



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, October 22, 2018

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[18-1085](#) Announcement

Agenda Text:

1. **Duke Game Days:** The library is pleased to partner with Duke Athletics for Library Game Days! Help us represent Durham County Library at the athletic events listed below. Show your Durham County Library card to get in FREE! Parking is also free. Only ONE person is admitted to the game for free per library card. If you come in a group, everyone needs their own Durham County Library card to get into the game free of charge. Need a Durham County Library card or a replacement card to get in free to those events? Visit your nearest library to get a new one!

ATHLETIC EVENTS:

Duke Volleyball vs North Carolina*

Saturday, November 17, 2 p.m., Cameron Indoor Stadium (115 Whitford Drive)

Women's Basketball vs Elon

Sunday, November 18, 2 p.m., Cameron Indoor Stadium (115 Whitford Drive)

**These games are always free of charge.*

For more information call 919-560-0127 or visit

[<https://durhamcountylibrary.org/>](https://durhamcountylibrary.org/)

2. **TOWN HALL MEETING** - Lead Poisoning: Still a Problem. Still Preventable. Come help us plan next steps to stop lead poisoning on Thursday, October 25 from 6:00 p.m. to 8:30 p.m. at Durham County Department of Public Health on 414 East Main Street.

Dinner provided at 6:00 p.m. Spanish interpretation provided. RSVP by October 23 to be entered into drawing for door prize. Text or leave message (984) 244-0106 or email PeachDurham@gmail.com [<mailto:PeachDurham@gmail.com>](mailto:PeachDurham@gmail.com) and include full name and the number of attendees.

3. What would Durham be like if young people had a say in the decisions? Come find out. KIDS VOTING Durham - Youth Candidate Forum. 2018 Durham District Court Judge Candidates on Thursday, October 25, 6:30 - 8:30 p.m. at Jordan High School, 6806 Garrett Road.

- ✓ All are welcome, but only youth get to ask the questions at this student-led forum
- ✓ No preparation required - students will talk about what District Court does and brainstorm questions in the first part of the session
- ✓ Dinner and snacks provided

www.kidsvotingdurham.org [<http://www.kidsvotingdurham.org>](http://www.kidsvotingdurham.org);
infor@kidsvotingdurham.org [<mailto:infor@kidsvotingdurham.org>](mailto:infor@kidsvotingdurham.org)
919-560-7321 #durhamyouthcare #durhamvotes

4. **Free Rabies Vaccine Event** - 4th Annual Rabies Prevention Event on October 27 from 9 a.m. - 3 p.m., Eastway Elementary School, 610 North Alston Avenue. If you live in Durham County, bring proof of residence and your furry pals for a health exam, rabies vaccination and microchip. Free collars, leashes and pet ID tags.
5. **SAVE THE DATE!** Durham NC Chapter, The Links Incorporated and Durham Crisis Response Center is hosting the Domestic Violence Forum:

“Shining a Light on Domestic Violence” on Saturday, October 27 at 10:00 a.m. - 2:00 p.m. at Holy Cross Catholic Church on 2438 S. Alston Ave., Durham. Special guest speaker: Kimya Motley. FREE TO THE PUBLIC!

6. Every September-October, groups from across Durham volunteer to pick up litter in their local neighborhoods, parks, and streams. This is Durham's largest litter cleanup event of the year, coordinated by the Durham County Soil and Water Conservation, Keep Durham Beautiful, Inc and the City of Durham Stormwater & GIS Services Division, with additional support provided by the Durham County General Services Department and the City of Durham Neighborhood Improvement Services Department.

Over 5,100 Big Sweep volunteers have picked up 160,000 pounds of litter since 2005. In 2017, volunteers collected 30,000 pounds of trash, breaking the previous record, set in 2012, by over 10,000 pounds. This event provides countless benefits to the communities involved and is one of the most impactful means of keeping Durham beautiful.

Volunteers can create a cleanup team with their selected group or can volunteer as individuals and be assigned to a team. If you don't have a particular site in mind, our staff can assist you in locating a cleanup site. While the official Big Sweep day was October 6, any date in October is eligible. Interested? Register at www.durhambigsweep.org

7. **”Here Comes the Bus” Bus Tracking App** - Durham Public Schools is the first district in North Carolina to offer parents to option to track their child's bus in real time!

All you need is an account with our "Here Comes the Bus" application online, and you can track the bus using your computer, smart phone or tablet. Using the latest in GPS technology, this app lets you see where the bus is and confirms when the bus has arrived at the bus stop and at the school.

Plus, users can sign up to receive a text message or email when the bus is within a certain radius of the bus stop. No more rushing to get out of the house in time just to see the bus already pulling away!

Sign up today -- it's free and easy.

How to get started:

1. Visit herecomesthebus.com
<https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fherecomesthebus.com>

2Fdconc.us7.list-manage.com%2Ftrack%2Fclick%3Fu%3D5426d7daa13d2253baebd6c17%26id%3D6d58aeb092%26e%3D3f61566d1f&data=02%7C01%7C%7C9964037dd3434c72f2a108d60f6fcae2%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636713370175410031&sdata=FUP1sKjMnWZFcdK00ds9HZ%2BQzSZ%2FB47k8xpoSq7WHYM%3D&reserved=0

2. Click the Sign Up Today! Button
3. Enter school code 97034 and click “Next” followed by “Confirm”
4. Complete the “User Profile” box
5. Under “My Students,” click “Add”. Enter the student’s last name and student ID number.
6. Confirm the information and you’re ready to begin using Here Comes the Bus! Please contact [Debbie Roberson](mailto:Debbie.Roberson@dpsnc.net) [<mailto:debbie.roberson@dpsnc.net>](mailto:debbie.roberson@dpsnc.net), Transportation Technology Coordinator at 919-560-3822 ext. 29200 if you have any questions.

- 8. One-Stop “Early Voting” Schedule for the November 6 General Election - New Advanced** mapping tools to find the closest Durham County early voting site to you is available at our website (www.dconc.gov/elect [<http://www.dconc.gov/elect>](http://www.dconc.gov/elect)) or directly at <http://bit.ly/2FbG2Pm>.

Early voters can select from any of Durham’s six Early Voting locations between October 17th and November 3rd.

*Photo ID is not a requirement for voting.

- 9. 2018-19 Durham County open Space Matching Grant Cycle now Open!** The Durham County Open Space Matching Grant Program has opened the 2018-19 cycle for new applicants. This grant allows local non-profits to apply for recreation or open space-based grants at a 50-50 match. More information, guidelines, and application can be found on the Durham County Website below or on the Durham County Open Space Division Facebook page. Grant closes November 14! For more details, visit www.dconc.gov/matchinggrants [<http://www.dconc.gov/matchinggrants>](http://www.dconc.gov/matchinggrants).

- 10. Alert Durham - Sign Up Today:** Durham County wants to keep its citizens informed and safe in the case of an emergency. Sign up for Alert Durham to receive notifications about severe weather, unexpected road closures, missing persons, and evacuations of buildings or neighborhoods. To sign up for Alert Durham, visit AlertDurham.com [<http://AlertDurham.com>](http://AlertDurham.com).

- 11. Get Involved!** It’s your County. Durham County Government has

approximately 43 active advisory boards referred to as Boards and Commissions. Citizens of Durham County may volunteer to participate by applying for a vacancy.

Interested citizens should fill out an application and send it to the Clerk to the Board's Office. A description of the boards as well as a list of vacancies can be found on the County's website at

<http://www.dconc.gov/government/departments-a-e/board-of-commissioner/s/boards-and-commissions>. If you need additional information, please

contact the Clerk's Office at 919-560-0025 or email to:

BoardsandCommissions@dconc.gov

[<mailto:BoardsandCommissions@dconc.gov>](mailto:BoardsandCommissions@dconc.gov)

This information can also be found on our Durham County Website:

www.dconc.gov [<http://www.dconc.gov>](http://www.dconc.gov)

These announcements along with additional details may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

4. Minutes (5 min)

18-1046

Minutes

Attachments:

[Budget Work Session - May 22, 2018](#)

[Budget Work Session - May 24, 2018](#)

[Budget Work Session - May 31, 2018](#)

[Budget Work Session - June 4, 2018](#)

[Budget Work Session - June 14, 2018](#)

[Regular Session - July 23, 2018](#)

[Work Session - August 6, 2018](#)

5. Ceremonial Items (20 min)

18-1024

Proclamation - Bells Across Durham County 100th Anniversary

Agenda Text:

The Board is requested to issue a proclamation in recognition of the annual national observance of Veterans Day and the 100th Anniversary of the end of World War I on Sunday, November 11, 2018.

The Office of the Public Historian for the City of Durham would like for the Durham County community to ring, chime or play eleven musical chords at exactly 11:00 a.m. to represent the armistice agreement that officially ended World War I at the eleventh

hour of the eleventh month in 1918, an entire century ago.

Alignment With Strategic Plan: This item aligns with Goal 1: Community Empowerment and Enrichment.

Resource Persons: Eddie Davis, the Office of the Public Historian for the City of Durham.

County Manager's Recommendation: The County Manager recommends that the Board recognize the Office of the Public Historian for the City of Durham in the annual national observance of Veterans Day and celebrating 100 years of the end of World War I.

Attachments: [Proclamation - Bells Across Durham Day - October 2018](#)

18-1084

Proclamation - Unity in the Community Health Forum 2018

Agenda Text:

The Board is requested to recognize the Unity in the Community Health Forum 2018. The Forum will be held on October 26, 2018 from 1:00 p.m. - 4:00 p.m. at the Lyons Park and Recreation Center, 1309 Halley Street, Durham. The topic of conversation will be "Dealing with Diabetes." North Carolina State Health Director Dr. Elizabeth Cuervo Tilson will be the keynote speaker. Special honors will be given to the late Dr. Brenda Estelle Armstrong.

Alignment With Strategic Plan: This item aligns with Goal 1: Community Empowerment and Enrichment and Goal 2: Health and Well-being for All.

Resource Persons: Jan Stewart Cromartie, Former Health Chairman of Durham Committee on the Affairs of Black People

County Manager's Recommendation: The County Manager recommends that the Board proclaim October 26, 2018 as Unity in the Community Health Day.

Attachments: [Durham County Unity in the Community Health Forum 2018](#)
[Proclamation - Unity in the Community Health Forum](#)

6. Consent Agenda (15 min)

18-1042

Property Tax Releases and Refunds for August 2018

Agenda Text:

The Board is requested to approve the Releases and Refunds for the month of August 2018. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings and clerical errors, etc. the attached report details releases and refunds for the month of August 2018.

Releases and Refunds for 2018 total \$403,317.68. Prior year's (2012-2017) releases and refunds for August 2018 are in the amount of \$11,445.89. The current year and prior year's releases and refunds amount to \$414,763.57.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of Equalization and Review ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Kimberly H. Simpson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax Release and Refund Report for August 2018 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments:

[NCVTS July 2018 Refunds](#)

[Backup-Tax Release and Refunds-August 2018-September 24, 2018](#)

[Releases and Refunds Backup Detail-August 2018-September 24, 2018](#)

18-1075

Property Tax Releases and Refunds for September 2018

Agenda Text:

The Board is requested to approve the Releases and Refunds for the month of September 2018. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of September 2018.

Releases and Refunds for 2018 total \$139,571.90. Prior year's (2016-2017) releases and refunds for September 2018 are in the amount of \$9,178.88. The current year and prior year's releases and refunds amount to \$148,750.78.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Equalization and Review ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Kimberly H. Simpson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax Release and Refund Report for September 2018 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments:

[Backup-Tax Release and Refunds-September 2018-October 22, 2018](#)

[NCVTS August Refunds](#)

[Releases and Refunds Backup Detail-September 2018-October 22, 2018](#)

18-1066

Support for Lease Purchase Transaction of Computer Equipment for

Durham Public Schools**Agenda Text:**

At the September 6, 2018 Durham Public Schools Operational Services and Policy Work Session, the Board of Education approved the purchase of computer equipment using a multi-year lease purchase agreement with Dell Technologies (State Contract Vendor). This transaction requires approval by the Durham Board of County Commissioners as defined under N.C. Gen. Stat. §§ 115C-528 and 115C-441. Installment purchase contracts exceeding a three-year term and \$250,000 in financing are considered “continuing contracts for budgeted funds,” and are subject to approval by the Board of County Commissioners. (See, e.g., N.C. Gen. Stat. § 115C-528(e), (g) and § 115C-441(c1).)

In addition, the repayment term is recalculated each year based on the current year financing charge making the terms less than five years, so the requirement for Local Government Commission approval does not apply since only contracts with terms of five or more years and involving \$500,000 in financing require such approval. (See N.C. Gen. Stat. § 115C-528(f) and § 159-148.)

Durham Public Schools will use annual budgeted funds for this request; therefore, no additional funding from the County is required.

Alignment with Strategic Plan: This project aligns with **Goal 1: Objective 1 - Increase Academic Achievement; 1D** - By 2023, 100 percent of all teachers, leaders, and staff will use technology as a tool for accelerating and personalizing student learning.

Resource Persons: Stephen Brown, Manager Networking and Infrastructure - Information Technology Services

County Manager’s Recommendation: The County Manager recommends that the Board approve use of capital funds as described above.

Sponsors:

Lane

Attachments:

[DPS-County Request for Resolution supporting Computer Lease- Purchase-Su](#)

[DPS-IT - Precis - T and L Refresh Plan 9.6.18.docx](#)

18-1082**Award Contract for Architectural/Engineering Services for Upgrades to Northern Durham County Solid Waste Convenience Sites****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract with HDR Engineering Inc. of the Carolinas to provide architectural upgrades to the two Northern Solid Waste Convenience Sites. This would include consolidating these sites from two leased properties into one County owned property. The development of this new convenience center will meet the long-term demands of the growing community and provide flexibility for future service changes to the waste and recycling programs. The County also desires to improve safety for residents and staff at the site by providing better separation of public traffic and material storage areas and access routes.

On August 11, 2018 a Request for Qualifications (RFQ No. 19-007) for Architectural Services for Upgrades to Northern Durham County Solid Waste Convenience Sites was advertised and mailed to potential proposers. HDR Engineering Inc. of the Carolinas was the selected firm. HDR's proposed budget includes 29 percent M/WBE participation (See Attachment A, Page 8)

Alignment With Strategic Plan: Durham County Government is responsible for providing solid waste services to unincorporated residents in Durham County which includes curbside recycling, litter control and abatement, and the management of residential convenience sites. These responsibilities align with Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract with HDR Engineering Inc, of the Carolinas, beginning Nov 05, 2018. The compensation paid to HDR with CIP Budget not exceed \$134,462.

Attachments:

[AAF Supplemental NORTH](#)

[HDR Consultant Contract Solid Waste Northern Sites](#)

[Proposal Tabulation](#)

[MWBE Compliance Review Form-AAF for 19-007 RFQ 101718](#)

7. Public Hearings (30 min)

[18-1021](#)

2019 Reappraisal Schedule of Values - Public Hearing

Agenda Text:

The Board is requested to conduct a public hearing on the proposed schedules of values, standards and rules that were submitted to the Board at its September 24, 2018 meeting, in accordance with North Carolina General Statute 105-317.

Alignment With Strategic Plan: The public hearing is required by state statute, and is also consistent with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Kimberly Simpson, Durham County Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board receive public comment on the proposed schedules of values, standards and rules.

8. Regular Business (30 min)

[18-1073](#)

Introduction of 2020 Census

Agenda Text:

The Board is requested to hear a brief presentation on the upcoming 2020 Census. The U. S. Constitution requires that a count or census be taken each decade. Billions

of dollars are distributed by the federal government to states and communities based on U. S. Census Bureau data. The Census also determines how many representatives each state receives in Congress.

New technology is being introduced this time to make it easier for citizens to respond to the Census. Partnership Specialists are currently meeting with local government officials in preparation for a successful Census.

Alignment With Strategic Plan: This item aligns with Goal 1: Community Empowerment and Enrichment and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Deborah Craig-Ray, General Manager for Strategic Management, Public Affairs, Innovation and Special Projects and Laura McClettie, Partnership Specialist, U. S. Department of Commerce, U.S. Census Bureau

County Manager's Recommendation: The County Manager recommends that the Board receive the Census briefing and provide the requested support to lead to a successful Census count in 2020.

9. ITEMS PULLED FROM CONSENT AGENDA (20 min)

10. Board and Commission Appointments (10 min)

18-1086

Board and Commission Appointments

Agenda Text:

Terri Lea Hugie, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Adult Care Home Community Advisory Committee
- City-County Appearance Commission
- Dangerous Dog Appeal Board
- Durham Convention and Visitors Bureau
- Durham Technical Community College Board of Trustees
- Durham-Wake Counties Research and Production Service District
- Industrial Facilities and Pollution Control Financing Authority
- Juvenile Crime Prevention Council
- Nursing Home Community Advisory Committee
- Transportation Advisory Board
- Women's Commission

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any

one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint a member to the aforementioned Boards and Commissions.

Attachments: [October 22, 2018](#)

11. Adjournment