Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda

Board of County Commissioners

Monday, December 3, 2018 | **9:00 AM** | **Commissioners' Chambers**

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

Closed Session (To be held at: 8:45 AM)

18-1169 **Special Meeting - Closed Session**

Agenda Text:

The Board was requested to adjourn to Closed Session pursuant to G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Alignment With Strategic Plan: This item aligns with Strategic Plan Goal: Accountable, Efficient and Visionary Government.

Resource Persons: Lowell L. Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as appropriate.

9:00 am Work Session Agenda

1. Work Session Items (35 min)

18-1128 **Board of Elections Presentation of Certificates (5 min)**

Agenda Text:

The Board of Elections will present Certificates of Election to the candidates certified as having officially won the November 6, 2018 election.

The following Durham Soil and Water Conservation District Board Supervisors will need to be sworn in:
David Harris (elected)
Natalie Murdock (elected)

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Derek Bowens, Director of Elections

County Manager's Recommendation: The County Manager recommends that the Board of Elections present the Certificates of Election to the candidates.

18-1126 Election of Chair and Vice-Chair of the Board of County Commissioners (10 min)

Agenda Text:

County Attorney Lowell Siler will preside over the election of the Board's Chair. The newly elected Chair will preside over the election of the Vice Chair.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Lowell L. Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Attorney preside over the election of the Board.

18-1154 Approval of Public Official Bonds (5 min)

Agenda Text:

The Board is requested to approve the bonds of public officials on the first Monday of December of each year. Following approval, the bonds will be recorded in the Register of Deeds Office and then sent to the Clerk of Superior Court for safekeeping.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Lowell Siler, County Attorney and Ngat Awass, Interim Risk Manager

County Manager's Recommendation: The County Manager recommends that the Board approve the bonds as they meet the statutory requirements.

Attachments:

Public Official Bond Certificate Approval FY2019
Finance Officer Bond Susan Tezai
Register of Deeds Bond-Sharon Davis FY2019
Sheriff Bond-Clarence Birkhead FY2019

18-1161 Installation of Durham Soil and Water Conservation District Board Supervisors (15 min)

Agenda Text: The Honorable Doretta L Walker, District Court Judge, 14th Judicial District, will administer the Oath of Office to David Harris and Natalie Murdock as Supervisors of the Durham Soil and Water Conservation District Board of Supervisors.

2. Citizen Comments (30 min)

18-1142 **Citizen Comments**

Agenda Text: The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the meeting to allow an opportunity for research prior to the meeting. All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.

Alignment With Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

3. Consent Agenda (15 min)

18-1118 **Approval of the Maintenance Contract with Granicus, LLC**

Agenda Text: The Board is requested to authorize the County Manager to execute the annual maintenance contract between Durham County and Granicus, LLC in the amount of $53,577.12 through June 30, 2019, and for future renewals through June 30, 2021 up to $59,068.77. The vendor provides maintenance and support for the Clerk to the Board's Office for live streaming of the Board of County Commissioners' meetings and Legistar to include the meeting agenda suite, and minutes.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of the contract with Granicus, LLC in the amount of $53,577.12 through June 30, 2019, and for future renewals through June 30, 2021 up to $59,068.77.

Attachments: Granicus 18-19 Service Contract.docx

Granicus Service Agreement Scope of Service

18-1124 **Approval of 2019 Board of County Commissioners' Meeting Schedule**

Agenda Text: The Board is requested to approve its 2019 meeting schedule. The approved calendar will be published on the website within 48 hours.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board to approve its 2019 Board of County Commissioners' meeting schedule.

Attachments: 2019 BOCC Agenda Process Schedule

18-1130 **Execution of an Amendment to the Architectural Design Service Contract with DTW Architects and Planners, Ltd. for the Administration Building Renovations Project No.: DC 137**

Agenda Text: The Board is requested to authorize the County Manager to amend the Contract for Architectural Design Services with DTW Architects and Planners, Ltd. of Durham to provide additional architectural services for LEED (Leadership in Energy and Environmental Design) certification and additional structural design services for the Durham County Administration Building, located at 200 East Main Street, Durham, in the amount of $65,000, thus totaling a not to exceed amount of $786,000 (See Attachment 1, Pages1 & 2)

LEED certification fees were omitted from the original design proposal due to oversight. This amendment includes design services to achieve LEED certification for the project. LEED Commissioning services are not included in this amendment and will be performed by an independent commissioning agent per LEED guidelines. The additional structural design fee is due to unanticipated correctional work needed on the existing structure.

Funds for the Architectural Design Services for this project were approved by the BOCC on February 12, 2018. M/WBE participation proposed by the project team, including this amendment, is approximately 48.2 percent, significantly exceeding the general County aspirational goal of 25 percent MWBE participation (Attachment 1, p. 2).

It is recommended that the County proceed with all work described in the proposal dated January 11, 2018, and revised October 8, 2018. Funding for the architectural design contract is available in the Administration Building Renovation Capital Project Account.

Alignment With Strategic Plan: This aligns with Goal 5: Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: Jay Gibson, P.E., General Manager; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering; James Faress, P.E., Senior Project Manager; and Robert Sotolongo, AIA, DTW Architects & Planners, Ltd.

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of the contract amendment with DTW Architects & Planners, Ltd. to provide additional design services for the Durham County Administration Building Renovation project in the amount of $65,000, thus totaling a not to exceed amount of $786,000.

Attachments: AAF - Backups - Amendment to Administration Bldg Renovations - DTW Archite
AAF - Supplemental Document Form - Amendment to Administration Bldg Renc

18-1114 **Budget Ordinance Amendment No.19BCC000020 to Recognize Grant funds in the Amount of $2,000 from Shift NC "All Together Now" Award for the Youth Home.**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.19BCC000020 to recognize $2,000 from Shift NC "All Together Now" for the Youth Home. The Youth Home received the first installation award in May of 2016 (Fiscal Year 2015-16). These funds are a continuation of the original grant award.

The project will help build and strengthen a referral network to link young people to quality care. The funds will be used to purchase materials to educate youth on health lifestyles.

Alignment With Strategic Plan: This request aligns with Goal 3: Safe Community, Goal 2: Health and Well-being for All, Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Angela G. Nunn, Youth Home Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.19BCC000020 to recognize $2,000 from Shift NC: "All Together Now" for the Youth Home.

Attachments: AAF-20 Supplement Youth Home Recognize Funds from Shift NC in amount of
Shift NC MOA
AAF-20 Legal Form Youth Home Recognize $2,000 Grant from Shift NC.docx

18-1141 **Approve Budget Ordinance Amendment No. 19BCC000022 Reducing the General Fund Budget for the Payment of Three Fire Trucks Ordered in Fiscal Year (FY) 2018 Because These Trucks are now Being paid for in the LOBs Capital Project Fund (Fund #4004110000)**

in FY2019 with Debt Issuance Proceeds

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000022 reducing the General Fund FY2019 budget for the payment of three fire trucks ordered in FY2018 because these trucks are now being paid for in the LOBs Capital Project Fund (Fund #4004110000) in FY2019 with debt issuance proceeds in an amount not to exceed $1.5M.

The Board approved the contract to purchase these three fire trucks in a regular session Board meeting on October 9, 2017 (Agenda Item #17-0387). Originally, the three fire trucks were to be purchased in the General Fund with funding sources to be a combination of a transfer of funds from the Durham County Fire and Rescue (DCF&R) Service District Fund in the amount of $398,873 and the issuance of installment purchase proceeds for the General Fund in the amount of $1,023,830 for a total purchase price of $1,422,703 with these three fire trucks being the collateral for the issuance. As such, the encumbrance (e.g. purchase order) when the three trucks were ordered was accounted for in the General Fund. The trucks were not received in FY2018. As a result, the encumbrance rolled forward to FY2019 in the General Fund in the amount of $1,422,703 (including the roll forward budget) for payment of these trucks once received. At the time of the order, there was no executed agreement between the County and the City of Durham to provide the services for the DCF&R District. Included in the executed agreement with the City which was effective July 1, 2018 is the transfer of these trucks to the City once received and paid for by the County. Because the County will not hold title to these assets after receipt and payment in full to the vendor, the County cannot use these trucks as collateral on debt proceeds issued to assist in funding the purchase which is why the purchase of these vehicles was added to the September 2018 debt issuance where the financing was secured by the Administration Building II.

As a result, the funding source for the purchase of these trucks had to change from what was originally proposed and approved. Please note that the DCF&R Fund could not support the entire payment upon receipt of the vehicles. Therefore, the Board approved in the final resolution for the debt issuance that occurred in September of 2018 an amount not to exceed $1.5M for the purchase of these trucks including the equipment necessary for these trucks to be put into service upon receipt. The final resolution for the debt issuance was approved by the Board at the regular session meeting held on August 13, 2018 (Agenda Item #18-0935). As a result, the encumbrance (e.g. purchase order) will be reassigned to the LOBs Capital Project Fund (Fund #4004110000). Because the funding source for these three trucks changed, and the expenditure for the purchase of these trucks will not be accounted for in the General Fund, County staff are requesting approval of the Budget Ordinance Amendment No. 19BCC000022 reducing the General Fund budget by the amount that rolled forward ($1,422,703). By approving this amendment, the FY2019 General Fund budget will realistically reflect what is authorized to be spent

for FY2019 in the General Fund.

Also, please note that the funding source for the debt service for the financing of the firefighting vehicles will be the DCF&R Service Tax Fund. An annual amount is to be transferred from the DCF&R Service Tax Fund to the Debt Service Fund to fund the portion of the debt service for these trucks. No general fund monies will fund this portion of the debt service.

Alignment With Strategic Plan: This request aligns with Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: James E. Groves, Fire Marshal/Emergency Management Director and Susan F. Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000022 reducing the General Fund FY2019 budget for the payment of these three fire trucks ordered in FY2018 because these trucks are now being paid for in the LOBs Capital Project Fund (Fund #4004110000) in FY2019 with debt issuance proceeds in an amount not to exceed $1.5M.

Attachments: AAF-22 Supplemental Form

18-1143 Approval of a Lease Agreement for 309 Crutchfield Street Between the County of Durham and Alliance Behavioral Healthcare

Agenda Text:

The Board is requested to approve the attached Lease Agreement for 309 Crutchfield Street to Alliance Behavioral Health Care and authorize the County Manger to execute the attached Lease Agreement. The property is the location for Durham's crisis center, which is now called the Recovery Response Center (formerly known as the "Durham Center Access").

Alliance Behavioral Healthcare provides mental health, developmental disabilities, and substance abuse (MH/DD/SA) services as the Area Authority in the Durham, Wake, Johnston and Cumberland County catchment area. Alliance subleases this property to Recovery Innovations, Inc., the current non-profit provider that operates the Recovery Response Center under contract with Alliance. The lease specifically allows Alliance to sublease the property for this purpose with the County's permission. Alliance has leased this facility from Durham County since 2012 when they were spun off from Durham County during the state's mental health reform.

Alliance is in the process of renovating portions of the building, investing approximately $1.5 million in upgrades to enhance the overall efficiency and use of the building as a walk-in crisis facility for the community. This investment warrants a longer lease term, and staff recommends the proposed lease term of January 1, 2019 through June 30, 2023. This lease term also allows the County and Alliance to align future lease terms with the fiscal year.

Alignment With Strategic Plan: This lease agreement supports Goal 2: Health and Well-being for All.

Resource Persons: Jane Korest, Open Space and Real Estate Division Manager; Nancy Mitchell, Sr. Real Estate Officer; and Gayle Harris, General Manager for Goal 2

County Manager's Recommendation: The County Manager recommends that the Board approve the attached Lease Agreement for 309 Crutchfield Street to Alliance Behavioral Health Care and authorize the County Manger to execute the attached Lease Agreement.

Attachments: AAF Supplemental Document - 309 Crutchfield Alliance lease

LEASE SUMMARY 309 Crutchfield

309 Crutchfield Alliance Lease Final 2019-2023

18-1146 **Budget Ordinance Amendment No. 19BCC000023 to Recognize $59,413 from the North Carolina Department of Health and Human Services Division of Public Health for the Opioid Crisis**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000023 to recognize $59,413 from the North Carolina Department of Health and Human Services Division of Public Health. This funding allows Local Health Departments to implement one or more strategies from North Carolina's Opioid Action Plan to prevent fatal and non-fatal opioid overdoses, increase access and linkages to care services for the most vulnerable populations, and build local capacity to respond to the overdose epidemic in North Carolina.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment With Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000023 to recognize $59,413 from the North Carolina Department of Health and Human Services Division of Public Health.

Attachments: 490 - Emergency Overdose Local Mitigation To the Opioid Crisis

AAF-23 Legal Form PH Grant from the NC Department of Health and Human Se

18-1147 **Budget Ordinance Amendment No. 19BCC000024 to Recognize $3,314 from the North Carolina Department of Health and Human Services Division of Public Health Epidemiology/Communicable Disease Section**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000024 to recognize funds in the amount of $3,314 from the Department of Health and Human Services Division of Public Health for TB Control Services in Durham County. These funds are to be used for temporary Nursing Staff to assist in the day to day operations of the TB program.

Please note that this amendment requires no additional County funds. The Board of Health has approved this amendment.

Alignment With Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to provide TB Services in the TB Program.

Resource Persons: Gayle B. Harris, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000024 to recognize funds in the amount of $3,314 from the Department of Health and Human Services Division of Public Health for TB Control Services in Durham County.

Attachments: 551 - TB Control R-1

AAF-24 Legal Form PH Grant from the NC DHHS Division of Public Health Epid

18-1148 Budget Ordinance Amendment No. 19BCC000025 to Recognize Funds in the Amount of $8,000 From the Ann Wolfe Mini Grant for Child Health and Infant Mortality Underlined

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000025 to recognize funds in the amount of $8,000 from the Ann Wolfe Mini Grant for Child Health and Infant Mortality.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds

Alignment With Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000025 to recognize funds in the amount of $8,000 from the Wolfe Mini Grant for Child Health and Infant Mortality.

Attachments: AAF - 18-1148 Supplemental Document - Noncontract-A. Wolfe mini grant

AAF-25 Legal Form PH Grant from the Ann Wolfe Mini Grant for Child Health ar

18-1149 Budget Ordinance Amendment No. 19BCC000026 to Recognize $3,913 from the City of Durham to support Project BUILD

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000026 to recognize funds from the City of Durham in the amount of $3,913 for Project BUILD.

The City of Durham and the Durham County Department of Public Health, through Project BUILD, have agreed to collaborate and jointly fund Project BUILD. An additional $3,913 was approved in the interlocal agreement for operating costs that was not included in the original Public Health budget request.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment With Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All and Strategic Goal 3: Public Safety.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000026 to recognize funds from the City of Durham in the amount of $3,913 for Project BUILD.

Attachments: AAF-26 Legal Form PH -funds from the City of Durham to support Project BUILI

18-1150 **Budget Ordinance Amendment No. 19BCC000027 to Recognize $18,000 from Credit Suisse to Support Project BUILD**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000027 to recognize funds in the amount of $18,000 for Project BUILD.

Credit Suisse staff have volunteered with Project BUILD in the past and recently informed the staff of their donation. The donation has no deliverables associated with it and can be used to support any costs associated with Project BUILD.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment With Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All and Strategic Goal 3: Public Safety.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000027 to recognize funds in the amount of $18,000 for Project BUILD.

Attachments: AAF-27 Legal Form PH - funds form Credit Suisse to support Project BUILD

18-1151 **Budget Ordinance Amendment No. 19BCC000028 to Recognize $51,563 from the Governor's Crime Commission**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000028 to recognize the extension of funds in the amount of $51,563 from the Governor's Crime Commission. This funding supports the work of Project BUILD and Bull City Program staff to decrease gang involvement and violent crime.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment With Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All and Strategic Goal 3: Public Safety.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000028 the extension of funds in the amount of $51,563 from the Governor's Crime Commission.

Attachments:

AAF - 18-1151 Supplemental Document - Noncontract Project GCC

AAF-28 Legal Form PH - Funds from the Governor's Crime Commssion

18-1153 Budget Ordinance Amendment No. 19BCC000030 to Recognize $10,000 from the University of North Carolina (UNC) School of Government for Opioid Crisis Activity

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000030 to recognize 10,000 from UNC School of Government for opioid crisis activity.

UNC School of Government has launched an intensive two-year collaborative learning model that will provide direct support to 10 Counties including Durham, North Carolina through Durham Joins Together. The Collaborative brings organizations together such as Together for Resilient Youth (TRY), The Durham County Department of Public Health and community agencies/members interested in enacting an integrated and innovative policy and practice response to their local opioid crisis. These funds will support the project manager for the Collaborative.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment With Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000030 to recognize 10,000 from UNC School of Government to support the project manager for opioid crisis activity.

Attachments: AAF - 18-1153 Supplemental Document - Noncontract Project Opioid - UNCSO(
UNC Opioid Grant FINAL version
AAF-30 Legal Form PH Grant from UNC School of Gevernment for Opioid Crisis

18-1156 **Capital Project Amendment No. 19CPA000009 - Appropriating $3,200,000 of Limited Obligation Bonds (LOBS) funding to the Administration Building II Renovation Capital Project and Execution of Contract Amendment with Whiting-Turner Contracting Company (WTCC)/Holt Brothers, Inc. for the 7th Floor Upfit of the Durham County Administration Building II Renovation (former Judicial Building) Project No.: 4730DC073**

Agenda Text: The Board is requested to approve the Capital Project Amendment No. 19CPA000009 appropriating $3,200,000 into the Administration Building II Renovation Capital Project Account and to authorize the County Manager to execute the Contract Amendment for an additional $2,957,607 (base bid) plus owner's contingency at $88,728 for the 7th Floor Up-fit which brings the total Guaranteed Maximum Price Contract amount not to exceed $42,295,005 for the overall construction project of the Administration Building II Renovation (former Judicial Building) located on 201 East Main Street (See Attachment 1, pages 1-11).

The renovation project achieved substantial completion on August 31, 2018 and previously included modifications to the ground and floors 1-6, leaving the 7th floor as unassigned space for future upfits. However, during the programming efforts for the Administration Building (200 E. Main St.) it was determined that an additional department needed to be relocated from that facility in order to allow growth/expansion of the departments to remain in the facility once Register of Deeds and Tax Administration moved out. Through discussions with the BOCC, the Manager's Office and the design team it was determined that the 7th Floor should be up-fitted for use by the Finance Department. The decision to upfit the space takes advantage of having the design and construction teams currently familiar with the facility. This lends itself to potential cost savings of not having to bid a new project but rather extending the services of the current design and construction teams already on the project. This will minimize durations for shop drawing reviews and approvals and will be beneficial with the warranties and long-term maintenance of the facility reducing contractor call-backs and finger-pointing of maintenance responsibilities. The design was finalized, and bids were received on November 16, 2018.

This amendment includes the additional C, M @ R services necessary for the 7th floor Up-fit for use by the Finance Department maintaining the design intent of the original project. It is recommended that the County proceed with all work described in the proposal dated November 16, 2018 in the amount of $2,957,607. For M/WBE participation information (See Attachment 2, Page 1). Funding for this amendment is

pending approval of the Capital Project Amendment.

Alignment With Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Engineering Department; Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager; Kevin Montgomery, FAIA, O'Brien/Atkins Associates, P.A.; Josh Brady, AIA, O'Brien/Atkins Associates, P.A.; Gregory Tadd, Senior Project Manager, Whiting-Turner Contracting Company

County Manager's Recommendation: The County Manager recommends that the Board approve the Capital Project Amendment No. 19CPA000009 appropriating $3,200,000 to the Capital Project and authorize the Execution of the Contract Amendment with Whiting-Turner Contracting/Holt Brothers, Inc. for the additional C,M@R services for the 7th Floor Up-fit of the Administration II Renovation (former Judicial Building) in the amount of $2,957,607 plus owner's contingency at $88,728 which brings the total Guaranteed Maximum Price Contract amount not to exceed $42,295,005 for the overall construction contract.

Attachments:

CPA-09 Legal Form Admin. Building II 7th Floor Upfit ($3,200,000)

CPA-09 Supplemental Form Admin. Building II 7th Floor Upfit ($3,200,000).docx

AAF - Attachment 1 - Administration II Renovation - 7th Floor Upfit CPA and Co

AAF - Attachment 2 - MWBE Compliance Form - Administration II Building Renc

18-1158 **Budget Ordinance Amendment No. 19BCC000031 Transferring Funds from the Capital Financing Plan Fund to the Pay as You Go Capital Project Fund and Capital Project Amendment No. 19CPA000010 - Appropriating the $946,486 to Create a New Detention Center Jail Bed Modifications and HVAC Grille Replacement Project (43103300DC090) and Award of a Construction Contract to C.T. Wilson Construction Company for Construction of the Improvements.**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000031 transferring Capital Financing Plan Fund fund balance to the Pay as You Go Capital Project Fund and Capital Project Amendment No. 19CPA000010 appropriating $946,486 to create a new Detention Center Jail Bed and HVAC Grille Replacement Project and to authorize the County Manager to enter into a contract with C.T. Wilson Construction Company, Inc., of Durham, for modifications to the jail beds and HVAC grilles in the direct supervision housing units of the Durham County Detention Center. The contract amount for the project is $901,486, and to execute any other related services/contracts, if necessary, it is recommended that a not to exceed the total budget amount of $946,486 be approved. (See Attachment 1, Pages 1-17)

This project involves structural modifications to the existing wall-mounted steel jail beds and replacement of the existing HVAC grills inside the holding cells throughout the detention center residential pods for improved detainee safety. This project will complete the replacement of HVAC grilles in 494 cells (988 grilles) and will modify all 160 jail beds.

A request for proposals (RFP) for construction services for this work was advertised on October 8, 2018 and Bids were received on October 22, 2018. One response was received. The project was re-bid on October 31, 2018. One response was received from C.T. Wilson Construction in the amount of $1,078,747. Value Engineering efforts were undertaken, and the proposed contract amount was reduced by $177,261 for a total contract proposal amount of $901,486. For M/WBE participation information (See Attachment 1, page 17).

The Engineering Department has reviewed the bid response and subsequent Value Engineering options with Purchasing and Detention Center Staff and recommends that the County award a contract to C.T. Wilson Construction, Inc. for the IFB response dated October 22, 2018 as adjusted by the Value Engineering letter dated November 26, 2018. Completion of the project will provide a safer environment for detainees residing within the detention center.

Alignment With Strategic Plan: This aligns with the County's Strategic Goal 3: Safe Community.

Resource Persons: Jodi Miller, General Manager; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering; James Faress, P.E., Senior Project Manager; Linda C. Salguero, AIA, Project Manager, Keith Lane, Director of Budget and Management Services and Chuck Wilson, CEO of C.T. Wilson Construction.

County Manager's Recommendation: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000031 transferring Capital Financing Plan Fund fund balance to the Pay as You Go Capital Project Fund and Capital Project Amendment No. 19CPA000010 appropriating the $946,486 to create a new Detention Center jail bed modifications and HVAC grille replacement project and to authorize the County Manager to enter into a contract with C.T. Wilson Construction Company, Inc., of Durham, for modifications to the jail beds and HVAC grilles in the direct supervision housing units of the Durham County Detention Center in the amount of $901,486, and to execute any other related services/contracts, if necessary, not to exceed a total of budget of $946,486. (See Attachment 1, Pages 1-17)

Attachments:

Attachment 1 - IFB 19-014R1 Response including VE Items - C.T. Wilson

CPA-10 Supplemental Form Detention Center Bed and HVAC Grill Updgrade Pı

AAF-31 Legal Form Transferring Capital Financing Plan Fund fund balance to tl

CPA-10 Legal Form Detention Center Jail Bed and HVAC Grill Replacement Pr

4. Discussion Item (15 min)

18-1162 **BOCC Directives Follow-Up**

Agenda Text: The Board is requested to review staff follow-up regarding previously issued directives.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly work sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment With Strategic Plan: Timely, thorough follow-up on Commissioner directives is important to all five goals of the County Strategic plan but relates especially closely to Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review staff follow-up regarding previously issued directives.

5. Recess at 11:30 A.M. (2 hr 30 min)

6. Reconvene at 2:00 P.M.

7. Closed Session

18-1129 **Closed Session**

Agenda Text: The Board was requested to adjourn to Closed Session pursuant to G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Alignment With Strategic Plan: This item aligns with Strategic Plan Goal: Accountable, Efficient and Visionary Government.

Resource Persons: Lowell L. Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as appropriate.

8. Adjournment