Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda

Board of County Commissioners

Thursday, December 20, 2018 | **2:00 PM** | **Commissioners' Chambers**

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

2:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)

2. Agenda Adjustments (5 min)

3. Announcements (5 min)

18-1170 **Announcements**

Agenda Text:

1. **FEMA: Are you eligible for Continued Rental Assistance?** Disaster survivors who received initial rental assistance from FEMA may get more help.

   HOW TO APPLY

   - **Complete an Application** for Continued Temporary Housing Assistance.
   - **If you do not have one:**
     - Call the disaster assistance helpline at **800-621-3362** or **800-462-7585** (TTY).
     - Or visit a disaster recovery center. To find center locations and hours, visit <https://www.fema.gov/disaster-recovery-centers>.

- **Submit supporting documents** with the completed application to prove your ongoing need for rental help.
- **Return the completed form** and supporting documents to FEMA:
  - Take them to a disaster recovery center.
  - Upload them to your disaster account at <https://www.disasterassistance.gov/>
  - Mail them to FEMA, PO Box 10055, Hyattsville, MD 20782-8055.
  - Fax them to **800-827-8112.**

2. **Welcome Baby's Annual Coat Drive! November 24 - December 28, 2018.** Keeping Durham's youngest citizens warm this winter. You may drop off new and gently used coats, hats, gloves and scarfs *(size newborn to 8)* at the following locations:

   South Regional Library: 4505 South Alston Avenue, Durham
   Southwest Regional Library: 3605 Shannon Road, Durham
   North Regional Library: 221 Milton Road, Durham

3. **MBK DURHAM SUIT DRIVE** - Donate Confidence! When you donate a suit, you're not just giving someone a piece of clothing, you're giving someone a chance to look in the mirror and feel good. That's a big deal because when you feel good you make things happen.

   Accepting donations from November 1 - December 31, 2018. Bring your gently used professional attire to any of the following drop-off locations:

   - *Admin I, 200 East Main St., 1st Floor*
   - *New Admin II, 201 East Main St. 1st Floor*
   - *Human Services Building, 414 E. Main St.*

   Donations collected throughout November will be distributed to non-profits and organizations whose mission is to help individuals gain employment through job readiness and workforce assistance.

   Donate: suits, ties, jackets, dress shoes, dress shirts, casual pants, outerwear, sport coat, sweaters and new socks. Contact information: 919-560-8154 or mybrotherskeeper@dconc.gov <mailto:mybrotherskeeper@dconc.gov>

4. **2019 General Reappraisal:** Durham County's next general reappraisal is effective **January 1, 2019.** For information to share with community groups, homeowner associations, etc. or to better understand the reappraisal process,

contact Durham County Government Call Center at (919) 560-0300 or for information about Durham County's General Reappraisal visit our website at www.dconc.gov <https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.dconc.gov&data=02%7C01%7C%7C1316c6a38bc84671c08908d64ffdb2c9%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636784348393091360&sdata=FXrxx%2Fu4XuOE3c6JMHzLXOb4dkoCAqviWf9VsdL0Bmc%3D&reserved=0>.

5. **We're 150 Years Old, Y'all!** As we celebrate the 150th anniversary of Durham throughout 2019, we're honoring the changemakers who shaped Durham's unique sense of place, and we're rightfully touting Durham's position in the future. Home to scholars, artists, and entrepreneurs, we're accustomed to movement, creativity, and blazing new trails. **SAVE THE DATE, April 13, 2019 -** Durham 150 opening celebration. Visit DURHAM150.ORG and look for announcements in January for more on how to get involved.

6. **LIEAP - Low Income Energy Assistance Program:** The program will be open to the disabled and persons 60 years and older from December 1 - December 31, 2018. LIEAP will be open to ALL Durham County residents, January 2 - March 31, 2019. Applications will be taken at the Department of Social Services in the Crisis Lobby #27 Monday - Friday at 414 East Main Street from 8:30 a.m. - 5:30 p.m.

   Call 919-560-8000 to schedule your LIEAP appointment. Walk-ins are welcome. The LIEAP Program assists with heating only. Bring a photo ID, Social Security card, income verification and verification of heating source-heating bill to your appointment.

7. **"Here Comes the Bus" Bus Tracking App** - Durham Public Schools is the first district in North Carolina to offer parents the option to track their child's bus in real time!

   All you need is an account with our "Here Comes the Bus" application online, and you can track the bus using your computer, smart phone or tablet. Using the latest in GPS technology, this app lets you see where the bus is and confirms when the bus has arrived at the bus stop and at the school.

   Plus, users can sign up to receive a text message or email when the bus is within a certain radius of the bus stop. No more rushing to get out of the house in time just to see the bus already pulling away!

Sign up today -- it's free and easy.

How to get started:

1. Visit herecomesthebus.com <https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdconc.us7.list-manage.com%2Ftrack%2Fclick%3Fu%3D5426d7daa13d2253baebd6c17%26id%3D6d58aeb092%26e%3D3f61566d1f&data=02%7C01%7C%7C9964037dd3434c72f2a108d60f6fcae2%7Cc16a00a3560947c0b2c272d8635e3423%7C0%7C0%7C636713370175410031&sdata=FUP1sKjMnWZFcdK00ds9HZ%2BQzSZ%2FB47k8xpoSq7WHYM%3D&reserved=0>
2. Click the Sign Up Today! Button
3. Enter school code 97034 and click "Next" followed by "Confirm"
4. Complete the "User Profile" box
5. Under "My Students," click "Add". Enter the student's last name and student ID number.
6. Confirm the information and you're ready to begin using Here Comes the Bus! Please contact Debbie Roberson <mailto:debbie.roberson@dpsnc.net>, Transportation Technology Coordinator at 919-560-3822 ext. 29200 if you have any questions.

8. **Rabies Vaccination Clinic:** The Durham County Sheriff's Office hosts a Rabies Vaccination Clinic every Tuesday, Wednesday and Thursday at 3005 Glen Road. A $10 fee is required (cash only), bring your ID. For more information, visit <http://www.durhamsheriff.com/services/animal-services>

9. **Alert Durham -** Sign Up Today: Durham County wants to keep its citizens informed and safe in the case of an emergency. Sign up for Alert Durham to receive notifications about severe weather, unexpected road closures, missing persons, and evacuations of buildings or neighborhoods. To sign up for Alert Durham, visit AlertDurham.com <http://AlertDurham.com>.

10. **Get Involved!** It's your County. Durham County Government has approximately 43 active advisory boards referred to as Boards and Commissions. Citizens of Durham County may volunteer to participate by applying for a vacancy.

    Interested citizens should fill out an application and send it to the Clerk to the Board's Office. A description of the boards as well as a list of vacancies can be found on the County's website at <http://www.dconc.gov/government/departments-a-e/board-of-commissioners/boards-and-commissions>. If you need additional information, please

contact the Clerk's Office at 919-560-0025 or email to: BoardsandCommissions@dconc.gov <mailto:BoardsandCommissions@dconc.gov>

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This information can also be found on our Durham County Website: www.dconc.gov <http://www.dconc.gov>

These announcements along with additional details may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

4. Minutes (5 min)

18-1165 **Minutes**

Attachments: Regular Session - November 26, 2018

5. Ceremonial Items (15 min)

18-1176 **Proclamation - Champions in Transportation Week**

Agenda Text: The Board is requested to formally proclaim the week of December 10th as Champions in Transportation Week and present the 2018 "Champions in Transportation" Awards.

This year will mark the fourth consecutive year where Durham County ACCESS in conjunction with the Transportation Advisory Board has held this event. This award initiative in conjunction with the "Champions in Transportation" Proclamation serves to highlight customers and partners. The awards recognize customers that rely daily on the vital services of Durham County ACCESS to get to work and medical appointments. Additionally, key partners and other officials that have been instrumental in working with Durham County ACCESS are also acknowledged for their contributions.

The awards recognize some of the true unsung champions that contribute to the success of the ACCESS program.

The 2018 "Champions in Transportation" award categories and recipients are as follows:

- Passenger of the Year - LeRoy Farrington (Rural General Public-Work Trip)
- Senior Citizen of the Year - Mary Cropper (Senior Center Activities)
- Exceptional Customer Service of the Year - Thandiwe (Tiny) Meek, First Transit)

· Champion of Life Award - Randolph Lynch (First Transit)

Alignment With Strategic Plan: This item aligns with Goal 1: Community and Family Prosperity and Enrichment and Goal 2 - Health and Well-being for All. Through this program the community is made aware of the Durham County ACCESS services. In addition, it provides an opportunity to formally recognizes Durham County residents for utilizing the transportation program and awards exceptional riders for their efforts to utilize the demand response service to enhance their quality of life.

Resource Persons: Linda Thomas, Durham County ACCESS, Transportation Program Manager; Dr. Deborah Crandell, Interim Director Durham County Cooperative Extension.

County Manager's Recommendation: The County Manager recommends that the Board formally announce and present the 2018 "Champions in Transportation" Awards and proclaim the week of December 10th "Champions in Transportation Week."

Attachments: Proclamation - Champions in Transportation Week

Agenda Action Form Supplemental Doc - Champions in Transportation -12-10-2

6. Consent Agenda (15 min)

18-1118 Approval of the Maintenance Contract with Granicus, LLC

Agenda Text: The Board is requested to authorize the County Manager to execute the annual maintenance contract between Durham County and Granicus, LLC in the amount of $53,577.12 through June 30, 2019, and for future renewals through June 30, 2021 up to $59,068.77. The vendor provides maintenance and support for the Clerk to the Board's Office for live streaming of the Board of County Commissioners' meetings and Legistar to include the meeting agenda suite, and minutes.

Alignment With Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of the contract with Granicus, LLC in the amount of $53,577.12 through June 30, 2019, and for future renewals through June 30, 2021 up to $59,068.77.

Attachments: Granicus 18-19 Service Contract.docx

Granicus Service Agreement_Scope of Service

18-1124 Approval of 2019 Board of County Commissioners' Meeting Schedule

Agenda Text: The Board is requested to approve its 2019 meeting schedule. A draft schedule has

been circulated for review. The schedule includes Budget Work Sessions and a 1-day Budget Retreat. Once the schedule is approved, the Clerk's Office will place all dates on the Outlook calendar and invite all Commissioners to accept the meetings. The approved calendar will be published on the website within 48 hours.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board to approve its 2019 Board of County Commissioners' meeting schedule.

Attachments: BOCC 2019 DRAFT MEETING CALENDAR

18-1130 **Execution of an Amendment to the Architectural Design Service Contract with DTW Architects and Planners, Ltd. for the Administration Building Renovations Project No.: DC 137**

Agenda Text: The Board is requested to authorize the County Manager to amend the Contract for Architectural Design Services with DTW Architects and Planners, Ltd. of Durham to provide additional architectural services for Leadership in Energy and Environmental Design (LEED) certification and additional structural design services for the Durham County Administration Building, located at 200 East Main Street, Durham, in the amount of $65,000, thus totaling a not to exceed amount of $786,000 (See Attachment 1, Pages1 & 2)

LEED certification fees were omitted from the original design proposal due to oversight. This amendment includes design services to achieve LEED certification for the project. LEED Commissioning services are not included in this amendment and will be performed by an independent commissioning agent per LEED guidelines. The additional structural design fee is due to unanticipated correctional work needed on the existing structure.

Funds for the Architectural Design Services for this project were approved by the BOCC on February 12, 2018. Minority and Women-Owned Business Enterprises (M/WBE) participation proposed by the project team, including this amendment, is approximately 48.2 percent, significantly exceeding the general County aspirational goal of 25 percent MWBE participation (Attachment 1, p. 2).

It is recommended that the County proceed with all work described in the proposal dated January 11, 2018, and revised October 8, 2018. Funding for the architectural design contract is available in the Administration Building Renovation Capital Project Account.

Alignment with Strategic Plan: This aligns with Goal 5: Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better

customer service.

Resource Persons: Jay Gibson, P.E., General Manager; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering; James Faress, P.E., Senior Project Manager; and Robert Sotolongo, AIA, DTW Architects & Planners, Ltd.

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of the contract amendment with DTW Architects & Planners, Ltd. to provide additional design services for the Durham County Administration Building Renovation project in the amount of $65,000, thus totaling a not to exceed amount of $786,000.

Attachments: AAF - Backups - Amendment to Administration Bldg Renovations - DTW Archite

AAF - Supplemental Document Form - Amendment to Administration Bldg Renc

18-1143 **Approval of a Lease Agreement for 309 Crutchfield Street Between the County of Durham and Alliance Behavioral Healthcare**

Agenda Text: The Board is requested to approve the attached Lease Agreement for 309 Crutchfield Street to Alliance Behavioral Health Care and authorize the County Manger to execute the attached Lease Agreement. The property is the location for Durham's crisis center, which is now called the Recovery Response Center (formerly known as the "Durham Center Access").

Alliance Behavioral Healthcare provides mental health, developmental disabilities, and substance abuse (MH/DD/SA) services as the Area Authority in the Durham, Wake, Johnston and Cumberland County catchment area. Alliance subleases this property to Recovery Innovations, Inc., the current non-profit provider that operates the Recovery Response Center under contract with Alliance. The lease specifically allows Alliance to sublease the property for this purpose with the County's permission. Alliance has leased this facility from Durham County since 2012 when they were spun off from Durham County during the state's mental health reform.

Alliance is in the process of renovating portions of the building, investing approximately $1.5 million in upgrades to enhance the overall efficiency and use of the building as a walk-in crisis facility for the community. This investment warrants a longer lease term, and staff recommends the proposed lease term of January 1, 2019 through June 30, 2023. This lease term also allows the County and Alliance to align future lease terms with the fiscal year.

Alignment With Strategic Plan: This lease agreement supports Goal 2: Health and Well-being for All.

Resource Persons: Jane Korest, Open Space and Real Estate Division Manager; Nancy Mitchell, Sr. Real Estate Officer; and Gayle Harris, General Manager for Goal 2

County Manager's Recommendation: The County Manager recommends that

the Board approve the attached Lease Agreement for 309 Crutchfield Street to Alliance Behavioral Health Care and authorize the County Manger to execute the attached Lease Agreement.

Attachments: AAF Supplemental Document - 309 Crutchfield Alliance lease
LEASE SUMMARY 309 Crutchfield
309 Crutchfield Alliance Lease Final 2019-2023

18-1156 **Capital Project Amendment No. 19CPA000009 - Appropriating $3,200,000 of Limited Obligation Bonds (LOBS) Funding to the Administration Building II Renovation Capital Project and Execution of Contract Amendment with Whiting-Turner Contracting Company (WTCC)/Holt Brothers, Inc. for the 7th Floor Upfit of the Durham County Administration Building II Renovation (former Judicial Building) Project No.: 4730DC073**

Agenda Text: The Board is requested to approve the Capital Project Amendment No. 19CPA000009 appropriating $3,200,000 into the Administration Building II Renovation Capital Project Account and to authorize the County Manager to execute the Contract Amendment for an additional $2,957,607 (base bid) plus owner's contingency at $88,728 for the 7th Floor up-fit which brings the total Guaranteed Maximum Price Contract amount not to exceed $42,295,005 for the overall construction project of the Administration Building II Renovation (former Judicial Building) located on 201 East Main Street (See Attachment 1, pages 1-11).

The renovation project achieved substantial completion on August 31, 2018 and previously included modifications to the ground and floors 1-6, leaving the 7th floor as unassigned space for future upfits. However, during the programming efforts for the Administration Building (200 East Main Street) it was determined that an additional department needed to be relocated from that facility in order to allow growth/expansion of the departments to remain in the facility once Register of Deeds and Tax Administration moved out. Through discussions with the BOCC, the Manager's Office and the design team it was determined that the 7th Floor should be up-fitted for use by the Finance Department. The decision to upfit the space takes advantage of having the design and construction teams currently familiar with the facility. This lends itself to potential cost savings of not having to bid a new project but rather extending the services of the current design and construction teams already on the project. This will minimize durations for shop drawing reviews and approvals and will be beneficial with the warranties and long-term maintenance of the facility reducing contractor call-backs and finger-pointing of maintenance responsibilities. The design was finalized, and bids were received on November 16, 2018.

This amendment includes the additional C, M @ R services necessary for the 7th floor up-fit for use by the Finance Department maintaining the design intent of the

original project. It is recommended that the County proceed with all work described in the proposal dated November 16, 2018 in the amount of $2,957,607. For Minority and Women-Owned Business Enterprises (M/WBE) participation information (See Attachment 2, Page 1). Funding for this amendment is pending approval of the Capital Project Amendment.

Alignment with Strategic Plan: This aligns with Goal 4: Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5: by providing more efficient service delivery and better customer service.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Engineering Department; Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager; Kevin Montgomery, FAIA, O'Brien/Atkins Associates, P.A.; Josh Brady, AIA, O'Brien/Atkins Associates, P.A.; Gregory Tadd, Senior Project Manager, Whiting-Turner Contracting Company

County Manager's Recommendation: The County Manager recommends that the Board approve the Capital Project Amendment No. 19CPA000009 appropriating $3,200,000 to the Capital Project and authorize the Execution of the Contract Amendment with Whiting-Turner Contracting/Holt Brothers, Inc. for the additional C,M@R services for the 7th Floor up-fit of the Administration II Renovation (former Judicial Building) in the amount of $2,957,607 plus owner's contingency at $88,728 which brings the total Guaranteed Maximum Price Contract amount not to exceed $42,295,005 for the overall construction contract.

Attachments:
CPA-09 Legal Form Admin. Building II 7th Floor Upfit ($3,200,000)
CPA-09 Supplemental Form Admin. Building II 7th Floor Upfit ($3,200,000).docx
AAF - Attachment 1 - Administration II Renovation - 7th Floor Upfit CPA and Co
AAF - Attachment 2 - MWBE Compliance Form - Administration II Building Renc

18-1114 **Budget Ordinance Amendment No.19BCC000020 to Recognize Grant funds in the Amount of $2,000 from Shift NC "All Together Now" Award for the Youth Home**

Agenda Text:
The Board is requested to approve Budget Ordinance Amendment No.19BCC000020 to recognize $2,000 from Shift NC "All Together Now" for the Youth Home. The Youth Home received the first installation award in May of 2016 (Fiscal Year 2015-16). These funds are a continuation of the original grant award.

The project will help build and strengthen a referral network to link young people to quality care. The funds will be used to purchase materials to educate youth on health lifestyles.

Alignment with Strategic Plan: This request aligns with Goal 3: Safe Community,

Goal 2: Health and Well-being for All and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Angela G. Nunn, Youth Home Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.19BCC000020 to recognize $2,000 from Shift NC: "All Together Now" for the Youth Home.

Attachments: AAF-20 Supplement Youth Home Recognize Funds from Shift NC in amount of

Shift NC MOA

AAF-20 Legal Form Youth Home Recognize $2,000 Grant from Shift NC.docx

18-1141 **Approve Budget Ordinance Amendment No. 19BCC000022 Reducing the General Fund Budget for the Payment of Three Fire Trucks Ordered in Fiscal Year (FY) 2018 Because These Trucks are now Being paid for in the LOBs Capital Project Fund (Fund #4004110000) in FY2019 with Debt Issuance Proceeds**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000022 reducing the General Fund FY2019 budget for the payment of three fire trucks ordered in FY2018 because these trucks are now being paid for in the LOBs Capital Project Fund (Fund #4004110000) in FY2019 with debt issuance proceeds in an amount not to exceed $1.5M.

The Board approved the contract to purchase these three fire trucks in a regular session Board meeting on October 9, 2017 (Agenda Item #17-0387). Originally, the three fire trucks were to be purchased in the General Fund with funding sources to be a combination of a transfer of funds from the Durham County Fire and Rescue (DCF&R) Service District Fund in the amount of $398,873 and the issuance of installment purchase proceeds for the General Fund in the amount of $1,023,830 for a total purchase price of $1,422,703 with these three fire trucks being the collateral for the issuance. As such, the encumbrance (e.g. purchase order) when the three trucks were ordered was accounted for in the General Fund. The trucks were not received in FY2018. As a result, the encumbrance rolled forward to FY2019 in the General Fund in the amount of $1,422,703 (including the roll forward budget) for payment of these trucks once received. At the time of the order, there was no executed agreement between the County and the City of Durham to provide the services for the DCF&R District. Included in the executed agreement with the City which was effective July 1, 2018 is the transfer of these trucks to the City once received and paid for by the County. Because the County will not hold title to these assets after receipt and payment in full to the vendor, the County cannot use these trucks as collateral on debt proceeds issued to assist in funding the purchase which is why the purchase of these vehicles was added to the September 2018 debt issuance where the financing was secured by the Administration Building II.

As a result, the funding source for the purchase of these trucks had to change from

what was originally proposed and approved. Please note that the DCF&R Fund could not support the entire payment upon receipt of the vehicles. Therefore, the Board approved in the final resolution for the debt issuance that occurred in September of 2018 an amount not to exceed $1.5M for the purchase of these trucks including the equipment necessary for these trucks to be put into service upon receipt. The final resolution for the debt issuance was approved by the Board at the regular session meeting held on August 13, 2018 (Agenda Item #18-0935). As a result, the encumbrance (e.g. purchase order) will be reassigned to the LOBs Capital Project Fund (Fund #4004110000). Because the funding source for these three trucks changed, and the expenditure for the purchase of these trucks will not be accounted for in the General Fund, County staff are requesting approval of the Budget Ordinance Amendment No. 19BCC000022 reducing the General Fund budget by the amount that rolled forward ($1,422,703). By approving this amendment, the FY2019 General Fund budget will realistically reflect what is authorized to be spent for FY2019 in the General Fund.

Also, please note that the funding source for the debt service for the financing of the firefighting vehicles will be the DCF&R Service Tax Fund. An annual amount is to be transferred from the DCF&R Service Tax Fund to the Debt Service Fund to fund the portion of the debt service for these trucks. No general fund monies will fund this portion of the debt service.

Alignment with Strategic Plan: This request aligns with Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: James E. Groves, Fire Marshal/Emergency Management Director and Susan F. Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000022 reducing the General Fund FY2019 budget for the payment of these three fire trucks ordered in FY2018 because these trucks are now being paid for in the LOBs Capital Project Fund (Fund #4004110000) in FY2019 with debt issuance proceeds in an amount not to exceed $1.5M.

Attachments: AAF-22 Supplemental Form

18-1146 **Budget Ordinance Amendment No. 19BCC000023 to Recognize $59,413 from the North Carolina Department of Health and Human Services Division of Public Health for the Opioid Crisis**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000023 to recognize $59,413 from the North Carolina Department of Health and Human Services Division of Public Health. This funding allows Local Health Departments to implement one or more strategies from North Carolina's Opioid Action Plan to prevent fatal and non-fatal opioid overdoses, increase access and linkages to care services for the most vulnerable populations, and build local capacity

to respond to the overdose epidemic in North Carolina.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment With Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000023 to recognize $59,413 from the North Carolina Department of Health and Human Services Division of Public Health.

Attachments: 490 - Emergency Overdose Local Mitigation To the Opioid Crisis

AAF-23 Legal Form PH Grant from the NC Department of Health and Human Se

18-1147 **Budget Ordinance Amendment No. 19BCC000024 to Recognize $3,314 from the North Carolina Department of Health and Human Services Division of Public Health Epidemiology/Communicable Disease Section**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000024 to recognize funds in the amount of $3,314 from the Department of Health and Human Services Division of Public Health for TB Control Services in Durham County. These funds are to be used for temporary Nursing Staff to assist in the day to day operations of the TB program.

Please note that this amendment requires no additional County funds. The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to provide TB Services in the TB Program.

Resource Persons: Gayle B. Harris, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000024 to recognize funds in the amount of $3,314 from the Department of Health and Human Services Division of Public Health for TB Control Services in Durham County.

Attachments: 551 - TB Control R-1

AAF-24 Legal Form PH Grant from the NC DHHS Division of Public Health Epid

18-1148 **Budget Ordinance Amendment No. 19BCC000025 to Recognize Funds in the Amount of $8,000 From the Ann Wolfe Mini Grant for Child Health and Infant Mortality Underlined**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000025 to recognize funds in the amount of $8,000 from the Ann Wolfe Mini Grant for Child Health and Infant Mortality.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds

Alignment with Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000025 to recognize funds in the amount of $8,000 from the Wolfe Mini Grant for Child Health and Infant Mortality.

Attachments: AAF - 18-1148 Supplemental Document - Noncontract-A. Wolfe mini grant
AAF-25 Legal Form PH Grant from the Ann Wolfe Mini Grant for Child Health ar

18-1149 Budget Ordinance Amendment No. 19BCC000026 to Recognize $3,913 from the City of Durham to support Project BUILD

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000026 to recognize funds from the City of Durham in the amount of $3,913 for Project BUILD.

The City of Durham and the Durham County Department of Public Health, through Project BUILD, have agreed to collaborate and jointly fund Project BUILD. An additional $3,913 was approved in the interlocal agreement for operating costs that was not included in the original Public Health budget request.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All and Strategic Goal 3: Public Safety.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000026 to recognize funds from the City of Durham in the amount of $3,913 for Project BUILD.

Attachments: AAF-26 Legal Form PH -funds from the City of Durham to support Project BUILI

18-1150 Budget Ordinance Amendment No. 19BCC000027 to Recognize $18,000 from Credit Suisse to Support Project BUILD

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.

19BCC000027 to recognize funds in the amount of $18,000 for Project BUILD.

Credit Suisse staff have volunteered with Project BUILD in the past and recently informed the staff of their donation. The donation has no deliverables associated with it and can be used to support any costs associated with Project BUILD.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All and Strategic Goal 3: Public Safety.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000027 to recognize funds in the amount of $18,000 for Project BUILD.

Attachments: AAF-27 Legal Form PH - funds form Credit Suisse to support Project BUILD

18-1151 Budget Ordinance Amendment No. 19BCC000028 to Recognize $51,563 from the Governor's Crime Commission

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000028 to recognize the extension of funds in the amount of $51,563 from the Governor's Crime Commission. This funding supports the work of Project BUILD and Bull City Program staff to decrease gang involvement and violent crime.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All and Strategic Goal 3: Public Safety.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000028 the extension of funds in the amount of $51,563 from the Governor's Crime Commission.

Attachments: AAF - 18-1151 Supplemental Document - Noncontract Project GCC

AAF-28 Legal Form PH - Funds from the Governor's Crime Commssion

18-1153 Budget Ordinance Amendment No. 19BCC000030 to Recognize $10,000 from the University of North Carolina (UNC) School of Government for Opioid Crisis Activity

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000030 to recognize 10,000 from UNC School of Government for opioid crisis activity.

UNC School of Government has launched an intensive two-year collaborative learning model that will provide direct support to 10 Counties including Durham, North Carolina through Durham Joins Together. The Collaborative brings organizations together such as Together for Resilient Youth (TRY), The Durham County Department of Public Health and community agencies/members interested in enacting an integrated and innovative policy and practice response to their local opioid crisis. These funds will support the project manager for the Collaborative.

The Board of Health has approved this amendment. Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Gayle B. Harris, MPH, Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000030 to recognize 10,000 from UNC School of Government to support the project manager for opioid crisis activity.

Attachments:
AAF - 18-1153 Supplemental Document - Noncontract Project Opioid - UNCSO
UNC Opioid Grant FINAL version
AAF-30 Legal Form PH Grant from UNC School of Gevernment for Opioid Crisis

18-1158 **Budget Ordinance Amendment No. 19BCC000031 Transferring Funds from the Capital Financing Plan Fund to the Pay as You Go Capital Project Fund and Capital Project Amendment No. 19CPA000010 - Appropriating the $946,486 to Create a New Detention Center Jail Bed Modifications and HVAC Grille Replacement Project (43103300DC090) and Award of a Construction Contract to C.T. Wilson Construction Company for Construction of the Improvements.**

Agenda Text:
The Board is requested to approve Budget Ordinance Amendment No. 19BCC000031 transferring Capital Financing Plan Fund fund balance to the Pay as You Go Capital Project Fund and Capital Project Amendment No. 19CPA000010 appropriating $946,486 to create a new Detention Center Jail Bed and HVAC Grille Replacement Project and to authorize the County Manager to enter into a contract with C.T. Wilson Construction Company, Inc., of Durham, for modifications to the jail beds and HVAC grilles in the direct supervision housing units of the Durham County Detention Center. The contract amount for the project is $901,486, and to execute any other related services/contracts, if necessary, it is recommended that a not to exceed the total budget amount of $946,486 be approved. (See Attachment 1, Pages 1-17)

This project involves structural modifications to the existing wall-mounted steel jail beds and replacement of the existing HVAC grills inside the holding cells throughout the detention center residential pods for improved detainee safety. This project will complete the replacement of HVAC grilles in 494 cells (988 grilles) and will modify all 160 jail beds.

A request for proposals (RFP) for construction services for this work was advertised on October 8, 2018 and Bids were received on October 22, 2018. One response was received. The project was re-bid on October 31, 2018. One response was received from C.T. Wilson Construction in the amount of $1,078,747. Value Engineering efforts were undertaken, and the proposed contract amount was reduced by $177,261 for a total contract proposal amount of $901,486. For Minority and Women-Owned Business Enterprises (M/WBE) participation information (See Attachment 1, page 17).

The Engineering Department has reviewed the bid response and subsequent Value Engineering options with Purchasing and Detention Center Staff and recommends that the County award a contract to C.T. Wilson Construction, Inc. for the IFB response dated October 22, 2018 as adjusted by the Value Engineering letter dated November 26, 2018. Completion of the project will provide a safer environment for detainees residing within the detention center.

Alignment with Strategic Plan: This aligns with the County's Strategic Goal 3: Safe Community.

Resource Persons: Jodi Miller, General Manager; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering; James Faress, P.E., Senior Project Manager; Linda C. Salguero, AIA, Project Manager, Keith Lane, Director of Budget and Management Services and Chuck Wilson, CEO of C.T. Wilson Construction.

County Manager's Recommendation: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000031 transferring Capital Financing Plan Fund fund balance to the Pay as You Go Capital Project Fund and Capital Project Amendment No. 19CPA000010 appropriating the $946,486 to create a new Detention Center jail bed modifications and HVAC grille replacement project and to authorize the County Manager to enter into a contract with C.T. Wilson Construction Company, Inc., of Durham, for modifications to the jail beds and HVAC grilles in the direct supervision housing units of the Durham County Detention Center in the amount of $901,486, and to execute any other related services/contracts, if necessary, not to exceed a total of budget of $946,486. (See Attachment 1, Pages 1-17)

Attachments: Attachment 1 - IFB 19-014R1 Response including VE Items - C.T. Wilson
CPA-10 Supplemental Form Detention Center Bed and HVAC Grill Updgrade Pl
AAF-31 Legal Form Transferring Capital Financing Plan Fund fund balance to th
CPA-10 Legal Form Detention Center Jail Bed and HVAC Grill Replacement Pro

18-1168 Donation Agreement for Durham-Orange Light Rail Transit

Agenda Text:

The County Manager recommends that the Board approve the attached Donation Agreement between Durham County and GoTriangle and authorize the County Manager to execute same. GoTriangle has requested that Durham County execute the attached Donation Agreement (Attachment 1) to donate a permanent easement and a temporary construction easement to facilitate the construction, operation and maintenance of the planned Durham-Orange Light Rail Transit System (D-OLRT). The Board previously approved the donation of land for these purposes in a Memorandum of Understanding between GoTriangle and Durham County in January 2017 (Attachment 2).

The easements are requested on the County Detention Center property, generally located on the south side of Pettigrew Street from the corner of South Mangum Street to Roxboro Road, and along the east side of South Mangum Street from the corner at Pettigrew Street to the area near the main entrance of the Detention Facility. The proposed permanent easement consists of approximately 392 square feet, and the temporary construction easement totals approximately 9,932 square feet. The easement area and sizes are estimated at this time based on engineering plans still in development by GoTriangle and are shown on a map provided by GoTriangle included with the donation agreement. The precise location and size of the easement will not be known until the final design is complete. At the completion of final design documents, GoTriangle will obtain a survey, and the legal description from the survey will be included in the instrument(s) granting the easements to GoTriangle. The donation agreement commits that the easement is to be executed on or before December 31, 2019. The value of the proposed easements is $282,825, per an appraisal obtained by GoTriangle dated September 20, 2018.

State law funding for the D-OLRT requires that all non-Federal and non-State funding be committed by April 30, 2019. Likewise, under Go Triangle's schedule with FTA, they need to demonstrate to FTA the commitment of all local funding sources (including in-kind and real estate) in the first quarter of 2019. Real estate donations by local entities qualifies as local funding. The County's commitment to donate the easement is documented by the Donation Agreement, but the actual conveyances are not anticipated until GoTriangle is assured of receiving the federal award later in 2019. The final easements will be brought back for Board approval when they are ready to be executed.

Alignment with Strategic Plan: The attached Donation Agreement supports Goal

5: "Accountable, Efficient and Visionary Government.", and Goal 4: Environmental Stewardship and Community Prosperity".

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Nancy Mitchell, Senior Real Estate Officer, and Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the attached Donation Agreement between Durham County and GoTriangle and authorize the County Manager to execute same.

Attachments: AAF_Supplemental_ DORLT Donation Agreement
Attach 1 DONATION AGRM W EXHIBITS
Attach 2 Durham-County-MOU-DOLRT

18-1171 Voting Delegate for 2019 North Carolina Association of County Commissioners Legislative Goals Conference

Agenda Text: The Board is requested to appoint Heidi Carter as voting delegate for the 2019 North Carolina Association of County Commissioners Legislative Goals Conference, which will be held January 10-11, 2019, at the Raleigh Marriott Crabtree Valley in Wake County.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Wendy Jacobs, Chair and Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board appoint Heidi Carter as voting delegate for the 2019 North Carolina Association of County Commissioners Legislative Goals Conference.

18-1178 Property Tax Releases and Refunds for November 2018

Agenda Text: The Board is requested to approve the Releases and Refunds for the month of November 2018.

Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of November 2018.

Releases and Refunds for 2018 total $115,556.56. Prior year's releases and refunds for November 2018 are in the amount of $0.00. The current year and prior year's releases and refunds amount to $115,556.56.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General

Statutes ensures we are accountable to our citizens. The Board of Equalization and Review ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Teresa Hairston, Deputy Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the Property Tax Release and Refund Report for November 2018 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: Backup-Tax Release and Refunds-November 2018-December 10, 2018
NCVTS Pending Refund report
Releases and Refunds Backup Detail-November 2018-December 10, 2018

18-1190 Clerk to the Board Interim Appointment

Agenda Text: The Board is requested to appoint Monica Toomer, Deputy Clerk as the Interim Clerk to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Wendy Jacobs, Chair

County Manager's Recommendation: The County Manager recommends that the Board appoint Monica Toomer, Deputy Clerk as the Interim Clerk to the Board

7. Regular Business (50 min)

18-1180 **Durham Center for Senior Life Update**

Agenda Text: The Board is requested to amend the Durham Center for Senior Life's (DCSL) lease allowing DCSL to rent its facility out to private individuals and groups outside of program hours, including the ability to obtain licenses to serve beer and wine for evening and weekend special events.

DCSL representative will provide a brief annual update on the DCSL's recent accomplishments as well as current and pending issues, challenges, and goals for seniors and the center.

DCSL, has been a center for senior life in Durham for more than 70 years. DCSL embraces the opportunity to connect, inspire and support the nearly two hundred seniors who turn 65 in Durham County each day. DCSL's staff of 27 welcomes close to 400 diverse seniors daily for 100 weekly educational and recreational activities at four centers and an adult daycare program.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental

Stewardship And Community Prosperity.

Resource Persons: Judy Kinney, Executive Director, Durham Center for Senior Life

County Manager's Recommendation: The County Manager recommends that the Board to amend the DCSL's lease allowing DCSL to rent its facility out to private individuals and groups outside of program hours, including the ability to obtain licenses to serve beer and wine for evening and weekend special events.

Attachments: DCSL 12.10.18 BOCC Presentation

18-1182 Durham Master Aging Plan Proposal

Agenda Text: The Board is requested to receive and approve a Master Aging Plan (MAP) proposal for Durham from Triangle J Council of Governments (TJCOG).

In May 2018, the Board of County Commissioners and the City Council received the results of the Durham Livability Self-Assessment using TJCOG Livability Self-Assessment Tool for Local Governments. The findings will be a foundation for the MAP. Mitchell Heflin, MD and Eleanor McConnell, PhD Co-Directors, Duke Geriatric Workforce Enhancement Program (GWEP) committed to contributing $7,500 for specific components of the project. The total cost of the project is $35,710 which includes a contingency amount of $1,701. Durham County's contribution will not exceed $28,210. The Board included funding for this project in the FY 18-19 adopted budget.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-being for All; Strategy 2.2C-Age-Friendly Communities.

Resource Persons: Lee Worsley, Executive Director TJCOG; Melissa Black, Coordinator for the Partnership for Seniors; and Gayle Harris, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receives and approves the Durham Master Aging Plan proposal from TJCOG for the County's contribution not to exceed $28,210.

Attachments: TJCOG MAP Proposal to BOCC

Proposal_DCoMAP

Support letter_Durham MAP_12-7-18-signed

18-1181 Commissioner Comments

Agenda Text: The Board is requested to allow each Commissioner three minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient

and Visionary Government.

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

9. ITEMS PULLED FROM CONSENT AGENDA (20 min)

10. Board and Commission Appointments (10 min)

18-1177 **Board and Commission Appointments**

Agenda Text: Monica Toomer, Deputy Clerk to the Board, will distribute ballots to the Board to make appointments to the following board:

- Open Space and Trials Commission

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Terri Lea Hugie, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint a member to the aforementioned Boards and Commissions.

Attachments: December 10, 2018

11. Closed Session

18-1192 Closed Session

Agenda Text: The Board was requested to adjourn to Closed Session pursuant to G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an

individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: Accountable, Efficient and Visionary Government.

Resource Persons: Wendy Jacobs, Chair

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as appropriate.

12. Adjournment