in FY18-19.

The agreement and attendant Scope of Services (attached) will continue the positive relationship between DDI and the County that has assisted in the ongoing redevelopment of downtown Durham and concurrent tax base growth. Funds for this agreement were recommended in full as part of the FY18-19 County Manager's budget. Supporting documentation includes the most recent quarterly report that outlines metric actuals that DDI has met for the current year as identified in their scope of services as well as the comprehensive State of Downtown Durham Report 2018. The $10,000 increase over last year's funding amount will support the provision of healthcare services for DDI staff.

Alignment With Strategic Plan: This item aligns with Goal 4: Environmental

Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andy Miracle, Economic Development Officer; Jay Gibson, General Manager and Nicole Thompson, Director of Downtown Durham Inc.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the agreement in the amount of $160,000 with Downtown Durham, Inc. for services relating to downtown area business support and economic development.

Attachments: Downtown Durham Inc - Scope of Services FY 2018-2019
DDI County Budget Request 18-19
DDI County Budget Request 18-19 Amended
AAF DDI Supplemental Form
Downtown Durham Inc Q3 FY 2018 Report
State of Downtown Durham Report 2018
DDI Service Contract FY19

18-0881 Adoption of the Fiscal Year (FY) 2018-2019 Budget Ordinance

Agenda Text: The Durham County Manager presents the FY18-19 Annual Budget Ordinance to the Durham County Board of Commissioners for approval. This submission is in accordance with the Local Government Budget and Fiscal Control Act which requires adoption of the annual budget, no later than July 1.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Wendell Davis, Durham County Manager and Keith Lane, Director, Budget and Management Services.

County Manager's Recommendation: The County Manager recommends that the Board approve the FY2018-2019 Budget Ordinance.

Sponsors: Lane

Attachments: FY18-19 Budget Ordinance w seal Final with signatures.docx
FY18-19 Comprehensive Fee Schedule

18-0883 Public Health: Approval of Contract Amendment between Durham County and Correct Care Solutions (CCS) to Provide Medical to the Detainees of the Durham County Detention Center and Durham Youth Home

Agenda Text: The Board is requested to approve a one-year renewal contract between Durham County and Correct Care Solutions (CCS), to be administered by Durham County Department of Public Health (DCoDPH) and authorize the Manager to execute the contract. The total amount of the contract is $3,108,240.43 to be applied as follows:

- Base amount - $3,034,950.93 (divided into 11 payments of $252,912.58 and 1 payment of $252,912.55)
- Contingency for excess medical fees* - $25,000 budgeted
- Contingency for excess population* - $48,289.50

*Explanation of contingency amounts:

- Excess medical fees: CCS will have full financial responsibility for the first $400,000 related to the cost of off-site care. If costs exceed $400,000, Durham County will be responsible for 100 percent the cost of care not to exceed $150,000. **Any amount for excess medical fees in excess of $25,000 will be subject to a budget amendment approved by the Board of County Commissioner not to exceed an additional $125,000.** In the event that medical fees do not reach the $400,000 amount, 100 percent of the savings will be returned to the County. CCS will purchase a reinsurance policy to help mitigate the cost of off-site medical care.
- Excess population: Medical care for 460 inmates is included in the base charge. For any month that the Average Daily Population is greater than 460, the county will pay CCS $1.89 per day per additional inmate. The budgeted amount of $48,289.50 allows for fluctuations in the average daily population of up to an additional 70 inmates per day

Durham County Department of Public Health (DCoDPH) will continue to provide medications for the Detention Center through the DCoDPH Pharmacy. County funds in the amount of $400,000 are allocated within the Department's budget to support this service. The terms and conditions of the contract for services will otherwise remain the same as FY17 (original contract period).

Alignment With Strategic Plan: This item aligns with Goal 2: Health and Well-being for All.

Resource Persons: Joanne Pierce, Deputy Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve the annual renewal contract between Durham County and Correct Care Solutions (CCS) for an amount not to exceed $3,108,240.43 and authorize the Manager to execute the contract.

Attachments: Supplemental AAF _CCS FY_19_Contract

CCS Solutions FY 18-19 Contract

18-0884 Approval of Contract with Reach Out and Read Carolinas

Agenda Text: The Board is requested to approve the attached Fiscal Year (FY) 18-19 contract with Reach Out and Read and authorize the County Manager to execute it.

In the Fall of 2017, County representatives began exploring a possible expansion of a

small pilot project between Duke-affiliated primary care clinics and Reach Out and Read Carolinas (RORC), a regional affiliate of the national Reach Out and Read organization. RORC had begun training pediatricians to do some light literacy counseling with parents and children during well-child visits and to distribute age and culturally appropriate books to children at those visits. The goal was to see if County support could help expand this arrangement to cover all well-child visits for all children age 0-5. With $25,000 in support approved for the second half of FY17-18, RORC began ramping up their work at the four main Duke primary care clinics (Roxboro Rd., Brier Creek, Southpoint, and Lincoln Community Health Center). The intent at that time and now, if the work was on track, was to double County support to allow this program to continue through FY18-19.

Training and book distribution ramped up sharply in the second half of FY17-18 and are approaching the goals set for that time period. The targets for book distribution, provider training, parent surveying and program fidelity with the national Reach Out and Read model are all included in the attached scope. Quarterly program and financial reporting will be required for the release of quarterly payments.

Alignment With Strategic Plan: Strong early literacy acts in support of all the goals of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve the attached FY18-19 contract with Reach Out and Read and authorize the County Manager to execute it.

Attachments:
DCo RORC FY18-19 contract
Attachment 1 - Durham County ROR Scope of Work FY2019
Attachment 2 - RORD Quarterly Report Template
Mid-May 2018 RORD Reporting

18-0885 Approval of Contract With Nehemiah Christian Center for Day Services

Agenda Text:

The Board is requested to approve the attached contract with Nehemiah Christian Center for day services and authorize the County Manager to execute it.

When the Durham County Main Library closed in January of 2017, the County Commissioners realized that a major resource for the homeless was going off-line. After investigating a number of options, the County opted with Nehemiah Christian Center at 514 N. Mangum Street (just 1.5 blocks north of the downtown loop) to provide a safe, air-conditioned space with clean bathrooms and public access computers. The center is open in the church's community room from 9:00 a.m. - 5:00 p.m. Monday through Friday. The Library's Digital Access Center hosted in the

CJRC Community Room is open many of the remaining weekend hours. In the nearly 1.5 years since opening, the center has also provided much information on other available services as well as actual referrals to those services.

Based on ongoing data collection (see attached weekly and survey summary), the majority of visitors to the center do report being homeless. Bathrooms and the ability to use computers to search for jobs and housing assistance are noted as the primary draws of the facility.

The annual contract amount of $72,000 will cover twelve monthly payments of $6,000, which cover the required day center staffing, cleaning, and utilities (internet and water and electricity). The county is also paying separately for security.

Alignment With Strategic Plan: Providing safe spaces, self-help resources and good information and referral services supports Goal 1: Community Empowerment and Enrichment and Goal 2: Health and Well-being for all of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve the attached contract with Nehemiah Christian Center for day services and authorize the County Manager to execute it.

Attachments:
Nehemiah Christian Center Day Center Contract FY18-19
Nehemiah Day Center Scope of Work FY18-19
Nehemiah Day Center Attendance Tally

18-0886 Approval of Contract with Urban Ministries of Durham

Agenda Text:

The Board is requested to approve the attached contract with Urban Ministries of Durham (UMD) and authorize the County Manager to execute it.

Durham County has contracted with UMD for a broad spectrum of emergency shelter, rapid rehousing, case management and other, related homeless services for many years. The County still owns the building that houses the shelter (St. Phillips Church owns the portion of UMD that houses the café and other functions) and remains responsible for systems maintenance in the shelter building (including the installation of a new sprinkler system several years ago).

UMD welcomes and assists over 6,000 individuals a year who come seeking food, shelter, clothing and supportive services through three main programs:

- The Community Shelter <http://www.umdurham.org/what-we-do/shelter.html> for men, women, and

families who need a safe emergency place to sleep. UMD offers case management to all shelter clients through our Journey Programs.

- The Community Café <http://www.umdurham.org/what-we-do/cafe.html> serves three meals a day, seven days a week, 365 days a year to shelter guests and anyone who is hungry.

- The Food Pantry and Clothing Closet <http://www.umdurham.org/what-we-do/food-pantry.html> distribute groceries and clothing to very poor and homeless neighbors.

The County has made significant new investments in security at UMD over the past several years. Additional funds were requested this year for even more security as well, funds which are not included in the recommended budget. A 5 percent increase for general shelter support ($10,733) was also requested and included by the County Manager in the recommended budget. The new annual contract total is $321,863.

Alignment With Strategic Plan: A strong continuum of homeless prevention services supports Goal 1 Community Empowerment and Enrichment, and Goal 2 Health And Well-being for all of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve the attached contract with Urban Ministries of Durham and authorize the County Manager to execute it.

Attachments:

UMD FY18-19 contract

ATTACHMENT 1 - UMD FY18-19 Scope of Work

UMD Durham County Q3FY17-18 report FINAL

UMD_2017AnnualReport

18-0889 Revised Interlocal Agreement between Durham County and Alliance Behavioral Healthcare

Agenda Text:

The Board is requested to approve the revised Interlocal Agreement between Durham County and Alliance Behavioral Healthcare and authorize the Manager to execute the agreement.

The total amount of funding included in the agreement is $6,245,859. Additional funds are included for programming discussed during the budget process. The funding includes $67,500 to provide mid-year support for two positions for the Permanent Supportive Housing program and $46,000 for full-year support for El Futuro to be used to develop key capacity to provide more MH/SU services for the Durham County Latino community.

Alignment With Strategic Plan: This item aligns with Goal 2: Health and Well-being for All.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve the revised Interlocal Agreement between Durham County and Alliance Behavioral Healthcare and authorize the Manager to execute the agreement.

Attachments: Interlocal Cooperation Agreement-DCo ABH FY18-19

Durham AAF supplemental document Alliance FY 19 Budget

18-0892 **Appoint Voting Delegate - NACo Conference**

Agenda Text: The Board is requested to appoint Commissioner Ellen Reckhow as the voting delegate and Commissioner Heidi Carter as the alternate for the NACo Conference to be held July 12-16, 2018, in Davidson County.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Wendy Jacobs, Chair and Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board appoint Commissioner Ellen Reckhow as the voting delegate and Commissioner Heidi Carter as the alternate for the NACo Conference to be held July 12-16, 2018, in Davidson County.

7. Public Hearings

18-0872 **Approval of Resolutions for Installment Financing Agreement and Certain Related Documents Pursuant to General Statue (G.S.) 160A-20, Evidencing a Public Hearing and Designating the Chief Financial Officer to Declare Official Intent on Behalf of the County to Reimburse Certain Expenditures Under U.S. Department of Treasury Regulations**

Agenda Text: The Board is requested to adopt the attached resolutions. The first resolution makes certain determinations concerning a proposed installment financing pursuant to G.S. 160A-20. The proposed installment financing would be in an amount not to exceed $60,000,000 and would be used/issued for (a) refinancing a portion of the County's obligations pursuant to an Installment Financing Contract dated March 30, 2017 (e.g., the Judicial Building Renovations Project in the amount of $43.5M) with PNC Bank, National Association and (b) financing for the Detention Center POD, County's share of the Emergency Communications Center in the new Police Headquarters, Emergency Radio Communication Equipment, Detention Center Elevators, Renovation of the 7th Floor of the Administration Building II and Firefighting Vehicles (3) (collectively, the "Project"). The County will secure the

repayment of the proposed financing by granting a security interest in a portion of the Project and certain related property.

The Board of County Commissioner is also requested to hold a public hearing on the proposed installment financing pursuant to G.S. 160A-20(g).

Also, please note that the funding source for the debt service for the financing of the firefighting vehicles will be the Durham County Fire and Rescue (DCFR) Service Tax Fund.

The second resolution is designating the Chief Financial Officer (CFO) of the County to declare official intent on behalf of the County to reimburse certain expenditures under the United States Department of Treasury Regulations. The normal process for projects being funded with debt is that expenditures begin before the debt issuance occurs. As such, reimbursement resolutions/forms need to be prepared before the expenditures begin on the funded projects that includes the funding source(s) of the projects and the intent for the County to reimburse what has been spent to date at the time of the issuance. If the intent to reimburse is not completed prior to spending occurring, the County cannot reimburse ourselves when the debt is issued to fund the projects. Please note that the County's Financial Advisor (FA) recommended that the County designate this task to the CFO. Per the FA, other large entities have designated this task to the CFO. As a result, spending can occur more timely because the CFO can prepare the reimbursement resolution/form and include it in the Finance project file and does not require waiting for Board approval of the intent.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Susan Tezai, Chief Financial Officer and Jessica Brown-Linton, Deputy Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board adopt the resolutions and hold the public hearing.

Attachments: AAF Supplemental Document - Adoption of Resolutions
BOCC Public Hearing Minutes and Preliminary Findings Resolution-Durham Jur
BOCC Proceedings Authorizing Reimbursement Declaration by CFO-Durham C

8. ITEMS PULLED FROM CONSENT AGENDA (20 min)

9. Board and Commission Appointments (10 min)

18-0871 **Board and Commission Appointments**

Agenda Text: Terri Lea Hugie, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Adult Care Home Community Advisory Committee
- Bicycle and Pedestrian Advisory Commission
- Board of Adjustment
- Citizens Advisory Committee
- City-County Appearance Commission
- Criminal Justice Advisory Committee
- Environmental Affairs Board
- Firefighter's Relief Fund Board of Trustees
- Juvenile Crime Prevention Council
- Memorial Stadium Authority
- Nursing Home Community Advisory Committee
- Public Health Board
- Sports Commission
- Women's Commission
- Workforce Development Board

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint a member to the above-mentioned boards and commissions.

Attachments: June 25, 2018

10. Closed Session

18-0890 Closed Session

Agenda Text: The Board is requested to adjourn to Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action

approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session pursuant to G.S.143-318.11(a)(4).

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff accordingly.

11. Adjournment