



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, January 7, 2019

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30min)

19-0017

Citizen Comments (30mins)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the meeting to allow an opportunity for research prior to the meeting. All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica Toomer, Interim Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)**18-1133****Durham County Justice Center Parking Deck Operations and Maintenance Contract Renewal****Agenda Text:**

The Board is requested to approve the amendment to the original agreement with Lanier Parking Meter Services, LLC dba Lanier Parking Solutions for the management of the Durham County's Justice Center Parking Deck extending the contract to June 30, 2019 and an increase in the contract amount of \$25,904.36. The increase is due to an increase in salaries for the three current positions, a new part-time bookkeeper position and a new monitoring fee. This amendment will keep in place the terms of the original agreement but will be for an amount not to exceed \$191,398.25. The new amount represents an increase of \$25,904.36 (15.65 percent) over the previous year. Of the total increase:

- \$18,595.61 increase in the parking operations which is due to the funding of a new part-time bookkeeper for \$15,120 with the balance being 3% salary increase for the existing positions (e.g., parking deck supervisor and two attendants)
- \$145.37 increase in parking operations contingency which is a slight increase (e.g., billings for special event parking)
- \$6,000 is a new monitoring fee being assessed in fiscal year 2019 (e.g., \$500 per month)
- \$1,163.38 increase in maintenance services which is due to a 3% salary increase for one maintenance staff

It is my understanding from both Lanier staff and County Finance staff that the part-time bookkeeper has been needed for quite some time. Currently, the supervisor performs these tasks. To have a part-time bookkeeper to take care of the basic accounting/financial responsibilities at the Justice Center Parking Deck would allow the supervisor to provide the level of customer service along with the two attendants that is needed.

The monitoring fee pertains to the 24-hour call center service being provided which helps citizens parking in the deck that may need assistance and it may be at a time during the day whereby the staff in the booth is unavailable to answer the phone due to assisting another citizen, it may be after hours, etc. The Justice Center Parking Deck is a 24-hour deck; however, the parking booth is manned during the hours of 7am-7pm, Monday - Friday. The 24-hour call center service was added at the beginning of December 2017. To provide some history, this service was added due to an incident that occurred Thanksgiving holiday, November 24, 2017. There was a show at the DPAC. All the attendants who came to see the performance at the DPAC that parked in the Justice Center Parking Garage could not get out. It is my understanding that they were in there for over an hour on Friday, November 24th.

They eventually called law enforcement who had to remove the automatic arm so they could get out of the parking garage. The 24-hour on call center service was the solution implemented to resolve issues such as this going forward. Please note that in fiscal year 2018 Lanier Parking Solutions provided these services but did not charge the County the monitoring fee for this added service in fiscal year 2018 (e.g., 7 fiscal months).

Per Lanier Parking Solutions, there has been an increase in the volume of calls and as a result need to begin charging the County the \$500 dollars per month monitoring fee to continue providing the 24-hour call center service. It is important to have this service in place to ensure that situations such as the one on November 24, 2017 do not happen again. In addition, please note that per Lanier Parking Solutions, the \$500 per month charge for the provision of this service is the minimal amount that they charge.

This agreement will continue to carry a performance bond equal to 100 percent of the contract. The contract amendment that includes five attachments, the Minority and Women-Owned Business Enterprises (M/WBE) Compliance Review Form and the supplemental document are attached for your review.

Please note that County management plans to go out for bid for these services at the Justice Center Parking Deck in fiscal year 2019 for services to be provided effective July 1, 2019 (fiscal year 2020).

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Susan Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board approve the amendment to the agreement and authorize him to execute the contract.

Attachments:

[MWBE Compliance Review Form-AAF for Renewal of 12-006 RFP 110818](#)

[AAF Supplemental Document - FY19 Lanier Contract Amendment Approval 114](#)

[Lanier Parking Contract Amendment](#)

18-1166

Budget Ordinance Amendment No. 19BCC00033 Approval of Lebanon Fire Tax District Fund Balance Appropriation in the Amount of \$52,000 and increasing the Distribution to Lebanon Fire Department to Support New Vehicle Acquisition and Turnout Gear Costs

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC00033 appropriating \$52,000 of Lebanon Fire Tax District Fund Balance to offset costs for unanticipated vehicle and equipment expenditure at Lebanon Volunteer Fire Department. These funds will be distributed to the district at their

request. These funds are intended for the purchase of a replacement Quick Response Vehicle which is beyond its repair life and to purchase three sets of turnout gear for personnel transferred from Durham County Fire & Rescue (DCFR) to Lebanon Volunteer Fire Department.

Alignment With Strategic Plan: This request aligns with the County's Strategic Goal 3 Safe Community and Goal 5 Accountable, Efficient and Visionary Government.

Resource Persons: James E. Groves, Fire Marshal/Emergency Management Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC00033 appropriating \$52,000 of Lebanon Fire Tax District Fund Balance to offset costs for unanticipated vehicle and equipment expenditure at Lebanon Volunteer Fire Department. These funds will be distributed to the district at their request.

Attachments:

[AAF Supplemental Document - Lebanon 52k](#)

[AAF-33 Legal Form Appropriate Lebanon Fund Balance \(\\$52000\) and distribute](#)

18-1185

**Award Contract for Architectural/Engineering Services for Upgrades to Southern Durham
County Solid Waste Convenience Sites**

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with **Smith + Gardner Engineers**. This contract will develop a master plan for the Parkwood and Redwood Convenience sites and prepare estimates for associated construction estimates for each site. The renovation of these two sites will meet the long-term demands of the growing communities and provide flexibility to accommodate future changes to the waste and recyclable materials management programs. The County also desires to improve safety for residents and staff at the site by providing better separation of public traffic and material storage areas, staff office space, bathroom(s) and viable access routes.

On August 11, 2018 a Request for Qualifications (RFQ No. 19-007) for Architectural Services for Upgrades to Southern Durham County Solid Waste Convenience Sites was advertised and mailed to potential proposers. A joint team from General Service and Engineering Departments recommended **Smith + Gardner Engineers** as the selected firm.

Alignment With Strategic Plan: Durham County Government is responsible for providing solid waste services to unincorporated residents in Durham County which includes curbside recycling, litter control and abatement, and the management of residential convenience sites. These responsibilities align with Strategic Plan Goal 4 -

Environmental Stewardship and Goal 5 - Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager, Jim Faress, Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract with Smith + Gardner Engineers. The compensation paid to Smith + Gardner with CIP Budget not to exceed \$87,000.

Attachments: [AAF Supplemental Upgrades to Southern Convenience Sites](#)

[SG Design Contract](#)

[MWBE Compliance Review Form-AAF for 19-006 RFQ_010219 \(002\).pdf](#)

18-1193

Budget Ordinance Amendment No. 19BCC000032 - Appropriate Restricted Funds for the Sheriff's Office, Fire Marshall, Youth home, Public Health, and Social Services

Agenda Text:

The Board is requested to approve a budget amendment in the amount of \$1,599,320.96 to appropriate restricted funds for the Sheriff's Office, Fire Marshall, Public Health, and Social Services. These revenues are unspent monies that were received in FY2018 for restricted purposes. These monies were restricted in fund balance in FY2018. This is an annual process in which County departments identify remaining (unspent) restricted revenue (e.g., grant, federal/state award, donations, etc.). Because they are restricted in fund balance, there is no impact on unassigned fund balance or the fund balance as a percentage of total general fund expenditures. This is a budgetary entry only for FY2019 to allow the spending of the restricted monies for the purposes of which they were received.

Below is a list of programs with restricted fund balance to be allocated in FY2019:

Allocation of Restricted Monies	AMOUNT
Sheriff - State Forfeitures; Federal Forfeitures	\$287,832.57
Fire Marshall - Emergency Management Program Grant	\$975.84
Public Health - NALBOH Community Guide, Ann Wolfe, RWJF Culture of Health - Mini Grants, Rural Cancer Prevention Centers, CC4C - Care Coord. for Children, OBCM - Pregnancy Care Mgt, NACCHO - MRC, MEANINGFUL USE, All Together Now (SHIFT-NC), Healthiest Cities and Counties, City of Seattle-Contract,	

DMACF, Shift-NC, Credit Suisse, Triangle Foundation,
 Brian Grovenstein Donation, Benjamin C. Klein,
 Tru Deli LLC, NC Cooperative Extension, PCORI \$393,019.78

Social Services - First Presbyterian Church,
 Adoption Promotion Fund/Special Children Adoption Fund,
 Child Support Settlement, NC Shift,
 HOPWA(Housing Opportunities for Persons with AIDS) \$917,492.77

TOTAL: \$1,599,320.96

Alignment With Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: The effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Susan Tezai, Chief Financial Officer and Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends approval of Budget Ordinance Amendment No. 19BCC000032 to appropriate restricted fund balance in the amount \$1,599,320.96

Attachments: [AAF-32 Appropriate Restricted Funds from FY18](#)

18-1197

Capital Project Amendment No. 19CPA000011 - Reducing the DSS Building Demolition Capital Project (47302635DC136) by \$550,427 and Appropriating \$550,427 to amend the Judicial Annex Renovations Capital Project and Execution of Construction Contract with H.M. Kern Corporation for the Judicial Annex Renovation Project No. 47302635DC141

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 19CPA000011 reducing the DSS Building Demolition capital project by \$550,427 and appropriating \$550,427 to amend the capital project for the Judicial Annex Renovations (See attachment 1, pages 1&2) and to authorize the County Manager to enter into a contract with H.M. Kern Corporation to provide construction services for the Judicial Annex Renovation, located at 200 North Roxboro Street, in the amount of \$3,917,800. (See Attachment 2, Pages 1-15.).

The additional appropriation will be funded by reducing funding for the DSS Building Demolition project and moving those funds to the Judicial Building Annex Project. Funds available in the DSS Building Demolition capital project are County Contribution funds, no longer needed as the project scope has changed, and therefore can be transferred to a more "active" project until a decision is made regarding the future of the DSS building.

Project Budget	Current Budget	Increase/Decrease	Revised
Judicial Annex Building (47302635DC141)	\$4,100,000	\$550,427	\$4,650,427

DSS Building Demo (47302635DC136)	\$800,000	(\$550,427)	\$249,573
Total	\$4,900,000	\$0	
\$4,900,000			

The decision to have Probation and Parole (Orange St. location) relocate into the floors 2 and 3 of the Judicial Building Annex was determined during the programming effort for the Judicial Building Renovation (Administration Building II). These spaces were occupied by the NC Department of Juvenile Justice and Delinquency Prevention (2nd Floor) and the EMS Administrative staff (3rd Floor,) both of which relocated to Durham County Administration Building II in September 2018. This construction contract allows the timely commencement of construction in the newly vacated 2nd and 3rd floors of the facility. The work involves a full renovation of floors 2 and 3 for the purpose of Probation and Parole operations, and upgrades to the 1st floor lobby. First floor work will install new entry doors and construct a wall to divide the existing lobby, thereby creating separate entrances for the BoE and Adult Probation and Parole. Outdated building services replacement will include the 1974 elevator and electrical service equipment, water heater, fire alarm system, building security system, roof, and HVAC equipment, and signage and graphics. Furniture coordination will be performed. Water intrusion remediation will be included in the contract.

A request for proposals (RFP) for construction services for this work was advertised on October 31, 2018 and Bids were received on December 6, 2018. Two (2) responses were received. The project was re-bid on December 17, 2018. The lowest bid was received from H.M. Kern Corporation in the amount of \$3,980,800. Value Engineering efforts were performed, and the proposed contract amount was reduced by \$63,000, eliminating upgrades to the basement conference room, for a total contract proposal amount of \$3,917,800. For M/WBE participation information (See Attachment 3, page 1).

It is recommended that the County proceed with all work described in the proposal dated December 17, 2018. Funding for the construction contract will be available in the Judicial Annex Renovation Capital Project Account pending the approval of the Capital Project Amendment.

Alignment With Strategic Plan: This aligns with Goal 3 - "Safe and Secure Community" as the goals of the NC DPS Adult Probation and Parole Office are to protect the safety of citizens by providing viable alternatives and meaningful supervision to offenders on probation, parole or post-release supervision, to positively affect their behavior and lifestyle patterns, and to help offenders learn to live within the law. This also aligns with both Goal 4 & 5 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment and by providing more efficient service delivery and better customer service.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering; James Faress, P.E., Senior Project Manager; Linda C. Salguero, AIA, Project Manager, Keith Lane, Director of Budget and Management Services, RND Architects, P.A., and Jason Kepley, Vice President of H.M. Kern Corporation.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 19CPA000011 reducing the DSS Building Demolition capital project by \$550,427 and appropriating \$550,427 to amend the capital project for the Judicial Annex Renovations and authorize the execution of the contract with H.M. Kern Corporation to provide construction services for the project in the amount of \$3,917,800 with contingencies of \$313,424 for a total not to exceed budget of \$4,231,224.

Attachments: [Attachment 1 Supplemental Form Amend Jail Annex Project and Reduce the D](#)
[Attachment 2 - H.M. Kern Proposal - Judicial Annex Renovation.pdf](#)
[Attachment 3 DC-141 Judicial Annex Renovations Certified Bid Tab12.17.2018](#)
[Attachment 4 MWBE Compliance Review Form-AAF for 19-015R1 IFB 121918](#)
[CPA-11 Legal Form Amend Jail Annex Project \(\\$550,427\)](#)

19-0003 **Adoption of Resolutions related to Authorization of \$50M General Obligation (GO) Refunding Bonds, Series 2019, including a Resolution calling for a Public Hearing on a General Obligation Refunding Bond Order**

Agenda Text: The Board is requested to adopt the attached resolutions which begin the authorization process for the issuance of General Obligation Refunding Bonds (\$50M). These Bonds will refund the County's General Obligation Public Improvement Bond Anticipation Note, Series 2017, which was authorized pursuant to bond orders approved in the 2016 referendum for community college, library, museum and school purposes. Among the resolutions subject to consideration include a resolution calling for a public hearing on the general obligation refund bond order and directing publication of a notice of public hearing to be held on January 28, 2019.

During the January 28, 2019 regular session meeting, the County will hold a public hearing on the general obligation refunding bond order, consider adoption of the refunding bond order and consider adoption of a bond resolution authorizing the issuance of the General Obligation Refunding Bonds, Series 2019.

Alignment With Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Susan Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board adopt the attached resolutions, which begin the authorization process for the issuance of the General Obligation Refunding Bonds (\$50M) and call for the public hearing on January 28, 2019.

19-0004 **Budget Amendment No. 19BCC000036 Approving Refinancing of Project Funding for the Renovation of the Administration II Building**

**in the Amount of \$43,500,000, Issued in September 2018 and
Recorded in the Debt Service Fund**

Agenda Text:

The Board is requested to approve Budget Amendment No. 19BCC000036 to complete the refinancing of the project funding for the renovation of the Administration II Building.

Section 8 of the Resolution approved by the Board at the regular session meeting on August 13, 2018 states:

“The officers and employees of the County are authorized and directed (without limitation except as may be expressly set forth herein) to take such other actions and to execute and deliver any other documents, certificates, undertakings, agreements or the instruments as they, with the advice of counsel, may deem necessary or appropriate to effectuate the transactions contemplated by the documents approved hereby.”

Per our bond attorney, Rebecca Joyner, partner at Parker Poe Adams & Bernstein LLP, officers and employees of the County have the authority to make these changes under Section 8 of the Resolution. Once officers and employees of the County have been given the authority by the Board to proceed with the transaction per the Resolution, Section 8 give the officers and employees the authority to carry out all actions necessary to bring the issuance to fruition, which would include any necessary budget changes.

The following budget amendment is necessary to bring the issuance to fruition in the County’s general ledger in the Debt Service Fund:

Increase

Other financing sources (uses):

Refunding bond proceeds (Revenue account #4900770100)	\$43,500,000
Payment to refund debt (Expenditure account #5400510300)	(\$43,500,000)

As a result of the Board approving the Resolution referenced above that, per bond counsel, gives the officers and employees the authority to carry out all actions necessary to bring the issuance to fruition (including necessary budget changes), no formal action by the Board is required with this agenda item. This item is being presented to the Board for informational purposes so that you are informed of the additional transaction necessary to bring the issuance to fruition - the attached budget amendment. Please note that there is no impact on any other revenues or expenditures in the current budget. It is an increase in revenues and an increase in the expenditures of the same amount (e.g., a wash). Also, please note that this amendment will be attached to the Resolution referenced above.

Alignment With Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Susan Tezai, Chief Financial Officer; Keith Lane, Director of Budget and Management; Claudia Hager, General Manager, Goal 5

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Amendment No. 19BCC000036 to complete the refinancing of project funding for the renovation of the Administration II Building in the amount of \$43,500,000, issued in September 2018 and recorded in the Debt Service Fund

Attachments: [Resolution - Limited Obligation Bonds.08.13.18](#)

[AAF-36 Legal Form Refinancing for the Admin. II Building Project \\$43,500,000](#)

19-0005

Budget Ordinance Amendment 19BCC000034 for the Department of Social Services to Recognize Additional Home and Community Care Block Grant (HCCBG) Funds in the Amount of \$86,256 which includes the required Durham County DSS Local Match of \$45,835. The local match will be funded with a fund balance appropriation

Agenda Text:

The Board is requested to approve the Department of Social Services request to recognize additional Home and Community Care Block Grant (HCCBG) Funds subsequent to adoption of the FY2018-2019 Budget. The Department (DSS) and the Durham Center for Senior Life (DCSL) are co-lead agencies for receiving the HCCBG funds and administering the programs. The goal of services provided under this grant is to enable recipients to stay at home longer; receiving the care and services they need in their own homes, thus reducing the necessity for out of home placement. Services provided are Adult Day Care Services, Congregate Meals, Senior Center Operations, Information and Case Assistance, Transportation, Home Delivered Meals and In-Home Aide Services.

Durham County's initial allocation was \$1,438,404 which included \$1,255,353 HCCBG funds, \$139,482 Required Local Match and \$43,569 USDA NSIP (Nutrition Services Incentive Program) Funds. The revised total allocation is \$1,552,407 which includes \$1,353,415 HCCBG Funds, \$150,379 Required Local Match and \$48,613 USDA NSIP Funds. The total increase in funding from the FY2018-19 initial allocation to the FY2018-19 revised allocation is \$114,003. However, Counties are advised to base HCCBG services planning on current year funding levels when preparing the new fiscal year budget because the HCCBG Funding Plan is not approved by the BOCC until June. Therefore, DSS FY2018-19 Adopted Budget was \$642,478 which was FY2017-2018 initial funding. The Department recognizes \$31,090 which is the difference between the FY2017-18 adopted budget and the FY2018-2019 adopted budget and \$55,166 which is the difference in the initial funding plan and the revised funding plan, for a total increase of \$86,256, which includes a county contribution of \$45,835 which will be funded by fund balance appropriation.

<u>HCCBG</u>	<u>Initial Allocation</u>	<u>Increase/Decrease</u>	<u>Revised Allocation</u>
Durham Center for			

Senior Life	\$764,836	\$58,837	\$823,673
Durham Co. Dept. Of Social Services	\$673,568	\$55,166	\$728,734*
TOTAL ALLOCATION	\$1,438,404	\$114,003	\$1,552,407

*DCo DSS Local match (10%) of \$69,175 included

<u>HCCBG</u>	<u>DSS Adopted Budget</u>	<u>Increase/Decrease</u>	<u>DSS Revised Budget</u>
DSS-Expense	\$642,478	\$86,256	\$728,734
DSS-Revenue	\$582,150	\$40,421	\$622,571
Fund Bal App	\$60,328	\$45,835	\$106,163

Alignment With Strategic Plan: Goal 2: Health and Well-being for All which decrease the health disparities within the community.

Resource Persons: Joan Pelletier, Chair, Durham Partnership for Seniors; Judy Kinney, Executive Director, Durham Center for Senior Life; and Janeen Gordon, Assistant Director for Aging and Adult Services, Durham County Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment 19BCC000034 to recognize the additional Home and Community Care Block Grant Funds in the amount of \$86,256 for the Department of Social Services which includes the required Durham County DSS Local Match of \$45,835. The local match will be funded with a fund balance appropriation.

Attachments:

[AAF-34 DSS HCCBG AAF Supplemental Document](#)

[HCCBG Additional Funding worksheet](#)

[HCCBG additional funding plan](#)

[AAF-34 Legal Form DSS HCCBG FY19 Additional Funds AAF \\$86,256](#)

19-0006

Budget Ordinance Amendment No. 19BCC000035 Recognizing \$466,041 in Federal Grant Funds from the Department of Health and Human Services, Administration for Children & Families for Implementation of a Durham Integrated Domestic Violence Response System Program (including a full-time (1 FTE) Child and Family Advocate provisional position and a part-time provisional (.50 FTE) Grants Administrator of which 100% of the salary and benefits cost is covered by the grant.

Agenda Text:

The Board is requested to recognize a grant award in the amount of \$466,041 from the Department of Health and Human Services, Administration for Children and Families for the implementation of a Durham Integrated Domestic Violence Response System Program. The Department of Social Services, as the lead agency - in partnership with the Exchange Family Center, Duke Center for Child and Family Health, Duke Center

for Child and Family Policy, and the Durham Crisis Response Center - is the recipient of a federal grant that will provide education/training for first responders and intensive therapy services for victims of domestic violence. This application was submitted with the support of Emergency Medical Services, Emergency Management Services, and the Durham Police Department.

The Durham Integrated Domestic Violence Response System Program is a demonstration project that is in year three that will provide classroom training and tools for law enforcement, paramedics, firemen, and Child Protective Services social workers to assess for domestic violence when responding to emergency situations in our community. This project will also teach first responders where to refer families for appropriate services based on the completed assessment.

The Department is asking for one full-time (1 FTE) Child and Family Advocate provisional position and one part-time (.50 FTE) Grants Administrator provisional position. These funds are 100% federal funds and no county funds are required. The Child and Family Advocate will focus on identifying families in need of DV related services and support and the Grants Administrator will be responsible for coordination of the project, grant reporting, budget management, contracting, organizing committees, coordinating with federal and national partners, ensuring partnering agencies participate in trainings, both positions will be located at DSS.

Alignment With Strategic Plan: This action aligns with Goal 2: Health and Well-being for All.

Resource Persons: William Rose, Department of Social Services Director and Jovetta Whitfield, Assistant Director of Family Safety and Permanence.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000035 recognizing \$466,041 in federal grant funds from the Department of Health and Human Services, Administration for Children & Families for implementation of a Durham Integrated Domestic Violence Response System Program and establishing one full-time (1 FTE) Child and Family Advocate provisional position and one part-time (.50 FTE) Grants Administrator provisional position of which 100% of the salary and benefits cost is covered by the grant.

Attachments:

- [1. AAF-35 Supplemental Form ACFY DV Grant Funds \(1.5 additional FTEs\) \\$466,041](#)
- [2. AAF-35 ACFY DV Grant Backup \\$466,041](#)
- [3. AAF-35 Legal Form DSS Federal Grant Funds \(1.5 additional FTEs\) \\$466,041](#)

19-0012 **Durham Board of County Commissioner Approval of Financial Support up to \$50,000 for "Durham 150" Celebration Campaign, Using Commissioner Contingency Funds**

Agenda Text: The Board is requested to approve financial support of up to \$50,000 in support of "Durham 150" Sesquicentennial anniversary events throughout the year, using available Commissioner Contingency funds.

The upcoming Sesquicentennial year is built around four themes: History & Education; Innovation & Entrepreneurship; Social Equity & Robust Democracy; and Arts & Leisure. These themes will be brought to life through more than 150 events and projects designed to engage, educate, and entertain. The goal is for every resident to have an awareness of and to participate in the commemoration.

The events of Durham 150 will include musical celebrations, videos, history projects, art works, and community discussions. A traveling “story kiosk” will be available to capture individual and collective experiences of life in the city.

The official Durham 150 Opening Ceremony is scheduled for April 13, 2019, near the date of Durham’s formal incorporation, and there will be events and activations envisioned and put forth by Durham organizations, institutions and individuals throughout 2019 in a crowd-sourced manner that will be open to all. A grant program is planned to encourage broad participation. After a season of festivities and self-reflection, a community-wide celebratory closing event will be held in November.

Alignment With Strategic Plan: This aligns with Strategic Goal 1: Community Empowerment and Enrichment, by supporting a strong, diverse, artistic, and cultural environment.

Resource Persons: Drew Cummings, Chief of Staff.

County Manager’s Recommendation: The County Manager recommends that the Board approve financial support of up to \$50,000 in support of “Durham 150” Sesquicentennial anniversary events throughout the year, using available Commissioner Contingency funds.

Sponsors: Lane

Attachments: [Durham 150-Case Statement-v02 \(1\).pdf.pdf](#)
[Sesquicentennial Campaign Committee Invite Letter FINAL 11.15.18 \(3\).docx](#)
[Durham 150 campaign committee contact info 11.15.18 \(1\).docx](#)

3. Discussion Items:

19-1186 Update on Park Center Redevelopment (90 mins)

Agenda Text: The Board is requested to receive an update on the Park Center redevelopment project that will include presentations from Mr. Scott Levitan, C.E.O of Research Triangle Foundation (RTF), Surface 678, the project’s landscape architecture firm, and RTI International, an independent, nonprofit research institute. In recent months, RTF solicited RTI International to perform a contribution study of Park Center to evaluate the impact that the development will have on the local economy. Additionally, RTF has updates to share related to The Frontier/Park Center West, The Boxyard and the last mile transportation around RTP initiative.

The Park Center project was first envisioned several years ago by RTF as a bold step to redevelop a part of Research Triangle Park (RTP). RTP was initially planned and built as a research, manufacturing, and commerce park with no provision for residential. Park Center is planned as a live-work-play node within RTP to aid in continuing RTP's place as a premier site for employment and economic development by providing a more modern, holistic approach to development and community.

The County has been a significant partner to RTF in this visionary re-development process, having provided a funding commitment of \$20,000,000 in 2015 via a Public-Private Partnership (PPP) agreement to aid in site infrastructure and amenity development and in the provision of offsite infrastructure to serve the project site. More recently, the County's commitment to this project was re-affirmed by maintaining these commitments while providing certain flexibility as was requested by RTF via an amended agreement. Additionally, the County has also created new zoning districts and taken other land-use related actions to facilitate this important work to create new land-use and development concepts that facilitate RTP's redevelopment to remain a relevant and vibrant economic engine well into the future.

Alignment with Strategic Plan: Goal 4: Environmental Stewardship and Economic Prosperity; Goal 5: Visionary Government

Resource Persons: Scott Levitan, CEO, Research Triangle Foundation; Walt Havener, President, Surface 678; Sara Lawrence, Economic Development Program Director, RTI International; Zach Oliver, Senior Economist, RTI International; Wendell Davis, County Manager; Jay Gibson, General Manager; Andy Miracle, Economic Development Officer

County Manager's Recommendation: The County Manager recommends that the Board receive an update on Park Center from RTF, Surface 678 and RTI International and provide feedback as may be appropriate.

Attachments:

[Attachment 1 RTF Park Center PPP 15_680 \(3\)](#)

[Attachment 2a Utility Extension Contract RTF Park Center 15_202 \(1\)](#)

[Attachment 2b Utility Extension Map RTF Park Center 15_202 \(1\)](#)

[Attachment 3 Amendment to RTF Park Center PPP 16_1245 \(2\)](#)

[Park Center Update Presentation Part 1](#)

[Park Center Update Presentation Part 2](#)

[Park Center Update Presentation Part 3](#)

18-1191

Approval of Contract Amendment for Commuter Rail Transit Cost-Share Agreement and Update on Commuter Rail Project (15 mins)

Agenda Text:

The Board is requested to approve an amendment to the cost-share agreement between Durham County and Wake County regarding development of the Commuter

Rail Transit (CRT) project.

In November 2017, Durham County, Wake County, GoTriangle, and the Capital Area Metropolitan Planning Organization (CAMPO) entered into a cost-sharing agreement to cover the commuter rail portion of the Major Investment Study (MIS) for the “Transit Corridors.” Both the commuter rail project and the MIS are included in the most recent Durham County and Wake County Transit Plans.

Work is progressing on the MIS, and the purpose of the proposed contract amendment is to allow additional consultants beyond the one mentioned in the original agreement (Nelson-Nygaard) to bring necessary expertise to the preliminary work around the commuter rail. Funds to pay the additional consultants are still within funds already budgeted and allocated for these purposes. The contract amendment has already been approved by the GoTriangle Board of Directors.

In addition to the contract amendment, a brief update on the Commuter Rail Transit project will be presented. The Commuter Rail Transit project will ultimately connect downtown Durham with downtown Raleigh as well as other suburban Wake County communities.

Alignment with Strategic Plan: A strong public transit system ultimately will support of the Durham County Strategic Plan goals.

Resource Persons: Praveen Sridharan, Steven Schlossberg, John Tallmadge - GoTriangle ; Drew Cummings, Chief of Staff

County Manager’s Recommendation: The County Manager recommends that the Board approve an amendment to the cost-share agreement between Durham County and Wake County regarding development of the Commuter Rail Transit (CRT) project.

Attachments: [Cost Share Agreement for Commuter Rail Portion of MIS WITH Attachment A](#)
[Amendment One CSA 12.6.18 \(004\)](#)
[Relevant portion of the 2017 Durham County Transit Plan](#)

19-0009

Tax Department Update on 2019 Reappraisal (30mins)

Agenda Text:

The Board is requested to receive an update on the 2019 Reappraisal. The general reappraisal is the process of updating real property values to reflect their current market value. Real property includes all vacant and improved land, whether residential, commercial, agricultural, or industrial. It does not include personal property such as boats, airplanes, or motor vehicles. Written notice of the 2019 assessed value will be mailed to all property owners on January 30, 2019.

Alignment with Strategic Plan: The agenda item aligns with Goal Five: Accountable, Efficient and Visionary Government.

Resource Persons: Teresa Hairston, Interim Tax Administration, Ryan Vincent, Vincent Valuations and Claudia Hager, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receives the update on the 2019 Reappraisal process.

Attachments: [Understanding the 2019 General Reappraisal](#)
[2019 Reappraisal BOCC Update January 2019](#)

4. Lunch

[19-0016](#) BOCC Directives Follow-Up (10mins)

Agenda Text: The Board is requested to review staff follow-up regarding previously issued directives.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly work sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely, thorough follow-up on Commissioner directives is important to all five goals of the County Strategic plan but relates especially closely to Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review follow-up regarding previously issued directives.

[19-0018](#) Commissioners' Comments (10 mins)

Agenda Text: The Board is requested to allow each Commissioner three minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: Goal 5

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

5. Closed Session

[19-0015](#) Closed Session

Agenda Text:

To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session pursuant to G.S.143-318.11(a)(4).

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: Accountable, Efficient and Visionary Government.

Resource Persons: Wendell Davis, County Manager

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as appropriate.

6. Adjournment