



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Tuesday, November 13, 2018

7:00 PM

Commissioners' Chambers

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### Regular Session (Tuesday Meeting Date)

#### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

#### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### 18-1112 Announcements

##### Agenda Text:

1. **2018-19 Durham County open Space Matching Grant Cycle now Open!** The Durham County Open Space Matching Grant Program has opened the 2018-19 cycle for new applicants. This grant allows local non-profits to apply for recreation or open space-based grants at a 50-50 match. More information, guidelines, and application can be found on the Durham County Website below or on the Durham County Open Space Division Facebook page. Grant closes **November 14, 2018!** For more details, visit [www.dconc.gov/matchinggrants](http://www.dconc.gov/matchinggrants).  
<<http://www.dconc.gov/matchinggrants>>.
2. **Register of Deeds Announces Thank A Vet Program Kickoff:** Upon release from the United States Armed Forces, it is highly recommended that veterans record their discharge papers in case originals are damaged or lost.

The Register of Deeds Office is responsible for recording military discharge documents (DD-214's) for veterans. The Durham County Register of Deeds Office will kick off their campaign encouraging all veterans to record their military discharge documents on **Thursday, November 15, 2018, from 11:00 a.m. until 3:00 p.m.**

Thank-A-Vet card holders can begin to use their card right away by presenting it at a participating business in Durham. The participating business list is located on the County Register of Deeds Office webpage at [www.dconc.gov/rod](http://www.dconc.gov/rod) <<http://www.dconc.gov/rod>>.

For additional information about the Thank-A-Vet Program, contact Register of Deeds Administrative Officer Stephanie Robeson at (919) 560-0475 or [srobeson@dconc.gov](mailto:srobeson@dconc.gov) <<mailto:srobeson@dconc.gov>>. To learn more about the Durham County Register of Deeds, visit [www.dconc.gov/rod](http://www.dconc.gov/rod) <<http://www.dconc.gov/rod>>.

3. **Duke Game Days:** The library is pleased to partner with Duke Athletics for Library Game Days! Help us represent Durham County Library at the athletic events listed below. Show your Durham County Library card to get in FREE! Parking is also free. Only ONE person is admitted to the game for free per library card. If you come in a group, everyone needs their own Durham County Library card to get into the game free of charge. Need a Durham County Library card or a replacement card to get in free to those events? Visit your nearest library to get a new one!

**ATHLETIC EVENTS:**

Duke Volleyball vs North Carolina\*

**Saturday, November 17, 2 p.m.,** Cameron Indoor Stadium (115 Whitford Drive)

Women's Basketball vs Elon

**Sunday, November 18, 2 p.m.,** Cameron Indoor Stadium (115 Whitford Drive)

*\*These games are always free of charge.*

For more information call 919-560-0127 or visit <https://durhamcountylibrary.org/>

4. **Third Annual John W. Hatch FaithHealth Lecture: November 27, 2018 from 10:00 a.m. - 3:00 p.m.** at Shaw University - Thomas J. Boyd Chapel, Raleigh. The Division of FaithHealth Ministries at Wake Forest Baptist Medical Center and Shaw University Divinity School invite you to the

Third Annual John W. Hatch FaithHealth Lecture Series. The lecture series will engage faith and health leaders in dynamic and thought-provoking dialogue reflective of the strength of faithhealth intersections in improving population health and building stronger communities.

The lecture is free and open to the public. Registration required by November 14, 2018. Register online at: [www.shawu.edu/FaithHealth/](http://www.shawu.edu/FaithHealth/) [<http://www.shawu.edu/FaithHealth/>](http://www.shawu.edu/FaithHealth/). For questions, please contact Dawn Hall at [dmhall@wakehealth.edu](mailto:dmhall@wakehealth.edu) [<mailto:dmhall@wakehealth.edu>](mailto:dmhall@wakehealth.edu)

5. **Feedback on Light Rail Project Sought:** A special note from GoTriangle to community leaders and constituents. The community weighed in, and we listened. Orange and Durham counties' 17.7-mile light-rail project officially entered the federal government's Engineering phase in July 2017, and as engineering has progressed, some beneficial refinements to the initial plans have been identified.

The Federal Transit Administration (FTA) and GoTriangle have prepared a [Supplemental Environmental Assessment](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgotriangle.us12.list-manage.com%2Ftrack%2Fclick%3Fu%3D05883c06bflad71c4731541c5%26id%3D20d6a748f7%26e%3D0dbe941bee&data=02%7C01%7C%7Cc45482089f574b04f22408d640236521%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636766918114000198&sdata=BKixMfqRXVUgGb45SOH7ozzTNcjvTOL13Yax%2FLrkwm0%3D&reserved=0) [to analyze the impacts and benefits of the proposed refinements to the light rail's design. Written comments on the Supplemental Environmental Assessment will be accepted until \*\*November 30, 2018\*\*. As Durham, Orange and Wake counties go forward with community investments in transit, GoTriangle would like to invite you and your constituents to participate in an upcoming open house to review proposed refinements to the design of the light-rail and provide written comment on the Supplemental Environmental Assessment.](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgotriangle.us12.list-manage.com%2Ftrack%2Fclick%3Fu%3D05883c06bflad71c4731541c5%26id%3D20d6a748f7%26e%3D0dbe941bee&data=02%7C01%7C%7Cc45482089f574b04f22408d640236521%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636766918114000198&sdata=BKixMfqRXVUgGb45SOH7ozzTNcjvTOL13Yax%2FLrkwm0%3D&reserved=0)

Review the document and find more information [HERE](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgotriangle.us12.list-manage.com%2Ftrack%2Fclick%3Fu%3D05883c06bflad71c4731541c5%26id%3D59ffa81eec%26e%3D0dbe941bee&data=02%7C01%7C%7Cc45482089f574b04f22408d640236521%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636766918114010198&sdata=wFieRRKUwWCjN0EhaJ4BucIE%2FZ1PXhy5SPrrAlQCZXY%3D&reserved=0) [!>](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgotriangle.us12.list-manage.com%2Ftrack%2Fclick%3Fu%3D05883c06bflad71c4731541c5%26id%3D59ffa81eec%26e%3D0dbe941bee&data=02%7C01%7C%7Cc45482089f574b04f22408d640236521%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636766918114010198&sdata=wFieRRKUwWCjN0EhaJ4BucIE%2FZ1PXhy5SPrrAlQCZXY%3D&reserved=0)

6. **November is National Adoption Awareness Month:** *A special message from DSS* - The Durham County Department of Social Services celebrates our adoptive families during November with National Adoption Awareness Month. DSS also recognizes the role each of us play in the lives of youth in foster care and those who need a permanent home. If you or anyone you know are interested in more information on becoming a foster or adoptive parent, Call: 919-560-8092 or Email: [fosterdreams@dcnc.gov](mailto:fosterdreams@dcnc.gov) <<mailto:fosterdreams@dcnc.gov>>. You may also download this flyer with more information: English - <<https://www.dconc.gov/home/showdocument?id=12484>> Spanish - <<https://www.dconc.gov/home/showdocument?id=12482>>
7. **MBK DURHAM SUIT DRIVE** - Donate Confidence! When you donate a suit, you're not just giving someone a piece of clothing, you're giving someone a chance to look in the mirror and feel good. That's a big deal because when you feel good you make things happen.

**Accepting donations from November 1 - 30. Bring your gently used professional attire to any of the following drop-off locations:**

- *Admin I, 200 East Main St., 1st Floor*
- *New Admin II, 201 E. Main St. 1st Floor*
- *Human Services Building, 414 E. Main St.*

Donations collected throughout November will be distributed to non-profits and organizations whose mission is to help individuals gain employment through job readiness and workforce assistance.

Donate: suits, ties, jackets, dress shoes, dress shirts, casual pants, outerwear, sport coat, sweaters and new socks. Contact information: 919-560-8154 or [mybrotherskeeper@dcnc.gov](mailto:mybrotherskeeper@dcnc.gov)

8. **City of Durham Holiday Parade & Fun Fest! Coming December 8, 2018** - Join the City of Durham for the annual Holiday Parade featuring floats, local high school bands, and more! The event, scheduled at 10:00 a.m. on Saturday, December 8th, is free and open to the public. The parade and special features like sledding will take place in Downtown Durham rain or shine!

The fun will begin at 1:00 p.m. and end at 4:00 p.m. on Blackwell Street between Morehead Avenue and West Lakewood Avenue. For more event information, visit

<<https://www.dprplaymore.org/309/Holiday-Parade-and-Fun-Fest>>

9. **"Here Comes the Bus" Bus Tracking App** - Durham Public Schools is the first district in North Carolina to offer parents to option to track their child's bus in real time!

All you need is an account with our "Here Comes the Bus" application online, and you can track the bus using your computer, smart phone or tablet. Using the latest in GPS technology, this app lets you see where the bus is and confirms when the bus has arrived at the bus stop and at the school.

Plus, users can sign up to receive a text message or email when the bus is within a certain radius of the bus stop. No more rushing to get out of the house in time just to see the bus already pulling away!

Sign up today -- it's free and easy.

**How to get started:**

1. Visit [herecomesthebus.com](http://herecomesthebus.com)  
<<https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Ffdconc.us7.list-manage.com%2Ftrack%2Fclick%3Fu%3D5426d7daa13d2253baebd6c17%26id%3D6d58acb092%26e%3D3f61566d1f&data=02%7C01%7C%7C9964037dd3434c72f2a108d60f6fcae2%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636713370175410031&sdata=FUP1sKjMnWZFcdK00ds9HZ%2BQzSZ%2FB47k8xpoSq7WHYM%3D&reserved=0>>
2. Click the Sign Up Today! Button
3. Enter school code 97034 and click "Next" followed by "Confirm"
4. Complete the "User Profile" box
5. Under "My Students," click "Add". Enter the student's last name and student ID number.
6. Confirm the information and you're ready to begin using Here Comes the Bus! Please contact [Debbie Roberson](mailto:debbie.roberson@dpsnc.net) <<mailto:debbie.roberson@dpsnc.net>>, Transportation Technology Coordinator at 919-560-3822 ext. 29200 if you have any questions.

10. **Alert Durham** - Sign Up Today: Durham County wants to keep its citizens informed and safe in the case of an emergency. Sign up for Alert Durham to receive notifications about severe weather, unexpected road closures, missing persons, and evacuations of buildings or neighborhoods. To sign up for Alert Durham, visit [AlertDurham.com](http://AlertDurham.com) <<http://AlertDurham.com>>.

11. **Get Involved!** It's your County. Durham County Government has approximately 43 active advisory boards referred to as Boards and

Commissions. Citizens of Durham County may volunteer to participate by applying for a vacancy.

Interested citizens should fill out an application and send it to the Clerk to the Board's Office. A description of the boards as well as a list of vacancies can be found on the County's website at

<http://www.dconc.gov/government/departments-a-e/board-of-commissioners/boards-and-commissions>. If you need additional information, please

contact the Clerk's Office at 919-560-0025 or email to:

[BoardsandCommissions@dconc.gov](mailto:BoardsandCommissions@dconc.gov)

[<mailto:BoardsandCommissions@dconc.gov>](mailto:BoardsandCommissions@dconc.gov)

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This information can also be found on our Durham County Website:

[www.dconc.gov](http://www.dconc.gov) [<http://www.dconc.gov>](http://www.dconc.gov)

These announcements along with additional details may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

#### 4. Minutes (5 min)

##### 18-1106

##### Minutes

##### Attachments:

[Work Session - September 4, 2018](#)

[Regular Session - September 11, 2018](#)

[Regular Session - September 24, 2018](#)

[Work Session - October 1, 2018](#)

[Regular Session - October 8, 2018](#)

#### 5. Ceremonial Items (20 min)

##### 18-1104

##### **Proclamation Recognizing 60th Anniversary of the Durham, North Carolina Chapter of Links, Inc.**

##### Agenda Text:

The Board is requested to approve a proclamation recognizing the Durham (NC) Chapter of The Links, Incorporated for 60 years of dedicated service to the Durham community.

This international organization, established in 1946, has worked tirelessly to improve the well-being of citizens through leadership, philanthropy and service providing opportunities and resources for others. This organization has nearly 15,000 members in 41 states, the District of Columbia, the Commonwealth of the Bahamas and the United Kingdom.

Locally, its members are accomplished community leaders who share their expertise, professional skills and financial resources with non-profits, faith-based organizations, and students at area schools and universities with the goal of lifting the community.

**Alignment With Strategic Plan:** This item aligns with Goal 1: Community and Family Prosperity.

**Resource Persons:** Wendy Jacobs, Chair, Durham Board of County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board proclaim November 13, 2018 as Durham, North Carolina Chapter of The Links, Incorporated Day and present a copy of President Dr. Desiree T. Palmer along with sincere congratulations to the entire organization.

**Attachments:** [Proclamation - Durham Links](#)

#### **18-1115**

#### **Resolution Honoring the life and Service of Lewis McCallum**

**Agenda Text:** The Board is requested to recognize and honor the life and service of Lewis McCallum, a founding member of Bull City United, Durham County Government's violence prevention program.

Lewis McCallum worked tirelessly and at great personal risk to save many other lives in Durham County over the past two years by mediating violent conflicts and modeling non-violent conflict resolution. The Durham community is truly blessed because of his work and his example, and is a better and safer place to live.

**Alignment With Strategic Plan:** This item aligns with Goal 2: Health And Well-being for All.

**Resource Persons:** Terri Lea Hugie, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board recognize and honor the life and service of Lewis McCallum, a founding member of Bull City United, Durham County Government's violence prevention program.

**Attachments:** [Resolution - Honoring the life and Service of Lewis McCallum](#)

### **6. Consent Agenda (15 min)**

#### **18-1025**

#### **2019 General Reappraisal Schedule of Values - Approval**

**Agenda Text:** The Board is requested to adopt the proposed schedules of values, standards, and rules to be used for the 2019 Reappraisal, as submitted to the Board at its September 24, 2018 meeting, and to advertise the adoption of the rules in a manner consistent with North Carolina General Statutes 105-317(c)(3), which provides:

When the board of county commissioners approves the final schedules, standards, and rules, it shall issue an order adopting them. Notice of this order shall be published once a week for four successive weeks in a newspaper having general circulation in the county, with the last publication being not less than seven days before the last day for challenging the validity of the schedules, standards, and rules by appeal to the Property Tax Commission. The notice shall state:

- a. That the schedules, standards, and rules to be used in the next scheduled reappraisal of real property in the county have been adopted and are open to examination in the office of the assessor; and
- b. That a property owner who asserts that the schedules, standards, and rules are invalid may except to the order and appeal therefrom to the Property Tax Commission within 30 days of the date when the notice of the order adopting the schedules, standards, and rules was first published.

**Alignment With Strategic Plan:** The public hearing is required by state statute, and is also consistent with Goal 5, Accountable, Efficient and Visionary Government.

**Resource Persons:** Kimberly Simpson, Durham County Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board adopt the proposed schedules of values, standards, and rules for the 2019 General Reappraisal; and that the Board direct staff to publish in the Durham Herald-Sun a notice of the adoption in a manner consistent with NCGS 105-317(c) (3).

### **18-1035**

### **Budget Ordinance Amendment No. 19BCC000014 - Fiscal Year (FY) 2017-2018 Encumbrance Rollover**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000014 for Fiscal Year (FY) 2018-19, amending the budgets for the outstanding encumbrances at fiscal year-end FY 2017-18.

Encumbrances outstanding at fiscal year-end represent obligations/commitments entered into by the County for either services not yet completed or performed, or goods not yet received. These moneys must be restricted in the fund balance within the equity section of the balance sheet for FY 2017-18 to honor these obligations/commitments once completed and/or received. These encumbrances outstanding at year-end do not represent expenditures or liabilities. These encumbrances outstanding are included in the amount reported as "Restricted Stabilization by State Statute" in the fund balance section of the Balance Sheet in the Comprehensive Annual Financial Report (CAFR).

According to generally accepted accounting principles (GAAP), governmental type funds are the only funds to record encumbrances in the CAFR. However, during the fiscal year, the County maintains encumbrances (purchase orders and service



contracts) for all fund types (funds and sub-funds) to ensure funds are set aside for obligations and commitments appropriately at the time that they are ordered and/or entered into.

Because these encumbrances lapse at year-end and are re-appropriated in the subsequent fiscal year, they do not affect unassigned fund balance. It is merely a re-appropriation in the subsequent fiscal year of funds for obligations and commitments for goods and services already ordered but not yet received in the prior fiscal year. Encumbering these funds is a statutory requirement.

Therefore, authorization is requested to amend the following funds' budgets in FY 2018-19 to honor the outstanding purchase orders and service contracts as of the end of FY 2017-18:

General Fund (1001010000) \$ 4,929,091.26

Risk Management Fund (1001020000) \$82,727.76

Benefits Plan Fund (1001500000) \$69,632.18

Sewer Utility Fund (6006600000) \$926,101.06

**Total \$6,007,552.26**

**Alignment With Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal 5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Susan Tezai, Chief Financial Officer and Keith Lane, Budget and Management Services Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000014.

**Attachments:** [AAF-14 Legal Form Encumbrance Rollover \(PO and Funds Reservations\)-\(\\$6.00\)](#)

**18-1050**

**Amendment to the Durham County Policy for Conveying County Owned Surplus Real Property**

**Agenda Text:** The County Manager recommends that the Board approve the revised Durham County Policy for Conveying County Owned Surplus Real Property.

The Board has expressed its commitment to support the provision of affordable housing. As part of this effort, the Board asked staff to draft a policy to prioritize the conveyance of County surplus property to the City for affordable housing development. The City's Community Development Department has significant expertise in affordable housing and is best positioned to evaluate non-profit providers and place appropriate requirements on the subsequent conveyances to ensure the property's use for affordable housing.

Under the proposed policy, properties that are not retained by the County for other public purposes are routed first to the City of Durham Department of Community

Development for affordable housing, then to other City Departments for other public purposes. Properties that are declined by the City would be made available to non-profit affordable housing providers as well. If no requests are made by any qualified non-profit providers, the property would then be declared surplus and made available for public purchase via the upset bid process.

The attached draft revised policy addresses this process, and would replace the current County policy on conveyance of surplus property which has been in place for some time without major modification. It would also replace a 2007 Durham County Policy for Conveying Real Property for Affordable Housing. The policy was first reviewed by the Board at the May 2018 work session. At that time, the Board requested several revisions, which are described in the attached memo and incorporated into the attached policy, as well as additional revisions requested at the November 5th work session.

**Alignment With Strategic Plan:** The attached policy supports Strategic Goal 1: Community Empowerment and Enrichment, Strategy 1.3.D on affordable housing, as well as Goal: 5 Accountable, Efficient and Visionary Government.

**Resource Persons:** Jane Korest, Open Space and Real Estate Manager; Nancy Mitchell, Senior Real Estate Officer, and Willie Darby, Senior Assistant County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board approve the revised Durham County Policy for Conveying County Owned Surplus Real Property.

**Attachments:**

[AAF Supplemental Document - Surplus Property Policy 11-5-18](#)

[Durham County Policy Amendment on Surplus Real Property 11-13-18](#)

**18-1060**

**Budget Ordinance Amendment No. 19BCC000017 - Budget Changes Related to Board of County Commissioner Policy on Capital Finance Program Dedicated Revenues, Transferring \$795,205 of General Fund fund Balance to the Capital Financing Fund**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000017 appropriating \$795,205 of FY 2017-18 General Fund revenue, now residing in FY 2018-19 General Fund fund balance, and transferring it to the Capital Financing Fund to comply with the County's capital and debt financing policy.

As part of the Durham County Policy on financing capital projects, all collected Article 40 and 42 sales taxes are directed for support of capital projects and their related debt service. In Fiscal Year (FY) 2017-18, \$795,205 from these revenue sources was realized over what was budgeted to be collected in the General Fund (Fund 101), and per capital financing policy, needs to be transferred to the Capital Financing Fund (Fund 125) where they can be applied to debt service. Per Generally

Accepted Accounting Principles (GAAP) the revenues are recorded in the fiscal year that they apply, FY 2017-18. However, it is too late to amend the prior year budget to transfer the over realized funds in the prior fiscal year, therefore these monies have fallen to fund balance within the General Fund for the prior fiscal year (FY 2017-18). A budget amendment transferring these dollar amounts should be approved for the current fiscal year (FY 2018-19) and these monies transferred in the current fiscal year. Thus, the Board is requested to approve Budget Ordinance Amendment No. 19BCC000017 increasing the amount of FY 2018-19 General Fund (Fund 101) fund balance appropriated by \$795,205 and transferring those funds to the Capital Financing Fund (Fund 125).

Revenues per source collected over budgeted amounts:

Article 40: \$176,185

Article 42: \$619,020

**Total: \$795,205**

Moving these funds from the General Fund to the Capital Financing Fund will not affect the overall fund balance percentage for the General Funds, as both of these funds are accounted for in the overall fund balance percentage.

**Alignment With Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Keith Lane, Director - Budget and Management

**County Manager's Recommendation:** The Manager recommends the Board of County Commissioner approve Budget Ordinance Amendment No. 19BCC000017 appropriating \$795,205 of FY 2017-18 General Fund revenue, now residing in FY 2018-19 General Fund fund balance, and transferring it to the Capital Financing Fund to comply with the County's capital and debt financing policy.

**Attachments:** [AAF-17 Legal Form Overcollection of Sales Tax and transfer of GF Fund Balance](#)

### **18-1065**

### **Contract Amendments to four Janitorial Contracts to Facilitate the Regular Cleaning of Admin II**

**Agenda Text:**

The Board is requested to authorize the County Manager to amend and increase janitorial contracts for CJ Enterprise (increase \$14,894.60), Kreative Koncepts (increase \$27,456), B&R Janitorial (increase \$24,475) and Freddrick's Housekeeping (increase \$17,840) to provide janitorial services in the newly opened Admin. II building. These increases will accommodate janitorial services in the Admin. II building through January of 2019, which will allow adequate time for advertising of a new janitorial request for proposal (RFP) and selection of a sole contractor to provide janitorial services in the facility.

The areas of service and pricing break downs for each contractor are listed in the

attached table (Table 1). It is important to keep in mind that each floor/area served has a unique layout and characteristics regarding the type of space and daily occupancy.

All four contractors noted in Table 1 were impacted by the relocation of departments to the Admin. II building. Due to having a short time frame to solicit for formal bids through the RFP process and the urgent need for janitorial services, a decision was made by the General Services management team to split the building by floors and assign each contractor that was impacted a portion to service. Creation of a new RFP for janitorial services is currently underway which will be advertised to the public for solicitation of quotes from qualified bidders.

**Alignment With Strategic Plan:** This item aligns with Goal 2: Health and Well-being for All: Improve the quality of life through preventive, behavioral and physical care services. Reduce barriers to access services.

**Resource Persons:** Motiryo Keambiroiro, Director of General Services, Deborah Booth, Deputy Director of General Services, and Joel Jones, Quality Control and Contract Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to amend and increase janitorial contracts for CJ Enterprise (increase \$14,894.60), Kreative Koncepts (increase \$27,456), B&R Janitorial (increase \$24,475) and Freddrick's Housekeeping (increase \$17,840) to provide janitorial services in the newly opened Admin. II building, and to approve subsequent amendments to janitorial contracts within the General Services Budget.

**Attachments:**

[AAF Supplemental Document](#)

[Contract Amendment #5, B&R Janitorial, Add 4th & 5th Fl of Admin II to Scope \(](#)

[Contract Amendment #5, CJ Enterprise, Add 1st Fl of Admin II to Scope \(Month](#)

[Contract Amendment #5, Kreative Koncepts, Add 2nd & 3rd Fl of Admin II to Sc](#)

[Contract Amendment #6, Freddricks, Add Basement and 6th Fl of Admin II to Sc](#)

[MWBE Compliance Review Form-AAF for Janitorial Services Contract Amendm](#)

[Table 1](#)

**18-1074**

**Machinery and Equipment Repair Contract Amendment with Pete Duty and Associates**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute a contract amendment with Pete Duty Associates (FR# 19-119) to increase the existing service contract for machinery and equipment repair for the Triangle Wastewater Treatment Plant in the amount of \$53,235, bringing the total contract amount from \$107,472 to \$160,707 and to execute any other related contracts, including amendments, within budgeted appropriations.

**Background**

The Triangle Wastewater Treatment Plant is designed for four - 200HP pumps at the influent pump station. Currently, the Utilities Division maintains five working pumps on-site, one pump is a spare as required by Permit Number NC0026051. Four of these pumps failed between June 21, 2018 and September 10, 2018. One pump was removed from service due to failure to pump volume designed. Once removed, it was determined the impeller was bad as well as the cables needed to be replaced. The spare pump was put into service and immediately failed due to a seal failure. The third pump needing repair was moved into the pump location needed, and it also had a seal failure. The fourth pump ceased pumping, and the motor/impeller connection has failed. It is imperative that four pumps are operational with a spare, in case of an emergency. The original contract amount covered the repair of three pumps.

**Alignment With Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity, as this will ensure a clean environment by handling incoming wastewater during a storm event that could cause heavy rainfall resulting in a sanitary sewer spill at the head of the plant. No additional policy impacts are expected.

**Resource Persons:** Peri Manns ASLA, Interim General Manager; Kyle Manning PE, Senior Project Manager; and Greg Johnson, Utilities Superintendent

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract amendment with Pete Duty Associates (FR# 19-119) to increase the existing service contract for machinery and equipment repair for the Triangle Wastewater Treatment Plant in the amount of \$53,235, bringing the total contract amount from \$107,472.00 to \$160,707 and to execute any other related contracts, including amendments, within budgeted appropriations.

**Attachments:**

[AAF Supplemental Document - FY19 TWWTP Pete Duty Associates Service Co](#)

[FR 19-119 PETE DUTY FY19 RENEWAL](#)

[FR19-119 PETE DUTY Executed #1 Amendment](#)

[Amendment Quotes](#)

**18-1076****Machinery and Equipment Repair Contract Amendment with Alfa Laval Inc.****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing service contract with Alfa Laval Inc. (FR# 19-160) for machinery and equipment repair for the Triangle Wastewater Treatment Plant in the amount of \$20,800.31, bringing the total contract amount from \$35,831 to \$56,631.31.

**Background**

Durham County Triangle Wastewater Treatment Plant has strict biological nutrient

removal limits as defined in National Pollutant Discharge Elimination System (NPDES) Permit Number NC0026051. To meet these strict requirements, it's imperative to maintain a healthy biomass environment in the Biological Nutrient Removal Basins. To maintain a healthy biomass environment, some microorganisms are returned to the biological process, and some microorganisms are wasted to the Solids Handling Building. In the Solids Handling Building, there are three Alfa Laval centrifuges. The centrifuges are critical to the process for dewatering waste activated sludge. The initial contract for \$35,831 was based upon the unit requiring a basic overhaul. Once the equipment was disassembled and inspected by Alfa Laval, it was noted several parts had worn beyond repair and need replacement. The additional costs associated with the repair and replacement of the defective parts is \$20,800.31.

**Alignment With Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity, as these centrifuges are necessary for the Triangle Wastewater Treatment Plant to meet all permit limitations as specified in the facility's NPDES permit.

**Resource Persons:** Peri Manns ASLA, Interim General Manager; Kyle Manning PE, Senior Project Manager; and Greg Johnson, Utilities Superintendent

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract amendment to increase the existing machinery and equipment repair contract with Alfa Laval Inc. for the Triangle Wastewater Treatment Plant in the amount of \$20,800.31, bringing the total contract amount from \$35,831 to \$56,631.31.

**Attachments:** [AAF Supplemental Document - FY19 TWWTP Alfa Laval Inc Service Contract](#)  
[FR19-160 ALFA LAVAL EXECUTED CONTRACT](#)  
[Amended Alfa Laval Quote for Centrifuge 3](#)

**18-1077**      **Approval to use Technology Life-Cycle Capital and Current Operating Funds for Annual Microsoft Enterprise Agreement Payment of \$898,341.61**

**Agenda Text:**

The Board is requested to authorize the use of existing Technology Life-Cycle Replacement capital funds in the amount of \$800,000 and \$98,341.61 of current operational funds for this fiscal year for licenses and services for the Enterprise Agreement with Microsoft. Licenses and services will be purchased through SHI, per the State Convenience Contract 208C.

The Microsoft enterprise agreement keeps Durham County in line with the shift to cloud services and best practices across the private and government sectors including the City of Durham, Mecklenburg County, Wake County, Guildford County and many other counties and municipalities in North Carolina.

**Alignment with Strategic Plan:** Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5: Accountable, Efficient and Visionary Government of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the use of existing Technology Life-Cycle Replacement capital funds in the amount of \$800,000 and \$98,341.61 of current operational funds for this fiscal year for licenses and services for the Enterprise Agreement with Microsoft.

**Attachments:** [AAF Supplemental Document -Enterprise Agreement1101618](#)  
[SHI FY19 Contract 110518](#)

**18-1079**      **Facility Use Policy Updates to Include nine Conference Rooms for Administration Building II and Upgrade Fees**

**Agenda Text:**      The Board is requested to update the Facility Use Policy update to include the nine-conference rooms constructed in Administration Building II and upgrade fees.

This policy was established to assure that certain facilities owned and operated by Durham County are utilized in a manner that has a public purpose that meets the needs and interests of the community, as well as to set clear policies, procedures, regulations and fees regarding such uses. This policy supersedes all other County and Department policies regarding the use of County facilities as defined in this policy. No Durham County public facility, regardless of its primary purpose, is exclusively reserved for use by a single interest group, organization or population group.

In 2014, the Facility Use Policy was established for the conference rooms throughout the organization. Durham County room rental rates are for public purpose use at nominal hourly cost. General Service is recommending the same room rates that were established in 2014 with hourly rates ranging from \$20 to \$50.

There is one rate that has been added which is the catering kitchen which is twice as large as the kitchen in the Human Services Building, the recommendation is to rent this for \$45 per hour. The last two rate changes are the rates for the Sheriff Officers from \$25 to \$30 and Security Officers \$24 to \$27.

**Alignment With Strategic Plan:** This item aligns with Goal 4: Environmental Stewardship and Community Prosperity Objective 4.3C Public Infrastructure; Provide high quality public infrastructure to facilitate and support provision of Outstanding County services.

**Resource Persons:** Motiryo Keambiroiro, Director General Services

**County Manager's Recommendation:** The County Manager recommends that the Board update the Facility Use Policy update to include the nine-conference rooms constructed in Administration Building II and upgrade fees.



**Attachments:**[DCo Facility Use Policy 2019](#)[Copy of Conference room specifications Admin II with proposed rental rates](#)**18-1083****Facility Use Policy Amendment 2 and Resolution Grant of Authority for the sale and Consumption of Alcoholic Beverages at 201 East Main Street Restaurants, Durham, North Carolina****Agenda Text:**

The Board is requested to amend the Facility Use Policy and create a resolution to grant authority for the sale and consumption of alcoholic beverages at 201 East Main Street and the proposed two restaurant locations only.

In an effort to motivate restaurant business to lease space on the ground floor of the newly renovated Administration II building it was recommended by leasing agents to allow alcoholic beverages to be served within the restaurant facilities. By resolution beer, wine and liquor would be permitted within the restaurant, with the appropriate ABC license.

**Alignment With Strategic Plan:** This agenda item aligns with County's Strategic Goal 3: Safe Community.

**Resource Persons:** Willie Darby, Assistant County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board approve Facility Use Policy Amendment 2 and Resolution to Grant the Authority for the sale and consumption of alcoholic beverages at 210 East Main Street restaurants in Durham, North Carolina.

**Attachments:**[facility use amendment and resolution](#)[Present Facilities Use Policy](#)[RESOLUTION 201 East Main](#)**18-1091****Budget Ordinance Amendment No. 19BCC000019 - Recognize Funds from United States Department of Justice in the Amount of \$91,016 for Integrated Reentry Services.****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000019 in the amount of \$91,016 to recognize funds from the United States Department of Justice (USDOJ) for Integrated Reentry Services and establish a 1.0 full-time employee (FTE) provisional position to assist with planning and implementation of the grant.

The USDOJ awarded a three-year grant to Durham County to Improve Reentry for Adults with Co-occurring Substance Abuse and Mental Illness leaving the Durham County Detention Center. Year One of the grant will be used for planning the services and completing a Planning and Implementation (P&I) Guide. A project coordinator will work with local stakeholders and the School of Social Work at the University of North Carolina to design interventions and enhance services pre- and post-release.



Once the P&I Guide is submitted and approved by USDOJ, the remainder of the funding (\$658,755) will be released and available for the implementation phase of the project.

**Alignment With Strategic Plan:** This project aligns with the County's Strategic Goal 3: Safe Community and Goal 2: Health and Well-being for All.

**Resource Persons:** Gudrun Parmer, CJRC Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000019 in the amount of \$91,016 to recognize funds from the US Department of Justice for Integrated Reentry Services and establish a 1.0 FTE provisional position.

**Attachments:**

[AAF Supplemental Document - DOJ Grant](#)

[DOJ Grant Award letter](#)

[AAF-19 Legal Form Recognize Funds from US Department of Justice in the am](#)

[DCo Press Release, County Receives \\$749K Federal Grant for Improving Reen](#)

**18-1093**

**Budget Ordinance Amendment No. 19BCC000018 - Recognize \$20,000 from the MacArthur Foundation and the Urban Institute for the Innovation Fund Capstone**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000018 in the amount of \$20,000 from the John D. and Catherine T. MacArthur Foundation and the Urban Institute for the Innovation Fund Capstone.

In 2017, the John D. and Catherine T. MacArthur Foundation, through the Urban Institute, awarded Durham County an Innovation Fund grant to implement the Court Date Reminder Service. The remainder of the grant was used to enter into a Technical Assistance Agreement with the Pretrial Justice Institute.

The Pretrial Justice Institute (PJI) met with criminal justice stakeholders in May 2018 to discuss potential enhancements to and opportunities to improve consistency in the pretrial process. In August 2018, Durham County was awarded a \$20,000 Innovation Fund Capstone to continue working with PJI on improving the pretrial decision process and to implement an updated or new assessment tool.

**Alignment With Strategic Plan:** This agenda item aligns with County's Strategic Goal 3: Safe Community.

**Resource Persons:** Gudrun Parmer, CJRC Director and Christie Long, Pretrial Services Supervisor

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000018 in the amount of \$20,000 from the John D. and Catherine T. MacArthur Foundation and the Urban Institute for the Innovation Fund Capstone.

**Attachments:**      [AAF Supplemental Document - Innovation Fund Capstone Grant Award Letter](#)  
[AAF-18 Legal Form CJRC Recognize \\$20,000 from McArthur Foundation.docx](#)

**18-1094**      **Generator Inspection, Service and Repair Contract Amendment with National Power**

**Agenda Text:**      The Board is requested to authorize the County Manager to execute this contract amendment with National Power (FR# 19-210) to increase the existing service contract for Generator Inspection, Repair, and Services for the Triangle Wastewater Treatment Plant and Collection System Pump Stations in the amount of \$31,594.24, bringing the total contract amount from \$30,000 to \$61,594.24, and to execute any other related contracts, including amendments, within budgeted appropriations.

**Background**

The Triangle Wastewater Treatment Plant (TWWTP) and Collection System Pump Stations are designed for continuous operation regardless of adverse weather events or utility power outages. The Utilities Division maintains four emergency generators at the TWWTP, and one emergency generator at each of the Divisions' 13 pump stations as required by National Pollutant Discharge Elimination System (NPDES) Permit Number NC0026051 and Collection System Permit Number WQCS00038. To maintain optimal redundancy and resiliency, all generators must be kept at peak performance.

During normal load testing for the solids building generator, the generator would not switch from emergency power to utility power automatically as designed. The programmable logic controller needs to be replaced to repair this issue. At Stirrup Iron Pump Station, the generator has a faulty voltage regulator which results in the generator operating at half of the designed power load.

**Alignment With Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4 "Environmental Stewardship and Community Prosperity," as these generators are necessary for the Triangle Wastewater Treatment Plant to meet all permit limitations as specified in the facility's NPDES permit.

**Resource Persons:** Peri Manns ASLA, Interim General Manager; Kyle Manning PE, Senior Project Manager and Greg Johnson, Utilities Superintendent

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract amendment with National Power (FR-210) to increase the existing service contract for Generator Inspection, Service, and Repair for the Triangle Wastewater Treatment Plant and Collection system pump stations in the amount of \$31,594.24, bringing the total contract amount from \$30,000 to \$61,594.24, and to execute any other related contracts, including amendments, within budgeted appropriations.

**Attachments:**      [AAF Supplemental Document](#)  
[National Power Service Contract](#)  
[National Power Contract Amendment Quotes](#)

**18-1096**      **Design Services Amendment for the Triangle Wastewater Treatment Plant Efficiency and Resiliency Improvements Project (RFQ 17-012)**

**Agenda Text:**      The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing design consultant contract with Black & Veatch International Company (FR# 17-832) for the Efficiency and Resiliency Improvements Project (RFQ 17-012) in the amount of \$126,000, bringing the total contract amount from \$275,500 to \$401,500, and to execute any other related contracts, including amendments, not to exceed \$450,000.

**Alignment With Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure a clean environment by improving the sodium hypochlorite chemical controls and feed system at the Triangle Wastewater Treatment Plant.

**Resource Persons:** Peri Manns ASLA, Interim General Manager; Jay Gibson PE, General Manager; and Kyle Manning PE, Senior Project Manager

**County Manager’s Recommendation:** The County Manager recommends the Board to authorize the County Manager to enter into a contract amendment to increase the existing design consultant contract with Black & Veatch International Company (FR# 17-832) for the Efficiency and Resiliency Improvements Project (RFQ 17-012) in the amount of \$126,000, bringing the total contract amount from \$275,500 to \$401,500, and to execute any other related contracts, including amendments, not to exceed \$450,000.

**Attachments:**      [AAF Supplemental Document - Contract Approval - Amendment Number 5](#)  
[Signed Original Contract](#)  
[Amendment #1](#)  
[Amendment #2](#)  
[Amendment #3](#)  
[Amendment #4](#)  
[MWBE Compliance Review Form-AAF for Professional Engineering Svcs-Cherr](#)  
[Scope and Fee Transmittal Letter](#)  
[Updated Scope & Fee - Triangle WWTP](#)

**18-1099**      **Renewable Energy Resolution**

**Agenda Text:**      The Board is requested to adopt a resolution calling for a transition to renewable energy in County operations, the state of North Carolina, utilities in North Carolina, and the Federal Government. The purpose of this transition is to significantly reduce greenhouse gas emissions and stimulate clean energy jobs.

The March 13, 2018 Joint City-County Committee meeting included a discussion regarding a proposed resolution setting forth an aspirational goal of transitioning to 100 percent renewable energy for government operations by 2050. Due to the significant uncertainty surrounding the renewable energy market, legal landscape in North Carolina, and even our own energy use, the resolution first calls for Durham “to establish a plan” to make progress in achieving this goal in the next 15-30 years.

The resolution calls for the plan to encompass five major guiding principles:

- 1) Include all sectors of energy use in the government sector
- 2) Be economically responsible
- 3) Be technologically feasible
- 4) Be equitable for all members of the community
- 5) Be transparent and inclusive

The development of such a plan is expected to cost up to \$40,000 and will help provide the County with more accurate cost assessments, based on the technical expertise of energy sector professionals. This plan will help the County understand and prioritize all the options, the impact of those options on the environment and equity, the cost of implementation including effects on utility rates, and possible options for financing.

**Alignment With Strategic Plan:** This item aligns with Strategic Plan Goal 4 (Environmental Stewardship and Community Prosperity) and Goal 5 (Accountable, Efficient, and Visionary Government)

**Resource Persons:** Tobin L. Freid, Sustainability Manager; Claudia Hager, General Manager of Financial Affairs, Process Improvement, and Government Efficiency; and Peri Manns, Interim Director of Engineering and Environmental Services

**County Manager’s Recommendation:** The County Manager recommends that the Board adopt the resolution.

**Attachments:**

[Durham County Renewable Energy Resolution](#)

[Durham County renewable energy potential cost memo](#)

[Durham County renewable energy potential cost white paper](#)

[EAB Memo on renewable energy resolution](#)

[EO80- NC's Commitment to Address Climate Change Transition to a Clean En](#)

[Wake County Clean Energy 2050 Resolution \(1\)](#)

**18-1100**

**Resolution Supporting new Traffic Signal on Hopson Road**

**Agenda Text:**

The Board is requested to approve the attached resolution supporting the installation of a new traffic signal on Hopson Road at the entrance to the Environmental Protection Agency (EPA) campus.

The National Institute of Environmental Health Sciences (NIEHS) requested this new signal from North Carolina Department of Transportation (NCDOT) at the intersection of Hopson Rd. with the entrance to the EPA / Biogen site. NCDOT has approved the installation and has all of the necessary funding required for its installation. All they require from Durham County is a resolution supporting its installation. A close-up design schematic as well as an aerial map of the location are attached for reference.

**Alignment With Strategic Plan:** Appropriate traffic control devices and installations support our public safety objectives in Goal 3: Safe Community of the Durham County Strategic Plan as well as the public infrastructure goals noted in Goal 4: Environmental Stewardship and Community Prosperity.

**Resource Persons:** Drew Cummings, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that the Board approve the attached resolution supporting the installation of a new traffic signal on Hopson Road at the entrance to the EPA campus.).

**Attachments:**

[Resolution Supporting Traffic Light Installation at Hopson Rd. and EPA entrance](#)

[Site Plan of Proposed Hopson Rd Signal](#)

[Aerial Map of Proposed Hopson Rd Signal site](#)

**18-1113**

**Amendment to Environmental Affairs Board Structure**

**Agenda Text:**

The Board is requested to approve an amendment to the City-County Environmental Affairs Board (EAB) Interlocal Agreement to expand the board to include three At-large seats and an Equity/Environmental Justice seat.

The EAB currently has eleven voting seats for residents and seven non-voting ex officio members. All the resident seats are designated to be filled by individuals with issue-area expertise. The City Council and County Commissioners each appoint five seats and the remaining seat is filled by the Soil and Water Conservation Board of Supervisors.

The EAB proposes to add three At-large seats to increase their capacity to address the range of environmental challenges Durham is facing and to allow for more public engagement in these issues.

The EAB also proposes to create an Equity/Environmental Justice seat to bring to the table expertise and a voice for those most affected by environmental degradation and environmental racism. While everyone benefits from a healthy environment, people of color and low-wealth communities often bear the brunt of environmental degradation. This happens for many reasons including the fact that land-uses with higher environmental impacts are frequently cited in low-wealth communities and communities with higher concentrations of people of color. In addition, people with

fewer resources are impacted more from pollution because they have less ability to avoid or mitigate pollution in their homes, commutes, and neighborhoods.

These changes will enable the EAB to be more flexible in addressing a wide range of environmental issues over time. The proposal includes recommendations that the City Council and County Commissioners each appoint one At-Large but leaves open the question as to which will appoint the Equity/Environmental Justice seat, and which will appoint the other At-large seat.

**Alignment With Strategic Plan:** This item aligns with Strategic Plan Goal 2: Health and Well-being for All, Goal 4: Environmental Stewardship and Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Tobin L. Freid, Sustainability Manager; and Peri Manns, Interim Director of Engineering and Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve the proposed changes to the City-County Environmental Affairs Board Interlocal Agreement.

**Attachments:**

[EAB Memo on Amendment to Interlocal Agreement on EAB Structure FINAL](#)

[EAB interlocal adopted 2010](#)

[Proposed Amendment to Inter-local Agreement on EAB Structure FINAL](#)

## 7. Regular Business ( 2 hrs 45 min)

### [18-1111](#)

#### **Presentation of Annual Report from the Durham Youth Commission (30 min)**

**Agenda Text:**

The Board is requested to receive an overview of the work accomplished by the Durham Youth Commission during the previous year and anticipated activities for the upcoming year. This presentation was requested as part of a Board directive from earlier this year.

The Durham Youth Commission provides civic education, leadership development and service learning opportunities for Durham's high school-aged youth, 9th through 12th grade.

**Alignment With Strategic Plan:** This item aligns with Goal 1: Community and Family Prosperity

**Resource Persons:** Deborah Craig-Ray, General Manager, Strategic Planning and Innovation; A'lice Frazier, Youth Initiatives Manager, Office on Youth, City Manager's Office; Rita Kibicho and Henry Cruz Reyes, Durham Youth Commission Members.

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation of the Annual Report from the Durham Youth

Commission.

**Attachments:** [Durham Youth Commission](#)

**18-1117 300 and 500 Blocks of East Main Street Redevelopment - Endorsement of a Conceptual Plan and Authorization for Development Finance Initiative (DFI) and County Staff to Begin Drafting Solicitation(s) for the Project(s) (30 min)**

**Agenda Text:** During the November 5, 2018 Work-session, the Board of County Commissioners received Update #6 on the Pre-development process from the University of North Carolina School of Government's Development Finance Initiative and from Durham County's Financial Advisor(s) on the fiscal impacts of the project.

This item was requested to be placed on the next Regular Session agenda to allow the public another opportunity to speak about their support of either plan prior to final endorsement by the BOCC. DFI and County staff are requesting endorsement from the Board of County Commissioners on either Plan A or B and to authorize DFI and County staff to begin drafting solicitation(s) for the development.

**Alignment With Strategic Plan:** This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

**Resource Persons:** Sarah Odio, Project Manager, DFI; Marcia Machado-Perritt, Associate Director, DFI; Peri Manns, ASLA, LEED GA, Interim General Manager; Claudia Hager, General Manager and Susan Tezai, CPA, Chief Financial Officer

**County Manager's Recommendation:** The County Manager recommends that the Board endorse a conceptual plan and authorize DFI and County Staff to begin drafting solicitation(s) for the development.

**Attachments:** [2018 Parking Deck Present to CC - FA's presentation](#)

[2018.11.05 BoCC Worksession Next Steps](#)

[Parking Information - 6-14-18 Slides 5-9](#)

**18-0992 Medicaid Transformation Update (30 min)**

**Agenda Text:** The Board is requested to receive the presentation for informational purposes. No formal action is required.

Medicaid Transformation is a bold new direction for the delivery of Medicaid services in North Carolina, creating a true managed care system for recipients of the program. With the shift from "fee for service" to "managed care," there is the goal to improve overall health outcomes for the Medicaid population and increase and improve access to care and services. The Department of Social Services, in partnership with Durham County Public Health and Duke Division of Community Health, will provide an

overview of Medicaid Transformation and the changes both clients and providers will see over the next three years.

**Alignment With Strategic Plan:** This item aligns with Goal 2: Health and Well-being for All.

**Resource Persons:** Ben Rose, DSS Director

**County Manager's Recommendation:** The County Manager recommends that the Board receives the Medicaid Transformation presentation for informational purposes.

**Attachments:** [Medicaid Transformation AAF](#)  
[FINAL FINAL FINAL medicaid reform PP](#)

### **18-1095** Quarterly Update on Durham Pre-K (30 min)

**Agenda Text:** The Board is requested to receive this report and ask any questions they wish.

Child Care Services Association, Inc. (CCSA) went under contract in July 2018 to manage Durham County's expansion of high quality Pre-K. Part of their scope of work is to bring Commissioners and the public a quarterly, high level update on progress with this critical community project. Three months have passed, a great deal is going on, and it is time for the first quarterly update. The scope of work, which includes a variety of topics and timelines, is attached along with the first quarter's written update.

**Alignment With Strategic Plan:** A high quality Pre-K program should improve outcomes in Goals 1: Community Empowerment and Enrichment; Goal 2: Health And Well-being for All; and Goal 3: Safe Community of the Durham County Strategic Plan.

**Resource Persons:** Linda Chappel, Senior VP (CCSA); Alexandra Livas-Dlott, Durham Pre-K Manager; and Drew Cummings, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that the Board receive this report and ask any questions they wish.

**Attachments:** [Supplemental Document - Pre-K Update FY18-19 Q1](#)  
[Durham PreK Q1 Report.final](#)  
[Durham PreK Update\\_Nov2018](#)

### **18-1061** Made in Durham Youth Network Presentation (30 min)

**Agenda Text:** The Board is requested to receive the presentation from the Made in Durham Youth Network representatives and ask any questions they wish.

Made in Durham is a community partnership of educators, business, government, youth-serving nonprofits and young people mobilized around a shared vision that all of Durham's youth will complete high school, a post-secondary credential, and begin a



rewarding career by the age of 25.

The Made in Durham Youth Network derived from the organization's goal to "ensure youth and young adults in Durham inform and fully participate in creating and evaluating our education-to-career system." Diverse youth involved in the network meet twice each month to participate in trainings designed to enhance their skills for community analysis and leadership, lend their active voice in program and policy initiatives, as well as develop and implement action projects in their high schools.

The purpose of the presentation is to update the Commission on the current work of the Youth Network, including their current action projects as well as the Youth Network's views on the importance of the youth voice in designing and evaluating education to career systems.

**Alignment With Strategic Plan:** Made in Durham's work, including the work of the Youth Network, is strongly aligned with Goal 1 of the Durham County Strategic Plan (Community Empowerment And Enrichment).

**Resource Persons:** Casey Steinbacher, Executive Director; Daniel McKinney, Youth Engagement Strategist; and Sachdeep Singh and Alexis Plasencia Leos, Youth Network members

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation from the Made in Durham Youth Network representatives and ask any questions they wish.

**Attachments:** [County Commission 11.13 Youth](#)

#### **18-1119 Commissioner Comments (15 mins)**

**Agenda Text:** The Board is requested to allow each Commissioner three minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

**Alignment With Strategic Plan:** This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Board of County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

### **8. Public Hearings (30 min)**

#### **18-1109 Unified Development Ordinance Text Amendment, Private Streets (TC1800006)**

**Agenda Text:** The Board is requested to conduct a public hearing and receive public comments on the *Unified Development Ordinance Text Amendment, Private Streets* (TC1800006); and

**First Motion:** To adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341; and

**Second Motion:** To adopt an ordinance amending the *Unified Development Ordinance*, incorporating revisions to amend Article 12, Infrastructure and Public Improvements.

**Summary.** Text amendment TC1800006 is a privately-initiated request to amend paragraph 12.2.2, Other Forms of Access, to allow an additional instance where private streets would be allowed. Specifically, private streets would be allowed for single-family developments only when as an addition to an existing development that already has private streets and that crosses the county line where the adjacent county allows for private streets. This would apply only within the County jurisdiction (see Attachment A for the application, as amended). Additionally, existing text is revised to more explicitly require private streets to meet or exceed public street standards and adds specific certification criteria.

Attachments:

**Attachment A:** TC1800006 Application

**Attachment B:** Statement of Consistency Pursuant to NCGS § 153A-341

**Attachment C:** An Ordinance to Amend the *Unified Development Ordinance* Regarding Private Streets (TC1800006)

**Attachment D:** Planning Commission Comments

**Alignment With Strategic Plan:** The text amendment emphasizes Goal 4 (Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 (Accountable, Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input.

**Resource Persons:** Michael Stock, AICP, Senior Planner, and Patrick Young, AICP, Planning Director.

**County Manager's Recommendation:** The County Manager recommends that the Board conduct a public hearing on the proposed *Unified Development Ordinance* text amendment and, if appropriate based on the comments received during the hearing, adopt the appropriate Statement of Consistency and approve the amendment.

**Attachments:**

[BOCMemo TC1800006](#)

[Attachment A TC1800006 application with amendment request](#)

[Attachment B TC1800006 BOC Consistency statement](#)

[Attachment C TC1800006 BOC final](#)

[Attachment D Planning Commission Comments TC1800006](#)

**9. ITEMS PULLED FROM CONSENT AGENDA (20 min)**

**10. Adjournment**